

## Supporting Statement for Paperwork Reduction Act Submissions

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### A. Justification:

#### 1. Why is this information necessary?

On December 16, 2009, the President signed the Consolidated Appropriations Act, 2010 (Public Law 111-117), which provided a total of \$150 million in fiscal year 2010 to HUD for a Sustainable Communities Initiative to improve regional planning efforts that integrate housing and transportation decisions, and increase the capacity to improve land use and zoning. Of that total, \$2 million was reserved in FY 2010, and up to \$3 million will be reserved in FY 2011, if available, to build the capacity of metropolitan and multijurisdictional planning efforts that support community involvement and integrate housing, land use, land cleanup and preparation for reuse, economic and workforce development, transportation, and infrastructure investments. Up to \$700,000 may be available from the EPA as authorized in the Clean Air Act, Section 103(b)(2), Clean Water Act, Section 104(b)(2), and CERCLA, Section 104(k)(6), subject to Congress appropriating FY2011 funding.

#### 2. How is this information to be used?

This information will be used to review, rank at rate applications for the **Capacity Building for Sustainable Communities Program** Notice of Funding Availability.

#### 3. Describe whether, and to what extent, the collection of information is automated?

The information is not automated. The information will be provided with the use of grants.gov and regular electronic email.

#### 4. Duplication of Information

This information is not being collected elsewhere. The information being collected is specific to current funding, therefore the information has not been previously collected.

#### 5. Does the collection of information impact small businesses or other small entities?

This collection of information does not significantly impact small businesses or entities.

#### 6. Describe the consequences to Federal program or policy activities if the collection is not conducted or is conducted less frequently.

The Department would not be able to ensure that funds were distributed in a fair and impartial manner if this collection was not conducted.

#### 7. Explain any special circumstances

There are no special circumstances.

#### 8. Identify the date and page number of the Federal Register notice soliciting comments on the information.

A notice of proposed information collection was published in the Federal Register on XXXX, 2011, page XXXXX to solicit public comment.

#### 9. Explain any payments or gifts to respondents, other than remuneration of contractors or grantees.

No payments or gifts to respondents are provided.

#### 10. Describe any assurance of confidentiality provided to respondents.

The information provided is not of a confidential nature.

**11. Justify any questions of a sensitive nature, such as sexual, religious beliefs, and other matters that are commonly considered private.**

The information collected does not contain questions of a sensitive nature.

**12. Annual Reporting Burden**

The annual reporting burden hours for reporting are based on the requirement that each applicant submits one form per application. We estimate that on average, a response time of 6 hours will be required.

Form/Document	No. of Respondents	Average # of Responses	Total Responses	Hours per Response	Total Hours	Cost per hour	Total Cost
<b>Application</b>	<b>100</b>	<b>1</b>	<b>100</b>	<b>6</b>	<b>600</b>	<b>\$40</b>	<b>\$24,000</b>
<b>TOTAL</b>					<b>600</b>		<b>\$24,000</b>

**13. Additional Cost to Respondents**

There are no additional costs to respondents other than what is reported in Item 12.

**14. Annualized cost to the Federal Government**

Estimated annualized cost for collection of information is \$24,000 (600 x \$40 estimate hourly cost). The estimated hourly cost figure of \$40 is determined for an experienced professional that approximates the hourly (mid-range) salary of a GS-13 employee.

**15. Explain any program changes or adjustments.**

This is a new program.

**16. If the information will be published, outline plans for tabulation and publication.**

The results of this information collection will not be published.

**17. OMB Expiration Date**

HUD is not seeking approval to avoid displaying the OMB expiration date.

**18. Certification of Paperwork Reduction Act Submission**

There is no exception to Item # 19 "Certification of Paperwork Reduction Act Submission."

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**B. Collections of Information Employing Statistical Methods.**

The collection of information does not employ statistical methods.

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Signature of Senior Officer or Designee:

Date:

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Leroy J. McKinney, Departmental Reports Management Officer  
Office of Investment Strategies, Policy, and Management, Office of the Chief Information Officer