

Virtual Financial Management Institute 2012

Participant Evaluation

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. Public reporting burden for this collection of information is estimated to average 7 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The obligation to respond to this collection is voluntary. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the U.S. Department of Education, 400 Maryland Ave., SW, Washington, DC 20210-4537 or email ICDocketMgr@ed.gov and reference the OMB Control Number 1880-0542. Note: Please do not return the completed VFMI Survey to this address.

The Department of Education, Office of Vocational and Adult Education (OVAE), Division of Academic and Technical Education (DATE) hosted the Virtual Financial Management Institute (VFMI) on May 10–11, 2012. The following questions ask about your experiences with the VFMI and the modules provided as background for the Institute. Your responses will be used to improve future Virtual Financial Management Institutes. Your answers are confidential and will be reported only in aggregate with other responses.

Please select the category (or categories) that best corresponds to your role in your state or organization:

- Secondary CTE
 CTE Financial Management Staff
 Postsecondary CTE
 Other; Please identify _____

PRE-EVENT INFORMATION AND REGISTRATION

Please indicate your level of agreement with the following statements regarding the registration process and information provided prior to the Virtual Financial Management Institute.

	Strongly disagree	Disagree	Neutral	Agree	Strongly agree
The Virtual Financial Management Institute announcements and website provided helpful information.	1	2	3	4	5
The VFMI registration process was easy to complete.	1	2	3	4	5

TECHNOLOGY

Please indicate your level of agreement with the following statements regarding the technology required for participation in the Virtual Financial Management Institute.

	Not applicable	Strongly disagree	Disagree	Neutral	Agree	Strongly agree

I was able to access and view the online modules without difficulty.	0	1	2	3	4	5
I was able to connect to and watch the webcast sessions without difficulty.		1	2	3	4	5

ONLINE MODULES

The Department posted five modules on the [website/URL] that Virtual Financial Management participants could view prior to the May 10–11, 2012, webcast.

Did you watch any of the online modules prior to the event?

Yes

No [skip to next section]

Please think about your experiences with these modules and indicate your level of agreement with the following statement for each module that you viewed:

The information I learned through this module will be useful in the performance of my job duties.

	I did not watch this module	Strongly disagree	Disagree	Neutral	Agree	Strongly Agree
Module 1: Perkins Financial Management and Reporting	0	1	2	3	4	5
Module 2: Maximizing Your Program's Federal Dollars	0	1	2	3	4	5
Module 3: Maintenance of Effort Matching Requirements	0	1	2	3	4	5
Module 4: The Single Audit Process	0	1	2	3	4	5
Module 5: Effective Subrecipient Monitoring for Career and Technical Education programs	0	1	2	3	4	5

WEBCAST SESSIONS | May 10 and 11, 2012

Please consider your experiences with the webcast sessions on May 10 and 11, 2012, and indicate your level of agreement with the statement for each session that you participated in:

The information I learned through this session will be useful in the performance of my job duties.

	I did not watch this session	Strongly disagree	Disagree	Neutral	Agree	Strongly Agree
Session 1:	0	1	2	3	4	5
Session 2:	0	1	2	3	4	5
Session 3:	0	1	2	3	4	5
Session 4:	0	1	2	3	4	5
Session 5:	0	1	2	3	4	5

OVERALL

Please indicate your agreement with the following statements about your overall experiences with the Virtual Financial Management Institute.

	Strongly disagree	Disagree	Neutral	Agree	Strongly agree
The quality of the training I received during the Virtual Financial Management Institute was high.	1	2	3	4	5
The duration of the Virtual Financial Management Institute was appropriate for the material covered.	1	2	3	4	5
The material covered during the Virtual Financial Management Institute was clearly presented and well organized.	1	2	3	4	5

SHORT ANSWER QUESTIONS

Please provide brief responses to the following questions.

1. What aspects of the Virtual Financial Management Institute did you find most valuable?
2. What did you find least valuable about the Virtual Financial Management Institute?
3. What suggestions do you have for improving future Virtual Financial Management Institutes?

Thank You

Thank you for participating in this survey. Your responses will be used to improve future Virtual Financial Management Institutes.