**Narrative of Changes**

*The purpose of the Narrative of Changes is to clearly indicate changes to a collection since the previous approval.*

Collection Title: Federal Assistance to Individuals and Households Programs

OMB Control No.: 1660-0061

Current Expiration Date: 10/31/2011

Collection Instruments: FEMA Form 010-0-11 (formerly FEMA Form 90-153);

FEMA Form 010-0-12 (newly prescribed form developed)

The following are the changes to the collection:

FEMA Form numbers have been changed from FEMA Form 90-153 to FEMA Form 010-0-11. Newly prescribed form developed for Request for Continued Assistance data collection instrument (FEMA Form 010-0-12).

Supporting Statement:

Question 2 – Updated to reflect the newly prescribed form.

Question 3 – Updated to explain efforts to reduce the burden.

Question 8a, 8b, 8c – Updated to reflect FRN publication information and FEMA Form 007-0-14, formally known as FF 90-149.

Question 10 – Updated to reflect current privacy information.

Question 12 – Updated to reflect the newly prescribed form and wage rate. See Question 15 for explanation.

Question 14 – Costs to the Federal Government updated.

Question 15 – Increase in program changes explained.

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| --- | --- | --- | --- | --- | --- | --- |
| **Itemized Changes in Annual Burden Hours** | | | | | | |
| **Data collection Activity/Instrument** | **Program Change (hours currently on OMB Inventory)** | **Program Change (New)** | **Difference** | **Adjustment (hours currently on OMB Inventory)** | **Adjustment (New)** | **Difference** |
| Administrative Option Agreement (for the other needs provision of IHP) / FEMA Form 010-0-11 (previously FF 90-153) | 0 | $2,069.76 | +$2,069.76 |  |  |  |
| Request for Continued Assistance / FEMA Form 010-0-12 | 0 | $10,016,000.00 | +$10,016,000.00 |  |  |  |
| Request for Approval of Late Registration / No Form | 0 | $149,989.60 | +$149,989.60 |  |  |  |
| Appeal of Program Decision / No Form | 0 | $5,507,015.90 | +$5,507,015.90 |  |  |  |
| Development of State Administrative Plan for the other needs provision of IHP / No Form | 0 | $443.52 | +$443.52 |  |  |  |
| **Total(s)** | **0** | **$15,675,517.00** | **+$15,675,517.00** |  |  |  |

***Explain:***

There is an increase program change to the total cost to respondents from $0 (2009) to $15,675,517.00 (2011) as a result of an increase in the mean wage and the introduction of a multiplier (1.4) to account for a fully loaded average wage rate.

There are no changes to the annual hour burden and there has been no change to the information being collected.