

## Instructions for Form FSA-2070

### ***BILL OF SALE***

**This form is used to transfer ownership of chattel or personal property from one person/individual to another. (The form may be used by FSA to transfer title to inventory chattel/personal property to a purchaser of such property.) The form is signed by the seller of the property and identifies the following information:**

- **The seller's name and address**
- **The purchaser's name and address**
- **The property being sold or transferred**
- **Any encumbrances to the property**

**The seller or transferring party will complete and sign the form. The original is given to the buyer and a copy retained by the seller.**

<b>Fld Name / Item No.</b>	<b>Instruction</b>
1(a) Dollars	Enter the dollar amount of the consideration given for the transfer, i.e., the selling price. The information is spelled out in words, such as TEN dollars.
1(b) Dollars	Enter the dollar amount of the consideration given for the transfer, i.e., the selling price. The information is the numeric representation of the spelled out information in (a). I.e., \$10.00.
1(c) Buyer's name	Enter the name of the buyer or receiving party
1(d) Buyer's address	Enter the address of the buyer or receiving party
1(e) Buyer's county	Enter the county of residence of the seller or receiving party
1(f) Buyer's state	Enter the state of residence of the seller or receiving party
3(a) Encumbrances	Enter any encumbrances or liens on the property being transferred or sold
4(a) Sellers	Enter the seller's name

<b>Fld Name / Item No.</b>	<b>Instruction</b>
Name	
4(b) Seller's address	Enter the seller's address
4(c) Signature	The seller will sign the document
4(d) Date	Enter the date the seller signs the document