


1890



National Scholars Program



United States
Department of
Agriculture

Office Advocacy
And Outreach

USDA/1890 Programs

1400 Independence
Avenue SW

Washington, DC
20250-6201

August 25, 2010

TO: Andrew Perraut, Desk Officer
Office of Management and Budget

THROUGH: Ruth Brown, Departmental Clearance Officer
U.S. Department of Agriculture

FROM: Brittini Brown, Interim Lead *B.B.*
1890 Program

SUBJECT: Justification for revising USDA/1890 National Scholar
Application

This memo is being written in regards to the USDA/1890 National Scholars Program application (OMB.:0503-0015). Since last year, the USDA/1890 program has undergone administrative changes and now operates under the management of the Assistant Secretary for Administration, Office of Advocacy and Outreach. As a result of those changes, we are proposing several revisions to the formerly approved application. The revisions include:

- **Revision 1:** Separating the combined high school and college application into two separate applications. No additional content will be added or deleted; the content will remain the same on each application.

Justification: The governing body of the USDA/1890 National Scholars Program, the USDA/1890 Task Force, will meet tentatively in September 2010 to discuss and vote on the continued inclusion of college students into the applicant pool for the USDA/1890 National Scholars Program. We desire to separate the application because we do not want to delay the aggressive recruitment of high school students by the 1890 Program Managers that will begin September 1, 2010. This delay could potentially cause a decrease in our pool of applicants for the 2011-2012 academic year. We seek approval for the college application as an effort to be proactive in our recruitment of college applicants if the governing body approves the proposal.

- **Revision 2:** Revising the contact information on the last page of the application.

Justification: As a result of administrative changes, the contact information does not reflect the correct information.

- **Revision 3:** Changing the position title of “Agricultural Liaison Officer” to “1890 Program Manager.

Justification: Under our new administration, the position title has been changed to reflect additional responsibility. Therefore, the change should be reflected in our USDA/1890 National Scholars Program Manager Directory included in the application. This is important because this is where applicants will send their completed application packets.

- **Revision 4:** Revising some addresses located in the 1890 Program Manager Directory.

Justification: The change should be reflected in our 1890 Program Manager Directory included in the application. This is important because this is where applicants will send their completed Scholar application packets.

Thank you for your assistance in this matter. If you have any questions, comments, or concerns, please contact Brittini Brown at (202) 205-4307 or via e-mail (brittini.brown@osec.usda.gov) or Mona Adkins-Easley at (202) 692-0251 or via e-mail at (mona.adkins-easley@osec.usda.gov).

Thank you and we look forward to hearing from you.