

DF4: Electric & Natural Gas Bills Information from Agencies Data Form

Utility Information Survey Part A	DF4a
OMB control number XXXX-XXXX; Expiration Date: MM/DD/YYYY	
Introduction	
<p>Thank you for your prompt response to this data request which is part of the ARRA-period evaluation of the Weatherization Assistance Program. Evaluation results will provide essential feedback to the weatherization community and inform policymakers about the program's effects on clients' energy consumption, cost savings, and non-energy benefits.</p> <p>This data form collects detailed information about homes weatherized by your agency in Program Years 2009 and 2010. The data you supply will be used to characterize the program and collect utility billing histories pre- and post-weatherization to better understand energy savings attributable to the Weatherization Assistance Program during the ARRA period.</p> <p>All of the information obtained from this survey and from utilities will be protected and will remain confidential. The data will be analyzed in such a way that the information provided cannot be associated back to your state, your agencies, or the housing units and clients that your state served.</p>	
Instructions	
<p>Part A of the DF4 survey requests a list of the housing units and large multifamily buildings your agency weatherized in PY 2010* and PY 2011†.</p> <p>The evaluation team will use the information provided in Part A to randomly select a sample of housing units and large multifamily buildings weatherized by your agency. After the sample is determined, you will be asked to complete Part B by providing detailed information about sampled units: housing type, primary heating fuel, occupant demographics and utility account information.</p> <p>*For the purposes of this survey, Program Year 2010 is the WAP/ARRA funding year that includes the heating season spanning late 2010/early 2011.</p> <p>†For the purposes of this survey, Program Year 2011 is the WAP/ARRA funding year that includes the heating season spanning late 2011/early 2012.</p>	
<p>Public reporting burden for this collection of information is estimated to average 10 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Office of the Chief Information Officer, Records Management Division, IM-11, Paperwork Reduction Project (_____), U.S. Department of Energy, 1000 Independence Ave SW, Washington, DC, 20585-1290; and to the Office of Management and Budget (OMB), OIRA, Paperwork Reduction Project (_____), Washington, DC 20503.</p>	

Utility Information Survey Part B	DF4b
OMB control number XXXX-XXXX	
<p style="text-align: center;">Introduction</p> <p>Thank you for your prompt response to this data request which is part of the ARRA-period evaluation of the Weatherization Assistance Program. Evaluation results will provide essential feedback to the weatherization community and inform policymakers about the program's effects on clients' energy consumption, cost savings, and non-energy benefits.</p> <p>This data form collects detailed information about homes weatherized by your agency in Program Years 2010 and 2011. The data you supply will be used to characterize the program and collect utility billing histories pre- and post-weatherization to better understand energy savings attributable to the Weatherization Assistance Program during the ARRA period.</p> <p>All of the information obtained from this survey and from utilities will be protected and will remain confidential. The data will be analyzed in such a way that the information provided cannot be associated back to your state, your agencies, or the housing units and clients that your state served.</p>	
<p style="text-align: center;">Instructions</p> <p>In Part B of the DF4 survey we request detailed information about a randomly-selected sample of housing units that your agency weatherized in PY 2010* and PY 2011†. Information requested in Part B includes housing type, primary heating fuel, occupant demographics and utility account information.</p> <p>*For the purposes of this survey, Program Year 2010 is the WAP/ARRA funding year that includes the heating season spanning late 2010/early 2011.</p> <p>†For the purposes of this survey, Program Year 2011 is the WAP/ARRA funding year that includes the heating season spanning late 2011/early 2012.</p>	
<p>Public reporting burden for this collection of information is estimated to average 20 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Office of the Chief Information Officer, Records Management Division, IM-11, Paperwork Reduction Project (____), U.S. Department of Energy, 1000 Independence Ave SW, Washington, DC, 20585-1290; and to the Office of Management and Budget (OMB), OIRA, Paperwork Reduction Project (____), Washington, DC 20503.</p>	

Utility Information Survey Part B	DF4b
OMB control number XXXX-XXXX	

To be completed by the evaluation team:

Agency name	
Agency ID	
Contact name	

Section 1: Information about sampled housing units

Unique ID for housing unit (e.g. job number)		[Pre-populated from Part A data]		
Head of household name (first & last)				
Street address		Apt #	City	Zip code
Occupant demographics				
Number of household occupants	Number of elderly (60 or older)	Number of disabled	Number of Native American	Number of children (as defined by state)
Household annual income				
Does the housing unit meet your state's definition of being a high residential energy user? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't know		Does the housing unit meet your state's definition of having a high energy burden? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't know		
Ownership <input type="checkbox"/> Owner (paid in full or mortgaged) <input type="checkbox"/> Renter <input type="checkbox"/> Occupied without payment <input type="checkbox"/> Don't know		Race/ethnicity of head of household <input type="checkbox"/> American Indian or Alaska Native <input type="checkbox"/> Asian <input type="checkbox"/> Black or African American <input type="checkbox"/> Native Hawaiian or other Pacific Islander <input type="checkbox"/> White <input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Don't know		
Is household headed by a single parent? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't know				

Utility account information

For units in large multifamily buildings, only list accounts that are paid by the tenant. Do not list utility accounts that serve multiple dwelling units, common areas, or the entire building. Building-level utility account information will be requested in Section 2.

Housing type		[Pre-populated from Part A data]	
Primary heating fuel		[Pre-populated from Part A data]	
Electric utility name		Natural gas utility name²	
Weatherization start date		Weatherization end date	
Electric utility account number		Natural gas utility account number³	
I certify that the agency has a signed utility billing data release form on file for this client.			<input type="checkbox"/> Check to certify

² If primary heating fuel is not natural gas provided by a utility, please leave this cell blank. Do NOT list propane or fuel oil providers.

³ If primary heating fuel is not natural gas provided by a utility, please leave this cell blank. Do NOT list propane or fuel oil account numbers.

Section 2: Information about sampled large multifamily buildings (5+ units)

[Agencies will see a series of screens, each one requesting the following information about a sampled large multifamily building.]

Building unique ID	[Pre-populate from Section 1]		
Number of housing units in building		Number of weatherized housing units	
Street Address		City	Zip code
Does this building have one or more electric or natural gas utility meters that provide service to multiple dwelling units or common areas in the building? For example, answer “yes” if the building has a natural gas meter that provides heat for the whole building or an electric meter that serves hallways and common areas.			<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don’t know
Utility account information for building-level meters			Check if this meter serves multiple buildings
Electric account number 1			<input type="checkbox"/>
Electric account number 2			<input type="checkbox"/>
Electric account number 3			<input type="checkbox"/>
Electric account number 4			<input type="checkbox"/>
Electric account number 5			<input type="checkbox"/>
Natural gas account number 1			<input type="checkbox"/>
Natural gas account number 2			<input type="checkbox"/>
Natural gas account number 3			<input type="checkbox"/>
Natural gas account number 4			<input type="checkbox"/>
Natural gas account number 5			<input type="checkbox"/>
Do you have signed utility billing data release forms on file for any of these master-metered accounts?			<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don’t know