| **Race to the Top** |
| Monthly Progress Update |

<u>Part A</u>**:** *In preparation for monthly calls, States must answer the following questions.*

1. What were the State's key accomplishments and challenges this past month?
2. Is the State on track to meet the goals and timelines associated with the activities outlined in its scope of work? If not, what strategies is the State employing in order to meet its goals?
3. How can the Department help the State meet its goals?

<u>Part B:</u> *In preparation for monthly calls, States must answer the following questions for two application sub-criterion (e.g. (A)(2) and (D)(4) [1].*

Sub-criterion (e.g. A2): _____

Relevant projects: _____

1. What is the extent of the State's progress toward meeting the goals and performance measures and implementing the activities that are included in its approved scope of work for this sub-criterion?
2. What methods, tools, and processes is the State using to determine the progress toward the goals and performance measures and the quality of implementation of the activities described for this application sub-criterion?
3. What is the State's assessment of its quality of implementation to date?
4. If the State is not on track to meet the goals, performance measures, timelines and quality of implementation related to this sub-criterion as outlined in its approved scope of work, why not, and what strategies is the State employing in order to meet its goals and performance measures?
5. What are the obstacles and/or risks that could impact the State's ability to meet its goals and performance measures related to this sub-criterion?

*Evaluation***:** *Based on the responses to the previous question, evaluate the State's performance and progress to date for this sub-criterion (choose one):*
     Red (1)   Orange (2)   Yellow (3)   Green (4)[2]

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[1] On each monthly call, program officers and states should work together to select two sub-criteria for the following month.

[2] Red – requires urgent and decisive action; Orange – requires substantial attention, some aspects need urgent attention; Yellow – aspect(s) require substantial attention, some aspects good; Green – good, requires refinement and systematic implementation.