

Narrative of Changes

The purpose of the Narrative of Changes is to clearly indicate changes to a collection since the previous approval.

Collection Title:
 OMB Control No.: 1660-0039
 Current Expiration Date:
 Collection Instruments:

The following questions have been updated since the last OMB Approval:

FEMA Form Numbers Changed from: **FEMA Form 078-0-2 (Presently FEMA Form 95-58) and 078-0-2A (Presently FEMA Form 95-59)**

Title: National Fire Academy Long-term Evaluation Form for Supervisors and National Fire Academy Long-term Evaluation Form for Students/Trainees

The following are the changes to the collection:

Supporting Statement:

Question 8a updated to reflect FRN publication information.
 Question 10 – Updated to reflect current privacy information.

Question 14 costs to the Federal Government updated.

Question 15 – Burden hour **decrease** explained.

Itemized Changes in Annual Burden Hours						
Data collection Activity/Instrument	Program Change (hours currently on OMB Inventory)	Program Change (New)	Difference	Adjustment (hours currently on OMB Inventory)	Adjustment (New)	Difference
FEMA Form 078-0-2A (Formerly FEMA Form 95-59) NFA Long Term Evaluation Students / Trainees				743.5	450.0	-293.5
FEMA Form 078-0-2 (Formerly FEMA Form 95-58) NFA Long Term Evaluation Supervisors				382.5	247.5	-135.0
Total(s)				1,126	698	-428.5

See descriptions below each chart for changes.

For FEMA Form 078-0-2A (students/trainees), the previously approved burden hours were 742.5; the current estimated annual hour burden is 450, resulting in a decrease (program change) of 293.5 hours. The decrease in burden hour's results from moving away from a paper based form to an electronic online format. As a result of these changes, students/trainees spend less time completing and submitting the form.

For FEMA Form 078-0-2 (supervisors), the previously approved burden hours were 382.5; the current estimated annual hour burden is 247.5, resulting in a decrease (program change) of 135.0 hours. The decrease in burden hour's results from moving away from a paper based form to an electronic online format. As a result of these changes, supervisors spend less time completing and submitting the form.

Itemized Changes in Annual Cost Burden						
Data collection Activity/Instrument	Program Change (hours currently on OMB Inventory)	Program Change (New)	Difference	Adjustment (hours currently on OMB Inventory)	Adjustment (New)	Difference
FEMA Form 078-0-2A (Formerly FEMA Form 95-59) NFA Long Term Evaluation Students / Trainees				0	\$13,644.00	+\$13,644.00
FEMA Form 078-0-2 (Formerly FEMA Form 95-58) NFA Long Term Evaluation Supervisors				0	\$11,367.68	+\$11,367.68
Total(s)				0	\$25,011.68	+\$25,011.68

See descriptions below each chart for changes.

For FEMA Form 078-0-2A (students/trainees), the previously approved cost burden on the OMB inventory was 0; the current estimated annual cost burden is \$13,644.00, resulting in an increase (program change) of \$13,644.00. The increase is due to the cost burden not being previously recorded on the OMB inventory.

For FEMA Form 078-0-2 (supervisors), the previously approved cost burden was 0; the current estimated annual cost burden is \$11,367.68, resulting in an increase (program

change) of +\$11,367.68. The increase is due to the cost burden not being previously recorded on the OMB inventory.