

# DOCUMENTATION FOR THE GENERIC CLEARANCE OF CUSTOMER SERVICE SATISFACTION COLLECTIONS

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## TITLE OF INFORMATION COLLECTION:

“Building the Capacity of Charter Schools: Effectively Serving Students with Disabilities” Conference Evaluation

SURVEY    FOCUS GROUP    SOFTWARE USABILITY TESTING

## DESCRIPTION OF THIS SPECIFIC COLLECTION

The U.S. Department of Education has as one of its many policy goals expanding the number high-quality public school choice options. Specifically, according to Part B section 5201 of the Elementary and Secondary Education Act, two of the established purposes of the Charter School Program office are: evaluating the effects of such schools, including the effects on students, student academic achievement, staff and parents, and expanding the number of high-quality charter schools available to students across the nation.

The Charter School Program’s Resource Center is planning to host a conference for members of the charter school community who serve students with disabilities titled, *Building the Capacity of Charter Schools: Effectively Serving Students with Disabilities*. Charter schools have been nationally recognized for their ability to provide families in underserved communities with high-quality educational options. However, as charter school leaders strive to serve all students, they often face a number of challenges when planning how to provide students with disabilities with high-quality special education services.

Surveys will measure satisfaction with the event, and will be performed in person during the conference. Respondents will be participants in the conference, and will be charter school leaders and representatives from their communities.

## AMOUNT OF ANY PROPOSED STIPEND OR INCENTIVE

No payments, stipends, or incentives will be used.

**BURDEN HOUR COMPUTATION** (*Number of responses (X) estimated response or participation time in minutes (/60) = annual burden hours*):

Category of Respondent	No. of Respondents	Participation Time	Burden
Survey	300	10 minutes	51 hrs
<b>Totals</b>	<b>300</b>	<b>10 minutes</b>	<b>51 hrs</b>

**BURDEN COST COMPUTATION**

<b>Category Respondent</b>	<b>of</b>	<b>No. of Respondents</b>	<b>Hourly Rate</b>	<b>Response Time</b>	<b>Total</b>
Survey		300	\$35.00	51 hrs	\$1,785
<b>Totals</b>		<b>300</b>	<b>\$35.00</b>	<b>51 hrs</b>	<b>\$1,785</b>

**STATISTICAL INFORMATION**

Only participation rates and frequency will be determined statistically.

**REQUESTED APPROVAL DATE: May 31, 2012**

**NAME OF CONTACT PERSON: Erin Pfeltz**

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**ED DEPARTMENT, OFFICE: OII, Charter Schools Program**