



U.S. Department of Education Customer Feedback Form

Events, Conferences, Meetings

We at the U. S. Department of Education are committed to serving our customers. We value your opinion and request that you complete this short form at the end of this event. Your opinion will help us improve our conferences meetings, and presentations. Thank you for your opinions and ideas.

Please circle the number on the scale that reflects your review.

How Are We Doing?	Poor	Fair	Average	Very Good	Outstanding	Not Applicable
Name of Event: Date:						
Please rate the event you participated in by assessing the:						
1. Coordination/Logistics (Did you receive enough notice)?	1	2	3	4	5	NA
2. Relevance to your needs	1	2	3	4	5	NA
3. Content Quality (Informative, meets your needs)?	1	2	3	4	5	NA
4. Agenda Topics (Related to event)?	1	2	3	4	5	NA

Comments:

How can we improve this event? _____

What other feedback would you like to provide the Department? _____

This form is anonymous; however, if you would like to be added to our listserv, to receive information updated about the U.S. Department of Education please feel free to provide your name and email address below or you may sign on electronically at: <http://www.ed.gov/parents/academic/help/partner-listserv.html>

Name: _____
Organization: _____
Email: _____

Public Burden Statement

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. Public reporting burden for this collection of information is estimated to average 7 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The obligation to respond to this collection is voluntary. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the U.S. Department of Education, 400 Maryland Ave., SW, Washington, DC 20202-4536 or email ICDocketMgr@ed.gov and reference the OMB Control Number 1880-0542. Note: Please do not return the completed OCO Customer Feedback Form to this address.