

PAPERWORK BURDEN DISCLOSURE NOTICE Public reporting burden for this survey form is estimated to average three hours per response. The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and submitting the survey form. You are not required to respond to this collection of information unless it displays a valid OMB control number. This collection of information is voluntary. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden to: Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 500 C Street, SW, Washington, DC 20472, Paperwork Reduction Project (1660-0106) **NOTE: Do not send your completed form to this address.**

Executive Order 13407 signed on June 26, 2006 mandates that the Secretary of Homeland Security, who in turn designated FEMA, Integrated Public Alert & Warning System (IPAWS) to “inventory, evaluate, and assess the capabilities and integration with the public alert and warning system of Federal, State, local, territorial and tribal (FSLTT) public alert and warning resources.” For additional information regarding IPAWS, visit FEMA’s IPAWS website at: <http://www.fema.gov/emergency/ipaws/>

State:	
EMA Name:	
Mailing Address:	
Physical Address:	
Main Phone Number:	
Fax Number:	
Website:	

Survey Date:	
Data Collector:	
Contact Name:	
Title:	
Work Phone:	
Cell Phone:	
Fax Number:	
Email Address:	
Description of Duties:	

Facility Information

1 For routine, non-emergency purposes, how does the EMA communicate with State, County, and Federal Agencies?	<input type="checkbox"/> Cell Phone <input type="checkbox"/> E-Mail <input type="checkbox"/> Fax <input type="checkbox"/> Incident Management <input type="checkbox"/> Software <input type="checkbox"/> Phone <input type="checkbox"/> Radio Other:	2 For routine, non-emergency purposes, how does EMA currently communicate within the agency and other local departments?	<input type="checkbox"/> Cell Phone <input type="checkbox"/> E-Mail <input type="checkbox"/> Fax <input type="checkbox"/> Incident Management <input type="checkbox"/> Software <input type="checkbox"/> Phone <input type="checkbox"/> Radio Other:
3 Public alerts and notifications the EMA sends:	<input type="checkbox"/> None <input type="checkbox"/> All Hazards <input type="checkbox"/> All Hazards Except Weather <input type="checkbox"/> Law enforcement <input type="checkbox"/> Medical & public health <input type="checkbox"/> Pollution & environmental <input type="checkbox"/> CBRNE (HazMat) <input type="checkbox"/> EVAC/Shelter-in-place Other:	4 Who is authorized to send or initiate alerts on behalf of the EMA jurisdiction?	<input type="checkbox"/> No one <input type="checkbox"/> 911 Dispatch Manager <input type="checkbox"/> EMA Director or designate <input type="checkbox"/> Fire Chief /Fire Marshall <input type="checkbox"/> Local Government Official <input type="checkbox"/> Health Director <input type="checkbox"/> Public Information Officer <input type="checkbox"/> Police/Sheriff Other:

5 Can alerts be geo-targeted?	<input type="checkbox"/> Yes <input type="checkbox"/> No	6 Can alerts be sent in a language other than English? <input type="checkbox"/> Yes <input type="checkbox"/> No Do you have a need to alert in a language other than English? <input type="checkbox"/> Yes <input type="checkbox"/> No What languages?	
7 Is any type of special alerting done for the disabled? (Seeing or hearing impaired)	<input type="checkbox"/> Yes <input type="checkbox"/> No	8 Do you have an interest in using IPAWS?	<input type="checkbox"/> Yes <input type="checkbox"/> No
9 Do you have an interest in using the Commercial Mobile Alert System (CMAS –cell broadcast) when it becomes available?	<input type="checkbox"/> Yes <input type="checkbox"/> No	10 Do you have a logon to DM-OPEN or HazCollect?	<input type="checkbox"/> No <input type="checkbox"/> DM- OPEN <input type="checkbox"/> HazCollect <input type="checkbox"/> Unknown
11.1 Who is your commercial internet provider?		11.2 What is your commercial internet type?	<input type="checkbox"/> Cable <input type="checkbox"/> DSL <input type="checkbox"/> Fiber <input type="checkbox"/> Microwave Other:
12 Does the facility have a backup generator?	<input type="checkbox"/> Yes <input type="checkbox"/> No	13 Does the facility have a UPS? (Critical equipment on UPS or battery backup)	<input type="checkbox"/> Yes <input type="checkbox"/> No
14 Does the facility have an alternate or backup EOC?	<input type="checkbox"/> Yes <input type="checkbox"/> No	15 Does the facility have a mobile EOC?	<input type="checkbox"/> Yes <input type="checkbox"/> No
16 Can public alerts be sent from these locations?	<input type="checkbox"/> No <input type="checkbox"/> Mobile <input type="checkbox"/> Alternate/Backup	17 Are public alerts sent from alternate locations using the same system as the primary location?	<input type="checkbox"/> Yes <input type="checkbox"/> No
18.1 Number of Full Time EMA Staff:		18.2 Number of Part Time EMA Staff:	
19 Facility Description : (Multi-purpose building/area, older/newer building, reinforced, etc)		20 Facility Security Description: (Cameras, key card access, guards, etc)	
21.1 Does the facility not have any installed systems?	<input type="checkbox"/> Yes <input type="checkbox"/> No	21.2 Reason the facility has no systems:	

Public Alert & Warning or Secondary & Supporting Systems

Complete this section for each system currently used in your facility. Duplicate as needed. Include alerting, communication, and disaster management software systems. Please use page 5 for systems that are non-operational, avoided/unused, or desired/envisioned.

		22 System Name/Version:	
23.1 How was the system acquired?	Provided by: <input type="checkbox"/> Federal Agency <input type="checkbox"/> State <input type="checkbox"/> Business/Industry <input type="checkbox"/> Volunteers Unknown <input type="checkbox"/> Purchased <input type="checkbox"/> Free Service <input type="checkbox"/> Unknown Other:	23.2 If purchased, how was the system funded? (Select all that apply)	Grant: <input type="checkbox"/> Federal <input type="checkbox"/> State <input type="checkbox"/> Regular Budget <input type="checkbox"/> Unknown Other:
24 Primary function of the system?	<input type="checkbox"/> Public Alerting & Warning <input type="checkbox"/> Situational Awareness <input type="checkbox"/> Disaster/Resource <input type="checkbox"/> Management <input type="checkbox"/> Communication <input type="checkbox"/> Collaboration	25 Secondary function of the system?	<input type="checkbox"/> Public Alerting & Warning <input type="checkbox"/> Situational Awareness <input type="checkbox"/> Disaster/Resource <input type="checkbox"/> Management <input type="checkbox"/> Communication <input type="checkbox"/> Collaboration
26 Components (All that apply) :		27 How is the alert, call, etc. initiated? (Select all that apply)	<input type="checkbox"/> Computer (E-mail) <input type="checkbox"/> Computer (Software) <input type="checkbox"/> Fax <input type="checkbox"/> Hardware Activation <input type="checkbox"/> NWS or Outside Source <input type="checkbox"/> Phone <input type="checkbox"/> Radio <input type="checkbox"/> Website Other:
28 What devices transmit or receive alert, call, etc.? (Select all that apply)	<input type="checkbox"/> Internet /Computer <input type="checkbox"/> Email <input type="checkbox"/> Cell Phone - Voice <input type="checkbox"/> Cell Phone - Text <input type="checkbox"/> Landline <input type="checkbox"/> Radio <input type="checkbox"/> TV <input type="checkbox"/> Sirens <input type="checkbox"/> Electronic Marquee/Signs <input type="checkbox"/> Pager <input type="checkbox"/> Fax <input type="checkbox"/> NOAA Weather Radio Other:	System Comments:	
29 What is the expected service life of the current system? (Years)		30 Is the system scheduled for replacement or termination? Year? Reason:	<input type="checkbox"/> Replacement, 20____ <input type="checkbox"/> Termination, 20____ <input type="checkbox"/> No <input type="checkbox"/> Unknown
31 Does the system require regular updating? If yes, how often?		32 Annual System Costs if known: A. Annual Fee: B. Annual Maintenance/Updating Costs: C. Costs per use/call/minute for ETN/Satellite Phone Systems:	

33	Does the system interface with systems within this jurisdiction?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown	34	Does the system interface with systems in other outside jurisdictions?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown
35.1	Does the system have backup power?	<input type="checkbox"/> Battery/Generator <input type="checkbox"/> Redundant System <input type="checkbox"/> No	35.2	If yes, does the backup come on automatically?	<input type="checkbox"/> Yes <input type="checkbox"/> No
36.1	How often is the System unavailable?	<input type="checkbox"/> Never <input type="checkbox"/> < 4 Hours <input type="checkbox"/> 4-8 Hours <input type="checkbox"/> 9-24 Hours <input type="checkbox"/> >24 Hours <input type="checkbox"/> Unknown	36.2	What are the reasons the System is unavailable? (Select all that apply)	<input type="checkbox"/> Software problem <input type="checkbox"/> Hardware problem <input type="checkbox"/> Connectivity <input type="checkbox"/> Power outage <input type="checkbox"/> Unknown <input type="checkbox"/> System Overload <input type="checkbox"/> System Maintenance Other:
37	Type of facility where this system is available? (Select all that apply)	<input type="checkbox"/> EMA/EOC <input type="checkbox"/> Alternate EOC <input type="checkbox"/> Mobile EOC <input type="checkbox"/> 911-Dispatch Anywhere: <input type="checkbox"/> by Phone <input type="checkbox"/> by Internet <input type="checkbox"/> within Radio Coverage Other:	38	Satisfaction Rating: 5 Completely Satisfied 4 Satisfied 3 Neutral 2 Unsatisfied 1 Completely Unsatisfied	
39	What do you Like about the system?		40	What do you Dislike about the system?	
41	How many hours are dedicated to monitoring?	<input type="checkbox"/> None <input type="checkbox"/> During business hours <input type="checkbox"/> When EOC is activated <input type="checkbox"/> 24/7 EMA <input type="checkbox"/> 24/7 Dispatch <input type="checkbox"/> Unknown	42	How often is the system tested?	
43	Annual training hours per person:	Initial: Refresher: Remote (Off-site Personnel):	Remarks:		

Non-operational, Desired/Envisioned, or Avoided/Unused

Complete this section for systems that the EMA currently has access to but are not functional, avoided/unused, or are planned for future procurement. Duplicate as needed for each system.

45 How was the system acquired?	Provided by: <input type="checkbox"/> Federal Agency <input type="checkbox"/> State <input type="checkbox"/> Business/Industry <input type="checkbox"/> Volunteers Unknown <input type="checkbox"/> Purchased <input type="checkbox"/> Free Service <input type="checkbox"/> Unknown Other:
47 Primary function of the system?	<input type="checkbox"/> Public Alerting & Warning <input type="checkbox"/> Situational Awareness <input type="checkbox"/> Disaster/Resource <input type="checkbox"/> Management <input type="checkbox"/> Communication <input type="checkbox"/> Collaboration
49 Components (All that apply) :	

44 System Name/Version:	
46 If purchased, how was the system funded? (Select all that apply)	Grant: <input type="checkbox"/> Federal <input type="checkbox"/> State <input type="checkbox"/> Regular Budget <input type="checkbox"/> Unknown Other:
48 Secondary function of the system?	<input type="checkbox"/> Public Alerting & Warning <input type="checkbox"/> Situational Awareness <input type="checkbox"/> Disaster/Resource <input type="checkbox"/> Management <input type="checkbox"/> Communication <input type="checkbox"/> Collaboration
50 How is an alert initiated? (Select all that apply)	<input type="checkbox"/> Computer (E-mail) <input type="checkbox"/> Computer (Software) <input type="checkbox"/> Fax <input type="checkbox"/> Hardware Activation <input type="checkbox"/> NWS or Outside Source <input type="checkbox"/> Phone <input type="checkbox"/> Radio <input type="checkbox"/> Website Other:

Desired Systems:

51 Why is system desired or envisioned? (Select all that apply)	<input type="checkbox"/> Replace old/outdated system <input type="checkbox"/> Add new functionalities <input type="checkbox"/> Connect to/interoperate with other system Other:
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If the system is Avoided/Unused or Non-Operational:

52 Why is the system avoided/unused or not operational?
53 Why is system still in EMA if it is not operational?
54 Do you plan to use this system in the future?

Remarks:
