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Notice of Standard Voluntary Liquidation

Date

Director for District Licensing
Northeastern District
Office of the Comptroller of the Currency
340 Madison Avenue, Fifth Floor
New York, New York 10173

Re: Standard Voluntary Liquidation

Dear Director:

(Name of bank) intends to liquidate voluntarily and close its *(federal branch/limited federal branch/federal agency)* license number _____ located at *(street address, city, county, and state)*. The proposed effective date for closing the office is _____.

Enclosed please find a senior management resolution formalizing the decision to liquidate and close the federal branch or agency. The resolution appoints, *(name)* at *(telephone number including area code)*, as liquidating agent and specifies the dollar amount of the bond posted for the liquidating agent in favor of *(the federal branch/limited federal branch/federal agency)* at *(amount)*, *(if applicable)*. Our liquidation plan is enclosed.

Public notice is being published in *(name and address of newspaper)* on *(list all dates for publication)*. A copy and certification of publication will be forwarded at the end of the publication period.

(Name of bank) hereby certifies that on the date liquidation begins, the federal branch's or agency's total assets will exceed its total liabilities, including contingent liabilities. If you have any questions, contact *(name)* at *(telephone number, including country and area code)*, or by e-mail at *(insert address)*.

Sincerely,

— Signature —

Name and Title

Enclosure