Question 1.1.1:

	Utah	Plan: FFY2012 - FFY2013	<u> </u>
OFFICE OF CHILD CARE (Status: Work In Progress	Version: Initial Submission: Effective Date- 2011-10-01	OMB Approval #0970-0114
		ACF-118 Data Submission Center	
	*** Please	e click "Save" or "Save and Next" to save any changes ***	
open all close all	1.1 Contact Information		
State Plan Submission 1.1 1.1.1 1.1.2 1.2 1.3 1.5 1.6 2.1 2.2 2.3 2.4	as the Lead Agency. The Lead Agency provisions of this Plan, including the ass 1.1.1 Who is the Lead Agency design Executive Officer designated by the Stat approvals and disallowance notifications Name of Lead Agency: Address of Lead Agency: Name and Title of the Lead Agency's Chief	gnated by the Chief Executive Officer of the State (or Territory), to represent agrees to administer the program in accordance with applicable Federal laws a surances and certifications appended hereto.(658D, 658E) ated to administer the CCDF program? Identify the Lead Agency and Lead te/Territory. ACF will send official grant correspondence such as grant awards to the designated contact identified here. (658D(a), §98.10)	nd regulations and the d Agency''s Chief
⊞ <mark>—</mark> 2.5 ⊞ — — 2.6	Executive Officer: Phone Number:		
	Fax Number:		
🗄 🧰 3.2	E-Mail Address:		
÷	Web Address for Lead Agency (if any):		
🕀 🧰 3.4	5		
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Question 1.1.2:

1.1.2 Who is the CCDF administrator? Identify the CCDF administrator designated by the Lead Agency, the day-to-day contact, with responsibility for administering the State/Territory's CCDF program. ACF will send programmatic communications such as program announcements, program instructions, and data collection instructions to the designated contact identified here. If there is more than one designated contact with equal or shared responsibility for administering the CCDF program, please identify the co-administrator or entity with administrative responsibilities and include contact information. (§§98.16(a) and (c)(1))

a) Contact Information for CCDF Administrator:

Name of CCDF	
Administrator:	
Title of CCDF Administrator:	
Address of CCDF	
Administrator:	
Phone Number:	
Fax Number:	
E-Mail Address:	
Web Address for Lead	
Agency (if any):	
Phone Number for CCDF	
program information	
(for the public) (if any):	
Web Address for CCDF program	
(for the public) (if any):	
Web Address for CCDF	
program policy manual	
(if any):	
Web Address for CCDF program administrative rules	
(if any):	

b) Contact Information for CCDF Co-Administrator (if applicable):

Name of CCDF Co-												
Administrator:				 								
Title of CCDF Co-												
Administrator:				 								
Address of CCDF Co-												
Administrator:				 								
Phone Number:												
Fax Number:												
E-Mail Address:												
Description of the role of the								_				
Co-Administrator:		Ē 💰	B 🛍 🕯	🛓 🕸 💑	- -	曲鼎	1	⊁¶ ¶∢	BI	U ape	X ₂ X ²	
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Question 1.2.1:

OFFICE OF CHILD CARE	Guam Status: Work In Pr		FY2012 - FFY2013 n: Initial Submission: Effectiv	/e Date- 2011-10-01	OMB Approval #0970-0114
		ACF-118 Data Su	bmission Center and Next" to save any changes ***		
open all close all	<u>1.2 Estimated Funding</u> 1.2.1 What is your expected level of	funding for the first year of the	e FY 2012 - FY 2013 plan perio	d?	
• 🔂 1.1 • 😋 1.2 • 🔁 1.2.1	The Lead Agency <u>estimates</u> that the foll September 30, 2012. (§98.13(a)).	owing amounts will be available for	r child care services and related a	ctivities during the 1-year period fi	rom October 1, 2011 through
	FY 2012 Federal CCDF allo \$	cation (Discretionary, Mandatory a	and Matching):		
	Federal TANF Transfer to C Direct Federal TANF Spendi				
 	State CCDF Maintenance-of	Effort Funds: \$			
 	State Matching Funds: \$				
2.7 	Reminder - Lead Agencies are remind shall be expended on administration cos limitation.				
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Question 1.2.2:

1.2.2 Which of the following funds does the Lead Agency intend to use to meet the CCDF Matching and maintenance-of-effort (MOE) requirements described in 98.53(e) and 98.53(h)? Check all that apply.

Territories not required to meet CCDF Matching and MOE requirements should mark 🔲 N/A here

Note: The Lead Agency must check at least public and/or private funds as matching, even if pre-kindergarten (pre-k) funds also will be used.

Dublic funds to meet the CCDF Matching Fund requirement. Public funds may include any general revenue funds, county or other local public funds, State/Territory-specific funds (tobacco tax, lottery), or any other public funds.

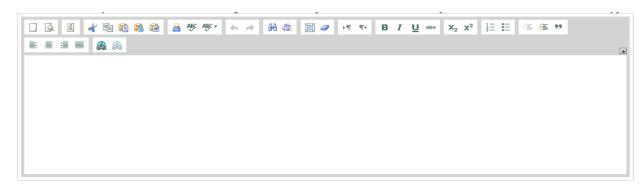
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If known, identify the estimated amount of public funds the Lead Agency will receive:

□ Private Donated Funds to meet the CCDF Matching Fund requirement. Only private received by the designated entities or by the Lead Agency may be counted for match purposes. (98.53(f)) If checked, are those funds:

- O donated directly to the State?
- O donated to a separate entity(ies) designated to receive private donated funds?

If checked, identify the number of entities designated to receive private donated funds and provide name, address, contact and type:



If known, identify the estimated amount of private donated funds the Lead Agency will receive:

□ State expenditures for Pre-K programs to meet the CCDF Matching Funds requirement.

If checked, provide the estimated percentage of Matching Fund requirement that will be met with pre-k expenditures (not to exceed 30%):

If percentage is more than 10% of the Matching fund requirement, describe how the State will coordinate its pre-k and child care

services:

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If known, identify the estimated amount of pre-k funds the Lead Agency will receive for Matching Funds requirement: Describe the Lead Agency efforts to ensure that pre-k programs meet the needs of working parents:

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□ State expenditures for Pre-K programs to meet the CCDF Maintenance of Effort (MOE) requirements. If checked,

If percentage is more than 10% of the MOE fund requirement, describe how the State will coordinate its pre-k and child care services to expand the availability of child care:

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If known, identify the estimated amount of pre-k funds the Lead Agency will receive for MOE Fund requirement:

Describe the Lead Agency efforts to ensure that pre-k programs meet the needs of working parents:

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Question 1.2.3:

1.2.3 Describe the activities for which quality funds (including targeted quality funds for infants and toddlers, school-age children, and resource and referral) will be used in FY 2012. In as much detail possible, list the activities that will be funded, the estimated amount of CCDF quality funds that will be used for each activity, and how these activities relate to the Lead Agency's overall goal of improving the quality of child care for low-income children.

Activity	Estimated Amount of CCDF Quality Funds (indicate if targeted funds will be used)	Purpose	Projected Impact and Anticipated Results
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Question 1.2.4:

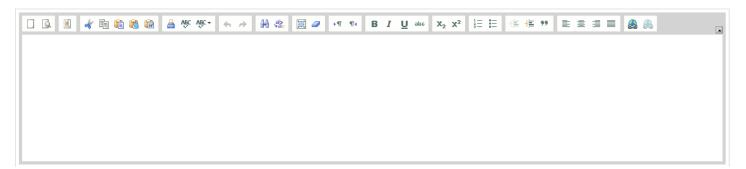
1.2.4 Will the Lead Agency distribute quality funds to counties or local entities?

□ No, the Lead Agency will manage all quality funds directly

Yes, the Lead Agency will manage some quality funds directly and distribute a portion to local entities. Estimated amount or percentage to be distributed to localities

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- $\hfill\square$ Yes, all quality funds will be distributed to local entities
- Other. Describe:



Question 1.3.1:

OFFICE OF CHILD CARE	Guam Status: Work In Pi		: FFY2012 - FFY2013 ion: Initial Submission: Effectiv	ve Date- 2011-10-01	OMB Approval #0970-0114
			Submission Center		
open all close all	1.3 CCDF Program Integrity an Program integrity is defined to inc responsible for monitoring program overall administration of the plan a address administrative error, which may or may not result in further a 1.3.1. Describe the strategies the may include, but is not limited to a of control activities. Describe:	*** Please click "Save" or "Save d Accountability hude efforts that ensure effens and services, ensuring co- and oversee the expenditure h includes unintentional age ction by the Lead Agency, i e Lead Agency will utilize a description of processes to	e and Next" to save any changes *** ective internal controls over the opfunds by sub-grantees and noy error, as well as address including those cases suspected to ensure effective internal o ensure sound fiscal manager	e program, promulgating rules d contractors. (§ 98.11(b)) Acc s program violations, both unin ed of and/or prosecuted for fra controls are in place. The d ment, to identify areas of risk of	and regulations to govern the countability measures should atentional and intentional, that aud. escription of internal controls
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Question 1.3.2:

1.3.2. Describe the processes the Lead Agency will use to monitor all sub-recipients.Lead Agencies that use other governmental or non-governmental sub-recipients to administer the program must have written agreements in place outlining roles and responsibilities for meeting CCDF requirements. (98.11 (a) (3))

Definition: A sub-recipient (including a sub-contractor and or sub-grantee) is a non-Federal entity that expends Federal awards (contract or grant) received from another entity to carry out a Federal program, but does not include a vendor nor does it include an individual who is a beneficiary of such a program. OMB Circular A-133 Section 210 provides additional information on the characteristics of a sub-recipient and vendor (http://www.whitehouse.gov/omb/circulars/a133_compliance_supplement_2010). The description of monitoring may include, but is not limited to, a discussion of written agreements, fiscal management, review of policies and procedures to ensure compliance with CCDF regulations, monitoring/auditing contractors or grantees to ensure that eligible children are served and eligibility documentation is verified, and establishing performance indicators or measures related to improper payments.

Describe:

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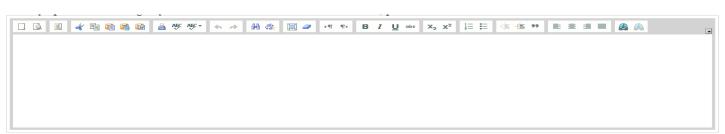
Question 1.3.3:

1.3.3. Describe the activities the Lead Agency will have in place to identify program violations and administrative error to ensure program integrity using the chart below. Program violations may include intentional and unintentional client and/or provider violations as defined by the Lead Agency. Administrative error refers to areas identified through the Error Rate Review process (98.100). Check which activities, if any, the Lead Agency has chosen to conduct.

Type of Activity	Identify Program Violations	Identify Administrative Error
Share/match data from other programs (e.g. TANF, Child and Adult Care Food Program (CACFP), Food and Nutrition Service (FNS), Medicaid))		
Share/match data from other databases (e.g., State Directory of New Hires, Social Security Administration, Public Assistance Reporting Information System (PARIS))		
Run system reports that flag errors (include types)		
Review of attendance or billing records		
Audit provider records		
Conduct quality control or quality assurance reviews		
Conduct on-site visits to providers or sub-recipients to review attendance or enrollment documents		
Conduct supervisory staff reviews		
Conduct data mining to identify trends		
Train staff on policy and/or audits		
Other. Describe		

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None	

For any option the Lead Agency checked in the chart above other than none, please describe:



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1.3.4. What strategies will the Lead Agency use to investigate and collect improper payments due to program violations or administrative error? Check and describe in the chart below which strategies, if any, the Lead Agency will use for each of the following areas: Unintentional program violations (UPV), intentional program violations (IPV) and/or fraud, and administrative error as defined in your State/Territory. The Lead Agency has the flexibility to recover misspent funds as a result of errors. The Lead Agency is required to recover misspent funds as a result of fraud (98.60(i)).

Strategy	UPV	IPV and/or Fraud	Administrative Error
Require recovery after a minimum dollar amount in improper payment. Identify the minimum dollar amount: \$			
Coordinate with and refer to other State/Territory agency (e.g. State/Territory collection agency, law enforcement).			
Describe:			
Recover through repayment plans			
Reduce payments in the subsequent months			
Recover through State/Territory tax intercepts			
Recover through other means. Describe:			
Establish a unit to investigate and collect improper payments. Describe composition of unit:			

Other. Describe:		
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None		

For any option the Lead Agency checked in the chart above other than none, please describe:

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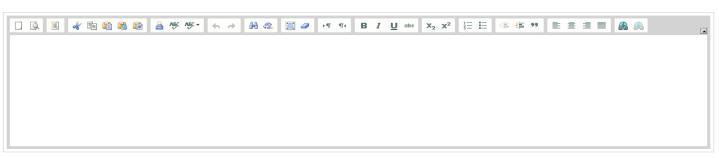
Question 1.3.5:

1.3.5. What type of sanction, if any, will the Lead Agency place on clients and providers to help reduce improper payments due to program violations?

- None
- 🗆 Disqualify client. If checked, please describe, including a description of the appeal process for clients who are disqualified

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Disqualify provider. If checked, please describe, including a description of the appeal process for providers who are disqualified



- Prosecute criminally
- Other.Describe.

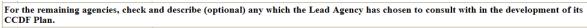
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1.3.6 Based on responses provided from Question 14 in the most recent ACF-402 report, please describe those actions the Lead Agency has taken or plans to take to reduce identified errors in the table below. Territories not required to complete the Error Rate Review should mark \square N/A here.

Activities identified in ACF-402	Cause/Type of Error (if known)	Actions Taken or Planned	Completion Date (Actual or planned) (if known)
		<u> </u>	
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Question 1.4.1:

OFFICE OF CHILD CARE	Guam Status: Work In Prog	Plan: FFY2012 - FFY2013 ress Version: Initial Submission: Effective Date- 2011-10-01 OMB Approval #0970-011
		ACF-118 Data Submission Center ** Please click "Save" or "Save and Next" to save any changes ***
open all close all	1.4 Consultation in the Developm	ent of the CCDF Plan
State Plan Submission	Lead Agencies are required to consu	It with appropriate agencies in the development of its CCDF Plan (§98.12, §98.14(a),(b), §98.16(d)).
B → 1.2 B → 1.3 C → 1.4 1.4.1		e meeting with or otherwise obtaining input from an appropriate agency in the <u>development of the State or</u> a. Lead Agencies must consult with representatives of general purpose local governments. (§§98.12(b), 98.14(a)(1))
1.4.1 1.4.2 1.4.3 1.5	1.4.1 Identify and describe in the (b), 98.14(b)).	able below who the Lead Agency consulted with in the development of the CCDF Plan (658D(b)(2), §§98.12
	Agency/Entity	Describe how the Lead Agency consulted with this Agency/entity in developing the CCDF Plan
••••••••••••••••••••••••••••••••••••	Representatives of general purpose local government (required) This may include, but is not limited to: representatives from counties and municipalities, loca human service agencies, local education representatives (e.g., school districts), or local public health agencies.	





State/Territory agency responsible for programs for children with special needs This may include, but is not limited to: State/Territory early intervention programs authorized under the Individuals with Disabilities Education Act (Part C for infants and toddlers and Section 619 for preschool), or other State/Territory agencies that support children with special needs	
State/Territory agency responsible for licensing (if separate from the Lead Agency)	4

State/Territory agency with the Head Start Collaboration grant	
Statewide Advisory Council authorized by the Head Start Act	

Other Federal, State, local, Tribal (if applicable), and/or private agencies providing early childhood and school-age/youth- serving developmental services	□ Q
State/Territory agency responsible for the Child and Adult Care Food Program (CACFP)	□ Q 圓 《 圖 論 微 論 ≧ 终 终 < ☆ 舟 船 微 圖 2 /1 14 B I U ↔ X ₂ X ² 注 ∷ 注注 ?? 注 ?? È È 差 ■ இ இ

State/Territory agency responsible for implementing the Maternal and Early Childhood Home Visitation programs grant			iii P9						ĄB	c /	ABC V	*	1	→	6H	1 42	c	3000		,	۹۲	¶ा∢	B	I	Ų	abe	×	2)	¢ ²		E
State/Territory agency responsible for public health (including the agency responsible for immunizations and programs that promote children's emotional and mental health)	ш		j						AB	c /	ABC -	*		÷	6H	1 4		3	9		वा	¶14	в	I	U	abe	×	2)	< ²	1	E

State/Territory agency responsible for child welfare	□ □ □ ● ● ● ● ● ● ● ● ● ● ● ● ● ● ● ● ●
State/Territory liaison for military child care programs or other military child care representatives	□ □ □ □ <p< td=""></p<>

State/Territory agency responsible for employment services/workforce development	
State/Territory agency responsible for Temporary Assistance for Needy Families (TANF)	

Indian Tribes/Tribal Organizations N/A: No such entities exist within the boundaries of the State	
Private agencies/entities including national initiatives that the Lead Agency is participating in such as BUILD, Strengthening Families, Mott Statewide After-school Networks, Ready by 21	

Provider groups, associations or labor organizations	
Parent groups or organizations	

Local community organizations (child care resource and referral, Red Cross)	
Other	

Question 1.4.2:

 $1.4.2. \ Describe the \ Statewide/Territory-wide \ public hearing \ process \ held \ to \ provide \ the \ public \ an \ opportunity \ to \ comment \ on \ the \ provision \ of \ child \ care \ services \ under \ this \ Plan. \ (658D(b)(1)(C), \ \S\S{98.14(C)}). \ At \ a \ minimum, \ the \ description \ should \ include:$

a)	Date(s) of notice of public hearing: (mm/dd/yyyy) Reminder - Must be at least 20 days prior to the date of the public hearing.
b)	How was the public notified about the public hearing?
c)	Date(s) of public hearing(s): (mm/dd/yyyy) <u>Reminder - Must be no earlier than 9 months before effective date of Plan (October 1, 2011).</u>
d)	Hearing site(s)
e)	How was the content of the Plan made available to the public in advance of the public hearing(s)?
f)	How will the information provided by the public be taken into consideration in the provision of child care services under this Plan?

Question 1.4.3:

1.4.3. Describe any strategies used by the Lead Agency to increase public consultation on the Plan or access to the public hearing. For example, translating the public hearing notice into multiple languages, using a variety of sites or technology (e.g., video) for the public hearing, holding the hearing at times to accommodate parent and provider work schedules.

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Question 1.5.1:

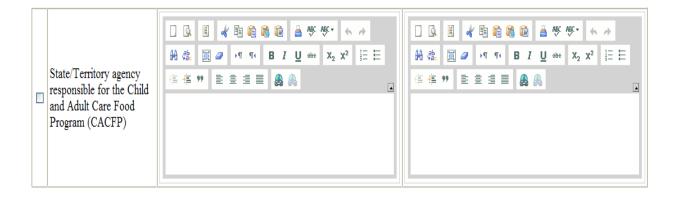
OFFICE OF CHILD CARE 🧒	Guam Status: Work Ir	Plan: FFY2012 - FFY2013 Progress Version: Initial Submission: Effective	Date- 2011-10-01 OMB Approval #0970-01
		ACF-118 Data Submission Center *** Please click "Save" or "Save and Next" to save any changes ***	
en all close all	1.5. Coordination Activities	to Support the Implementation of CCDF Services	
State Plan Submission → 1.1 → 1.2 → 1.3 → 1.4 → 1.5.1 → 1.5.3	childhood development service Definition - <i>Coordination</i> inv public and private (such as in o under the Head Start Act of 20	olves <u>child care and early childhood and school-age developn</u> connection with a State Early Childhood Comprehensive Syst 1007). (658D(b)(1)(D), §§98.12(a), 98.14(a)(1)) in the table below with whom the Lead Agency coordinate	ent services efforts to work across multiple entities, both em (SECCS) grant or the State Advisory Council funded
1.5.4 □ 1.6 □ 2.1 □ 2.2 □ 2.3 □ 2.4 □ 2.5 □ 2.6 □ 2.7	Agency/Entity (check all that apply)	Describe how the Lead Agency will coordinate with this Agency/entity in delivering child care and early childhood services	Describe the goals or results you are expecting from the coordination Examples might include increased supply of full-day/full- year services, aligned eligibility policies, blended funding, or access to more training and technical assistance resources shared across agencies.
	Representatives of general purpose local government (required)		
	This may include, but is not limited to: representatives from counties and municipalities, local human service agencies, local education representatives (e.g., school districts), or local public health agencies.		
	State/Territory agency responsible for public education (required) This may include, but is not limited to, State/Territory pre- kindergarten programs serving school-age children (including 21st Century Community Learning Centers), or higher education.		

Other Federal, State, local, Tribal (if applicable), and/or private agencies providing early childhood and school- age/youth-serving developmental services (required)	
State/Territory agency responsible for public health (required) This may include, but is not limited to, the agency responsible for immunizations and programs that promote children's emotional and mental health	

State/Territory agency responsible for employment services / workforce development (required)	
State/Territory agency responsible for providing Temporary Assistance for Needy Families (TANF) (required)	

Indian Tribes/Tribal Organizations (required) N/A: No such entities exist within the boundaries of the State		444 (=	фЪ.	[306	0	Ι	×۹۲	97-	•	E	3	z	U	ABC abe			-			II.				4 0		[=(0	÷	n •	H.	в		U		-	¥2			-		•
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State/Territory agency responsible for licensing (if separate from the Lead Agency)		¢	÷	99			3		=			<u></u>	. 9	6											<j≞< th=""><th>÷</th><th>99</th><th>I</th><th>E</th><th>8</th><th>=</th><th></th><th></th><th>æ</th><th>A</th><th></th><th></th><th></th><th></th><th></th><th></th><th></th><th>•</th></j≞<>	÷	99	I	E	8	=			æ	A								•

State/Territory agency with the Head Start Collaboration grant	
Statewide Advisory Council authorized by the Head Start Act	



State/Territory agency responsible for programs for children with special needs	
This may include, but is	
not limited to:	H A I I → A A I U and X ₂ X ² I I →
State/Territory early intervention programs authorized under the Individuals with Disabilities Education Act (Part C for infants and toddlers and Section 619 for preschool), or other State/Territory agencies that support children with special needs	

State/Territory agency responsible for implementing the Maternal and Early Childhood Home Visitation programs grant	
State/Territory agency responsible for child welfare	

State/Territory liaison for military child care programs or other military child care representatives	□ ○ <p< th=""><th>□ ③ ■ 《 ¹ ¹ ¹ ¹ ¹ ¹ ¹ ¹ ¹ ¹</th></p<>	□ ③ ■ 《 ¹
Private agencies/entities including national initiatives that the Lead Agency is participating in such as BUILD, Strengthening Families, Mott Statewide After- school Networks, Ready by 21		

Local community organizations (child care resource and referral, Red Cross)	
Provider groups, associations or labor organizations	

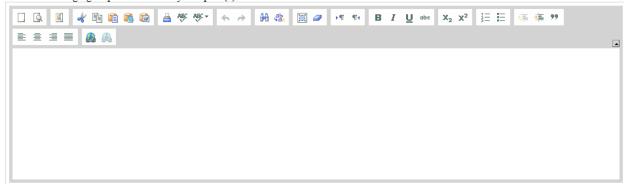
Parent groups or organizations	
Other	

Question 1.5.2:

1.5.2. Does the State/Territory have a formal early childhood and/or school-age coordination plan? Lead Agencies are not required to have an early childhood nor a school-age coordination plan, but the State/Territory may have such plans for other purposes, including fulfilling requirements of other programs.

○ Yes. If yes,

- a) Provide the name of the entity responsible for the coordination plan
 (s):
- b) Describe the age groups addressed by the plan(s):



- c) Indicate whether this entity also operates as the State Advisory Council (as authorized under the Head Start Act of 2007):
 Yes
 - O No
- d) Provide a web address for the plan(s), if available:

O No

Question 1.5.3:

1.5.3. Does the State/Territory have a designated entity(ies) responsible for coordination across early childhood and school-age programs? $(658D(b)(1)(D), \S98.14(a)(1))$ Check which entity(ies), if any, the State/Territory has chosen to designate.

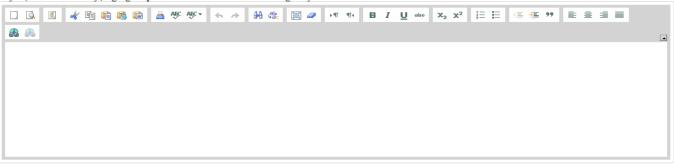
🔲 State/Territory-wide early childhood and/or school-age cabinet/advisory council/task force/commission.

If yes, describe entity, age groups a	and the role of the Lead Agency
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State Advisory Council (as described under the Head Start Act of 2007).

If yes, describe entity, age groups and the role of the Lead Agency



Local Coordination/Council

If yes, describe entity, age groups and the role of the Lead Agency

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Other

Describe

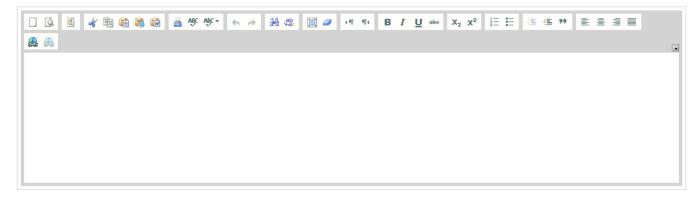
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None

Question 1.5.4:

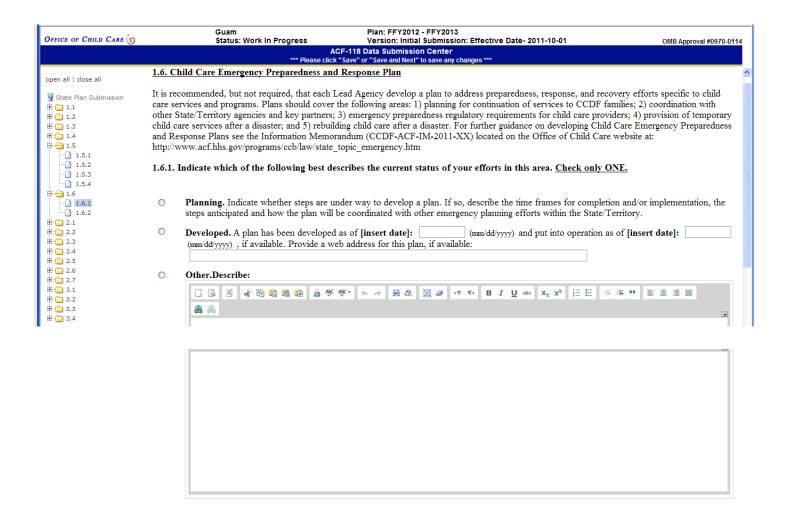
 $\label{eq:1.5.4} \textit{Does the Lead Agency conduct or plan to conduct activities to encourage public-private partnerships that promote private sector involvement in meeting child care needs? (§98.16(d))$

○ Yes. If yes, describe these activities or planned activities, including the tangible results expected from the public-private partnership:



O No

Question 1.6.1:



Question 1.6.2:

1.6.2. Indicate which of the core elements identified in the Information Memorandum are or will be covered in the Lead Agency child care emergency preparedness and response plan. Check which elements, if any, the Lead Agency includes in the plan.

- Planning for continuation of services to CCDF families
- Coordination with other State/Territory agencies and key partners
- Emergency preparedness regulatory requirements for child care providers
- Provision of temporary child care services after a disaster
- Rebuilding child care facilities and infrastructure after a disaster
- None