Screening q	uestions - Method of reporting race and ethnicity for this component Race/ethnicity question
Which metho	d of reporting race and ethnicity will you use for this component?
jn <u>NE</u>	W race/ethnicity categories (9 categories):
No	tes: I Report Hispanic/Latino individuals of any race as Hispanic/Latino I Report race for non-Hispanic/Latino individuals only
	Nonresident alien
	Hispanic/Latino
	American Indian or Alaska Native
	Asian
	Black or African American
	Native Hawaiian or Other Pacific Islander
	White
	Two or more races
	Race and ethnicity unknown
jn <u>OL</u>	D race/ethnicity categories (7 categories):
	Nonresident alien
	Black, non-Hispanic
	American Indian/Alaska Native
	Asian/Pacific Islander
	Hispanic
	White, non-Hispanic
	Race and ethnicity unknown
jta MD	XTURE of new and old race/ethnicity categories (all 14 categories will show on each screen):
NE	W categories:
No	tes for NEW categories: Report Hispanic/Latino individuals of any race as Hispanic/Latino Report race for non-Hispanic/Latino individuals only
	Hispanic/Latino
	American Indian or Alaska Native
	Asian
	Black or African American
	Native Hawaiian or Other Pacific Islander
	White

Two or more races

OLD categories:

Survey Form

- Black, non-Hispanic
- American Indian/Alaska Native
- Asian/Pacific Islander
- Hispanic
- White, non-Hispanic

Categories used in BOTH New and Old:

- Nonresident alien
- Race and ethnicity unknown

Part Selection

Completion of Part B (Enrollment of Students by Age) is optional this year.

Do you wish to complete Part B this year? If you select 'Yes', you will see Part B and be expected to complete the screens. If you select 'No', you will skip Part B.

- jn Yes, I will complete Part B
- No, I will not complete Part B

You may use the space below to provide context for the data you've reported above.



T

Part A - Fall Enrollment by race/ethnicity and gender

Enrollment as of the institution's official fall reporting date or as of October 15, 2008

CIPCODE: 99.0000 -- Summary

Full-time undergraduate students

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
 - Report race for non-Hispanic/Latino individuals only

	ļ	Degree/cer	tificate-seeking	Non-degree/	Total,
Students enrolled for credit	First-time	<u>Transfer-</u> in	Other degree/certificate- Total seeking	non-certificate- seeking	full-time undergraduate students
Men					
Nonresident alien					
Hispanic/Latino					
American Indian or Alaska Native					
Asian					
Black or African American					
Native Hawaiian or Other Pacific Islander					
White					
Two or more races					
Race and ethnicity unknown					
Total men					
Total men prior year					
Women					
Nonresident alien					
Hispanic/Latino					
American Indian or Alaska Native					
Asian					
Black or African American					
Native Hawaiian or Other Pacific Islander					
White					
Two or more races					
Race and ethnicity unknown					

Total women

- Total women prior year
- Total men+women

T

Part A - Fall Enrollment by race/ethnicity and gender

Enrollment as of the institution's official fall reporting date or as of October 15, 2008

CIPCODE: 99.0000 -- Summary

Part-time undergraduate students

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
 - Report race for non-Hispanic/Latino individuals only

	Degree/certificate-seeking			Non-degree/	Total,	
Students enrolled for credit	First-time	<u>Transfer-</u> <u>in</u>	Other degree/certificate- Total seeking	non-certificate- seeking	part-time undergraduate students	
Men						
Nonresident alien						
Hispanic/Latino						
American Indian or Alaska Native						
Asian						
Black or African American						
Native Hawaiian or Other Pacific Islander						
White						
Two or more races						
Race and ethnicity unknown						
Total men						
Total men prior year						
Women						
Nonresident alien						
Hispanic/Latino						
American Indian or Alaska Native						
Asian						
Black or African American						
Native Hawaiian or Other Pacific Islander						
White						
Two or more races						
Race and ethnicity unknown						

Total women

Total women prior year

Part A - Fall Enrollment - Summary by race/ethnicity Fall enrollment totals CIPCODE: 99.0000 -- Summary Total full-time Total part-time Grand total, Students enrolled for credit students students all students Men Nonresident alien Hispanic/Latino American Indian or Alaska Native Asian Black or African American Native Hawaiian or Other Pacific Islander White Two or more races Race/ethnicity unknown Total men Women Nonresident alien Hispanic/Latino American Indian or Alaska Native Asian Black or African American Native Hawaiian or Other Pacific Islander White Two or more races Race/ethnicity unknown **Total women Grand Total**

Part B - Fall Enrollment by age and gender

NOTE: These data are optional this year.

Enrollment as of the institution's official fall reporting date or as of October 15, 2008

Age	Full-time undergra	duate students
	Men	Women
Under 18		
18-19		
20-21		
22-24		
25-29		
30-34		
35-39		
40-49		
50-64		
65 and over		
Age unknown/unreported		

Total full-time undergraduate students (from part A)

Part B - Fall Enrollment by age and gender

NOTE: These data are optional this year.

Enrollment as of the institution's official fall reporting date or as of October 15, 2008

Age	Part-time undergrad	uate students
	Men	Women
Under 18		
18-19		
20-21		
22-24		
25-29		
30-34		
35-39		
40-49		
50-64		
65 and over		
Age unknown/unreported		

Total part-time undergraduate students (from part A)

Part C - Freshmen Question

Do you have any first-time, degree/certificate-seeking undergraduate students who graduated from high school or received their GED within the past 12 months?

- j_{1} Yes, I have students who graduated high school or received their GED in the past 12 months.
- no, I do not have any students who graduated high school or received their GED in the past 12 months.

You may use the space below to provide context for the data you've reported above.



Part C - Residence of first-time undergraduate students

NOTE: These data are mandatory this year.

Enrollment as of the institution's official fall reporting date or as of October 15, 2008

State of <u>residence</u> when student was first admitted	FIPS Code	Total <u>first-time</u> undergraduate(degree/ certificate-seeking only) (1)	Those who graduated from high school OR received a GED in the past 12 months (2)
Alabama	01		
Alaska	02		
Arizona	04		
Arkansas	05		
California	06		
Colorado	08		
Connecticut	09		
Delaware	10		
District of Columbia	11		
Florida	12		
Georgia	13		
Hawaii	15		
Idaho	16		
Illinois	17		
Indiana	18		
lowa	19		
Kansas	20		
Kentucky	21		
Louisiana	22		
Maine	23		

Part C - Residence of first-time undergraduate students

NOTE: These data are mandatory this year.

Enrollment as of the institution's official fall reporting date or as of October 15, 2008

State of <u>residence</u> when student was first admitted	FIPS Code	Total <u>first-time</u> undergraduate (degree/ certificate-seeking only) (1)	Those who graduated from high school OR received a GED in the past 12 months (2)
Maryland	24		
Massachusetts	25		
Michigan	26		
Minnesota	27		
Mississippi	28		
Missouri	29		
Montana	30		
Nebraska	31		
Nevada	32		
New Hampshire	33		
New Jersey	34		
New Mexico	35		
New York	36		
North Carolina	37		
North Dakota	38		
Ohio	39		
Oklahoma	40		
Oregon	41		
Pennsylvania	42		
Rhode Island	44		

Part C - Residence of first-time undergraduate students

NOTE: These data are mandatory this year.

Enrollment as of the institution's official fall reporting date or as of October 15, 2008

State of <u>residence</u> when student was first admitted	FIPS Code	Total <u>first-time</u> undergraduate (degree/ certificate-seeking only) (1)	Those who graduated from high school OR received a GED in the past 12 months (2)
South Carolina	45		
South Dakota	46		
Tennessee	47		
Texas	48		
Utah	49		
Vermont	50		
Virginia	51		
Washington	53		
West Virginia	54		
Wisconsin	55		
Wyoming	56		
State Unknown	57		
American Samoa	60		
Federated States of Micronesia	64		
Guam	66		
Marshall Islands	68		
Northern Marianas	69		
Palau	70		
Puerto Rico	72		
Virgin Islands	78		
Foreign Countries	90		
Residence unknown/ unreported	98		
Total first-time undergraduate students (FT+PT from part A)			

Part D - Total Entering Class

Total Entering Class - Fall 2008

Number of full-time first-time degree/certificate-seeking <u>undergraduates</u> (your fall cohort reported in Part A)

Total <u>entering students</u> at undergraduate level, Fall 2008 **Note:** This number should include first-time (both part-time and full-time) students, students transferring to the institution, and non-degree/certificate-seeking undergraduates entering in Fall 2008.

Percentage of entering class represented by your GRS cohort

Part E - Retention Rates

Retention rates will be automatically calculated based on information provided by the institution.

Data to be entered by the institution:*

- Full- and part-time cohorts from Fall 2007 (include only FIRST-TIME students);
- Exclusions from each of these cohorts (see below for allowed exclusions); and
- Number of students from these cohorts who are still enrolled OR have completed their program as of Fall 2008 (include students that re-enrolled and students with continuous enrollment).

Use your institution's official fall reporting date or October 15 when counting students. The student status (full- or parttime) should be based on the fall 2007 status, even if this has changed by fall 2008 (e.g., if a student has gone from part-time to full-time, report them as part of the part-time cohort). **For institutions that use a full-year cohort:** Use the 3 month period of August 1 through October 31 to define the retention cohort.

*Report full-time and part-time separately in their appropriate boxes.

In the Exclusions boxes (for both full- and part-time), report the number of students who left the institution for any of the following reasons:

- I Died or were totally and permanently disabled;
- Serve in the armed forces (including those called to active duty);
- Serve with a foreign aid service of the Federal Government (e.g., Peace Corps); or
- I Serve on official church missions.

The system will subtract these from the cohort prior to calculating the retention rate. **Do not** include students who transferred into the institution as part of your fall cohort.

Retention rates (for both full- and part-time) will be computed by the system and will appear in the 2nd column after clicking **Save**.

	Retention Rates	
Full-Time Fall 2007 Cohort		
Full-Time Exclusions		
Full-Time Adjusted Fall 2007 Cohort		
Full-Time Students from Fall 2007 still enrolled OR who have completed as of Fall 2008		%
Part-Time Fall 2007 Cohort		
Part-Time Exclusions		
Part-Time Adjusted Fall 2007 Cohort		
Part-Time Students from Fall 2007 still enrolled OR who have completed as of Fall 2008		%
You may use the space below to provide context for the data y	ou've reported above.	
4		

Part F - Student-to-Faculty Ratio

Please provide the following Fall 2008 data. These data will be used to calculate a student-to-faculty (i.e., student-to-instructional staff) ratio for display on College Navigator. (Note: Logic in this item is the same as item I-2 from the Common Data Set data collection.)

Students, Fall 2008

1	Total	full-time	students
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- 2 Total part-time students
- 3 Full-time equivalent of part-time students
- 4 Total full-time equivalent students

Instructional staff, Fall 2008

	Number of full-time instructional staff (as reported on EAP, full-time, non-medical, Line 1
5	Total + Line 2 Total)

6 Number of part-time instructional staff (as reported on EAP, part-time, non-medical, Line 1 Total + Line 2 Total [Note: this calculated Total does not include graduate assistants])

7 Full-time equivalent of part-time instructional staff

8 Total full-time equivalent instructional staff

9 Student-to-faculty ratio

You may use the space below to provide context for the data you've reported above. These context notes will be posted on the College Navigator website.



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