

Request for Approval under the “Generic Clearance for the Collection of Routine Customer Feedback” (OMB Control Number: 2010-0042)

TITLE OF INFORMATION COLLECTION: Survey for soliciting feedback on ChemView, an innovative web-based tool designed to improve chemical safety and provide more streamlined access to information on 8,600 chemicals. ChemView is a publicly-accessible, one stop, easy-to-use, multi-search web tool to easily find and use chemical information developed under the Toxic Substances Control Act (TSCA).

PURPOSE:

The purpose of this ICR is to collect information on stakeholders experience with ChemView. The information gathered from this collection largely focuses on users’ satisfaction with the content, functionality, usefulness, and areas for future enhancements of the tool. Under this ICR, EPA will collect information necessary 1) to gauge respondents’ satisfaction, 2) to understand respondents’ needs and potential uses, and 3) to solicit input on ways to continually improve ChemView. EPA will use the information to help the ChemView team to modify and improve the tool.

This information collection will be conducted using low-burden web surveys.

DESCRIPTION OF RESPONDENTS:

Respondents will consist largely of those individuals who have some experience with ChemView, likely through webinars or conferences, or those who have expressed interest in the tool and providing feedback. At present, the list of these individuals is composed mainly of individuals from chemical companies, product retailers, and non-profit organizations. Additional respondents will be obtained through allowing individuals to forward the request to those who they believe will be interested. We expect our respondents to be wide-ranging.

TYPE OF COLLECTION: (Check one)

- | | |
|---|---|
| <input type="checkbox"/> Customer Comment Card/Complaint Form | <input type="checkbox"/> Customer Satisfaction Survey |
| <input checked="" type="checkbox"/> Usability Testing (e.g., Website or Software) | <input type="checkbox"/> Small Discussion Group |
| <input type="checkbox"/> Focus Group | <input type="checkbox"/> Other: _____ |

CERTIFICATION:

I certify the following to be true:

1. The collection is voluntary.
2. The collection is low-burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.
4. The results are not intended to be disseminated to the public.
5. Information gathered will not be used for the purpose of substantially informing influential policy decisions.
6. The collection is targeted to the solicitation of opinions from respondents who have experience with the program or may have experience with the program in the future.

Name: Doug Parsons, EPA’s Office of Pollution Prevention and Toxics

To assist review, please provide answers to the following question:

Personally Identifiable Information:

- 1. Is personally identifiable information (PII) collected? [] Yes [X] No
- 2. If Yes, is the information that will be collected included in records that are subject to the Privacy Act of 1974? [] Yes [] No
- 3. If Applicable, has a System or Records Notice been published? [] Yes [] No

Gifts or Payments:

Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants? [] Yes [X] No

BURDEN HOURS

Category of Respondent	No. of Respondents	Participation Time	Burden
Private Sector	50	10 minutes	8.3 hours
Totals			8.3 hours

FEDERAL COST: The estimated annual cost to the Federal government is: 100 hours x \$75.28 hourly rate = \$7,528.00 annually.

If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:

The selection of your targeted respondents

- 1. Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe?
[X] Yes [] No

If the answer is yes, please provide a description of both below (or attach the sampling plan)? If the answer is no, please provide a description of how you plan to identify your potential group of respondents and how you will select them?

Answer: At present, we have a list of people who have participated in webinars and another list of people who are interested in activities in the Office of Pollution Prevention and Toxics. This includes but is not limited to chemical manufacturers, processors and distributors, academic institutions, non-governmental organizations, trade associations, labor unions, environmental justice organizations, and the public. In general, many people from these groups have expressed support for ChemView, and would likely be interested in providing feedback on how they use ChemView and the best way to continually improve the tool. An invitation to complete the survey will be sent out to these individuals and various groups. They may voluntarily sign up and complete survey. These individuals may also forward the invite to others who they believe may be interested in providing feedback on ChemView.

Administration of the Instrument

- 1. How will you collect the information? (Check all that apply)

Web-based or other forms of Social Media

Telephone

In-person

Mail

Other, Explain

2. Will interviewers or facilitators be used? Yes No