

# Center for Cancer Training (CCT)

## Recruitment Screener Telephone Call Script

OMB No.: 0925-0642  
Expiration Date: 9/30/2014

Collection of this information is authorized by The Public Health Service Act, Section 411 (42 USC 285a). Rights of study participants are protected by The Privacy Act of 1974. Participation is voluntary, and there are no penalties for not participating or withdrawing from the study at any time. Refusal to participate will not affect your benefits in any way. The information collected in this study will be kept private under the Privacy Act. Names and other identifiers will not appear in any report of the study. Information provided will be combined for all study participants and reported as summaries. You are being contacted by telephone to complete this instrument so that we can determine whether you qualify to participate in a website usability study.

Public reporting burden for this collection of information is estimated to average 5 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. **An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.** Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: NIH, Project Clearance Branch, 6705 Rockledge Drive, MSC 7974, Bethesda, MD 20892-7974, ATTN: PRA (0925-0642). Do not return the completed form to this address.

Hello, my name is [NAME], and I am calling from NOVA Research Company about a research study that we are conducting on behalf of the National Cancer Institute site. This collection is being sponsored by the National Institutes of Health (NIH).

Group A. I received your name and contact information from the NCI to identify current training grantees, fellows, and interns.

Group B. I received your name and contact information from the NCI to identify prospective training grantees, fellows, and interns.

Group C. I received your name and contact information from the NIH, who helped us by identifying research professionals at NIH who manage training grant, fellowship, and internship programs.

Group D. I received your name and contact information from X University/Academic Institution, who helped us by identifying potential applicants for training grants, fellowships, and internships.

Group E. I received your name and contact information by conducting database searches to identify research professionals at NIH who work with training grantees, fellows, and interns.

The NCI is interested in finding out whether their Web site is easy to use and whether it is achieving key objectives of providing information about NCI's intramural and extramural training and career development opportunities to current and future grantees, fellows, and interns.

We would like to ask you to participate in a Web site testing session via the Internet and telephone. We will ask you to carry out basic tasks on the Web site, such as clicking on certain links. Your feedback will help make the Web site better for everyone who uses it. Should you qualify, you will receive a \$25 Visa gift card as a token of our appreciation for your participation. Note: If you are employed by the U.S. Federal government, you are not eligible to receive the incentive.

Your participation is voluntary. We will not share information about you with anyone outside of this study. The computer and telephone session should take about one hour.

If you have any questions about the study or need more information, you may email [KSedgwick@novaresearch.com](mailto:KSedgwick@novaresearch.com) or call 301-986-1891. Would you be willing to participate?

IF YES: Thank you very much. First, I need to ask you a few questions to see if you qualify.

IF NO: Thank you. [Ask for recommendation of an alternate name and contact information.]

1. **Would you be comfortable participating in the Web site test and discussing it entirely in English?**
  - No - THANK YOU AND ASK FOR AN ALTERNATE NAME.
  - Yes – IF PARTICIPANT IS KNOWN TO HAVE USED THE CCT WEB SITE, SKIP TO QUESTION 4; OTHERWISE, PROCEED TO QUESTION 2.
2. **Have you ever visited the National Cancer Institute (NCI) Web site at cancer.gov?**
  - No - PROCEED TO QUESTION 4.
  - Yes - PROCEED TO QUESTION 3.
3. **Have you ever visited the Center for Cancer Training (CCT) Web site within cancer.gov?**
  - No
  - Yes
4. **Do you have any experience with software or Web development or testing?**
  - No - PROCEED TO QUESTION 6
  - Yes - PROCEED TO QUESTION 5
5. **Have you participated in any web usability testing for the National Institutes of Health or NCI?**
  - NIH
  - NCI
  - Other (explain) \_\_\_\_\_
6. **Which of the following best describes your occupation/current professional status?**  
[RECRUIT 24 PARTICIPANTS TOTAL]
  - Current or past training grantee, fellow, or intern [RECRUIT 4 PARTICIPANTS]
  - Prospective training grantee, fellow, or intern [RECRUIT 12 TOTAL; 6 EXPERIENCED USERS AND 6 NAÏVE USERS]
  - Research professional at NIH or elsewhere who manages training grant, fellowship, and/or internship Programs [RECRUIT 2 PARTICIPANTS]
  - Research professional at NIH or elsewhere who works with training grantees, fellows, and/or interns but does not manage these programs [RECRUIT 4 PARTICIPANTS]
  - Grant administrator at NIH or elsewhere [RECRUIT 2 PARTICIPANTS]
7. **Are you a Federal employee?**
  - No
  - Yes

[IF YES: I'm sorry. As a Federal employee, you are not eligible to receive an incentive for participating in this study. Are you still interested in participating? It's entirely up to you.]

**RECRUIT: We would like to invite you to participate.**

**8. What is your email address?**

**9. When is the best day and time to complete the usability test?**

**TEST DATE & TIME:**

NAME:	
BEST PHONE TO USE AT THAT TIME:	
ALTERNATE PHONE:	
EMAIL:	

We will send you an email with details about the date and time. Please put this on your calendar right away! Thank you.