



Foreign Service Officer
Test

Register for the Test

Buy the Study Guide

FAQs

U.S. Department of State

The Department of State's Privacy Notices

Privacy Act Statement

Authority: Section 301 of the Foreign Service Act of 1980, as amended, 22 U.S.C. §3941.

Purpose: Information is being collected on this form to determine your eligibility to take the Foreign Service Officer Test, to register you for the Foreign Service Officer Test, to assess your qualifications for selection as a Foreign Service Officer, and to ensure the integrity of the examination process.

Routine Uses: The information on this form may be used to prepare statistical reports and analyses at the Department of State. Such reports and analyses are prepared in such a way that data is not identifiable with an individual, and may be shared outside the Department of State. The information collected on this form also may be made available to other federal agencies in response to a request for information about hiring or retention of an employee, to Members of Congress in response to an inquiry on behalf of the applicant, or for authorized law enforcement or administrative purposes.

Your Social Security number is used as your applicant identification number. Executive Order 9397 authorizes solicitation of your Social Security number for use as an identifier in personnel records management, thus ensuring proper identification of candidates throughout the selection and employment process. Furnishing your Social Security number, as well as other information requested on the form, is voluntary, but failure to do so may prevent timely processing of your application or may prevent us from registering you for the Foreign Service Officer Test.

Paperwork Reduction Act

Public reporting burden for this collection of information is estimated to be as follows: 40 minutes for Part A and 110 minutes for Part B, including time required for searching existing data sources, gathering the necessary documentation, providing the information and/or documents required, and reviewing the final collection. You do not have to supply this information unless this collection displays a currently valid Office of Management and Budget (OMB) control number. If you have comments on the accuracy of this burden estimate and/or recommendations for reducing it, please send them to: U.S. Department of State, A/ISS/DIR, 1800 G St. NW, Washington, DC 20520.

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Department of State's Website Privacy Notices

- <http://www.state.gov/misc/415.htm>

Continue

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*** WARNING**WARNING**WARNING***

Unauthorized access is a violation of U.S. Law and Department of State policy, and may result in criminal or administrative penalties. Users shall not access other user's or system files without proper authority. Absence of access controls IS NOT authorization for access! DOS information systems and related equipment are intended for communication, transmission, processing and storage of U.S. Government information. These systems and equipment are subject to monitoring by law enforcement and authorized Department officials. Monitoring may result in the acquisition, recording, and analysis of all data being communicated, transmitted, processed or stored in this system by law enforcement and authorized Department officials. Use of this system constitutes consent to such monitoring.

*** WARNING**WARNING**WARNING***

Create an account or log in below:

Please Enter
User ID:

Please Enter
Password:

Login	Forgot UserId or Password	Create Account
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Create an Account

* = required

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Select Accessibility Mode

Please Select Accessibility Mode	<input type="checkbox"/>
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Begin Application Form

* Title:	
* First Name:	
Middle Initial:	
* Enter Your LAST Name: ?	
Suffix:	
* Date Of Birth:	MM/dd/yyyy
* SSN:	
* Email:	
Telephone Number:	
Cellphone Number:	
Business Telephone Number:	

Current Address

* Current Address 1:	
Current Address 2:	
* Current City:	
Current State:	
Current Zip Code:	
Current Postal Code:	
* Current Country:	

Permanent Address

Permanent Address 1:	
Permanent Address 2:	

Permanent City:	
Permanent State:	
Permanent Zip Code:	
Permanent Country:	
Secondary Postal Code:	

ACT Privacy Statement

<p>* I have read the ACT Privacy Statement, and I agree to its terms and conditions.: ?</p>	
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Select Your User ID and Password

Please enter your login credentials, you may specify a User ID if you wish or you can press the 'Generate' button to have the system assign you a unique ID. Note: If you press 'Generate' the system will overwrite any data you may have entered in the User ID field.

Your user ID must be 3 to 100 characters long and password must be 6 to 30 characters long. Use letters of the alphabet (A-Z or a-z) and numerical digits (0-9) only. Choose combinations that will be easy for you to remember but hard for others to guess.

<p>* Please Enter New User ID:</p>	<p>OR- <input type="button" value="Generate ID"/></p>
<p>* Please Enter New Password:</p>	
<p>* Please Reenter New Password:</p>	

Select Your Security Question and Answer

If you forget your password, you will have to answer this question correctly to reset it.

<p>* Please Enter Security Question:</p>	<p>- Select-</p>
<p>* Please Enter Your Security Question Answer:</p>	

Select Language Preference

If you do not select a language, the language displayed below will be selected by default

<p>Please Select Language:</p>	<p>English</p>
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Foreign Service Officer Test

OMB No. 1405-0008
Expires 01/31/2011
Estimated Burden Part A 40 minutes; Part B 110 minutes

Eligibility

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Eligibility

Applicants must be citizens of the United States.

Applicants must be at least 20 years old on the date they submit their Registration package. They must be at least 21 years of age to be appointed as a Foreign Service Officer.

Applicants must not be older than 59 years of age on the date they submit their Registration package. Appointment as a Foreign Service Officer must occur before an applicant reaches the age of 60.

Applicants must be available for worldwide assignment, including Washington, D.C.

No applicant will be considered who has previously been separated from the Foreign Service under sections 607, 608, 610, or 611 of the Foreign Service Act of 1980, as amended, or who resigned or retired in lieu of separation under these provisions. In addition, no applicant will be considered who has previously been separated for failure to receive a career appointment under section 306 of the Foreign Service Act of 1980, as amended or who resigned or retired in lieu thereof. No specific educational level or proficiency in a foreign language is required for applicants.

* I certify that I will be at least 20 years of age and no older than 59 on the date of the Foreign Service Officer Test registration.

- Yes
 No

* I certify that I am a U.S. citizen. (You must be a citizen of the United States to apply.)

- Yes
 No

* Are you available for worldwide assignment, including Washington, D.C.?

- Yes
 No

Non-Disclosure/Conduct Policy Statement

In order to take the Foreign Service Officer Test, you must first read and agree to the terms stated below:

I understand, acknowledge and agree:

1. That the Foreign Service Officer Test (FSOT) is protected by U.S. copyright laws and that disclosure of FSOT content could result in civil liability, criminal penalties, cancellation of test results, or denial of employment.
2. That I will maintain the confidentiality of the test content and not disclose, publish, distribute, reproduce and/or transmit any test material, in whole or in part, in any form or by any means (verbal, written, electronic or mechanical), at any time or for any purpose.
3. That I will not obtain FSOT content (including questions and answers) from unauthorized sources.
4. That the Department of State reserves the right to cancel or withhold test results and/or disqualify my application when, in its judgment, a testing irregularity occurs, including but not limited to candidate misconduct, plagiarism, and misrepresentation of material fact.
5. That my registration is valid for up to 12 months and that my eligibility to sit for the FSOT is limited to no more than once during this period.
6. That, while there is no charge to take the FSOT, I will pay a non-refundable fee of \$50.00 for failure to cancel a test appointment at least 48 hours before the test date or failure to show up for the scheduled test appointment.

* **AGREEMENT:** I am a bona fide applicant taking this test to pursue a Foreign Service Career and I agree to the above Non-Disclosure/Conduct Policy Statement.

- Yes
 No

* = Required

Submit



About You

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Graduate School Information

Languages and Proficiency

Work Experience

Other Personal Information

Certification

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About You

OTHER NAMES EVER USED: Please list any other names that you have ever used (Maiden, Nicknames, etc.).

* **EDUCATION LEVEL:** Select the highest education level that you have completed.

- Grade 10
- Grade 11
- Grade 12 or GED
- Vocational or Technical Program
- College: 1 year
- College: 2 years
- College: 3 years
- College: 4 years
- College: AA
- College: BA/BS
- Graduate Studies
- Masters
- Professional Degree
- JD/Other Law Degree
- Doctorate

* **STUDENT STATUS:** What is your current student status?

- Full-time Student
- Part-time Student
- Not a Student

OVERSEAS EXPERIENCE: If you have lived or worked overseas, check the appropriate overseas experience box.

- Student
- Dependent
- Peace Corps
- Military
- Government
- Business
- NGO or IO
- Other overseas experience

If you chose "Other overseas experience" above, list the other experience.

YEARS OF OVERSEAS EXPERIENCE: Select the total number of years of your overseas experience.

- Select - ▾

SPECIAL SKILLS: List any special skills (e.g. computer), experiences, current licenses, honors, awards, special accomplishments, and/or training (with date completed).

500 characters left

* **WHEN HEAR:** When did you first hear about the Foreign Service?

- In High School
- In College
- In Graduate School
- After Completing School

* **HOW HEAR:** Select the initial source of how you heard about the Foreign Service. Select only one.

- careers.state.gov
- Other career-related website
- Keep in touch message from careers.state.gov
- General e-mail marketing
- Facebook
- Jobster
- General Advertising
- Department of State Diplomat in Residence
- Department of State recruiter
- Friend or relative working for Department of State
- Current or former intern
- College or school career counselor
- Teacher, professor or other faculty
- Commercial career fair
- College career fair
- Professional organization
- Student organization
- Articles or other media/press
- Other

If you answered Other Career-Related Website, please specify.

If you answered Commercial or College Career Fair, please specify.

If you answered Professional or Student Organization, please specify.

If you answered Articles or Other Media/Press, please specify media name.

If you answered Other, please specify.

* **TEST STATUS:** Have you ever taken the Foreign Service Officer Test before?

- Yes
- No

* **STUDENT PROGRAMS:** Select the appropriate choice from the list below if you have participated in any of the Department of State's student programs.

- Student Intern
- Summer Clerical
- Presidential Management Intern
- Cooperative Education
- Stay-in-School
- Fасcell Fellow
- Pickering/Rangel Fellow
- None of the above

* = Required

Save

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Military Service

SELECTIVE SERVICE: If you are a male born after December 31, 1959, have you registered with the Selective Service?

- Yes
- No

VETERANS' PREFERENCE: If you do not claim veterans' preference, mark the "No Preference" box. You cannot receive veterans' preference if you are retired or plan to retire at or above the rank of major or lieutenant commander, unless you are disabled or retired from the active military Reserve. To receive veterans' preference, your separation from active duty must have been under honorable conditions. This includes honorable and general discharges. A clemency discharge does not meet the requirements of the Veterans' Preference Act. Active duty for training in the military Reserve and National Guard programs is not considered active duty for purposes of veterans' preference.

To qualify for veterans' preference, you must have been discharged or released from active duty in the armed forces under honorable conditions performed under ONE of the following conditions:

- In a war; or
- In a campaign or expedition for which a campaign badge has been authorized; or
- During the period beginning April 28, 1952, and ending July 1, 1955; or
- For more than 180 consecutive days, other than for training, any part of which occurred during the period beginning February 1, 1955, and ending October 14, 1976; or
- During the Gulf War from August 2, 1990, through January 2, 1992; or
- For more than 180 consecutive days, other than for training, any part of which occurred during the period beginning September 22, 2001, and ending on the date prescribed by Presidential proclamation or by law as the last day of Operation Iraqi Freedom, or
- Are a disabled veteran.

If you meet one of the previous seven conditions, you qualify for 5-Point Preference. If you want to claim 5-Point Preference and do not meet the requirements for 10-Point Preference, mark the box next to "5-Point Preference." If you think you qualify for "10-Point Preference", review the requirements described in Standard Form (SF) 15, Applications for 10-Point Veterans' Preference. The SF-15 is available from any Federal Job Information Center. If you claim "10-Point Preference", choose "10-point Preference" below. The 10-Point Preference groups are: Non-Compensably Disabled or Purple Heart Recipient, Compensably Disabled (less than 30%), Compensably Disabled (30% or more), and Spouse, Widow(er) or Mother of a deceased or disabled veteran.

You will be required to submit a completed SF-15 and/or DD-214, along with any proof requested, to receive Veterans' Preference. (Please note that Veterans' Preference eligibility is governed by 5 U.S.C. 2108 and 5 CFR Part 211. All conditions are not fully described on this form because of space restrictions. For additional information, please refer to the specific regulations.)

VETERANS' PREFERENCE: Select your Veterans' Preference.

- No Preference
- 5-point Preference
- 10-point Preference

* = Required

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Career Track Selection

CAREER TRACK SELECTION SUMMARY

Career candidates can expect to spend most, if not all, of their Foreign Service careers in the career track selected during registration. All candidates are urged to read carefully the detailed descriptions in the **Guide to the Foreign Service Officer Selection Process** before making a decision. A brief overview of each career track is provided below.

Management Career Track:

- Develop contacts with host country government and business officials.
- Manage multi-million dollar operational and real estate budgets.
- Hire, train and supervise host country employees.
- Maintain U.S. government offices and residences within the host country.
- Negotiate bilateral work agreements and reciprocal tax treatment.
- Advocate for the interests of the U.S. with the host government.

Consular Career Track:

- Acquire expertise in local laws, customs, and political climate.
- Provide both emergency and non-emergency services to American citizens.
- Respond to inquiries from a range of sources, including congressional offices.
- Adjudicate visa applications to determine who may enter the United States.
- Work to combat consular fraud.
- Develop innovative practices to protect U.S. citizens and keep U.S. borders safe.

Economic Career Track:

- Develop contacts in host government and local business community.
- Advance U.S. economic, commercial, scientific and technological interests.
- Work with international and non-governmental organizations on U.S. interests.
- Resolve bilateral trade disputes and promote liberalization of world trade.
- Report on policy developments and make recommendations for U.S. action.
- Negotiate trade-related agreements and treaties.
- Provide assistance to local American and foreign business communities.

Political Career Track:

- Develop host country and other contacts to advance U.S. interests.
- Assess political developments and make recommendations for U.S. action.
- Convey official U.S. communications to host-country government.
- Communicate with foreign governments seeking support for shared goals.
- Participate in developing and implementing U.S. foreign policy.
- Advise U.S. policy makers on local views and their implications.

Public Diplomacy Career Track:

- Develop and maintain contacts with those who influence public opinion.
- Serve as post spokesperson, and address all media inquiries; support Ambassador with media events.
- Explain the complexities of U.S. society, culture, and foreign policy agenda.
- Manage academic and cultural programs and encourage bilateral participation.
- Ensure U.S. positions are understood and that misrepresentations are corrected.
- Promote U.S. core values of free speech and transparency.

* **CAREER TRACK:** Select a career track. This is the only opportunity you will have for selecting a career track. NOTE: Once you submit this application you cannot change your career track selection.

- Management
- Consular
- Economic
- Political
- Public Diplomacy

* = Required

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Undergraduate School Information

UNDERGRADUATE INSTITUTION INFORMATION

UNDERGRADUATE INSTITUTION STATE OR OTHER: Select the state of the first Undergraduate Institution that you have attended. If you attended a foreign institution please select "OTHER" (which is listed alphabetically).

- Select -

UNDERGRADUATE INSTITUTION NAME: Select the first Undergraduate Institution that you have attended. If your Undergraduate Institution is not listed please go back to the Undergraduate Institution State question above and choose "OTHER" for your state. Then for Undergraduate Institution Name choose either "Other Domestic" or "Other Foreign".

- Select -

UNDERGRADUATE DEGREE YEAR: Select the year of your degree for your first Undergraduate Institution listed above.

- Select -

UNDERGRADUATE MAJOR OR MINOR CODE: Select one Major or Minor Code for your first Undergraduate Institution listed above. If you have no major or minor or if your major is not listed, select the appropriate code numbers for "Other," "Undeclared," or "No Major or Field of Study".

- Select -

UNDERGRADUATE MAJOR OR MINOR CODE : Select a second Major or Minor Code for your first Undergraduate Institution listed above. If you have no second major or minor or if your major is not listed, select the appropriate code numbers for "Other," "Undeclared," or "No Major or Field of Study".

- Select -

SECOND UNDERGRADUATE INSTITUTION INFORMATION

UNDERGRADUATE INSTITUTION STATE OR OTHER: Select the state of the second Undergraduate Institution that you have attended. If you have attended a foreign institution please select "OTHER" (which is listed alphabetically).

- Select -

UNDERGRADUATE INSTITUTION NAME: Select the second Undergraduate Institution that you have attended. If your Undergraduate Institution is not listed please go back to the Undergraduate Institution State question above and choose "OTHER" for your state. Then for Undergraduate Institution Name choose either "Other Domestic" or "Other Foreign".

- Select -

UNDERGRADUATE DEGREE YEAR: Select the year of your degree for the second Undergraduate Institution that you attended.

- Select -

UNDERGRADUATE MAJOR OR MINOR CODE: Select one Major or Minor Code for the second Undergraduate Institution that you attended. If you have no major or minor or if your major is not listed, select the appropriate code numbers for "Other," "Undeclared," or "No Major or Field of Study".

- Select -

UNDERGRADUATE MAJOR OR MINOR CODE: Select a second Major or Minor Code for your second Undergraduate Institution that you attended. If you have no second major or minor or if your major is not listed, select the appropriate code numbers for "Other," "Undeclared," or "No Major or Field of Study".

- Select -

* = Required

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OMB No. 1405-0008
Expires 01/31/2011
Estimated Burden Part A 40 minutes; Part B 110 minutes

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Graduate School Information

FIRST GRADUATE INSTITUTION INFORMATION

GRADUATE INSTITUTION STATE OR OTHER: Select the state of the first Graduate Institution that you have attended. If you attended a foreign institution please select "OTHER" (which is listed alphabetically).

GRADUATE INSTITUTION NAME: Select the first Graduate Institution that you have attended. If your Graduate Institution is not listed please go back to the Graduate Institution State question above and choose "OTHER" for your state. Then for Graduate Institution Name choose either "Other Domestic" or "Other Foreign".

GRADUATE DEGREE YEAR: Select the year of your degree for the first Graduate Institution listed above.

GRADUATE MAJOR CODE: Select one Major Code for your first Graduate Institution. If you have no major or if your major is not listed, select the appropriate code numbers for "Other," "Undeclared," or "No Major or Field of Study".

GRADUATE MAJOR CODE: Select a second Major Code for your first Graduate Institution. If you have no second major or if your major is not listed, select the appropriate code numbers for "Other," "Undeclared," or "No Major or Field of Study".

SECOND GRADUATE INSTITUTION INFORMATION

GRADUATE INSTITUTION STATE OR OTHER: Select the state of the second Graduate Institution that you have attended. If you attended a foreign institution please select "OTHER" (which is listed alphabetically).

GRADUATE INSTITUTION NAME: Select the second Graduate Institution that you have attended. If your Graduate Institution is not listed please go back to the Graduate Institution State question above and choose "OTHER" for your state. Then for Graduate Institution Name choose either "Other Domestic" or "Other Foreign".

GRADUATE DEGREE YEAR: Select the year of your degree from the second Graduate Institution that you attended.

GRADUATE MAJOR CODE: Select one Major Code for the second Graduate Institution that you attended. If you have no major or if your major is not listed, select the appropriate code numbers for "other," "Undeclared," or "No Major or Field of Study".

GRADUATE MAJOR CODE: Select a second Major Code for your second Graduate Institution that you attended. If you have no second major or if your major is not listed, select the appropriate code numbers for "other," "Undeclared," or "No Major or Field of Study".

* = Required

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Languages and Proficiency

Below select the foreign languages that you know and your level of proficiency. You may select up to five languages.

FOREIGN LANGUAGE 1: Select the foreign language that you know best.

- Select -

Select your **speaking** proficiency for Language 1.

- 1. Elementary Proficiency requires the ability to satisfy routine travel and courtesy needs.
- 2. Limited Working Proficiency requires the ability to satisfy routine social and limited office needs.
- 3. General Professional Proficiency requires the ability to speak accurately and with enough vocabulary to participate effectively in most formal and informal conversations on practical, social and professional topics.
- 4. Advanced Professional Proficiency requires the ability to speak the language fluently and accurately on all levels pertinent to professional needs.
- 5. Native or Bilingual Proficiency requires language skills equivalent to that of the educated native speaker.

Select your **reading** proficiency for Language 1.

- 1. Elementary Proficiency requires the ability to read basic lesson material and common signs, etc.
- 2. Limited Working Proficiency requires the ability to read intermediate or simple colloquial texts.
- 3. General Professional Proficiency requires the ability to read standard newspaper items, routine correspondence, reports and technical materials.
- 4. Advanced Professional Proficiency requires the ability to read the language fluently and accurately on all levels pertinent to professional needs.
- 5. Native or Bilingual Proficiency requires language skills equivalent to that of the educated native speaker.

FOREIGN LANGUAGE 2: Select another foreign language that you know.

- Select -

Select your **speaking** proficiency for Language 2.

- 1. Elementary Proficiency requires the ability to satisfy routine travel and courtesy needs.
- 2. Limited Working Proficiency requires the ability to satisfy routine social and limited office needs.
- 3. General Professional Proficiency requires the ability to speak accurately and with enough vocabulary to participate effectively in most formal and informal conversations on practical, social and professional topics.
- 4. Advanced Professional Proficiency requires the ability to speak the language fluently and accurately on all levels pertinent to professional needs.
- 5. Native or Bilingual Proficiency requires language skills equivalent to that of the educated native speaker.

Select your **reading** proficiency for Language 2.

- 1. Elementary Proficiency requires the ability to read basic lesson material and common signs, etc.
- 2. Limited Working Proficiency requires the ability to read intermediate or simple colloquial texts.
- 3. General Professional Proficiency requires the ability to read standard newspaper items, routine correspondence, reports and technical materials.
- 4. Advanced Professional Proficiency requires the ability to read the language fluently and accurately on all levels pertinent to professional needs.
- 5. Native or Bilingual Proficiency requires language skills equivalent to that of the educated native speaker.

FOREIGN LANGUAGE 3: Select another foreign language that you know.

- Select -

Select your **speaking** proficiency for Language 3.

- 1. Elementary Proficiency requires the ability to satisfy routine travel and courtesy needs.
- 2. Limited Working Proficiency requires the ability to satisfy routine social and limited office needs.
- 3. General Professional Proficiency requires the ability to speak accurately and with enough vocabulary to participate effectively in most formal and informal conversations on practical, social and professional topics.
- 4. Advanced Professional Proficiency requires the ability to speak the language fluently and accurately on all levels pertinent to professional needs.
- 5. Native or Bilingual Proficiency requires language skills equivalent to that of the educated native speaker.

Select your **reading** proficiency for Language 3.

- 1. Elementary Proficiency requires the ability to read basic lesson material and common signs, etc.
- 2. Limited Working Proficiency requires the ability to read intermediate or simple colloquial texts.
- 3. General Professional Proficiency requires the ability to read standard newspaper items, routine correspondence, reports and technical materials.
- 4. Advanced Professional Proficiency requires the ability to read the language fluently and accurately on all levels pertinent to professional needs.
- 5. Native or Bilingual Proficiency requires language skills equivalent to that of the educated native speaker.

FOREIGN LANGUAGE 4: Select another foreign language that you know.

- Select -

Select your **speaking** proficiency for Language 4.

- 1. Elementary Proficiency requires the ability to satisfy routine travel and courtesy needs.
- 2. Limited Working Proficiency requires the ability to satisfy routine social and limited office needs.
- 3. General Professional Proficiency requires the ability to speak accurately and with enough vocabulary to participate effectively in most formal and informal conversations on practical, social and professional topics.
- 4. Advanced Professional Proficiency requires the ability to speak the language fluently and accurately on all levels pertinent to professional needs.
- 5. Native or Bilingual Proficiency requires language skills equivalent to that of the educated native speaker.

Select your **reading** proficiency for Language 4.

- 1. Elementary Proficiency requires the ability to read basic lesson material and common signs, etc.
- 2. Limited Working Proficiency requires the ability to read intermediate or simple colloquial texts.
- 3. General Professional Proficiency requires the ability to read standard newspaper items, routine correspondence, reports and technical materials.
- 4. Advanced Professional Proficiency requires the ability to read the language fluently and accurately on all levels pertinent to professional needs.
- 5. Native or Bilingual Proficiency requires language skills equivalent to that of the educated native speaker.

FOREIGN LANGUAGE 5: Select another foreign language that you know.

- Select -

Select your **speaking** proficiency for Language 5.

- 1. Elementary Proficiency requires the ability to satisfy routine travel and courtesy needs.
- 2. Limited Working Proficiency requires the ability to satisfy routine social and limited office needs.
- 3. General Professional Proficiency requires the ability to speak accurately and with enough vocabulary to participate effectively in most formal and informal conversations on practical, social and professional topics.
- 4. Advanced Professional Proficiency requires the ability to speak the language fluently and accurately on all levels pertinent to professional needs.
- 5. Native or Bilingual Proficiency requires language skills equivalent to that of the educated native speaker.

Select your **reading** proficiency for Language 5.

- 1. Elementary Proficiency requires the ability to read basic lesson material and common signs, etc.
- 2. Limited Working Proficiency requires the ability to read intermediate or simple colloquial texts.
- 3. General Professional Proficiency requires the ability to read standard newspaper items, routine correspondence, reports and technical materials.
- 4. Advanced Professional Proficiency requires the ability to read the language fluently and accurately on all levels pertinent to professional needs.
- 5. Native or Bilingual Proficiency requires language skills equivalent to that of the educated native speaker.

* = Required

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Work Experience

Complete the following job questions below for all jobs you have had in the past 10 years in chronological order, beginning with the most recent. Include both paid and unpaid, and volunteer work, internships, or periods of unemployment (of more than one year). You can list a total of 15 jobs for the ten year period.

JOB 1 INFORMATION

TYPE OF EXPERIENCE: Select the type of experience for your most recent position.

- Paid
- Unpaid

FULL-TIME OR PART-TIME POSITION: Select full-time or part-time for your most recent position.

- Full-Time
- Part-Time

PART-TIME HOURS: If you worked part-time, enter the number of hours worked per week.

POSITION TITLE: Enter your position title.

END SALARY: (Enter whole numbers only—no commas, periods, dollar signs. Please round to the nearest dollar amount.)

ENDING SALARY PERIOD: Select your ending salary period.

- Week
- Hour
- Month
- Year

APPROXIMATE START DATE: What was your start date? (Enter mm-dd-yyyy).

APPROXIMATE END DATE: What was your ending date? (Enter mm-dd-yyyy). Leave blank if this is your current employment.

EMPLOYER'S NAME: Enter your employer's name.

FEDERAL EMPLOYMENT: If Federal employment, civilian or military, enter series, grade or rank. ONLY IF CURRENT EMPLOYMENT

FEDERAL PROMOTION DATE: If Federal employment and promoted in this job, enter the date of your last promotion. (Enter mm-yyyy).

WORK DUTIES: Describe your work duties and accomplishments (include any knowledge, skills, and abilities that you have gained from this work experience).

500 characters left

JOB 2 INFORMATION

TYPE OF EXPERIENCE: Select the type of experience for your second most recent position.

- Paid
- Unpaid

FULL-TIME OR PART-TIME POSITION: Select full-time or part-time for your second most recent position.

- Full-Time
- Part-Time

PART-TIME HOURS: If you worked part-time, enter the number of hours worked per week.

POSITION TITLE: Enter your position title.

END SALARY: (Enter whole numbers only—no commas, periods, dollar signs. Please round to the nearest dollar amount.)

ENDING SALARY PERIOD: Select your ending salary period.

- Week
- Hour
- Month
- Year

APPROXIMATE START DATE: What was your start date? (Enter mm-dd-yyyy).

APPROXIMATE END DATE: What was your ending date? (Enter mm-dd-yyyy). Leave blank if this is your current employment.

EMPLOYER'S NAME: Enter your employer's name.

FEDERAL EMPLOYMENT: If Federal employment, civilian or military, enter series, grade or rank. ONLY IF CURRENT EMPLOYMENT

FEDERAL EMPLOYMENT PROMOTION DATE: If Federal employment and promoted in this job, enter the date of your last promotion. (Enter mm-yyyy).

WORK DUTIES: Describe your work duties and accomplishments (include any knowledge, skills, and abilities that you have gained from this work experience).

500 characters left

JOB 3 INFORMATION

TYPE OF EXPERIENCE: Select the type of experience for your third most recent position.

- Paid
- Unpaid

FULL-TIME OR PART-TIME POSITION: Select full-time or part-time for your third most recent position.

- Full-Time
- Part-Time

PART-TIME HOURS: If you worked part-time, enter the number of hours worked per week.

POSITION TITLE: Enter your position title.

END SALARY: (Enter your ending salary. (Enter whole numbers only—no commas, periods, dollar signs. Please round to the nearest dollar amount.)

ENDING SALARY PERIOD: Select your ending salary period.

- Week
- Hour
- Month
- Year

APPROXIMATE START DATE: What was your start date? (Enter mm-dd-yyyy).

APPROXIMATE END DATE: What was your ending date? (Enter mm-dd-yyyy). Leave blank if this is your current employment.

EMPLOYER'S NAME: Enter your employer's name.

FEDERAL EMPLOYMENT: If Federal employment, civilian or military, enter series, grade or rank. ONLY IF CURRENT EMPLOYMENT

FEDERAL EMPLOYMENT PROMOTION DATE: If Federal employment and promoted in this job, enter the date of your last promotion. (Enter mm-yyyy).

WORK DUTIES: Describe your work duties and accomplishments (include any knowledge, skills, and abilities that you have gained from this work experience).

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JOB 4 INFORMATION

TYPE OF EXPERIENCE: Select the type of experience for your fourth most recent position.

- Paid
- Unpaid

FULL-TIME OR PART-TIME POSITION: Select full-time or part-time for your fourth most recent position.

- Full-Time
- Part-Time

PART-TIME HOURS: If you worked part-time, enter the number of hours worked per week.

POSITION TITLE: Enter your position title.

END SALARY: Enter your ending salary. (Enter whole numbers only—no commas, periods, dollar signs. Please round to the nearest dollar amount.)

ENDING SALARY PERIOD: Select your ending salary period.

- Week
 Hour
 Month
 Year

APPROXIMATE START DATE: What was your start date? (Enter mm-dd-yyyy).

APPROXIMATE END DATE: What was your ending date? (Enter mm-dd-yyyy).

EMPLOYER'S NAME: Enter your employer's name.

FEDERAL EMPLOYMENT: If Federal employment, civilian or military, enter series, grade or rank. ONLY IF CURRENT EMPLOYMENT

FEDERAL EMPLOYMENT PROMOTION DATE: If Federal employment and promoted in this job, enter the date of your last promotion. (Enter mm-yyyy).

WORK DUTIES: Describe your work duties and accomplishments (include any knowledge, skills, and abilities that you have gained from this work experience).

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JOB 5 INFORMATION

TYPE OF EXPERIENCE: Select the type of experience for your fifth most recent position.

- Paid
 Unpaid

FULL-TIME OR PART-TIME POSITION: Select full-time or part-time for your fifth most recent position.

- Full-Time
 Part-Time

PART-TIME HOURS: If you worked part-time, enter the number of hours worked per week.

POSITION TITLE: Enter your position title.

END SALARY: Enter your ending salary. (Enter whole numbers only—no commas, periods, dollar signs. Please round to the nearest dollar amount.)

ENDING SALARY PERIOD: Select your ending salary period.

- Week

- Hour
- Month
- Year

APPROXIMATE START DATE: What was your start date? (Enter mm-dd-yyyy).

APPROXIMATE END DATE: What was your ending date? (Enter mm-dd-yyyy).

EMPLOYER'S NAME: Enter your employer's name.

FEDERAL EMPLOYMENT: If Federal employment, civilian or military, enter series, grade or rank. ONLY IF CURRENT EMPLOYMENT

FEDERAL EMPLOYMENT PROMOTION DATE: If Federal employment and promoted in this job, enter the date of your last promotion. (Enter mm-yyyy).

WORK DUTIES: Describe your work duties and accomplishments (include any knowledge, skills, and abilities that you have gained from this work experience).

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JOB 6 INFORMATION

TYPE OF EXPERIENCE: Select the type of experience for your sixth most recent job.

- Paid
- Unpaid

FULL-TIME OR PART-TIME POSITION: Select full-time or part-time for your sixth most recent position.

- Full-Time
- Part-Time

PART-TIME HOURS: If you worked part-time, enter the number of hours worked per week.

POSITION TITLE: Enter your position title.

END SALARY: (Enter whole numbers only—no commas, periods, dollar signs. Please round to the nearest dollar amount.)

ENDING SALARY PERIOD: Select your ending salary period?

- Week
- Hour
- Month
- Year

APPROXIMATE START DATE: What was your start date? (Enter mm-dd-yyyy).

APPROXIMATE END DATE: What was your ending date? (Enter mm-dd-yyyy).

EMPLOYER'S NAME: Enter your employer's name.

FEDERAL EMPLOYMENT: If Federal employment, civilian or military, enter series, grade or rank. ONLY IF CURRENT EMPLOYMENT

FEDERAL EMPLOYMENT PROMOTION DATE: If Federal employment and promoted in this job, enter the date of your last promotion. (Enter mm-yyyy).

WORK DUTIES: Describe your work duties and accomplishments (include any knowledge, skills, and abilities that you have gained from this work experience).

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JOB 7 INFORMATION

TYPE OF EXPERIENCE: Select the type of experience for your seventh most recent position.

- Paid
 Unpaid

FULL-TIME OR PART-TIME POSITION: Select full-time or part-time for your seventh most recent position.

- Full-Time
 Part-Time

PART-TIME HOURS: If you worked part-time, enter the number of hours worked per week.

JOB POSITION: Enter your position title.

END SALARY: (Enter whole numbers only—no commas, periods, dollar signs. Please round to the nearest dollar amount.)

ENDING SALARY PERIOD: Select your ending salary period.

- Week
 Hour
 Month
 Year

APPROXIMATE START DATE: What was your start date? (Enter mm-dd-yyyy).

APPROXIMATE END DATE: What was your ending date? (Enter mm-dd-yyyy).

EMPLOYER'S NAME: Enter your employer's name.

FEDERAL EMPLOYMENT: If Federal employment, civilian or military, enter series, grade or rank. ONLY IF CURRENT EMPLOYMENT

FEDERAL EMPLOYMENT PROMOTION DATE: If Federal employment and promoted in this job, enter the date of your last promotion. (Enter mm-ww).

WORK DUTIES: Describe your work duties and accomplishments (include any knowledge, skills, and abilities that you have gained from this work experience).

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JOB 8 INFORMATION

TYPE OF EXPERIENCE: Select the type of experience for your eighth most recent position.

- Paid
- Unpaid

FULL-TIME OR PART-TIME POSITION: Select full-time or part-time for your eighth most recent position.

- Full-Time
- Part-Time

PART-TIME HOURS: If you worked part-time, enter the number of hours worked per week.

POSITION TITLE: Enter your position title.

END SALARY: (Enter whole numbers only—no commas, periods, dollar signs. Please round to the nearest dollar amount.)

ENDING SALARY PERIOD: Select your ending salary period.

- Week
- Hour
- Month
- Year

APPROXIMATE START DATE: What was your start date? (Enter mm-dd-yyyy).

APPROXIMATE END DATE: What was your ending date? (Enter mm-dd-yyyy).

EMPLOYER'S NAME: Enter your employer's name.

FEDERAL EMPLOYMENT: If Federal employment, civilian or military, enter series, grade or rank. ONLY IF CURRENT EMPLOYMENT

FEDERAL EMPLOYMENT PROMOTION DATE: If Federal employment and promoted in this job, enter the date of your last promotion. (Enter mm-yyyy).

WORK DUTIES: Describe your work duties and accomplishments (include any knowledge, skills, and abilities that you have gained from this work experience).

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JOB 9 INFORMATION

TYPE OF EXPERIENCE: Select the type of experience for your ninth most recent position.

- Paid
- Unpaid

FULL-TIME OR PART-TIME POSITION: Select full-time or part-time for your ninth most recent position.

- Full-Time
- Part-Time

PART-TIME HOURS: If you worked part-time, enter the number of hours worked per week.

POSITION TITLE: Enter your position title.

END SALARY: (Enter whole numbers only—no commas, periods, dollar signs. Please round to the nearest dollar amount.)

ENDING SALARY PERIOD: Select your ending salary period.

- Week
- Hour
- Month
- Year

APPROXIMATE START DATE: What was your start date? (Enter mm-dd-yyyy).

APPROXIMATE END DATE: What was your ending date? (Enter mm-dd-yyyy).

EMPLOYER'S NAME: Enter your employer's name.

FEDERAL EMPLOYMENT: If Federal employment, civilian or military, enter series, grade or rank. ONLY IF CURRENT EMPLOYMENT

FEDERAL EMPLOYMENT PROMOTION DATE: If Federal employment and promoted in this job, enter the date of your last promotion. (Enter mm-yyyy).

WORK DUTIES: Describe your work duties and accomplishments (include any knowledge, skills, and abilities that you have gained from this work experience).

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JOB 10 INFORMATION

TYPE OF EXPERIENCE: Select the type of experience for your tenth most recent position.

- Paid
- Unpaid

FULL-TIME OR PART-TIME POSITION: Select full-time or part-time for your tenth most recent position.

- Full-Time
- Part-Time

PART-TIME HOURS: If you worked part-time, enter the number of hours worked per week.

JOB POSITION: Enter your position title.

END SALARY: (Enter whole numbers only—no commas, periods, dollar signs. Please round to the nearest dollar amount.)

ENDING SALARY PERIOD: Select your ending salary period?

- Week
- Hour
- Month
- Year

APPROXIMATE START DATE: What was your start date? (Enter mm-dd-yyyy).

APPROXIMATE END DATE: What was your ending date? (Enter mm-dd-yyyy).

EMPLOYER'S NAME: Enter your employer's name.

FEDERAL EMPLOYMENT: If Federal employment, civilian or military, enter series, grade or rank. ONLY IF CURRENT EMPLOYMENT

FEDERAL EMPLOYMENT PROMOTION DATE: If Federal employment and promoted in this job, enter the date of your last promotion. (Enter mm-yyyy).

WORK DUTIES: Describe your work duties and accomplishments (include any knowledge, skills, and abilities that you have gained from this work experience).

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For any additional work experience during the past 10 years you wish to list, you will only be required to provide the start date, end date, the name of the employer, and your position title.

JOB 11 INFORMATION

APPROXIMATE START DATE: What was your start date? (Enter mm-dd-yyyy).

APPROXIMATE END DATE: What was your ending date? (Enter mm-dd-yyyy).

EMPLOYER'S NAME: Enter your employer's name.

POSITION TITLE: Enter your position title.

JOB 12 INFORMATION

APPROXIMATE START DATE: What was your start date? (Enter mm-dd-yyyy).

APPROXIMATE END DATE: What was your ending date? (Enter mm-dd-yyyy).

EMPLOYER'S NAME: Enter your employer's name.

POSITION TITLE: Enter your position title.

JOB 13 INFORMATION

APPROXIMATE START DATE: What was your start date? (Enter mm-dd-yyyy).

APPROXIMATE END DATE: What was your ending date? (Enter mm-dd-yyyy).

EMPLOYER'S NAME: Enter your employer's name.

POSITION TITLE: Enter your position title.

JOB 14 INFORMATION

APPROXIMATE START DATE: What was your start date? (Enter mm-dd-yyyy).

APPROXIMATE END DATE: What was your ending date? (Enter mm-dd-yyyy).

EMPLOYER'S NAME: Enter your employer's name.

POSITION TITLE: Enter your position title.

JOB 15 INFORMATION

APPROXIMATE START DATE: What was your start date? (Enter mm-dd-yyyy).

APPROXIMATE END DATE: What was your ending date? (Enter mm-dd-yyyy).

EMPLOYER'S NAME: Enter your employer's name.

POSITION TITLE: Enter your position title.



- About You
- Military Service
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- Certification
- Review / Print / Submit Your Application
- Logout

Other Personal Information

The information from your responses on this page of the application form is used to help ensure that the agency personnel practices meet the requirements of Federal law. The information is used for statistical purposes only. Your responses are voluntary, but your cooperation in providing accurate information is important to us.

Race and Ethnicity Identification: The race and ethnic categories for federal statistics and administrative reporting are defined below. Note: Race is defined by the Equal Employment Opportunity Commission as follows:

1. **American Indian or Alaskan Native:** A person having origins in any of the original peoples of North America and South America (including Central America), and who maintains tribal affiliation or community attachment.
2. **Asian:** A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
3. **Black, or African American:** A person having origins in any of the black racial groups of Africa.
4. **Hispanic or Latino:** A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race. This category includes the term "Spanish origin," as well as "Hispanic" or "Latino."
5. **Native Hawaiian or Other Pacific Islander:** A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
6. **White:** A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

RACE AND ETHNICITY IDENTIFICATION: Identify yourself in terms of one or more of the following categories by selecting one or more below.

- American Indian or Alaskan Native
- Asian
- Black, or African American
- Hispanic or Latino
- Native Hawaiian or Other Pacific Islander
- White

DISABILITY: Do you have a disability? (Voluntary)

- Yes
- No

EMPLOYMENT DATA SELF-IDENTIFICATION OF DISABILITY: If you checked yes, please identify the disability by selecting it below. In the case of multiple impairments, choose the code which describes the impairment that would result in the most substantial limitation on this job.

- 1. **People with Mobility Impairments:** Individuals whose basic mobility, coordination and balance, strength and endurance, and other aspects of body function are affected by injuries or disease.
- 2. **People Who Have Vision Impairments:** Individuals who have either complete or partial loss of vision.
- 3. **People Who Have Hearing Impairments:** Individuals who may be deaf or hard of hearing.
- 4. **People with Invisible (Hidden) Disabilities:** Individuals who have a disability that is not visible to an onlooker. There are many disabilities such as asthma, arthritis, heart disease, environmental illness, AIDS, chronic fatigue, psychiatric or mental illnesses, attention deficit hyperactivity disorder, learning disabilities, and mild mental retardation.
- 5. **People with Mental Retardation:** Individuals who may not be able to think, reason or remember as well as others.
- 6. **People with Psychiatric Disabilities:** Psychiatric disabilities are diverse and include anxiety disorders, depression, bipolar disorders, schizophrenia, and other conditions.
- 7. **People with Muscular or Neurological Limitations:** Muscular or neurological disabilities may affect motor ability and/or speech. You might observe some involuntary or halting movement or limitation of movement in one or more than one appendage, as well as some lisping, indistinct speech or flatness of tone due to lack of fine motor control of the tongue and lips. The severity and functional effects of the disability vary from person to person.

GENDER: Select your gender below.

- Male
- Female

* = Required

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Foreign Service Officer Test

OMB No. 1405-0008
Expires 01/31/2011
Estimated Burden Part A 40 minutes; Part B 110 minutes

- About You
- Military Service
- Career Track Selection
- Undergraduate School Information
- Graduate School Information
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- Work Experience
- Other Personal Information
- Certification**
- Review / Print / Submit Your Application
- Logout

Certification

* I certify that all of the information provided on this application form is true, correct, complete and made in good faith.

Yes

* = Required

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