

**Request for Approval under the
“Generic Clearance for the Collection of Routine Customer Feedback” (NCI)
(OMB Control Number: 0925-0642-07, Expiration Date 9/30/2014)**

TITLE OF INFORMATION COLLECTION:

Physical Sciences – Oncology Centers (PS-OC) Program: Survey 2012

PURPOSE: The mission of National Cancer Institute (NCI) Center for Strategic Scientific Initiatives is the task of planning, developing, executing, and implementing rapid strategic scientific and technology initiatives that keep the Institute ahead of the scientific curve with respect to potential new areas and discoveries. The Office of Physical Sciences-Oncology (OPSO), within this Center, (1) serves as a nexus for the development and implementation of physical science-based initiatives to enable progress in cancer research for NCI and its integration across trans-NCI, trans-National Institutes of Health (NIH), and inter-agency activities; (2) enables the development of discoveries and new fields of study based on the application of aspects of the physical sciences approaches to cancer research; (3) and facilitates the exploration of novel and innovative approaches to advance our understanding of the physical laws and principles that shape and govern the emergence and behavior of cancer at all scales. We will be performing a survey on the Physical Sciences-Oncology Centers (PS-OC) Program to elucidate if the program is meeting its goals and objectives, how the program can be improved, and to collect data on trans-disciplinary science and training to support future evaluations.

DESCRIPTION OF RESPONDENTS:

There will be eight categories of respondents targeted for the collection of information. Seven categories include current participants and members of the Physical Sciences – Oncology Center Program. This includes the Principal and Senior Scientific Investigators, Project Investigators, Trainees, Outreach and Dissemination Unit Members, Education and Training Unit Members, PS-OC Advocates, and PS-OC Administrators. There is also a set of questions specific to scientists outside of the PS-OC program that have been involved with PS-OC program related activities.

TYPE OF COLLECTION: (Check one)

- | | |
|---|--|
| <input type="checkbox"/> Customer Comment Card/Complaint Form | <input checked="" type="checkbox"/> Customer Satisfaction Survey |
| <input type="checkbox"/> Usability Testing (e.g., Website or Software | <input type="checkbox"/> Small Discussion Group |
| <input type="checkbox"/> Focus Group | <input type="checkbox"/> Other: _____ |

CERTIFICATION:

I certify the following to be true:

1. The collection is voluntary.
2. The collection is low-burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.
4. The results are not intended to be disseminated to the public.
5. Information gathered will not be used for the purpose of substantially informing influential policy decisions.
6. The collection is targeted to the solicitation of opinions from respondents who have experience with the program or may have experience with the program in the future.

Name: __Nicole M. Moore_____

To assist review, please provide answers to the following question:

Personally Identifiable Information:

1. Is personally identifiable information (PII) collected? Yes No
2. If Yes, will any information that is collected be included in records that are subject to the Privacy Act of 1974? Yes No
3. If Yes, has an up-to-date System of Records Notice (SORN) been published? Yes No

Gifts or Payments:

Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants? Yes No

BURDEN HOURS

Different types of respondents will complete different sections of the survey, as indicated below.

Category of Respondent	Type of Respondent	No. of Respondents	Participation Time	Burden Hours
Individuals	Administrators (Section A)	14	10/60	2
	Education and Training Unit Leaders (Sections A & E)	12	15/60	3
	Principal and Senior Investigators (Sections B & J)	24	25/60	10
	Project Investigators (Sections C & J)	150	20/60	50
	Outreach and Education Unit Leaders (Section D)	12	10/60	2
	Advocates (Section F)	5	15/60	1
	External Advisors and Scientists Not Associated with PS-OCs (Section G)	400	15/60	100
	Trainees (Sections H & J)	300	10/60	50
Totals		917		218

Total Burden Hours used for IC's to date: 115
 Total Burden Hours Approved for IC's under 0925-0642: 8750
 Total Burden Hours currently requested: 218

FEDERAL COST: The estimated annual cost to the Federal government is \$4000.

If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:

The selection of your targeted respondents

1. Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe?
[X] Yes [] No

If the answer is yes, please provide a description of both below (or attach the sampling plan)?
If the answer is no, please provide a description of how you plan to identify your potential group of respondents and how you will select them?

There is a list of potential respondents for the eight targeted areas. Each group of respondents is defined, identified, and selected by different criteria and information as highlighted below.

- Principal and Senior Scientific Investigators are senior leadership of each Physical Sciences – Oncology Centers (PS-OC). There are a total of 12 PS-OCs and each has 1 principal and 1 senior scientific investigator. This information is available on our publically available website (physics.cancer.gov).
- Project Investigators include scientists and professors that are members of a PS-OC. This information is available on the individual PS-OCs websites and on our website (physics.cancer.gov). There are a total of 150 investigators within the PS-OCs.
- Trainees include undergraduate and graduate students, and postdoctoral fellows that work in a PS-OC or participate in the PS-OC program activities. This information was compiled by each PS-OC and consolidated by the PS-OC Education and Training working group and is available through a list serve accessible to each PS-OC and NCI. There are over 300 trainees included in this list.
- Patient Advocates list has been compiled by the PS-OC Network patient advocate and is available to each PS-OC and NCI. There are approximately 6 advocates currently on this list.
- Outreach and Dissemination Leaders will include members of the PS-OC that are leading the outreach and dissemination unit. These members are listed on each Center’s publically available website.
- Education and Training Leaders will include members of the PS-OC that are leading the education and training unit. These members are listed on each Center’s publically available website.
- Center Administrators will include members of the PS-OC that are coordinating the administrative tasks for the Center. These members are listed on each Center’s publically available website.
- Scientists not funded by the PS-OC program but have a scientific interest in the information generated by the program. These scientists will be identified from participant lists of NCI workshops available on public websites, lists of NCI study section reviewers that are publically available, and scientists that have expressed interest in the PS-OC program by signing up for information on our website.

Administration of the Instrument

1. How will you collect the information? (Check all that apply)
- Web-based or other forms of Social Media
 - Telephone
 - In-person
 - Mail
 - Other, Explain

2. Will interviewers or facilitators be used? [] Yes [X] No

List of instruments, instructions, and scripts submitted with this request:

Attachment 1: PS-OC Email/Letter Invitation

Attachments 2A-H: PS-OC Survey – Section of survey dependent on type of respondent

Attachment 2A: Administrators (Section A)

Attachment 2B: Education and Training Unit Leaders (Sections A & E)

Attachment 2C: Principal and Senior Investigators (Sections B & J)

Attachment 2D: Project Investigators (Sections C & J)

Attachment 2E: Outreach and Education Unit Leaders (Section D)

Attachment 2F: Advocates (Section F)

Attachment 2G: External Advisors and Scientists Not Associated with PS-OCs (Section G)

Attachment 2H: Trainees (Sections H & J)