

**HOPE VI Revitalization
Application Checklist**

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

OMB Approval No. 2577-0208
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Public reporting burden for this collection of information is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number. This collection of information requires that each applicant submit information to enable HUD to review applications for HOPE VI grant funding. The information will be used by HUD to determine which applicants should be funded. Response to this collection of information is mandatory to obtain a benefit. Responses to the collection are required by the HOPE VI NOFA. The information requested does not lend itself to confidentiality.

The information submitted in response to the Notice of Funding Availability for the HOPE VI Program is subject to the disclosure requirements of the Department of Housing and Urban Development Reform Act of 1989 (Public Law 101-235, approved December 15, 1989, 42 U.S.C. 3545).

REVITALIZATION APPLICATION CHECKLIST/TABLE OF CONTENTS

NARRATIVE EXHIBITS

Page Number

Exhibit A: SUMMARY INFORMATION

A.1	Executive Summary	_____
A.2	Physical Plan	_____
A.3	Hazard Reduction	_____
A.4	Demolition	_____
A.5	Disposition	_____
A.6	Site Improvements	_____
A.7	Site Conditions	_____
A.8	Separability	_____
A.9	Proximity	_____

Exhibit B: CAPACITY

B.1	Most Recent PHAS and SEMAP Ratings	_____
B.2	Development Capacity of Developer	_____
B.3	Development Capacity of Applicant	_____
B.4	Capacity of Existing HOPE VI Revitalization Grantees	_____
B.5	CSS Program Capacity	_____
B.6	Property Management Capacity	_____
B.7	MTW or PHA Plan	_____

Exhibit C: NEED

C.1	Severe Physical Distress of the PH Site	_____
C.2	Severe Distress of the Surrounding Neighborhood	_____
C.3	Need for HOPE VI Funding	_____

C.4 Previously-Funded Sites _____

C.5 Need for Affordable Accessible Housing in the Community _____

Exhibit D: RESIDENT AND COMMUNITY INVOLVEMENT

D.1 Resident and Community Involvement _____

Exhibit E: COMMUNITY AND SUPPORTIVE SERVICES

E.1 Community and Supportive Services _____

E.2 Case Management _____

E.3 Needs Assessment and Results _____

E.4 Transition to Housing Self-Sufficiency _____

E.5 Quality and Results Orientation in CSS Plan _____

E.6 Endowment Trust _____

Exhibit F: RELOCATION

F.1 Housing Choice Voucher Needs _____

F.2 Relocation Plan _____

Exhibit G: FAIR HOUSING AND EQUAL OPPORTUNITY

G.1 Accessibility _____

G.2 Universal Design _____

G.3 Fair Housing _____

G.4 Section 3 _____

Exhibit H: WELL-FUNCTIONING COMMUNITIES

H.1 Unit Mix and Need for Affordable Housing _____

H.2 Off-Site Housing _____

H.3 Homeownership Housing _____

Exhibit I: SOUNDNESS OF APPROACH

I.1 Appropriateness of Proposal _____

I.2 Appropriateness and Feasibility of the Plan _____

I.3 Neighborhood Impact and Sustainability of the Plan _____

I.4 Design _____

I.5 Energy Star _____

I.6 Evaluation _____

ATTACHMENTS

1: Application Data Form: Cover Sheet _____

2: Application Data Form: Existing Units, Occupancy, Vacancy _____

3: Appl. Data Form: Relocation, Income, & Non-Dwelling Structures _____

4: Application Data Form: Proposed Unit Mix Post-Revitalization _____

- 5: Application Data Form: Units, Accessibility, Concentration _____
- 6: Application Data Form: Self-Sufficiency _____
- 7: Application Data Form: Sources and Uses _____
- 8: HOPE VI Budget Form _____
- 9: TDC/Grant Limitations Worksheet _____
- 10: Extraordinary Site Costs Certification _____
- 11: City Map _____
- 12: Assurances for a HOPE VI Application _____
- 13: Program Schedule _____
- 14: Certification of Severe Physical Distress _____
- 15: Photographs of the Severely Distressed Housing _____
- 16: Neighborhood Conditions _____
- 17: Preliminary Market Assessment Letter _____
- 18: Documentation of Site Control for Off-Site Public Housing _____
- 19: Physical Development Resources _____
- 20: CSS Resources _____
- 21: Anticipatory Resources _____
- 22: Collateral Resources _____
- 23: Previously Funded Sites _____
- 24: Land Use Certification or Documentation _____

- 25: Evaluation Commitment Letter(s) _____
- 26: Current Site Plan _____
- 27: Photographs of Architecture in the Surrounding Community _____
- 28: Conceptual Site Plan _____
- 29: Conceptual Building Elevations _____
- 30: HOPE VI Revitalization Application Certifications (4pg. Form) _____
- 31: Project Readiness Certification _____
- 32: Capital Fund Financing Program Threshold _____
- 33: Standard Forms and Certifications _____
 - a. Application for Federal Assistance (SF-424)
 - b. Disclosure of Lobbying Activities (SF-LLL), if applicable;
 - c. Applicant/Recipient Disclosure/Update Report (HUD-2880);
 - d. Program Outcome Logic Model (HUD-96010);
 - e. America’s Affordable Communities Initiative (HUD-27300);
 - f. Funding Application for Housing Choice Voucher Assistance prepared in accordance with Notice PIH 2005-15, including, Section 8 Tenant-Based Assistance Rental Certificate Program, Rental Voucher Program, form HUD-52515, and

g. Facsimile Transmittal (HUD-96011).