

Instructions for

**CATCHER/PROCESSOR TRAWL GEAR
DAILY CUMULATIVE PRODUCTION LOGBOOK (DCPL)**

RESPONSIBILITY

The owner of a catcher/processor issued a Federal fisheries permit under § 679.4 is responsible for compliance with the applicable recordkeeping and reporting requirements of 50 CFR part 679.5, including completion of a DCPL. The signature of the owner or operator on the DCPL is verification of acceptance of that responsibility.

Two logbooks of same gear type.

If more than one logbook of the same gear type is used in a fishing year, the page numbers must follow the consecutive order of the previous logbook.

Two logbooks of different gear types.

If two logbooks of different gear types are used in a fishing year, the page numbers in each logbook must start with page one.

TIME LIMITS

The operator must ...	Within this time limit		
Record haul number, time and date gear set, time and date gear hauled, begin and end position, CDQ group number (if applicable), and estimated total haul weight	Except for Rockfish Pilot Program , within 2 hours after completion of gear retrieval For Rockfish Pilot Program, actual scale weight from the flow scale may be recorded within 24 hours after completion of gear retrieval.		
Record discard/disposition information	By noon each day to record the previous day's discard/disposition		
Record product information	By noon each day for the previous day's production		
Record all other information required in the DCPL	By noon of the day following completion of production		
Sign the completed DCPL logsheets	By noon of the day following the week-ending date of the weekly reporting period.		
Submit the goldenrod logsheet to the observer	After signed by the operator		
Submit the yellow logsheets each quarter to: NOAA Office for Law Enforcement P.O. Box 21767 Juneau, Alaska 99802-1767	Quarter		
	Submit by		
	1	Jan 1 - Mar 31	May 1
	2	Apr 1 - Jun 30	August 1
	3	Jul 1 - Sep 30	November 1
4	Oct 1 - Dec 31	February 1 of the following year.	

INFORMATION REQUIRED ON ALL LOGSHEETS

Active/Inactive.

The operator must account for each day of the fishing year and indicate in the DCPL whether the catcher/ processor is active or inactive throughout the year.

If a catcher/processor is	Then
Active. a period of time when the catcher/processor is checked-in or processing	Complete one logsheet per day
Inactive. A period of time when the catcher/processor is not active.	Use one logsheet for up to one quarter. 1. Check "inactive". 2. Record the first and last day when inactive. 3. Indicate why catcher/processor is inactive

If the time period that a catcher/processor is inactive extends across two or more successive quarters, complete two logsheets: the one to indicate the last day of the first inactive quarter and the next page to indicate the first day of the second inactive quarter.

Date.

Enter date (month-day-year).

Page Number.

Logbook must account for each day of the year. Number the pages in each logbook consecutively, beginning with page 1 for January 1 and continuing throughout the logbook for the remainder of the fishing year.

Vessel Name.

Enter complete catcher/processor name as displayed in official documentation.

Operator Name and Signature.

Enter printed name and signature of operator. Signature verifies the accuracy and completeness of data on the logsheet.

ADF&G Processor Code.

Enter State of Alaska Department of Fish and Game (ADF&G) processor code number of the catcher/processor.

Federal Fisheries Permit No.

Enter Federal Fisheries Permit Number of the catcher/processor.

INFORMATION REQUIRED FOR EACH DAY THE VESSEL IS ACTIVE.

Use a separate logsheet	For each day of an active period
	For each reporting area where harvest occurred
	Use two separate logsheets, the first to record the information from the reporting area that includes the COBLZ or RKCSA and the second to record the information from the reporting area that does not include the COBLZ or RKCSA.
	For each separate management program. Use a separate logsheet for each identifying number of the same program type.

Management Program

If harvest is under a special management program, enter identification number

Use the reporting area codes presented in Figure 1 and Figure 3.

Gear Type.

Circle the gear type used to harvest the groundfish, either pelagic or non-pelagic trawl.

If a haul occurs in more than one reporting area, record the area code where gear retrieval was completed, regardless of where the majority of the haul took place.

Crew Size.

Enter the number of crew on the last day of the weekly reporting period, excluding certified observer(s).

COBLZ or RKCSA.

Indicate whether catch was harvested in COBLZ or RKCSA.

Federal Reporting Area.

Enter the reporting area code where gear retrieval was completed.

Observer Information.

Enter the number of NMFS-certified observers aboard the vessel.

For each observer aboard, enter printed name and cruise number.

CATCH BY HAUL.

Record the following information for each haul.

Haul No. Enter the number of the haul in sequence by year.

Gear deployment for trawl gear (or to set gear)	
Position of gear deployment (lat. and long. to the nearest minute) <i>Optional:</i> record to the nearest second or fraction of a minute	The position where the trawl gear reaches the fishing level and begins to fish.
Time of gear deployment (A.I.t.)	The time when the trawl gear reaches the fishing level and begins to fish.
Gear retrieval for trawl gear (or to haul gear)	
Position of gear retrieval (lat. and long. to the nearest minute). <i>Optional:</i> record to the nearest second or fraction of a minute	The position where retrieval of trawl gear cable commences.
Date and time of gear retrieval (A.I.t.)	The date and time when retrieval of trawl gear cable commences

Average Sea Depth.

Enter average sea depth for the haul, recorded to the nearest meter or fathom. Circle meters (M) or fathoms (FM). Use the same units to report sea depth throughout the year.

Record daily the species code, product code, and the total estimated discard/disposition amounts in whole fish weight for each groundfish species or species group and Pacific herring in pounds or to at least the nearest 0.001 mt.

Average Gear Depth.

Enter average gear depth for the haul recorded to the nearest meter or fathom. Circle meters (M) or fathoms (FM). Use the same units to report gear depth throughout the year.

Daily Discard/disposition Total Numbers of animals.
Record daily the species code, product code, and discard/disposition amounts by number of Pacific salmon, steelhead trout, Pacific halibut, king crab, and Tanner crab.

Target Species Code

List the species codes for the main species you expect to harvest this trip.

Daily discards bled from an unsorted codend.

If fish are discarded (bled) from an unsorted codend, estimate and record the amount of each species discarded (use Code 98).

Total Haul Weight

Enter haul weight of all retained species. Indicate whether to the nearest pound or to at least the nearest 0.001 mt.

No discard/disposition.

If there are no discard/disposition for a day, write "NO DISCARDS", "0", or "ZERO" on the "daily total" line.

DISCARD/DISPOSITION INFORMATION.

Record all discard/disposition information that occurred on the catcher/processor during harvest and production.

Daily Discard/disposition Balance Forward.

Enter the total weight or number as appropriate of discard/disposition, by species and product codes, carried forward from the previous day.

Use species and product codes presented in Table 1 and Table 2.

NOTE

At the beginning of each weekly reporting period, the discard/disposition amount is zero, and nothing shall be carried forward from the previous weekly reporting period.

Check either lb or mt. Use the same units to report weight throughout the year.

Daily Discard/disposition Total Weight.

Weekly Discard/disposition Cumulative Total.

At the end of each weekly reporting period, calculate separately the cumulative total discard/disposition weight or number as appropriate for each reporting area, gear type, and management type number, calculated by adding the relevant daily total and the total carried forward for that week.

Enter the cumulative totals by species codes and product codes.

PRODUCT INFORMATION.

Calculate and record the following information for each product made from fish harvested by the catcher/processor.

Check either pounds (lb) or metric tons (mt), and use the same units to report weight throughout the year..

Daily Production Total Weight.

Enter the total weight of product -- by species codes, product codes, and product designation -- that was produced each day.

[see examples below]

Use the species codes, product codes, and product designations presented in Table 1 and Table 2.

No Production.

If no production occurred for a day, write "NO PRODUCTION" on the "daily total" line.

Record whether primary product, ancillary product, or redesignated/rehandled product.

Ancillary product.

A product, such as meal, heads, internal organs, pectoral girdles, or any other product that may be made from the same fish as the primary product.

Primary product.

A product, such as fillets, made from each fish, with the highest recovery rate.

Reprocessed or rehandled product.

A product, such as meal, that results from processing a previously reported product or from rehandling a previously reported product.

	Description	Species Code	Primary/ Ancillary	Product Code
Example 1 – describe a single product:	Pollock made into primary product, minced	270	P	31
Example 2 – describe two products from the same fish	Pollock made into primary product, fillets and ancillary product, roe	270 270	P A	23 14
Example 3 – describe multiple products	Starting with 100 mt of pollock -- 90 mt were processed [into 13.5 mt deep skin fillets and 2.7 mt roe] 10 mt small and damaged pollock were processed into meal along with 73.8 mt pollock parts 12% (10/83.8) of the meal = 1.68 mt is primary 88% (73.8/83.8) of the meal = 12.32 mt is ancillary	270 270 270 270	P A P A	24 14 32 32
Example 4 – describe an unlisted, ancillary product	Pollock livers made into ancillary product. Use product code 97, which means miscellaneous products, and write in the name of the product.	270	A	97 livers

Daily Balance Forward.

Enter the total amount of product, by species codes, product codes, and product designation, carried forward from the previous day.

NOTE

At the beginning of each weekly reporting period or after the offload or transfer of all fish or fish product onboard if such offload occurs prior to the end of a weekly reporting period, the amount is zero, and nothing shall be carried forward from the previous weekly reporting period.

Weekly Production Cumulative Total.

At the end of each weekly reporting period, enter the cumulative total product weight, by species codes, product codes, and product designation calculated by adding the relevant daily total and the total carried forward for that week.

Calculate cumulative production totals separately for each reporting area, whether catch was harvested in COBLZ or RKCSA, gear type, and management type, calculated by adding the relevant daily total and the total carried forward for that week.

COMMENTS (*optional*)