

**Request for Approval under the “Generic Clearance for the Collection of Routine Customer Feedback” (OMB Control Number: 0925-0642-36)**

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**TITLE OF INFORMATION COLLECTION:**

Clinical Proteomic Tumor Analysis Consortium (CPTAC) Surveys

**PURPOSE:**

The Clinical Proteomic Tumor Analysis Consortium (CPTAC) is part of the National Cancer Institute’s Office of Cancer Clinical Proteomics Research (NCI/OD/CSSI/CPTC). CPTAC has developed a range of products, including antibodies and a centralized data repository for the dissemination of proteomic data to the public. This is a one-time information collection of customer preferences for current and/or future products and services. The NCI wants to obtain information about customer use of newsletter elements, use and impression of the consortium and research products, benefits and barriers, and demographics to better serve the population. This information is important because CPTAC is developing and making publicly available proteomics tools and data to assist researchers and potential users to access, analyze, and standardize proteomic technologies.

**DESCRIPTION OF RESPONDENTS:**

Researchers who have/may use CPTAC data/analyses/tools including:

- The Cancer Genome Atlas (TCGA) grantees and collaborators, and
- Listserv Members of the NCI Clinical Proteomic Tumor Analysis Consortium (CPTAC)

**TYPE OF COLLECTION:** (Check one)

- |  |  |
|--|--|
| <input type="checkbox"/> Customer Comment Card/Complaint Form          | <input checked="" type="checkbox"/> Customer Satisfaction Survey |
| <input type="checkbox"/> Usability Testing (e.g., Website or Software) | <input type="checkbox"/> Small Discussion Group                  |
| <input type="checkbox"/> Focus Group                                   | <input type="checkbox"/> Other: _____                            |

**CERTIFICATION:**

I certify the following to be true:

1. The collection is voluntary.
2. The collection is low-burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.
4. The results are not intended to be disseminated to the public.
5. Information gathered will not be used for the purpose of substantially informing influential policy decisions.
6. The collection is targeted to the solicitation of opinions from respondents who have experience with the program or may have experience with the program in the future.

Name: Tara Hiltke

To assist review, please provide answers to the following question:

**Personally Identifiable Information:**

- 1. Is personally identifiable information (PII) collected?  Yes  No
- 2. If Yes, will any information that is collected be included in records that are subject to the Privacy Act of 1974?  Yes  No
- 3. If Yes, has an up-to-date System of Records Notice (SORN) been published?  Yes  No

PII is known since NCI has access to the respondent’s email address and this information will be linked to responses to the survey. PII will only be retained for the survey and then will be destroyed once the project is completed.

**Gifts or Payments:**

Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants?  Yes  No

**BURDEN HOURS**

Category of Respondent	Number of Respondents	Number of Responses per Respondent	Time per Response (in hours)	Burden Hours
Individuals	300	1	10/60	50

Total Burden Hours used for IC’s to date: 1943  
Total Burden Hours Approved for IC’s under 0925-0642: 8750  
Total Burden Hours currently requested: 50

**FEDERAL COST:** The estimated annual cost to the Federal government is \$7,500.

**If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:**

**The selection of your targeted respondents**

- 1. Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe?  
 Yes  No

Lists were created from these two groups of respondents and then duplicate emails and emails belonging to Federal employees were deleted. This list left just under 1800 email listserv and TCGA researchers from which to survey. Approximately 17% of the total will be randomly asked to complete the survey.

**Administration of the Instrument**

- 1. How will you collect the information? (Check all that apply)
  - Web-based or other forms of Social Media
  - Telephone
  - In-person
  - Mail
  - Other, Explain
- 2. Will interviewers or facilitators be used?  Yes  No

Attachment 1A: The Cancer Genome Atlas (TCGA) Invitation Email  
Attachment 1B: The Cancer Genome Atlas (TCGA) Survey (Screenshots)<sup>1</sup>  
Attachment 2A: CPTAC Listerv Invitation Email  
Attachment 2B: CPTAC Listerv Survey (Screenshots)

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<sup>1</sup> The difference between the two surveys includes: titles of the surveys, a customized introductory page, and the addition of one question (Q.4) to Attachment 2B for the CPTAC Listerv population.