


<p><b>ROCKFISH PROGRAM VESSEL CHECK-IN/CHECK-OUT REPORT</b></p>	<p>U.S. Department of Commerce NOAA/National Marine Fisheries Service, Alaska Region Post Office Box 21668 Juneau, Alaska 99802-1668 Fax: 907-586-7269 Telephone: 907-586-7131</p>	
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**Each check-in report, check-out report, and termination of fishing declaration must be submitted online.**

<b><i>BLOCK A – COOPERATIVE INFORMATION</i></b>		
1. Name of Rockfish Cooperative:	2. NMFS Person ID:	3. CQ Permit Number:
4. Name of Cooperative Representative:	5. Signature of Cooperative Representative:	
6. Permanent Business Address:		
7. Business Telephone Number:	8. Business Fax Number:	9. Business E-mail Address:
<b><i>BLOCK B – VESSEL INFORMATION</i></b>		
1. Name of Vessel:		
2. USCG Documentation Number:	3. Federal Fisheries Permit Number:	4. ADF&G Vessel Registration Number:
<b><i>BLOCK C – VESSEL CHECK-IN OR CHECK-OUT REPORT</i></b>		
1. Indicate whether this is a check-in or check-out report		
<input type="checkbox"/> Vessel Check-IN <input type="checkbox"/> Vessel Check-OUT		
2. Date Effective:	3. Time Effective:	
<b><i>BLOCK D – TERMINATION OF FISHING DECLARATION</i></b>		
Date Declaration Submitted		

Instructions  
**ROCKFISH PROGRAM**  
**CHECK-IN/CHECK-OUT REPORT**

Each Rockfish Cooperative must designate when a vessel is fishing under the authority of a Rockfish Program Cooperative Quota (CQ) permit. This procedure is necessary because vessels fish in both Rockfish Program fisheries and non-Rockfish Program fisheries (e.g., pollock, Pacific cod, and various flatfish fisheries) do not require the same catch monitoring provisions.

**Note: Each check-in report, check-out report, and termination of fishing declaration must be submitted online.**

Rockfish Cooperative Check-In Report

The Rockfish Check-in Report authorizes a vessel to fish under the CQ permit.

- ◆ The designated representative must submit a Rockfish Check-in Report at least 48 hours prior to the time the vessel begins a fishing trip to fish under a CQ permit.
- ◆ A check-in report is effective at the beginning of the first fishing trip after the designation has been submitted.

Rockfish Cooperative Check-Out Report

The Check-out Report states that a vessel is no longer fishing under the CQ permit.

- ◆ The designated representative must submit a Rockfish Check-out Report for any vessel within 6 hours after the effective date and time the rockfish cooperative wishes to end the vessel's authority to fish under the CQ permit.
- ◆ This designation is effective at:
  - The end of a complete offload if that vessel is fishing under a CQ permit for a catcher vessel cooperativeor the earlier of;
  - The end of the week-ending date as reported in a production report if that vessel is fishing under a CQ permit for a catcher/processor cooperative; or
  - The end of a complete offload if that vessel is fishing under a CQ permit for a catcher/processor cooperative.

Rockfish Cooperative Termination of Fishing Declaration

The Rockfish Cooperative Termination of Fishing Declaration terminates a CQ permit.

Submit the Check-in Report, Check-out Report, or Termination of Fishing Declaration to NMFS using an electronic online application available on the NMFS Alaska Region website at <http://alaskafisheries.noaa.gov>.

The designated representative must log onto the system and create a check-in report or check-out report as indicated on the computer screen. By using the cooperative's NMFS ID, password, and Transfer Key and submitting the report, the designated representative certifies that all information is true, correct, and complete. If you have questions or need additional information, contact Sustainable Fisheries Division at 907-586-7228.

## ***COMPLETING THE REPORT***

### **BLOCK A – COOPERATIVE INFORMATION**

1. Provide the name of the Rockfish Cooperative
- 2-4. NMFS Person ID, CQ Permit Number, and NMFS Person ID
- 5-6. Name and signature of Cooperative Representative
7. Permanent Business Address
- 8-10. Business Telephone Number, Business Fax Number, and Business E-mail Address

### **BLOCK B – VESSEL INFORMATION**

1. Name of Vessel:
- 2-4. United States Coast Guard (USCG) Documentation Number, Federal Fisheries Permit Number, and Alaska Department of Fish and Game (ADF&G) Vessel Registration Number.

### **BLOCK C – VESSEL CHECK-IN OR CHECK-OUT REPORT**

1. Indicate whether this is a check-in or check-out report
- 2-3. Date and Time Check-in or Check-out is effective

### **BLOCK D – TERMINATION OF FISHING DECLARATION**

Date the Termination of Fishing Declaration is submitted

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#### ***PUBLIC REPORTING BURDEN STATEMENT***

Public reporting for this collection of information is estimated to average 10 minutes per response, including the time for reviewing the instructions, searching the existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Assistant Regional Administrator, Sustainable Fisheries Division, NOAA National Marine Fisheries Service, P.O. Box 21668, Juneau, AK 99802-1668.

#### ***ADDITIONAL INFORMATION***

Before completing this form please note the following: 1) Notwithstanding any other provision of law, no person is required to respond to, nor shall any person be subject to a penalty for failure to comply with, a collection of information, subject to the requirements of the Paperwork Reduction Act, unless that collection of information displays a currently valid OMB Control Number; 2) This information is mandatory and is required to manage commercial fishing efforts under 50 CFR part 679 and under section 402(a) of the Magnuson-Stevens Act (16 U.S.C. 1801, *et seq.*); 3) Responses to this information request are confidential under section 402(b) of the Magnuson-Stevens Act. They are also confidential under NOAA Administrative Order 216-100, which sets forth procedures to protect confidentiality of fishery statistics.

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