



U.S. DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. CENSUS BUREAU

SURVEY OF RESIDENTIAL BUILDING OR ZONING PERMIT SYSTEMS - MUNICIPAL OFFICES

Person Completing This Survey	
Name	
Title	
Telephone (Include area code)	
Fax (Include area code)	
E-mail address	
Internet web address	

This survey form is used to help us identify permit-issuing jurisdictions in the United States.

For further information call 1-800-845-8244

Section 1 - Permit System

A. Are permits required, by law, to build new residential housing units in the area shown in the above "FOR" line of the address label?

- Yes - **Go to B below**
 No - **Stop! Please return this form now by choosing a method described on the reverse side.**

B. What types of permits are required? (Select all that are applicable)

- Building
 Zoning
 Land Use
 Other - Please describe

C. Does your office issue these permits?

- Yes -
 No - **Please provide the following information:**

Office that issues permits is a:
 State Office
 County Office
 Municipal Office

Other -
 Please describe:

Enter the name, address, and telephone number of the office that issues these permits:

Name

Address

Telephone (Include area code)

**Go to Section 2:
Geographic Coverage**

Stop! Please return the form now if the "No" box is marked. Choose a method described on the reverse side of this form.

Section 2 – Geographic Coverage

B. What is the geographic area covered by your office? *(Select only one)*

- Entire area of the city, town, village, borough, or township
 or
 Only a portion of the city, town, village, borough, or township - *(Described the area(s) covered below)* *(Additional space in Section 4)*

C. Does this office issue permits for other municipalities?

- Yes - Please list the name(s) of the other municipalities below - *(Additional space in Section 4)* No

D. Does your office issue permits for any extra-territorial jurisdiction (EJT) *(i.e. specific perimeter {in miles} beyond corporate limits)*

- Yes - Please List:

	/		/		/	
Area		# of Miles		Area		# of Miles

 No

	/		/		/	
Area		# of Miles		Area		# of Miles

E. Does this municipality extend into other counties?

- Yes – Please list the name(s) of the other county(ies) *(Additional space in Section 4)* No

Section 3 – Information on Permits Issued

A. Please indicate the type of permit issued for the following types of new residential construction *(place an "X" in the appropriate boxes)*.

Type of construction	Residential permit	Commercial permit	No permit	Permit issued by another office <i>(Please provide a brief explanation)</i>
Single-family house				
Two-unit building				
Three-unit building				
Four-unit building				
Five or more unit building				
Assisted living facility				

B. The Census Bureau collects information from each permit office on number of buildings, number of units, and valuation of construction for new residential structures. **Are these three data items available from your office?**

- Yes | No – Which is/are not available: Building(s) | Unit(s) | Valuation of construction
 Please explain: _____

C. How many new housing units were built in your jurisdiction during the prior calendar year (estimate is acceptable)? _____

Section 4 – Comments/Additional Information

Please include any additional information from Sections 2 and 3 that would not fit in the space provided.

We would appreciate your response within 30 days

**Mail to: U.S. Census Bureau
 Manufacturing and Construction Division
 Residential Construction Branch
 Washington, DC 20233-6900**
 or

Fax to: (301) 763-8587

(If more space is needed, please attach a separate sheet.)