

Interviewer

Introduce yourself and say that you are working with the FDA Center for Tobacco Products to gather input from State Program Coordinators on the Tobacco Compliance Check Inspection Program training. Explain that the respondent's participation / nonparticipation is completely voluntary and their responses will not have an effect on their eligibility for receipt of any FDA services. In instances where respondent identity is needed (e.g., for follow-up of non-respondents), explain that this information collection fully complies with all aspects of the Privacy Act and data will be kept private to the fullest extent allowed by law.

Explain that the interview will take approximately 15 minutes. Confirm that this is a good time to talk. If not, arrange a time to call back. When you are ready, begin by explaining the primary focus of the interview questions—the training and materials provided by FDA for inspectors and State Program Coordinators.

1. To date, how many inspectors have been trained?
2. What type(s) of training was provided to new inspectors?

Interviewer: Check all that apply.

- Review of the Training Manual document
- Classroom instruction
- Webinar presentation
- One-to-one training from the State Program Coordinator or other official
- Hands-on training in the use of the iPhone
- On-the-job training or coaching
- Other—Describe:

3. Approximately, how long is the training provided to inspectors?
4. Did your FDA trainer participate in training your inspectors, if so in what capacity?
5. What aspect of the program is most difficult for new inspectors to learn?

FDA State Tobacco Compliance Check Inspection Program Training:
Telephone Interview Protocol

6. Please rate the effectiveness of the training manual using a scale from 1 to 5, with 5 being very effective and 1 be not effective.

Please explain your rating:

7. Do you have any suggestions on how the training manual could be improved?

8. Does your State use the iPhones?

- Yes
 No

If yes, what has been your experience in teaching new inspectors to use the iPhone?

9. Do you feel that the exam items measured the key content areas?

- Yes
 No

If no, what would you add to the exam?

10. Do you have any suggestions for improving the exam?

11. Do you have any recommendations about the type of training new State Program Coordinators or Inspectors should receive?

12. As the State Program Coordinator, is there any training that you would like to receive?

13. What overall suggestions do you have for improving the training process?
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The interview is now complete. I appreciate your time and input. Thank you!