DF4: Electric & Natural Gas Bills Information from Agencies Data Form

Utility Information Survey Part A	DF4a
OMB control number XXXX-XXXX; Expiration Date: MM/DD/YYYY	

Introduction

Thank you for your prompt response to this data request which is part of the ARRA-period evaluation of the Weatherization Assistance Program. Evaluation results will provide essential feedback to the weatherization community and inform policymakers about the program's effects on clients' energy consumption, cost savings, and non-energy benefits.

This data form collects detailed information about homes weatherized by your agency in Program Years 2009 and 2010. The data you supply will be used to characterize the program and collect utility billing histories pre- and post-weatherization to better understand energy savings attributable to the Weatherization Assistance Program during the ARRA period.

All of the information obtained from this survey and from utilities will be protected and will remain confidential. The data will be analyzed in such a way that the information provided cannot be associated back to your state, your agencies, or the housing units and clients that your state served.

Instructions

Part A of the DF4 survey requests a list of the housing units and large multifamily buildings your agency weatherized in PY 2010* and PY 2011†.

The evaluation team will use the information provided in Part A to randomly select a sample of housing units and large multifamily buildings weatherized by your agency. After the sample is determined, you will be asked to complete Part B by providing detailed information about sampled units: housing type, primary heating fuel, occupant demographics and utility account information.

*For the purposes of this survey, Program Year 2010 is the WAP/ARRA funding year that includes the heating season spanning late 2010/early 2011.

†For the purposes of this survey, Program Year 2011 is the WAP/ARRA funding year that includes the heating season spanning late 2011/early 2012.

Public reporting burden for this collection of information is estimated to average 10 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Office of the Chief Information Officer, Records Management Division, IM-11, Paperwork Reduction Project (______), U.S. Department of Energy, 1000 Independence Ave SW, Washington, DC, 20585-1290; and to the Office of Management and Budget (OMB), OIRA, Paperwork Reduction Project (_____), Washington, DC 20503.

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To be completed by the evaluation team:

Agency name	
Agency ID	
Contact name	

Section 1: List of weatherized housing units

Please list all housing units that were weatherized during PY2010 and PY2011 using funds from DOE¹.

Include all housing types. Do not include wait-listed or in-progress jobs.

Program year	Housing unit	Building type	Primary heating
	unique ID	SFA – Singe family attached	fuel
	(e.g. job number)	SFD – Single family detached	EL – electricity
	,	SFU – Single family unknown	NG – natural gas
		attached/detached	LP – propane
		MH – Mobile home	FO – fuel oil
		SH – Shelter	WO – wood
		SMF – Small multifamily (2-4 units)	OT – other
		LMF – Large multifamily (5+	
		units)s	

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¹ **Include all units that meet the definition of a "DOE Unit:"** A DOE unit is a dwelling on which a DOE-approved energy audit or priority list has been applied and weatherization work has been completed. As funds allow, the DOE measures installed on this unit have a Savings-to-Investment Ratio (SIR) of 1.0 or greater, but also may include any necessary energy-related health and safety measures. The use of DOE funds on this unit may include, but are not limited to auditing, testing, measure installation, inspection, or use of DOE equipment and/or vehicles, or if DOE provides the training and/or administrative funds. Therefore, a dwelling unit that meets both the definition of a DOE weatherized unit and has DOE funds used directly on it must be counted as a DOE unit.

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Section 2: List of large multifamily buildings

[Section 2 will only appear if the respondent selects "LMF" for at least one housing unit in Section 1.]

Please list all large multifamily buildings (5+ housing units) that were weatherized during PY20010 and PY2011 using DOE funds in which improvements were made to the building shell, common areas, central HVAC or domestic hot water systems. Do NOT include buildings where individual tenant units were weatherized but no improvements were made to the building shell, common areas, central HVAC or domestic hot water systems. Do not include wait-listed or in-progress jobs.

Program year	Building unique ID (building-level identification number)	Primary heating fuel EL – electricity NG – natural gas LP – propane FO – fuel oil WO – wood OT – other

Utility Information Survey Part B	DF4b
OMB control number XXXX-XXXX	

Introduction

Thank you for your prompt response to this data request which is part of the ARRA-period evaluation of the Weatherization Assistance Program. Evaluation results will provide essential feedback to the weatherization community and inform policymakers about the program's effects on clients' energy consumption, cost savings, and non-energy benefits.

This data form collects detailed information about homes weatherized by your agency in Program Years 2010 and 2011. The data you supply will be used to characterize the program and collect utility billing histories pre- and post-weatherization to better understand energy savings attributable to the Weatherization Assistance Program during the ARRA period.

All of the information obtained from this survey and from utilities will be protected and will remain confidential. The data will be analyzed in such a way that the information provided cannot be associated back to your state, your agencies, or the housing units and clients that your state served.

Instructions

In Part B of the DF4 survey we request detailed information about a randomly-selected sample of housing units that your agency weatherized in PY 2010* and PY 2011†. Information requested in Part B includes housing type, primary heating fuel, occupant demographics and utility account information.

*For the purposes of this survey, Program Year 2010 is the WAP/ARRA funding year that includes the heating season spanning late 2010/early 2011.

†For the purposes of this survey, Program Year 2011 is the WAP/ARRA funding year that includes the heating season spanning late 2011/early 2012.

Public reporting burden for this collection of information is estimated to average 20 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Office of the Chief Information Officer, Records Management Division, IM-11, Paperwork Reduction Project (______), U.S. Department of Energy, 1000 Independence Ave SW, Washington, DC, 20585-1290; and to the Office of Management and Budget (OMB), OIRA, Paperwork Reduction Project (_____), Washington, DC 20503.

Utility Information						DF4b	
OMB control num	ber XXXX-XXXX						
m 1 1 11							
	y the evaluation team	ı:					
Agency name							
Agency ID							
Contact name							
Section 1: Inform	ation about sampled	housing	units				
Unique ID for ho		nousing	units		[Pre-populated f	rom Part A data]	
(e.g. job number)					[[] [] []		
Head of househol							
(first & last)						T	
Street address			Apt #	City		Zip code	
		Occupan	⊥ it demogra	 phics			
Number of	Number of	Numl			umber of Native	Number of	
household	elderly	disab	led	A	merican	children (as	
occupants	(60 or older)					defined by state)	
House	ehold annual income						
Does the housing	unit meet your state	's	Does t	he hoi	ısing unit meet yo	our state's	
	g a high residential e				having a high en		
user?		O.		Yes	0 0		
□ Yes				□ No			
□ No				Don'	't know		
□ Don't kno	W						
Ownership			1	Race/ethnicity of head of household ☐ American Indian or Alaska Native			
□ Owner (paid in full or mortgaged)				☐ Asian			
□ Renter□ Occupied without payment				☐ Black or African American			
☐ Occupied without payment ☐ Don't know							
_ Don t kno	**			Whit		ici i ucilic isiuliuci	
					anic or Latino		
				_	t know		
Is household head	led by a single paren	ıt?					
□ Yes							
□ No							
□ Don't kno	W						

For units in large multifamily buildings, only list accounts that are paid by the tenant. Do not list utility accounts that serve multiple dwelling units, common areas, or the entire building. Building-level utility account information will be requested in Section 2. Housing type [Pre-populated from Part A data] Primary heating fuel [Pre-populated from Part A data] Natural gas utility name Weatherization start date [Natural gas utility amme Natural gas utility account number Check to certify that the agency has a signed utility billing data release form on file for this client.	Utility acco	unt information	
account information will be requested in Section 2. Housing type [Pre-populated from Part A data] Primary heating fuel [Pre-populated from Part A data] Natural gas utility name Weatherization start date Weatherization end date Electric utility account number Natural gas utility account number³ Check to certify	For units in large multifamily buildings, only list	accounts that are paid by the	tenant. Do not list utility
Housing type [Pre-populated from Part A data] Primary heating fuel [Pre-populated from Part A data] Natural gas utility name Weatherization start date Weatherization end date Lectric utility account number Natural gas utility account number³ Check to certify	accounts that serve multiple dwelling units, com	non areas, or the entire buildi	ng. Building-level utility
Primary heating fuel [Pre-populated from Part A data] Natural gas utility name Weatherization start date Weatherization end date Electric utility account number Natural gas utility account number ³ I certify that the agency has a signed utility billing data release form on	account information wi	ill be requested in Section 2.	
Electric utility name Natural gas utility name² Weatherization start date Weatherization end date Electric utility account number Natural gas utility account number³ I certify that the agency has a signed utility billing data release form on □ Check to certify	Housing type	[Pre-populated from Part A	data]
Electric utility name Natural gas utility name² Weatherization start date Weatherization end date Electric utility account number Natural gas utility account number³ I certify that the agency has a signed utility billing data release form on □ Check to certify			
Weatherization start date Weatherization end date Electric utility account number Natural gas utility account number³ I certify that the agency has a signed utility billing data release form on □ Check to certify	Primary heating fuel	[Pre-populated from Part A	data]
Weatherization start date Weatherization end date Electric utility account number Natural gas utility account number³ I certify that the agency has a signed utility billing data release form on □ Check to certify			
Weatherization start date Weatherization end date	Electric utility name		
date Natural gas utility account number I certify that the agency has a signed utility billing data release form on □ Check to certify		name ²	
date Natural gas utility account number I certify that the agency has a signed utility billing data release form on □ Check to certify			
Electric utility account number Natural gas utility account number³ I certify that the agency has a signed utility billing data release form on □ Check to certify	Weatherization start	Weatherization end date	
number account number³ I certify that the agency has a signed utility billing data release form on □ Check to certify	date		
number account number³ I certify that the agency has a signed utility billing data release form on □ Check to certify			
I certify that the agency has a signed utility billing data release form on ☐ Check to certify	Electric utility account	Natural gas utility	
	number	account number ³	
file for this client.	I certify that the agency has a signed utility billi	☐ Check to certify	
	file for this client.		

² If primary heating fuel is not natural gas provided by a utility, please leave this cell blank. Do NOT list propane or fuel oil providers.

³ If primary heating fuel is not natural gas provided by a utility, please leave this cell blank. Do NOT list propane or

fuel oil account numbers.

Section 2: Information about sampled large multifamily buildings (5+ units) [Agencies will see a series of screens, each one requesting the following information about a sampled large multifamily building.]

Building unique ID	[Pre-populate	e from Section 1]			
Number of housing units in building			Number of weatherized housing units		
Street Address			City	Zip co	de
			-		
Does this building have one of		•	_		Yes
service to multiple dwelling u					No
answer "yes" if the building ha					Don't know
building or an electric meter th			areas.		
Utility account information f	or building-le	evel meters		Check	if this meter
				1	multiple
		ı		buildin	igs
Electric account number 1					
Electric account number 2					
Electric account number 3					
Electric account number 4					
Electric account number 5					
Natural gas account number	1				
Natural gas account number	2				
Natural gas account number	3				
Natural gas account number	4				
Natural gas account number	5				
Do you have signed utility bil	lling data rele	ease forms on file	for any of these master-		Yes
metered accounts?	-				No
					Don't know