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PTO Form 2197 (Rev 9/2005)

OMB No. 0651-0056 (Exp. 09/30/2011 )

## Change of Owner's Address

**TEAS - Version 4.8 : 01/22/2011**

Please enter the **serial/registration number(s)** of the application(s) for which you wish to change the owner's address for an application or registration (which may be the same as, or differ from, the correspondence address). If the requested change is for an existing registration, you must still enter the original serial number assigned to that filing, accessed by entering the registration number in [TARR](#), if necessary. To change the owner's address for more than one application or registration *having the identical owner*, enter multiple serial numbers (but not exceeding 300 serial numbers per request form, separating each with a space, with no punctuation). Click on the "Continue" button below to access the form for entering your information.

Changing the owner's address, whether through this electronic form or filing a paper change request, does not record or effect changes to the applicant's or registrant's name, nor record or effect transfers of ownership of an application or registration from one party to another. You must file such recordals with the Assignments Division. For more information on Assignments, click [here](#). To file an Assignment electronically, click [here](#).

Changing the owner's address, whether through this electronic form or filing a paper change request, does not effect changes to the correspondence address that the Office will use UNLESS the owner's address and the correspondence address are identical. To change the correspondence address for an application or registration, please use the [Change of Correspondence Address form](#).

**Note to Registrants:** Use of this form to change the owner's address will not automatically generate an "updated registration certificate" (URC). To obtain an URC that reflects the new address, you must submit a written request for the URC pursuant to §7 of the Act, along with the required fee. See 37 C.F.R. §2.173(e).

**Note:** You must complete any field preceded by the symbol "\*". ONLY the applicant or its attorney is qualified to sign this form requesting a change of the owner's address data.

**WARNING:** This form has a session time limit of 60 minutes. Your "session" began as soon

as you accessed this initial Form Wizard page. If you exceed the 60-minute time limit, the form will not validate and you must begin the entire process again; you can, however, [extend the time limit](#). You should always try to have all information required to complete the form prior to starting any session.

**\* Please enter the [Serial/Registration Number\(s\)](#)**

**Note:** Do NOT use this form for applications or registrations based on Section 66(a) of the Act. You must file a change to the name or address of a holder of an extension of protection of an international registration to the United States directly with the International Bureau (IB) of the World Intellectual Property Organization, through [Form MM9](#). Madrid Protocol Article 9bis. Once the change is recorded in the International Register, the IB will notify the USPTO and the USPTO will update its records.

**OR**

To access **previously-saved data**, use the "Browse/Choose File" button below to access the file from your local drive , and then click the "Continue" button at Step 4. You cannot change your answers to the form wizard questions at Step 3; however, you *can* change data within an existing section(s) of a saved form. To introduce a completely new section, you must start a new form. For further instructions for retrieving your saved data, click [here](#). You must follow these instructions to ensure that you can view your data in the expected editable format.

Burden / Privacy Policy

The information collected on this form allows the PTO to determine whether a mark may be registered on the Principal or Supplemental register, and provides notice of an applicant's claim of ownership of the mark. Responses to the request for information are required to obtain the benefit of a registration on the Principal register. 15 U.S.C. §1051 et seq. and 37 C.F.R. Part 2. All information collected will be made public. Gathering and providing the information will require an estimated 15 or 21 minutes (depending if the application is based on an intent to use the mark in commerce, use of the mark in commerce, or a foreign application or registration). Please direct comments on the time needed to complete this form, and/or suggestions for reducing this burden to the Chief Information Officer, U.S. Patent and Trademark Office, U.S. Department of Commerce, P.O. Box 1450, Alexandria, VA 22313-1450. Please note that the PTO may not conduct or sponsor a collection of information using a form that does not display a valid OMB control number.

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