

**Form N-300, Application to File Declaration of Intention
Instruction Table of Change
OMB RIN 1615-0078
4.13.11)**

Page	Current Version	Proposed Version
Page 1, Instructions for N-300, application to File Declaration of Intention	Instructions for N-300, application to File Declaration of Intention	Instructions for Form N-300, application to File Declaration of Intention
Page 1, What Is The Purpose of This Form?	What Is The Purpose of This Form?	Page 1, What Is The Purpose of Form N-300?
Page 1, Photographs	Using pencil or felt pen, lightly print your name and Alien Receipt Number on the back of the photo.	Using pencil or felt pen, lightly print your name and Alien Registration Number on the back of the photo.
Page 1, Where to File?	<p>Where to File?</p> <p>File this application at the local office of U.S. Citizenship and Immigration Services (USCIS) having jurisdiction over your place of residence.</p>	<p>Where To File</p> <p>Mail your completed Form N-300 and accompanying documentation to the USCIS Lockbox facility at the following address:</p> <p>USCIS PO Box 650809 Dallas, TX 75265</p> <p>For Express Mail or courier deliveries, use the following address:</p> <p>USCIS Attn: Form N-300 2501 S State Hwy 121 Business Suite 400 Lewisville, TX 75067</p> <p>E-Notification</p> <p>If you are filing your Form N-300 at one of the USCIS Lockbox facilities,</p>

		<p>you may elect to receive an e-mail and/or text message notifying you that your Form N-600 has been accepted. You must complete Form G-1145, E-Notification of Application/Petition Acceptance, and attach it to the first page of your Form N-300. To download a copy of Form G-1145, including the instructions, click on the “FORMS” link on the USCIS Web site at www.uscis.gov.</p> <p>Filing Addresses</p> <p>The filing addresses provided on this form reflect the most current information as of the date this form was last printed. If you are filing Form N-300 more than 30 days after the latest edition date shown in the lower right corner, visit the USCIS Web site at www.uscis.gov before you file, and check the “FORMS” page to confirm the correct filing address and version currently in use. Check the edition date located at the lower right corner of the form. If the edition date on your Form N-300 matches the edition date listed for Form N-300 on the online “FORMS” page, your version is current. If the edition date on the online version is more recent, download a copy and use it. If you do not have Internet access, call the National Customer Service Center at 1-800-375-5283 to verify the current filing address and edition date. USCIS will reject forms with the wrong revision date and the return the fee with instructions to resubmit the entire filing using the current form.</p>
<p>Page 1, What is the Filing Fee?</p>	<p>1. The check or money order must be drawn on a bank or other financial institution located in the United States</p>	<p>1. The check or money order must be drawn on a bank or other financial institution located in the United States and must be payable in U.S. currency.</p>

	<p>and must be payable in U.S. currency; and</p> <p>2. Make the check or money order payable to U.S. Department of Homeland Security, unless:</p> <p>A. If you live in Guam and are filing your petition there, make it payable to Treasurer, Guam.</p> <p>B. If you live in the U.S. Virgin Islands and are filing your petition there, make it payable to Commissioner of Finance of the Virgin Islands.</p> <p>C. If you live outside the United States, Guam, or the U.S. Virgin Islands, contact the nearest U.S. Embassy or consulate for instructions on the method of payment.</p> <p>NOTE: Please spell out U.S. Department of Homeland Security; do not use the initials "USDHS" or "DHS."</p>	<p>It must be current (not expired). Clearly write your name, address, and USCIS A-Number on the top of the check; and</p> <p>2. Make the check or money order payable to U.S. Department of Homeland Security.</p> <p>NOTE: Spell out U.S. Department of Homeland Security; do not use the initials "USDHS" or "DHS". Do not write "USDHS" or "DHS".</p>
<p>Page 2, Address Changes</p>	<p>Address Changes</p> <p>If you change your address and you have an application or petition pending with USCIS, you may change your address online at www.uscis.gov, click on "Change your address with USCIS" and follow the prompts or by completing and mailing Form AR-11, Alien's Change of Address Card, to:</p> <p>U.S. Citizenship and Immigration Services</p>	<p>Address Change</p> <p>If you have changed your address, you must inform USCIS of your new address. For information on filing a change of address go to the USCIS website at www.uscis.gov/addresschange or contact the National Customer Service Center at 1-800-375-5283.</p> <p>NOTE: Do not submit a change of address request to the USCIS Lockbox facilities because the Lockbox facilities do not process</p>

	<p>Change of Address P.O. Box 7134 London, KY 40742-7134</p> <p>For commercial overnight or fast freight services only, mail to:</p> <p>U.S. Citizenship and Immigration Services Change of Address 1084-I South Laurel Road London, KY 40744</p>	<p>change of address requests.</p>
<p>Page 2 (top Column 2), USCIS Forms and Information</p>	<p>USCIS Forms and Information</p> <p>To order USCIS forms, call our toll-free number at 1-800-870-3676. You can also get USCIS forms and information on immigration laws, regulations, and procedures by telephoning our National Customer Service Center at 1-800-375-5283 or visiting our Internet website at www.uscis.gov</p> <p>As an alternative to waiting in line for assistance at your local USCIS office, you can now schedule an appointment through our Internet-based system, InfoPass. To access the system, visit our web site. Use the InfoPass appointment scheduler and follow the screen prompts to set up your appointment. InfoPass generates an electronic appointment notice that appears on the screen.</p>	<p>USCIS Forms and Information</p> <p>You can get USCIS forms and immigration-related information on the USCIS Web site at www.uscis.gov. You may order USCIS forms by calling our toll-free number at 1-800-870-3676. You may also obtain forms and information by telephoning our National Customer Service Center at 1-800-375-5283.</p> <p>As an alternative to waiting in line for assistance at your local USCIS office, you can now schedule an appointment through our Internet-based system, InfoPass. To access the system, visit our Web site. Use the InfoPass appointment scheduler and follow the screen prompts to set up your appointment. InfoPass generates an electronic appointment notice that appears on the screen.</p>
<p>Page 2, Privacy Act Notice</p>	<p>Privacy Act Notice</p> <p>We ask for the information on this form, and associated</p>	<p>USCIS Privacy Act Statement</p> <p>AUTHORITIES: The information requested on this benefit request, and</p>

	<p>evidence, to determine if you have established eligibility for the immigration benefit for which you are filing.</p>	<p>the associated evidence, is collected under the Immigration and Nationality Act, section 101, et. seq.</p> <p>PURPOSE: The primary purpose for providing the requested information on this benefit request is to determine if you have established eligibility for the immigration benefit for which you are filing. The information you provide will be used to grant or deny the benefit sought.</p> <p>DISCLOSURE: The information you provide is voluntary. However, failure to provide the requested information, and any requested evidence, may delay a final decision or result in denial of your benefit request.</p> <p>ROUTINE USES: The information you provide on this benefit request may be shared with other Federal, State, local, and foreign government agencies and authorized organizations following approved routine uses described in the associated published system of records notices [DHS-USCIS-007 - Benefits Information System and DHS-USCIS-001 - Alien File (A-File) and Central Index System (CIS), which can be found at www.dhs.gov/privacy]. The information may also be made available, as appropriate, for law enforcement purposes or in the interest of national security.</p>
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