

**SUPPORTING STATEMENT  
BILLFISH CERTIFICATE OF ELIGIBILITY  
OMB CONTROL NO. 0648-0216**

**A. JUSTIFICATION**

**1. Explain the circumstances that make the collection of information necessary.**

This request is for renewal of this information collection, Certificate of Eligibility for Billfishes (COE).

A COE is required for all first receivers of billfish – except for billfish landed in a Pacific state and remaining in the state of landing – as a condition for the domestic trade of fresh or frozen billfish shipments. A “first receiver” means any entity, person, or company that takes, for commercial purposes (other than solely for transport), immediate possession of the fish, or any part of the fish, as the fish are offloaded from a fishing vessel of the United States whose owner or operator has been issued, or should have been issued, a valid permit under 50 CFR part 635. Dealers or processors who subsequently receive or possess billfish must also retain a copy of the COE while processing the billfish. The document certifies that the accompanying billfish was not harvested from the Atlantic Ocean management unit. The management units and applicable species are described on the certificate form and in Question 2.

This requirement has been implemented under the [Magnuson-Stevens Fishery Conservation and Management Act](#) and codified in [50 CFR 635](#). The authority to issue these regulations has been delegated from the Secretary of Commerce to the Assistant Administration for Fisheries, NOAA.

The purpose of the collection of this information is to maintain the recreational nature of the Atlantic billfish fishery with no commercial trade, as designated in the Consolidated Highly Migratory Species Fishery Management Plan (FMP). The 2000 Standing Committee for Research and Statistics (SCRS) of the International Commission for the Conservation of Atlantic Tunas (ICCAT) identified Atlantic blue marlin as overfished and the 2002 SCRS identified Atlantic white marlin as overfished. The latest ICCAT stock assessments for Atlantic blue and white marlin (2006) continue to indicate that these species are overfished. In the 2010 National Marine Fisheries Service (NMFS) Report to Congress on the status of United States (U.S.) fisheries, Atlantic blue marlin, Atlantic white marlin, and western Atlantic sailfish were listed as overfished, with overfishing still occurring.

NMFS regulations require a COE as a condition for the domestic commercial trade of fresh or frozen billfish shipments. These requirements augment NMFS's ability to quantify all billfish that enter into commerce of the U.S., and to guarantee that these fish were not harvested in or from the Atlantic billfish management unit.

**2. Explain how, by whom, how frequently, and for what purpose the information will be used. If the information collected will be disseminated to the public or used to support information that will be disseminated to the public, then explain how the collection complies with all applicable Information Quality Guidelines.**

A COE is considered complete and approved for trade if all of the required information is recorded. A COE is required for all first receivers of billfish, except for billfish landed in a Pacific state and remaining in the state of landing. Dealers or processors who subsequently receive or possess billfish must also retain a copy of the COE while processing or handling the billfish. A COE is also required to accompany billfish landed in a Pacific state and shipped to any dealers or processors located outside of that state, who subsequently receive or possess the billfish. The COE documentation certifies that the accompanying billfish was not harvested from the Atlantic Ocean management unit. The following information is required on all COEs:

(A) Information on the Fishing Vessel that Caught the Billfishes

- (1) name of the fishing vessel
- (2) homeport of the fishing vessel
- (3) port of offloading
- (4) date of offloading

(B) Dealer's/Processor's Declaration

- (1) name (printed or typed)
- (2) signature
- (3) date

The person who first receives billfish by way of purchase, barter, or trade must provide information on the fishing vessel that caught the billfishes (the items listed under (A) above), and must also sign and date the Dealer's/Processor's Declaration certifying that the billfish were not harvested from the management units described below:

Blue Marlin, White Marlin, Longbill Spearfish, and Roundscale Spearfish: Waters of the entire North and South Atlantic Oceans (including the Gulf of Mexico and Caribbean Sea);

Sailfish: Waters of the North and South Atlantic Oceans (including the Gulf of Mexico and Caribbean Sea) west of 30° W. longitude; and,

Black Marlin, Striped Marlin, and Shortbill Spearfish: Waters of the entire North and South Atlantic Oceans (including the Gulf of Mexico and Caribbean Sea).

The COE must accompany each billfish throughout its chain of custody. A dealer or processor who subsequently receives or possesses billfish covered by an original COE is required only to complete the Dealer's/Processor's Declaration, and retain a copy of the COE while processing or handling the billfish. The Billfish COE information is not required on a specific form – the same information can be provided in another format. NMFS provides a standard form on the Internet at <http://www.nmfs.noaa.gov/sfa/hms/GPEA/0216%20Billfish%20COEform.pdf> and upon request to help facilitate the data collection.

The information collected on the COE is not disseminated to the public, nor is it used to support information that is disseminated to the public. It is used solely to declare that the accompanying billfish was not harvested from the aforementioned Atlantic billfish management units, to document compliance, and for enforcement purposes.

**3. Describe whether, and to what extent, the collection of information involves the use of automated, electronic, mechanical, or other technological techniques or other forms of information technology.**

The COE form is downloadable, fillable and printable. The certificate must be retained in paper form, and thus readily available for reference, by all purchasers and processors of the fish throughout its chain of custody.

**4. Describe efforts to identify duplication.**

Coordination with existing programs is always explored to avoid unnecessary duplication of effort. Duplication of certain elements of dealer reports (*e.g.*, date of landing, vessel name, etc) is unavoidable. In response to a related international recommendation regarding trade tracking, NMFS evaluated whether this information collection could be combined with trade tracking forms for other marine species. NMFS decided that, due to differing objectives, trade tracking programs should not be consolidated at this time. However, the additional burden from this program is minimal, because the information is assembled for other reports and is readily available to dealers and processors.

**5. If the collection of information involves small businesses or other small entities, describe the methods used to minimize burden.**

All respondents for this information collection are small businesses. The information requested is presented in a format that is compatible with the dealer operation of landing, purchasing, and processing of billfishes. This consistency will minimize the compliance burden. Thus, there is no significant impact on small entities.

**6. Describe the consequences to the Federal program or policy activities if the collection is not conducted or is conducted less frequently.**

The limitations on where billfish can legally be landed for purchase, barter or trade, relative to the wide area of occurrence of billfishes in the Atlantic and Pacific Oceans, necessitate the current level of reporting to ensure compliance with regulatory requirements. If the information were not collected, or collected less frequently, it would be difficult, if not impossible, to ensure that billfish in commercial trade were not harvested from the management units described in Question 2. The billfish COE helps to ensure that Atlantic billfish remain a recreational resource.

**7. Explain any special circumstances that require the collection to be conducted in a manner inconsistent with OMB guidelines.**

The collection of information will be made in a manner consistent with OMB guidelines.

**8. Provide information on the PRA Federal Register Notice that solicited public comments on the information collection prior to this submission. Summarize the public comments received in response to that notice and describe the actions taken by the agency in response to those comments. Describe the efforts to consult with persons outside the agency to obtain their views on the availability of data, frequency of collection, the clarity of instructions and recordkeeping, disclosure, or reporting format (if any), and on the data elements to be recorded, disclosed, or reported.**

A Federal Register Notice published on February 4, 2011 (76 FR 2011) solicited public comment on this proposed renewal. No comments were received.

**9. Explain any decisions to provide payments or gifts to respondents, other than remuneration of contractors or grantees.**

NMFS does not provide gifts or payment for completion of the billfish Certificate of Eligibility.

**10. Describe any assurance of confidentiality provided to respondents and the basis for assurance in statute, regulation, or agency policy.**

As stated on the form, it is NMFS policy not to release confidential data, other than in aggregate form, as the Magnuson-Stevens Fisheries Conservation and Management Act protects (in perpetuity) the confidentiality of those submitting data. [NOAA Administrative Order 216-100](#) also applies. Whenever data are requested, the Agency ensures that information identifying the pecuniary business activity of a particular dealer is not identified.

**11. Provide additional justification for any questions of a sensitive nature, such as sexual behavior and attitudes, religious beliefs, and other matters that are commonly considered private.**

No information of a sensitive nature is requested.

**12. Provide an estimate in hours of the burden of the collection of information.**

It is estimated that approximately 100 initial shipments of billfish are annually completed by approximately 50 dealers. The average response time for COE completion for the first purchaser is estimated to be 20 minutes. Approximately three (3) additional dealers/processors are involved from billfish purchase to its final destination. Therefore, approximately 300 subsequent responses occur (100 shipments x 3 subsequent responses). Each subsequent dealer/processor is estimated to complete 2 of those 300 responses (300 responses ÷ 2 responses per dealer/processor = 150 dealer/processors). The COE response time for subsequent billfish purchases is estimated to be 2 minutes (dealer's name, signature and date, only). Therefore, the total burden estimate for the collection of information associated with the billfish COE is estimated as follows:

50 initial dealers x 2 COEs per dealer x 20 minutes per COE = 2,000 minutes/60 minutes = 33.3 (33) hours (100 COEs)  
+  
150 subsequent dealers/processors x 2 COEs per dealer/processor x 2 minutes per COE = 600 minutes/60 minutes = 10 hours. (300 COEs)

Thus, the total estimates would be 200 respondents, 400 responses, and 43.3 (43) hours.

**13. Provide an estimate of the total annual cost burden to the respondents or record-keepers resulting from the collection (excluding the value of the burden hours in Question 12 above).**

Not applicable.

**14. Provide estimates of annualized cost to the Federal government.**

The annual cost is estimated at less than \$100 for printing and distributing the COEs.

**15. Explain the reasons for any program changes or adjustments.**

Not applicable.

**16. For collections whose results will be published, outline the plans for tabulation and publication.**

No publication is planned.

**17. If seeking approval to not display the expiration date for OMB approval of the information collection, explain the reasons why display would be inappropriate.**

The expiration date will be displayed.

**18. Explain each exception to the certification statement.**

There are no exceptions.

**B. COLLECTIONS OF INFORMATION EMPLOYING STATISTICAL METHODS**

This information collection does not employ statistical methods such as sampling.