

**Department of  
Veterans Affairs**

**Memorandum**

Date: July 21, 2011

From: Cynthia Harvey-Pryor, VHA OMB Liaison, Office of Health Information (10P7B)

Subj: Non-Substantive Change for Supportive Services for Veteran Families 2900-0757

To: VA Clearance Officer (005R1B)

On May 5, 2010, the Proposed Rule for the Supportive Services for Veteran Families (SSVF) Program was published in the Federal Register (75 FR 24514). Under the Proposed Rule, collections relating to (i) applications for initial funding, (ii) renewal applications, (iii) participant satisfaction surveys, (iv) program or budget changes and corrective action plans, and (v) compliance reports were identified, and comments were requested for each of these items in accordance with the Paperwork Reduction Act. No comments were received by VA or OMB relating to these collections.

On November 5, 2010, Justification A was submitted to OIRA in connection with the SSVF Program. The Justification identified that the initial Application, 10-0508, was being submitted in conjunction with the justification, and, subsequently, a Renewal Application, Participant Satisfaction Survey, and Compliance Report would be submitted following the program implementation. At this time, VA is submitting the Participant Satisfaction Survey, VA Form 10-0508a and Compliance Report: Quarterly Grantee Performance Report, VA Form 10-0508b for OMB approval. Also submitted is an Excel worksheet, SSVF Quarterly Financial Report Template. The Excel worksheet is part of the Compliance Report to be submitted by grantees receiving funding from VA. The Participant Survey, Justification B (statistical methods employed) is also being submitted, The Renewal Application will be submitted to OMB following completion of the aforementioned documents, (10-0508,a,b) Each of these collections is described in detail in the Justification previously submitted and cleared under 2900-0757.

The estimated annual burden per collection has not changed.

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