

ATTACHMENT 14A
GROUP 1 and 4: THANK YOU FOR COMPLETING FIRST DIETARY RECALL



Food Reporting Comparison Study
1600 Research Blvd, TB 347
Rockville MD, 20850

John Smith
123 Smith Street
Unit A

Rockville, MD 12345

Dear (Personalized Salutation):

Thank you for completing your first food survey for the **Food Reporting Comparison Study - FORCS**. We have enclosed \$15 to thank you for your time and effort.

What's next?

You will hear from us again in the next 2 weeks:

- On the assigned day that you are to complete your second food survey, you will receive an email with a link to the FORCS website and the online survey.
- On the assigned day, you will also receive phone messages to remind you to check for the email from FORCS. If you have caller ID on your telephone, the display will show FORCS, 1-301-XXX-XXXX.
- Please complete the online survey by midnight of the day that you receive the telephone message and e-mail.
- This survey will take about 20 -30 minutes to complete.

After you finish the food survey, you will also be able to complete your final survey about you. Once you have completed both surveys we will **mail you the final \$30**.

If you have any questions, please see the Frequently Asked Questions at <http://www.FoodReportStudy.gov> or call the FORCS study coordinator at 1-888-858-0281.

We thank you for taking part in this important study.

Sincerely,

ATTACHMENT 14B
GROUP 2 and 3: THANK YOU FOR COMPLETING FIRST DIETARY RECALL



Food Reporting Comparison Study
1600 Research Blvd, TB 347
Rockville MD, 20850

John Smith
123 Smith Street
Unit A

Rockville, MD 12345

Dear (Personalized Salutation):

Thank you for completing your first food survey for the **Food Reporting Comparison Study - FORCS**. We have enclosed \$15 to thank you for your time and effort.

What's next?

- The FORCS coordinator will be **contacting you after 4 weeks to complete your second food survey**. If you have caller ID on your telephone, the display will show FORCS, 1-301-XXX-XXXX.
- A Food Model Booklet and measuring guides will be mailed to you in the next few weeks for use during the telephone survey.

After you have completed the food survey, we will send you an email with a link to the online survey about you. Once you have completed both the food and the about you surveys, we will **mail you the final \$30**.

After you finish the food survey, you will also be able to complete your final survey about you. Once you have completed both surveys we will **mail you the final \$30**.

If you have any questions, please see the Frequently Asked Questions at <http://www.FoodReportStudy.gov> or call the FORCS study coordinator at 1-888-858-0281.

We thank you for taking part in this important study.

Sincerely,

ATTACHMENT 14C
GROUP 3: THANK YOU WITH AMPM KIT PRIOR TO SECOND RECALL



Food Reporting Comparison Study
1600 Research Blvd, TB 347
Rockville MD, 20850

John Smith
123 Smith Street
Unit A

Rockville, MD 12345

Dear (Personalized Salutation):

Thank you for your ongoing support of the **F**ood **R**eporting **C**omparison **S**tudy -- FORCS.

The FORCS coordinator will be contacting you in the next couple of weeks to complete your final food survey. If you have caller ID on your telephone, the display will show FORCS, 1-301-XXX-XXXX. Enclosed are a Food Model Booklet and measuring guides for you to use during the telephone survey. Please keep these near the telephone.

After you have completed the food survey, we will send you an email with a link to the online survey about you. Once you have completed both the food and the about you surveys, we will **mail you the final \$30**.

If you have any questions, please see the Frequently Asked Questions at <http://www.FoodReportStudy.gov> or call the FORCS study coordinator at 1-888-858-0281.

We thank you for taking part in this important study.

Sincerely,

Electronic signature from NCI and HMO PIs



Food Reporting Comparison Study
1600 Research Blvd, TB 347
Rockville MD, 20850

John Smith
123 Smith Street
Unit A

Rockville, MD 12345

Dear (Personalized Salutation):

Congratulations! You have completed one food survey for the Food Reporting Comparison Study -- FORCS. After you completed your survey, we sent you \$15 to thank you for your time and effort. The study has now ended.

Approximately _____ people participated in this study (include N for those who completed first recall). Your responses and those of other study participants will help us to understand the best way to collect information about what people eat.

We thank you for taking part in this important study.

Sincerely,

Electronic signature from NCI and HMO PIs

ATTACHMENT 14E
END OF STUDY THANK YOU FOR THOSE WHO COMPLETED ONLY SECOND RECALL



Food Reporting Comparison Study
1600 Research Blvd, TB 347
Rockville MD, 20850

John Smith
123 Smith Street
Unit A

Rockville, MD 12345

Dear (Personalized Salutation):

Congratulations! You have completed one food survey for the Food Reporting Comparison Study -- FORCS. **We have enclosed your final check for \$15** to thank you for your time and effort in completing the survey. The study has now ended.

.Approximately _____ people participated in this study (include N for those who completed first recall). Your responses and those of other study participants will help us to understand the best way to collect information about what people eat.

We thank you for taking part in this important study.

Sincerely,

Electronic signature from NCI and HMO PIs

ATTACHMENT 14F
END OF STUDY THANK YOU FOR THOSE WHO COMPLETED FIRST RECALL AND SURVEY



Food Reporting Comparison Study
1600 Research Blvd, TB 347
Rockville MD, 20850

John Smith
123 Smith Street
Unit A

Rockville, MD 12345

Dear (Personalized Salutation):

Congratulations! You have completed one food survey and one survey About Yourself as part of the **F**ood **R**eporting **C**omparison **S**tudy -- FORCS. **We have enclosed your final check for \$5** to thank you for your time and effort in completing this project. The study has now ended.

Approximately _____ people participated in this study (include N for those who completed first recall). Your responses and those of other study participants will help us to understand the best way to collect information about what people eat.

We thank you for taking part in this important study.

Sincerely,

Electronic signature from NCI and HMO PIs

ATTACHMENT 14G
FORCS END OF STUDY THANK YOU FOR COMPLETING SECOND RECALL AND SURVEY



Food Reporting Comparison Study
1600 Research Blvd, TB 347
Rockville MD, 20850

John Smith
123 Smith Street
Unit A

Rockville, MD 12345

Dear (Personalized Salutation):

Congratulations! You have completed one food survey and one survey about you as part of the **F**ood **R**eporting **C**omparison **S**tudy -- FORCS. **We have enclosed your final check for \$20** to thank you for your time and effort in completing this project. The study has now ended.

Approximately _____ people participated in this study (include N for those who completed first recall). Your responses and those of other study participants will help us to understand the best way to collect information about what people eat.

We thank you for taking part in this important study.

Sincerely,

Electronic signature from NCI and HMO PIs

ATTACHMENT 14H
END OF STUDY THANK YOU FOR THOSE WHO COMPLETED BOTH RECALLS AND SURVEY



Food Reporting Comparison Study
1600 Research Blvd, TB 347
Rockville MD, 20850

John Smith
123 Smith Street
Unit A

Rockville, MD 12345

Dear (Personalized Salutation):

Congratulations! You have completed all of the surveys for the Food Reporting Comparison Study -- FORCS. We have enclosed the final \$30 as a thank you for your time and effort in completing this project. The study has now ended.

Approximately _____ people participated in this study (include N for those who completed first recall). Your responses and those of other study participants will help us to understand the best way to collect information about what people eat.

We thank you for taking part in this important study.

Sincerely,

Electronic signature from NCI and HMO PIs