



DEPARTMENT OF HEALTH AND HUMAN SERVICES

National Institutes of Health
Center for Scientific Review
Office of the Director
6701 Rockledge Dr., Rm. 3016
Bethesda, Maryland 20892-7776

December 19, 2011

SUBMISSION OF INFORMATION COLLECTION
UNDER GENERIC CLEARANCES

DATE OF REQUEST: 12/19/2011

SUB AGENCY (I/C): CSR

TITLE: Study Section Chair Training Evaluation

GENERIC CLEARANCE UNDER OMB# 0925-0474 **EXP. DATE:** 10/31/2014

ABSTRACT:

The mission of CSR is to ensure that NIH grant applications receive fair, independent, expert and timely scientific review. Study Section Chairs play a crucial role in this peer review process since they guide the scientific discussions. To assist Study Section Chairs in being effective leaders of Scientific Review Groups (SRGs) at CSR, and to help them achieve peer review of the highest quality and fairness, CSR has expended considerable effort in providing training to Chairs. To better understand the effectiveness and quality of the Study Section Chair training, CSR proposes to conduct an evaluation of chair training under the OMB control number 0925-0474, with expiration date 10/31/2014. The survey will assess Study Section Chairs' satisfaction with the training they received. It will also allow the Chairs to indicate the areas for improvement, as well as to make candid comments and constructive suggestions on the training. The information collected from the survey will help refine and improve the quality of future Chair training sessions. Automated information technology will be used to collect and process data for this survey. Participation in the survey will be strictly voluntary and individual respondents will not be identified. CSR will not provide payment or other forms of remuneration to respondents in collecting feedback

TOTAL ANNUAL BURDEN APPROVED: 479 hrs

BURDEN USED TO DATE: 0

BURDEN THIS REQUEST: 83.3 hrs

IS RACE AND ETHNICITY DATA COLLECTED AS REQUIRED?

 YES X NO N/A

OBLIGATION TO RESPOND:

 X VOLUNTARY

 REQUIRED TO OBTAIN OR RETAIN BENEFITS

 MANDATORY

HOW WILL THIS SURVEY BE OFFERED?

- WEB SITE
- TELEPHONE INTERVIEW
- MAIL RESPONSE
- IN PERSON INTERVIEW
- OTHER: _____

CONTACT INFORMATION:

NAME: _____ George Chacko _____

TELEPHONE NUMBER: _____ 301-435-1133 _____

EMAIL ADDRESS: chackoge@csr.nih.gov _____