

PAPERWORK REDUCTION ACT

CHANGE WORKSHEET

Agency/Subagency U.S. Department of Education, Office of Safe and Drug-Free Schools	OMB Control Number	
Enter only items that change		
	Current Record	New Record
Agency form number(s)	NA	NA
Annual reporting and record keeping hour burden		
Number of respondents	12,791	13,351
Total annual responses	12,791	13,351
Percent of these responses collected electronically	75%	75%
Total annual hours	478,285	489,165
Difference	10,880	
Explanation of difference Program Change	For the pre-application (CFDA 84.184J), the estimated number of applicants is 500. The estimated amount of time required to complete the pre-application is 16 hours, which includes time to review instructions, consult with required partners, gather data, and complete information collection. For the full application (CFDA 84.184L), the estimated number of applicants is 60. The estimated amount of time to complete the full application is 48 hours, which includes time to review instructions, consult with required partners, conduct community assessment and complete information collection.	
Adjustment	10,880	
Annual reporting and record keeping cost burden (in thousands of dollars)		
Total annualized capital/startup costs	NA	NA
Total annual costs (O&M)	NA	NA
Total annualized cost requested	NA	NA
Difference	NA	
Explanation of difference Program Change	NA	
Adjustment	NA	
Other change**The purpose of this change sheet is to include the pre- application and full application for grants for the Safe Schools/Healthy Students grant program (CFDA 84.184J and CFDA 84.184L, respectively) under the generic application 1894-0006. The notice is attached for your information.		
Signature of Senior Officer or designee:	Date:	For OIRA Use
		<hr style="width: 80%; margin: 0 auto;"/>

****This form cannot be used to extend an expiration date**

OMB 83-C