

Attachment 5:
COMET Data Collection Plan

COALITION STRUCTURE AND PROCESS SECTION

(Formerly part of ADMINISTRATION SECTION
and located at and of COMET)

Coalition Structure

| Field Name | Data Type | Description | Keep (Keep, Delete, or New) | Rationale |
|---------------------|------------------|-----------------------------------------------------------------------------------------------------------|------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Grantee Information | Numeric | Date Updated | Keep | Moved to first entry. Most of this section was located at the end of COMET under administration and some of the budget was previously located in the capacity section. |
| | Text | Grantee Name | Keep | |
| | Text | Alternative Grantee Name | Delete | Do not need. |
| | Numeric | Award Number | Keep | |
| | Numeric | Year of First Award | Keep | |
| | | | | |
| | | Is your coalition a SPF/SIG subrecipient? | New | Obtain data on related grants. |
| | | Is your coalition a STOP Act Grantee (pre-filled)? | New | Obtain data on related grants. |
| | Prefilled | Status (Active) | Delete | All coalitions entering information are active. |
| | Date | Date Coalition Was First Established (i.e., this can be prior to DFC funding) | Modify | To obtain more precise data about coalition history |
| | | Total number of members who are in your coalition? Number of paid staff? Number of volunteer staff? | New | Obtain overall staff numbers and those who are at least partially supported by DFC funds. |
| | Text | Coalition Leader Contact Information | Keep | |
| | Text | Name | Keep | |
| | Text | Address | Keep | |
| | Text | City | Keep | |
| Text | State | Keep | | |
| Numeric | Zip Code | Keep | | |

COALITION STRUCTURE AND PROCESS SECTION

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and located at end of COMET)

Coalition Structure

| Field Name | Data Type | Description | Keep (Keep, Delete, or New) | Rationale |
|---------------------------------------------|-------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|-----------------------------------------------------------------------------------------------------------------|
| | Numeric | Phone | Keep | |
| | Numeric | Fax | Keep | |
| | Numeric | Extension | Keep | |
| | Text | Email | Keep | |
| | Numeric | Month and Year coalition leader took position? | New | To obtain additional leadership information. |
| | Yes/No | Did your coalition leader change during this report period? | New | To obtain additional leadership information. |
| | Numeric | If yes, month and year coalition leader left position? | | To obtain additional leadership information. |
| Staff Registration (Add Individual Members) | | Users need to contact KIT solutions to modify staff list. | Delete | We will obtain information on numbers of participants by sector rather than having an individual list of names. |
| | Check one or more | Geographic Setting Served ▪ Urban, Suburban, Rural | Keep | Catchment areas are very important for aligning data from other public use data files. |
| | Check one or more | Community Setting Served • Multiple School Districts • Single School District • Single School • Multiple Schools, • Native American/American Indian/Alaskan Native Reservation • Neighborhood • Multiple Neighborhoods • City • Multiple Cities • Town • Multiple Towns | Modify | Added a few additional responses |

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| Field Name | Data Type | Description | Keep (Keep, Delete, or New) | Rationale |
|-------------------|---------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|------------------------------------------------|
| | | <ul style="list-style-type: none"> County Region or other subsection of a State | | |
| | Yes/No | Does your coalition serve a federally-recognized tribal area? | New | This information is necessary. |
| | Yes/No | Is your coalition headed by a religious or faith-based organization? | New | This information is necessary. |
| | | Does your coalition have at least one representative of the Bureau of Indian Affairs, the Indian Health Service, or a Tribal Government Agency with expertise in the field of substance abuse? | New | This information is necessary. |
| | Text | Please provide a brief summary of your coalition. This is your "Elevator Speech". Include (a) a one-sentence description of your community and target population, (b) what are your primary goals?, (c) what activities do you focus on?, (d) what have you accomplished to date, & (e) what makes your coalition unique? | New | To obtain a concise summary of each coalition. |
| | Enter numeric values (Add as many as apply) | Target Zip Codes | Keep | |
| | Numeric | Do you serve the entire zip code? | New | Increase collection of contextual information |

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| Field Name | Data Type | Description | Keep (Keep, Delete, or New) | Rationale |
|-------------------|----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | Text | If no, please list the specific areas served | New | Now presented earlier in this section |
| | Check one or more | Target Gender | Keep | |
| | Check one or more | Target Grade | Keep | Multiple grades should be more easily selected. Consider the use of check boxes. |
| | Check all that apply | <p>Substance of Issue in the Community</p> <ul style="list-style-type: none"> • Alcohol • Tobacco • Marijuana • Prescription Drugs (Adderall, Oxycontin, Ritalin, Vicodin, Other) <p>Stimulants (Uppers)</p> <ul style="list-style-type: none"> • Methamphetamine • Speed • Other <p>Tranquilizers</p> <ul style="list-style-type: none"> • Barbiturates • Benzodiazepines • GHB (Liquid G) or GBH • Ecstasy (MDMA) • Other | Modify | <p>We classified drug types into a smaller number of groups to reduce respondents' burden. We referenced other drug surveys, such as PRIDE Surveys and ADAS.</p> <p>Instruction: Users will click on the broad substance categories and the list of specific names will expand for users to click/check. Within broad substance categories, drugs will be listed alphabetically.</p> <p>Rank the Top 5 Substances that your coalition is targeting. This is much better than a check all that apply approach, particularly for analysis.</p> |

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| Field Name | Data Type | Description | Keep (Keep, Delete, or New) | Rationale |
|------------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-----------|
| | | Hallucinogens <ul style="list-style-type: none"> • Ketamine (Super K, Special K) • LSD (acid) • Mushrooms • Mescaline, Peyote, Over-the-Counter (OTC) drugs Inhalants <ul style="list-style-type: none"> • Glue • Nitrites • Spray Paint • Other Steroids Rohypnol Other | | |

Program Budget

| | | | | |
|--|---------|---------------------------------------------------------------------------------------------------------|--------|-------------------------------------------|
| | Numeric | Have you experienced any changes in your program budget or funding sources during tis reporting period? | Modify | Just moved this section up from capacity. |
| | Numeric | What is your Coalition's total annual operating Budget? | Keep | |
| | | Please specify the period that this budget covers: From XXXX To XXXX | New | For verification purposes |
| | Numeric | Please indicate the dollar amount of your total budget for sources | Keep | For reporting requirements. |

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Coalition Structure

| Field Name | Data Type | Description | Keep (Keep, Delete, or New) | Rationale |
|-------------------|------------------|------------------------------------------------------|------------------------------------|------------------|
| | | that support your coalition and its strategies | | |
| | Numeric | DFC Grant | Keep | |
| | Numeric | STOP Act Grant | Keep | |
| | Numeric | SPF-SIG Funding | Keep | |
| | Numeric | Other drug abuse prevention grants | Keep | |
| | Numeric | Fundraising/private donations | Keep | |
| | Numeric | Other federal government funding | Keep | |
| | Numeric | Other state government funding | Keep | |
| | Numeric | Other local government funding | Keep | |
| | Numeric | Foundations/non-profit organizations | Keep | |
| | Numeric | Private/Corporate entities | Keep | |
| | Numeric | Individual donations/Funding from fundraising events | Keep | |

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| Field Name | Data Type | Description | Keep (Keep, Delete, or New) | Rationale |
|------------|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-----------|
| | Numeric | In-Kind contributions | Keep | |
| | Numeric | Other (please list) | Keep | |
| | Choose One | In the next 12 months do you expect your coalition's funding level to <ul style="list-style-type: none"> • Increase • Decrease Stay about the Same | Keep | |

MEMBER CAPACITY SECTION

Capacity refers to the types (such as skills or technology) and levels (such as individual or organizational) of resources that a coalition has at its disposal to meet its aims.

| | | | | |
|----------------------|------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Coalition Membership | Choose One | Member Type <ul style="list-style-type: none"> • Individual • Organization | Delete | Entering each coalition member poses too much burden on respondents (see new proposed items below). <ul style="list-style-type: none"> ▪ Project officers need to know if coalitions are compliant with DFC regulations by including members from all 12 sectors. ▪ We propose that coalitions report the number of <i>active members</i> from the twelve sectors and then rate an average degree of involvement by each sector. ▪ This will provide us with quick numbers for quantity of representatives by sector and quality of involvement/participation. |
| | Text (2,000 Character Limit) | Member Name, Either Organizational or Individual | Delete | |
| | Choose One | 12 Required Sector Representatives: <ul style="list-style-type: none"> • Parent • Youth • Business community • Civic and volunteer group • Healthcare professionals • Law Enforcement agency • Media • Religious or fraternal organization • School | Delete | |

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Coalition Structure

| Field Name | Data Type | Description | Keep (Keep, Delete, or New) | Rationale |
|----------------------|------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|---------------------------------------|
| | | <ul style="list-style-type: none"> State, local, and/or tribal governmental agency Youth-serving organization Other organization involved in reducing substance abuse | | |
| Coalition Membership | Choose One | Membership Status (defined as attending one meeting in the past year) <ul style="list-style-type: none"> Active Inactive | Delete | |
| | Numeric | Total Number of Current Representatives | Delete | |
| | Numeric | Number of Representatives Active in Coalition Meetings, Activities, and Tasks | Delete | |
| | Numeric | Number of coalition meetings held during this period | New | Good context information; low burden. |
| | Choose One | Is collaboration among members of your coalition <ul style="list-style-type: none"> Increasing Decreasing Staying the same | Keep | |
| | Numeric | Average attendance at coalition meetings (not including paid staff): | New | Good context information; low burden. |
| | Numeric & Likert | How many coalition members represent this sector? (*Note: if a member represents more than one sector please only count them once, under that sector that represents him/her best). | New | |

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| Field Name | Data Type | Description | Keep (Keep, Delete, or New) | Rationale |
|------------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-----------------------------------------------------------------------------------------------|
| | | <p>How many of these coalition members are "active" (i.e., have attended at least one meeting in the past six months)?</p> <p>What is the average level of involvement for each of the sectors (5=Very High to 1=Low; 0= Not Applicable)?</p> <hr/> <p>Parent Youth Business community Civic and volunteer group Healthcare professionals Law Enforcement agency Media Religious or fraternal organization School State, local, and/or tribal governmental agency Youth-serving organization DFC paid staff member Other: _____</p> | | |
| | Numeric | Please rank up to three capacity building activities (in rank order of importance e.g., 1,2,3) that were | Modify | This section has been slightly modified to focus on the primary capacity building activities. |

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| Field Name | Data Type | Description | Keep (Keep, Delete, or New) | Rationale |
|------------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|---------------|
| | | major foci of your coalition's efforts during the last reporting period. If you worked on more than three, please check those additional activities and events: <ul style="list-style-type: none"> • Holding hearings on drug problems • Increasing coalition membership and participation • Building leadership capacity among coalition members • Attaining an agreement among coalition members regarding goals, planned initiative, etc. • Attaining funding for substance abuse prevention initiatives • Planning/executing substance abuse initiatives • Engaging key stakeholders (e.g., school personnel) in substance abuse prevention initiatives • Engaging the general community in substance abuse prevention initiatives • Developing/Executing a media plan to draw attention to new drug threats | | Ranking Top 3 |

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| Field Name | Data Type | Description | Keep (Keep, Delete, or New) | Rationale |
|------------|-----------|-------------------------------------------------------------------------------------------------------------------------|--------------------------------|-----------|
| | | <ul style="list-style-type: none">• Engaging in research and evaluation activities• Other: _____ | | |

COALITION PROCESS SECTION

ASSESSMENT

Assessment - The systematic gathering and analysis of data to identify current assets, problems, and related conditions that require intervention.

| Field Name | Data Type | Description | Keep (Keep, Delete, Modify, or New) | Rationale |
|----------------------------------------------------------------------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Risk and Protective Factors (Users can add as many factors they choose to) | | | Delete | All coalitions are using the SPF framework. |
| | Check one | Type of risk and protective factors <ul style="list-style-type: none"> • Risk • Protective • | Delete | Respondent burden is heavy. The historical DFC data shows that most coalitions have provided information; however, their data may not be complete. There is no way of knowing what really existed if the coalitions did not enter full information. Also judgment required here is highly subjective. See new proposed items below. <ul style="list-style-type: none"> ▪ Simplified Risk/Protective Factors and Order Them By Domain. ▪ Note: the factors were based on Hawkins & Catalano's classification system. |
| | Check one | Factor to Target (For RISK factors): <ul style="list-style-type: none"> • Community - Availability of substances that can be abused • Community - Perceived acceptability (or disapproval) of substance abuse • Community - Poverty • Community - Transitions and mobility • Community - Racism and discrimination • Community - Poor family management • Community - High family conflict • Family - Family trauma/stress | Delete | |

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ASSESSMENT

Assessment – The systematic gathering and analysis of data to identify current assets, problems, and related conditions that require intervention.

| Field Name | Data Type | Description | Keep (Keep, Delete, Modify, or New) | Rationale |
|------------|-----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|
| | | <ul style="list-style-type: none"> • Family - Mobility of family • Family - Abuse and neglect • Family - Family history of antisocial behavior • Family - Parental attitudes favorable to antisocial behavior | | |
| | | Factor to Target (For Protective Factors): <ul style="list-style-type: none"> • Community - Laws and policies • Community - Level of community organization (e.g., less crime, less visible drug dealing) • Community - Advertising and other promotion of ATOD • Community - Enforcement of laws and regulations • Family - Family economic resources • Family - Acculturation • Family - Parental monitoring and supervision • Family - Family bonding • Family - Opportunities for pro-social community involvement • Family - Rewards for pro-social community involvement • Family - Opportunities for pro-social family involvement • Family - Rewards for pro-social family involvement • Family - Family history of successful socialization | Delete | |
| | Text (no limit) | Description | Delete | |
| | Check one | Trend is (Improving, Staying the Same, Worsening, No Trend Data) | Modify and combine with the new item below. | Integrate this with the new item below. Add "No trend data" as a response (to avoid users to make a guess that is not based on trend data). |

COALITION PROCESS SECTION

ASSESSMENT

Assessment – The systematic gathering and analysis of data to identify current assets, problems, and related conditions that require intervention.

| Field Name | Data Type | Description | Keep (Keep, Delete, Modify, or New) | Rationale |
|------------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | Numeric | <p>What are the TOP FIVE major risk factors that your coalition is targeting? Dropdowns include</p> <ul style="list-style-type: none"> • Community - Availability of substances that can be abused • Community - Perceived acceptability (or disapproval) of substance abuse • Community - Poverty • Community - Transitions and mobility • Community - Racism and discrimination • Community - Poor family management • Community - High family conflict • Family - Family trauma/stress • Family - Mobility of family • Family - Abuse and neglect • Family - Family history of antisocial behavior • Family - Parental attitudes favorable to antisocial behavior • Individual - Alienation and rebelliousness • Individual - Friends who engage in the problem behavior • Individual - Favorable attitudes towards the problem behavior • Individual - Early initiation of the problem behavior • School - Early and persistent antisocial behavior • School - Academic failure beginning in elementary school • School - Low commitment to school <p>For each of the risk factors, is trend data during this reporting period: (3) improving, (2) staying the same, (1) getting worse, (0)vno trend data/not applicable</p> | New and modify | <p>This style of question will reduce respondents' burden. It also allows users to identify priority items. We added family and individual factors to be more comprehensive than the original set of factors.</p> <ul style="list-style-type: none"> ▪ Individual- and school-level factors (identified by Hawkins & Catalano) are now added. |

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| Field Name | Data Type | Description | Keep (Keep, Delete, Modify, or New) | Rationale |
|------------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|-----------|
| | Numeric | What are the TOP FIVE major risk factors that your coalition is targeting? Dropdowns include: <ul style="list-style-type: none"> • Community - Laws and policies • Community - Level of community organization (e.g., less crime, less visible drug dealing) • Community - Advertising and other promotion of ATOD • Community - Enforcement of laws and regulations • Family - Family economic resources • Family - Acculturation • Family - Parental monitoring and supervision • Family - Family bonding • Family - Opportunities for pro-social community involvement • Family - Rewards for pro-social community involvement • Family - Opportunities for pro-social family involvement • Family - Rewards for pro-social family involvement • Family - Family history of successful socialization • Individual - Meaningful opportunities to contribute to the peer group • Individual - Skills to successfully take advantage of those opportunities • Individual - Recognition/acknowledgement of efforts • School - Meaningful opportunities to contribute to the school community • School - Skills to successfully take advantage of those | New and modify | |

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ASSESSMENT

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| Field Name | Data Type | Description | Keep (Keep, Delete, Modify, or New) | Rationale |
|---------------------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | | <p>opportunities</p> <ul style="list-style-type: none"> School - Recognition/ acknowledgement of efforts <p>For each of the risk factors, is trend data during this reporting period: (3) improving, (2) staying the same, (1) getting worse, (0) no trend data/not applicable</p> | | |
| | Numeric | <p>Please rank up to three assessment activities that were the primary focus of your coalition's efforts during the last reporting period:</p> <ul style="list-style-type: none"> Planning and preparing for assessment activities Identifying coalition goals Identifying community resources Collecting NEW data for assessment purposes Collecting/analyzing pre-existing data for assessment purposes Completing a SWOT (strengths, weaknesses, opportunities, and threats) analysis Developing/revising a framework/logic model for change Other (specify): ____ | New | <p>Based on analysis of prior text fields.</p> <p>Rank Top 3</p> |
| | Text | <p>Please report any notable accomplishments related to assessment achieved during this reporting period: ____</p> | New | <p>AT kick-off, DFC grantees noted they wanted space to document other types of accomplishments, challenges, and activities that did not fall under explicit questions.</p> |
| | Text | <p>Please report any additional details about your assessment activities that were not captured above: ____</p> | New | |
| | | | | |
| Assessment Activity | Text | Activity Name | Delete | Too much burden on respondents. |
| | Date | Date started | Delete | Too much burden on respondents. |

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| Field Name | Data Type | Description | Keep (Keep, Delete, Modify, or New) | Rationale |
|---------------------|------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | Date | Date completed | Delete | <p>Too much burden on respondents.</p> <p>We want to ask grantees about the degree or intensity level of DFC efforts on specific assessment activities.</p> <p>Dropdowns with "groupings" and have them rate how often they engaged in these activities using a Likert scale.</p> <ul style="list-style-type: none"> Based on qualitative analysis of randomly selected pre-existing data, dropdown categories were created. |
| | Check one | Activity Status <ul style="list-style-type: none"> Active Inactive Planned Completed Discontinued | Delete | |
| | Text (1,000 character limit) | <ul style="list-style-type: none"> Description of activity | Delete | |
| | | | | |
| Assessment Progress | Text (200 Character Limit) | Progress Name | Delete | Too much burden on respondents. No substantive purpose for the evaluation. |
| | Choose reporting period | Reporting Period Identified (2005S1, etc). | Delete | <p>Too much burden on respondents. No substantive purpose for the evaluation.</p> <ul style="list-style-type: none"> The current system lets users choose relevant reporting periods for which data are entered. The availability of this option could be confusing as respondents reach this page mostly to enter information for a current period. To avoid confusion, users should not be given an option to revisit the data entered in the earlier reporting periods. <p>Dropdowns with "groupings" and have them rate the 'degree to which each item was a (1) Significant Challenge to (5) Significant Accomplishment.</p> |
| | Choose one | Type <ul style="list-style-type: none"> Accomplishment Challenge/Barrier | Delete | |
| | Text (3,000 Character Limit) | <ul style="list-style-type: none"> Description of Progress | Delete | |
| | | | | |

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| Field Name | Data Type | Description | Keep (Keep, Delete, Modify, or New) | Rationale |
|------------|-----------|-------------|-------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | | | | <ul style="list-style-type: none">▪ Based on qualitative analysis of randomly selected pre-existing data, dropdown categories were created and are listed in another appendix.▪ This will provide much more useful information for the evaluation of DFC. |

CAPACITY - MOVED TO EARLIER SECTION OF COMET

| Field Name | Data Type | Description | Keep (Keep, Delete, or New) | Rationale |
|----------------------|------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Coalition Membership | Choose One | Member Type <ul style="list-style-type: none"> • Individual • Organization | Delete | Entering each coalition member poses too much burden on respondents (see new proposed items below). <ul style="list-style-type: none"> ▪ Project officers need to know if coalitions are compliant with DFC regulations by including members from all 12 sectors. ▪ We propose that coalitions report the number of <i>active members</i> from the twelve sectors and then rate an average degree of involvement by each sector. ▪ This will provide us with quick numbers for quantity of representatives by sector and quality of involvement/participation. |
| | Text (2,000 Character Limit) | Member Name, Either Organizational or Individual | Delete | |
| | Choose One | 12 Required Sector Representatives: <ul style="list-style-type: none"> • Parent • Youth • Business community • Civic and volunteer group • Healthcare professionals • Law Enforcement agency • Media • Religious or fraternal organization • School • State, local, and/or tribal governmental agency • Youth-serving organization • Other organization involved in reducing substance abuse | Delete | |
| | Choose One | Membership Status (defined as attending one meeting in the past year) <ul style="list-style-type: none"> • Active • Inactive | Delete | |
| | Numeric | Total Number of Current Representatives | Delete | |
| | Numeric | Number of Representatives Active in Coalition Meetings, Activities, and Tasks | Delete | |
| | | | | |

PLANNING SECTION

Planning is a process of developing a logical sequence of steps that lead from individual actions to community-level drug outcomes and achievement of the coalition's vision for a healthier community.

| Field Name | Data Type | Description | Keep (Keep, Delete, or New) | Rationale |
|------------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-----------|
| | Yes/No | Prompt coalition to upload their strategic plan and logic model (if there are changes), and current action plan. | Keep | |
| | Yes/No | Has your coalition made any modifications to your strategic plan during this reporting period <ul style="list-style-type: none"> • Yes • No If yes, please describe: ____ | Modify | |

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Planning is a process of developing a logical sequence of steps that lead from individual actions to community-level drug outcomes and achievement of the coalition's vision for a healthier community.

| Field Name | Data Type | Description | Keep (Keep, Delete, or New) | Rationale |
|------------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-----------|
| | Yes/No | Has your coalition made any modifications to your logic model during this reporting period <ul style="list-style-type: none"> • Yes • No If yes, please describe: ____ | Modify | |
| | Yes/No | Has your coalition developed a new action plan during this reporting period? <ul style="list-style-type: none"> • Yes • No | Keep | |

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| Field Name | Data Type | Description | Keep (Keep, Delete, or New) | Rationale |
|------------|-----------|---------------------------------------------------------------------------------------------------------|-----------------------------|-----------|
| | Text | Please report any notable accomplishments related to planning achieved during this reporting period:___ | New | |
| | Text | Please report any additional details about your planning activities that were not captured above:___ | New | |

PLANNING SECTION

Planning is a process of developing a logical sequence of steps that lead from individual actions to community-level drug outcomes and achievement of the coalition’s vision for a healthier community.

| Field Name | Data Type | Description | Keep (Keep, Delete, or New) | Rationale |
|----------------------|----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | Numeric (%) | Approximately what percent of overall coalition effort went into the following strategies (the total should add up to 100%) <ul style="list-style-type: none"> • % Assessment • % Capacity • % Planning • % Implementation • % Evaluation | Modify | |
| | Numeric (%) | Approximately what percent of overall coalition resources went into the following strategies (the total should add up to 100%) <ul style="list-style-type: none"> • % Assessment • % Capacity • % Planning • % Implementation • % Evaluation | Modify | |
| Goals and Objectives | Choose one | Goal <ul style="list-style-type: none"> • Reduce substance abuse among youths and adults • Establish and strengthen collaboration | Delete | Too much burden on respondents. There are two goals “Reduce substance abuse among youths and adults” and “Establish and strengthen collaboration” are specific to DFC requirements. |
| | Text (200 Character Limit) | Objective Name | Delete | The current data include objectives as free text information. Based on the historical data, we created dropdowns of objectives that are both frequently reported and important in light of the goals of the DFC |
| | Check all that apply | Strategies to Achieve Objective <ul style="list-style-type: none"> • Providing information (e.g., community education, increasing knowledge, raising | Delete | |

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Planning is a process of developing a logical sequence of steps that lead from individual actions to community-level drug outcomes and achievement of the coalition’s vision for a healthier community.

| Field Name | Data Type | Description | Keep (Keep, Delete, or New) | Rationale |
|------------|----------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | | awareness) • Enhancing skills (e.g., building skills and competencies) • Providing support (e.g., increasing involvement in drug-free/healthy alternative activities) • Enhancing access/reducing barriers (e.g., improving access, availability, and use of systems and service) • Changing consequences (e.g., incentives/disincentives, increasing attention to enforcement and compliance) • Physical design (e.g., environmental and structural) • Modifying/changing policies (e.g., changing institutional or government policies) | | coalitions. ▪ Objectives are currently linked to goals and strategies are linked to objectives. ▪ Risk/Protective factors are also linked to objectives. ▪ Objective is linked to core outcome measure variable. ▪ Linked to grade. ▪ Linked to gender. ▪ Linked to date. “De-link” this association given feedback on COMET – focus group and social media website indicated this not only caused substantial confusion but repetition and duplication of data entry (e.g., one strategy could be linked to multiple objectives). |
| | Date | Date Objective Established | Delete | |
| | Check all that apply | Link Objective to Targeted Risk Factor (Risk factors are selected earlier by respondent in the assessment section) For example: • Family – Parental substance abuse • Community – Cultural norms etc. | Delete | |
| | Check all that apply | Link Objective to Targeted Protective Factor (Risk factors are selected earlier by respondent in the assessment section) For example: • Community – Community attachment • Community – Enforcement of laws and regulations | Delete | |
| | Check all that apply | Link Objective to DFC Core Outcome Measure | Delete | |

PLANNING SECTION

Planning is a process of developing a logical sequence of steps that lead from individual actions to community-level drug outcomes and achievement of the coalition's vision for a healthier community.

| Field Name | Data Type | Description | Keep (Keep, Delete, or New) | Rationale |
|------------|----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-----------|
| | | <ul style="list-style-type: none"> • Average Age of Onset • Past 30-day Use • Perception of Parental Disapproval • Perception of Risk or Harm | | |
| | Check all that apply | Targeted Substance <ul style="list-style-type: none"> • Alcohol • Tobacco • Marijuana • Amphetamines • Barbiturates • Cocaine (including crack) • Crystal Methamphetamine • MDMA (Ecstasy) • GHB (liquid G) • Hallucinogens (other than LSD) • Heroin • Hydrocodone • Inhalants (including amyl nitrite, cleaning fluid, gasoline, paint, and glue) • Ketamine (super K) • LSD • Non-medical use of other prescription drugs (other than Hydrocodone, Oxycodone, Barbiturates, Amphetamines) • Methamphetamine (including Ice) • Narcotics other than heroin • Nitrites • Other Over-the-counter drugs • Oxycodone • PCPRohypnol (date rape drug) • Steroids • Tranquilizers | Delete | |

PLANNING SECTION

Planning is a process of developing a logical sequence of steps that lead from individual actions to community-level drug outcomes and achievement of the coalition's vision for a healthier community.

| Field Name | Data Type | Description | Keep (Keep, Delete, or New) | Rationale |
|------------|-----------|-------------|--------------------------------------|-----------|
| | | | | |
| | | | | |

| IMPLEMENTATION SECTION | | | | |
|------------------------------------------------------------------------------------|-----------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|----------------------------------|
| Implementation puts into motion the activities identified in the planning process. | | | | |
| Field Name | Data Type | Description | Keep (Keep, Delete, or New) | Rationale |
| Implementation Activity | Already filled | Goal | Delete | Too much burden for respondents. |
| | Already filled | Objective | Delete | |
| | Choose one | Strategy (Identified earlier by respondent) | Delete | |
| | Choose one | Activity Type. The choice depends on specific strategies taken. For example: <ul style="list-style-type: none"> Media campaigns Information Dissemination, Direct, face to face communication, etc. | Delete | |
| | Text (no limit) | Brief Description of Activity | Delete | |
| | Date | Date Started | Delete | |
| | Date | Date Completed | Delete | |
| | Choose one | Activity Status (Active, etc.) | Delete | |
| | Choose one | Activity Leader (Names of Coalition Staff) | Delete | |
| | Choose one | Scope/Reach of Activity (25% increment of target community) | Delete | |
| | | | | |
| Implementation Progress | Add Accomplishment or Challenge/Barrier | | | |
| | Already filled | Goal | Delete | |

| IMPLEMENTATION SECTION | | | | |
|------------------------------------------------------------------------------------|------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Implementation puts into motion the activities identified in the planning process. | | | | |
| Field Name | Data Type | Description | Keep (Keep, Delete, or New) | Rationale |
| | Already filled | Objective | Delete | |
| | Text (200 Character Limit) | Progress Name | Delete | |
| | Choose one | Reporting Period Identified | Delete | If users need to enter historical information, they should enter the survey interface that is specific to reporting periods. |
| | | Type <ul style="list-style-type: none"> • Accomplishment • Challenge/Barrier | Delete | |
| | Text (3,000 Character Limit) | Description | Delete | |
| | | | | ▪ |
| | Numeric (percentages) | <p style="text-align: center;">Service Mix</p> <p>During this reporting period...</p> <p>Rows include:</p> <p>(1) Providing Information (e.g., community education, increasing knowledge, raising awareness)</p> <p>(2) Enhancing Skills (e.g., building skills and competencies)</p> <p>(3) Providing Support (e.g., increasing involvement in drug-free/healthy alternative activities)</p> <p>(4) Modifying/Changing Policies (e.g., changing institutional or government policies)</p> <p>(5) Changing Consequences (e.g.,</p> | New | <ul style="list-style-type: none"> ▪ Streamlined method to capture strategy and service mix. In particular, percent effort by coalition along the 7 DFC strategies. |

| IMPLEMENTATION SECTION | | | | |
|------------------------------------------------------------------------------------|------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Implementation puts into motion the activities identified in the planning process. | | | | |
| Field Name | Data Type | Description | Keep (Keep, Delete, or New) | Rationale |
| | | <p>incentives/disincentives, increasing attention to enforcement and compliance)</p> <p>(6) Enhancing Access/Reducing Barriers (e.g., improving access, availability, and use of systems and service)</p> <p>(7) Physical Design (e.g., improving environmental and structural signs and areas to support the initiative)</p> <p>Columns include: "Rank the following implementation activities by the amount of your coalition's ..."</p> <p>(1) Paid staff labor effort that was spent on each?</p> <p>(2) Coalition members' labor effort that was spent on each?</p> <p>(3) Budget that was spent on each?</p> | | |
| | Numeric, Categorical (dropdowns), Likert | <p>Activities focused on providing information</p> <p>Rows include:</p> <p>(1) Media campaigns: Television/Radio</p> <p>(2) Media campaigns: Billboards</p> <p>(3) Media campaigns: Print</p> <p>(4) Social networking (Facebook, Twitter, etc.) (5) Information on DFC Coalition Web site</p> <p>(6) Direct, face-to-face information sessions</p> <p>(7) Special events to heighten awareness (e.g., fairs, community celebrations)</p> <p>(8) Other: ___</p> <p>(9) Other: ___</p> <p>(10) Other: ___</p> <p>Columns include:</p> | New | <ul style="list-style-type: none"> Streamlined (including for STOP ACT Grantees) approach in quantifying dosage of intervention and prevention activities. |

| IMPLEMENTATION SECTION | | | | |
|------------------------------------------------------------------------------------|------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Implementation puts into motion the activities identified in the planning process. | | | | |
| Field Name | Data Type | Description | Keep (Keep, Delete, or New) | Rationale |
| | | (1) Did your coalition use STOPACT funds to do the following? (VISIBLE ONLY TO STOP ACT GRANTEES) (2) Number of completed activities this period (hover over cells for more information) (3) Target substance (dropdowns) (4) How many people did each activity reach a. a. Adults b. Youth (5) Primary sector responsible (dropdowns) In your opinion, how successful was this effort in preventing ATOD use (1) very successful, (2) moderately successful, (3) not successful | | |
| | Numeric, Categorical (dropdowns), Likert | <p>Activities focused on enhancing skills</p> <p>Rows include:</p> (1) Student Educational and Training Programs (2) Student Train-the-Trainers (3) Parent Education and Training Programs (4) Teacher Education and Training Programs (5) Community Member Education and Training Programs (6) Responsible beverage service / vendor training (voluntary or mandatory) (7) Other: ___ (8) Other: ___ (9) Other: ___ | New | <ul style="list-style-type: none"> ▪ Capturing the activity mix (dosage) within the overarching DFC strategy. ▪ Some rows will be blacked out if they don't apply (e.g., Student educational and training programs will be shaded for adults since this is N/A for them). |
| | | <p>Columns include:</p> (1) Did your coalition use STOPACT funds to do the following? (VISIBLE ONLY TO STOP ACT GRANTEES) (2) Number of completed activities this period (hover over cells for more information) (3) Target substance (dropdowns) (4) How many people did each activity reach a. a. Adults b. Youth | | |

| IMPLEMENTATION SECTION | | | | |
|------------------------------------------------------------------------------------|------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Implementation puts into motion the activities identified in the planning process. | | | | |
| Field Name | Data Type | Description | Keep (Keep, Delete, or New) | Rationale |
| | | (5) Primary sector responsible (dropdowns) (6) In your opinion, how successful was this effort in preventing ATOD use (1) very successful, (2) moderately successful, (3) not successful | | |
| | Numeric, Categorical (dropdowns), Likert | <p>Activities focused on providing support</p> <p>Rows include:</p> <p>(1) Drug-free events (2) Youth drop-in centers of clubs (3) Youth athletic leagues (4) Youth alternative activities (e.g., rock climbing, ropes courses, etc.) (5) Youth support groups (6) Parent support groups (7) Other: ___ (8) Other: ___ (9) Other: ___</p> <p>Columns include:</p> <p>(1) Did your coalition use STOPACT funds to do the following? (VISIBLE ONLY TO STOP ACT GRANTEES) (2) Number of completed activities this period (hover over cells for more information) (3) Target substance (dropdowns) (4) How many people did each activity reach a. Adults b. Youth (5) Primary sector responsible (dropdowns) (6) In your opinion, how successful was this effort in preventing ATOD use (1) very successful, (2) moderately successful, (3) not successful</p> | New | <ul style="list-style-type: none"> ▪ Capturing the activity mix (dosage) within the overarching DFC strategy. ▪ Some rows will be blacked out if they don't apply (e.g., Youth athletic leagues will be shaded for adults since this is N/A for them). |
| | Numeric, Categorical (dropdowns), Likert | <p>Activities focused on modifying/changing policies</p> | New | <ul style="list-style-type: none"> ▪ Capturing the activity mix (dosage) within the overarching DFC strategy. |

| IMPLEMENTATION SECTION | | | | |
|------------------------------------------------------------------------------------|------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Implementation puts into motion the activities identified in the planning process. | | | | |
| Field Name | Data Type | Description | Keep (Keep, Delete, or New) | Rationale |
| | | <p>Rows include:</p> <ul style="list-style-type: none"> (1) Efforts to increase tax on alcohol or tobacco (2) Laws/policies targeting minors in possession (3) Laws targeting underage drinking and driving (4) Laws targeting parents (5) Laws targeting suppliers: Alcohol and cigarette advertising restrictions in public places (6) Laws targeting suppliers: Responsible beverage service (7) Laws targeting suppliers: Limitations and restrictions of location and density of alcohol outlets (8) Laws targeting suppliers: Restrictions on methamphetamine pre-cursor access (9) Other:___ (10) Other:___ (11) Other:___ <p>Columns include:</p> <ul style="list-style-type: none"> (5) Did your coalition use STOPACT funds to do the following? (VISIBLE ONLY TO STOP ACT GRANTEES) (6) Number of completed activities this period (hover over cells for more information) (7) Target substance (dropdowns) (8) How many people did each activity reach a. Adults b. Youth (5) Primary sector responsible (dropdowns) (6) In your opinion, how successful was this effort in preventing ATOD use (1) very successful, (2) moderately successful, (3) not successful | | |
| | Numeric, Categorical (dropdowns), Likert | <p>Activities focused on changing consequences</p> <p>Rows include:</p> <ul style="list-style-type: none"> (1) Recognition program for merchants who pass compliance checks | New | <ul style="list-style-type: none"> ▪ Capturing the activity mix (dosage) within the overarching DFC strategy. ▪ Some rows will be blacked out if they don't apply (e.g., Recognize youth for staying ATOD free will be shaded for adults since this is N/A for them). |

| IMPLEMENTATION SECTION | | | | |
|------------------------------------------------------------------------------------|------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Implementation puts into motion the activities identified in the planning process. | | | | |
| Field Name | Data Type | Description | Keep (Keep, Delete, or New) | Rationale |
| | | (2) Recognize youth for staying ATOD free (3) Increased enforcement of impaired-driving laws (e.g., sobriety checkpoints) (4) Increase surveillance of areas known for illegal drug sales (5) Party patrols (6) "Shoulder-tap" enforcement program (7) Compliance checks for alcohol or tobacco sales to minors (8) Other: ___ (9) Other: ___ (10) Other: ___ Columns include: (1) Did your coalition use STOPACT funds to do the following? (VISIBLE ONLY TO STOP ACT GRANTEES) (2) Number of completed activities this period (hover over cells for more information) (3) Target substance (dropdowns) (4) How many people did each activity reach a. Adults b. Youth (5) Primary sector responsible (dropdowns) (6) In your opinion, how successful was this effort in preventing ATOD use (1) very successful, (2) moderately successful, (3) not successful | | |
| | Numeric, Categorical (dropdowns), Likert | Activities focused on enhancing access/reducing barriers Rows include: (1) Provide referral to treatment services (2) Create culturally appropriate media and materials (3) Provide alcohol merchant education in language other than English (4) Improve access to employee assistance programs (5) Other: ___ | New | <ul style="list-style-type: none"> ▪ Capturing the activity mix (dosage) within the overarching DFC strategy. ▪ Some rows will be blacked out if they don't apply (e.g., improve access to employee assistance programs will be shaded for youth since this is N/A for them). |

| IMPLEMENTATION SECTION | | | | |
|------------------------------------------------------------------------------------|------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|------------------------------------------------------------------------------------------------------------------------------|
| Implementation puts into motion the activities identified in the planning process. | | | | |
| Field Name | Data Type | Description | Keep (Keep, Delete, or New) | Rationale |
| | | <p>(6) Other:___ (7) Other:___</p> <p>Columns include:</p> <p>(1) Did your coalition use STOPACT funds to do the following? (VISIBLE ONLY TO STOP ACT GRANTEES)</p> <p>(2) Number of completed activities this period (hover over cells for more information)</p> <p>(3) Target substance (dropdowns)</p> <p>(4) How many people did each activity reach a. Adults b. Youth</p> <p>(5) Primary sector responsible (dropdowns)</p> <p>(6) In your opinion, how successful was this effort in preventing ATOD use (1) very successful, (2) moderately successful, (3) not successful</p> | | |
| | Numeric, Categorical (dropdowns), Likert | <p>Activities focused on physical design</p> <p>Rows include:</p> <p>(1) Conduct environmental scans (2) Improve parks and other physical landscapes (3) Decrease signage/advertising (4) Improve lighting (5) Close drug houses (6) Reduce the density of alcohol outlets (7) Designation of “no alcohol” or “no tobacco” zones (8) Install surveillance cameras in drug hot spots and alcohol outlets (9) Other:___ (10) Other:___ (11) Other:___</p> <p>Columns include:</p> <p>(5) Did your coalition use STOPACT funds to do the following? (VISIBLE ONLY TO STOP ACT</p> | New | <ul style="list-style-type: none"> ▪ Capturing the activity mix (dosage) within the overarching DFC strategy. |

IMPLEMENTATION SECTION

Implementation puts into motion the activities identified in the planning process.

| Field Name | Data Type | Description | Keep (Keep, Delete, or New) | Rationale |
|------------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|------------------------------------------------------------------------------------------------------------------------------|
| | | GRANTEES) (6) Number of completed activities this period (hover over cells for more information) (7) Target substance (dropdowns) (8) How many people did each activity reach a. Adults b. Youth (5) Primary sector responsible (dropdowns) (6) In your opinion, how successful was this effort in preventing ATOD use (1) very successful, (2) moderately successful, (3) not successful | | |
| | | Please report any notable accomplishments related to implementation achieved during this reporting period:___ | New | Space for grantees to document issues, activities, challenges, and accomplishments not asked about in standardized protocol. |
| | | Please report any additional details about your implementation activities that were not captured above:___ | New | |
| | | | | |
| | | | | |

COMMUNITY AND POPULATION-LEVEL OUTCOMES

Evaluation measures the quality and outcomes of coalition work. Evaluation enables the improvement of interventions and coalition practices.

| Field Name | Data Type | Description | Keep (Keep, Delete, or New) | Rationale |
|---------------------------|-----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| DFC Core Outcome Measures | Choose one | Outcome Category this Data Applies to: <ul style="list-style-type: none"> • Past 30-Day Use • Perception of Parental and Peer Disapproval • Perception of Harm/Risk • <Other outcomes specific to a coalition> • Fill in table by grade and gender, list sample size | Keep and modify | Changes have been made to core measures based upon discussion among all key stakeholders. First and foremost, prescription drugs have been added as a core measure. Additionally, age of onset has been removed. <ul style="list-style-type: none"> ▪ Other changes include: perception of parental disapproval remains and a peer disapproval has been added; perception of risk has been modified to address binge drinking. |
| | Numerical (%) | What percent of your coalition's effort went into the following activities? <ul style="list-style-type: none"> • % Data collection • % Data Analysis • % Identifying recommendations for improvement • % Presentation of findings • % Other | New | |
| | Numerical (%) | What percent of your coalition's resources went into the following activities? <ul style="list-style-type: none"> ▪ % Data collection ▪ % Data analysis ▪ % Identifying recommendations for improvement ▪ % Presentation evaluation findings ▪ % Other:___ | New | |
| | Choose one (Month and Year) | Compared to the Target Area (Locust Point), the Geographical Area covered by this data is <ul style="list-style-type: none"> • Large • Smaller • Same | Keep | |
| | Choose one | Source for this Data | Keep | |
| | Choose one (Month and Year) | Month and Year data was collected | Keep | |
| | Yes/No | Do you think that the data are | New | |

COMMUNITY AND POPULATION-LEVEL OUTCOMES

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| Field Name | Data Type | Description | Keep (Keep, Delete, or New) | Rationale |
|---------------------------|------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|------------------------------------------------------------------------------------------------------------------------------|
| | | representative of your target population? | | |
| | Yes/No | Do your data represent the same grades and same schools that were surveyed in your last report? | New | |
| | Numeric | Enter Data by Grade | Keep and modify | |
| | Numeric | Enter Data by Gender | Keep | |
| | Yes/No | Did your data collection employ honesty checks? | New | To obtain an assessment of validity of data. |
| | Yes/No and Text | Do you have any concerns about the quality of your data? Please describe____ | New | To obtain an assessment of validity of data. |
| | New | Please report any notable accomplishments related to evaluation achieved during this reporting period. | | |
| | New | Please report any additional details about your evaluation activities that were not captured above. | | |
| Long-Term Health Outcomes | Text | Outcome Category (School Drop Out, etc.) | Delete | Since this is part of the Logic Model, we should keep or find a better/easier way for them to report anything they may have. |
| | Date | Date Collected | Delete | |
| | Choose one | Did you coalition use this data for program planning purposes? <ul style="list-style-type: none"> • Yes • No | Delete | |
| | Text (1,000 Character Limit) | Description | Delete | |
| Evaluation Activity | Text | Activity Name | Delete | Too much burden to enter multiple entries. See proposed new items below. |

COMMUNITY AND POPULATION-LEVEL OUTCOMES

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| Field Name | Data Type | Description | Keep (Keep, Delete, or New) | Rationale |
|------------|----------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-----------|
| | Choose one | Type <ul style="list-style-type: none"> • Data collection • Evaluation • Presentation of findings • Recommendations for improvements | Delete | |
| | Date | Date Started | Delete | |
| | Date | Date Completed | Delete | |
| | Choose one | Activity Status (Active, Inactive, etc.) | Delete | |
| | Choose one | Activity Leader (A list of names) | Delete | |
| | Text (200 Character Limit) | Progress Name | Delete | |
| | Choose one | Reporting Period Identified | Delete | |

COMMUNITY AND POPULATION-LEVEL OUTCOMES

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| Field Name | Data Type | Description | Keep (Keep, Delete, or New) | Rationale |
|------------|------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | Choose one | Type <ul style="list-style-type: none"> • Accomplishment • Challenge/Barrier | Delete | |
| | Text (3000 Characters Limit) | Description | Delete | |
| | Likert | <p align="center">CHALLENGES</p> <p>To what extent has your coalition experienced challenges in the following area?</p> <ol style="list-style-type: none"> (1) Increasing coalition membership and participation (2) Building leadership capacity among coalition members (3) Attaining an agreement among coalition members regarding goals, planned initiatives, etc. (4) Developing/revising a framework/logic model of change (5) Completing a SWOT (strengths, weaknesses, opportunities, and threats) analysis (6) Collecting/analyzing data for assessment | New | <p>Dropdowns with "groupings" and have them rate the 'degree to which each item was a (4) Significant Challenge to (1) No Challenge (include a not applicable category)..</p> <ul style="list-style-type: none"> ▪ This will provide much more useful information for the evaluation of DFC. |

COMMUNITY AND POPULATION-LEVEL OUTCOMES

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| Field Name | Data Type | Description | Keep (Keep, Delete, or New) | Rationale |
|------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|---------------------------------------------------------------------------------------------------------------------------------|
| | | pruposes (7) Recruiting/engaging target populations (e.g., students) in substance abuse prevention initiatives (8) Engaging key stakeholders (e.g., school personnel) in substance abuse prevention initiatives (9) Engaging the general community in substance abuse prevention initiatives (10) Planning/executing substance abuse prevention initiatives (11) Developing/executing a media plan to draw attention to new drug threats (12) Attaining funding for substance abuse prevention initiatives (13) Collecting analyzing data for evaluation pruposes (14) Other: __ (15) Other: _____ (16) Other: _____ | | |
| | Likert | Training and Technical Assistance (T/TA) To what extent would your coalition benefit from T/TA in each of these areas? (A great deal; Some; A little; Not at all) (1) Coalition and partnership development (2) Coalition and partnership maintenance (3) Community needs and resource assessment (4) Goal and outcome development and assessment (5) Effective problem solving within a group setting (6) Develop a framework or model of change (7) Leadership development (8) Cultural competency (9) Organizational management (10) Strategic planning | | Just moving to a different place in the on-line data system. It used to be in capacity but now makes more sense to locate here. |

COMMUNITY AND POPULATION-LEVEL OUTCOMES

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| Field Name | Data Type | Description | Keep (Keep, Delete, or New) | Rationale |
|------------|-----------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-----------|
| | | (11) Developing a substance abuse prevention initiatives (12) Advocacy and policy development (13) Grant writing (14) Program evaluation (15) Program/initiative sustainability (16) Other:____ | | |
| | Check all that apply | What is your preferred method(s) for receiving training and technical assistance (T/TA)? <ul style="list-style-type: none"> ▪ Distance learning/web-based T/TA ▪ T/TA by telephone/teleconference ▪ In-person class, conference, or workshop (not targeted to your community) ▪ In-person class, conference, or workshop (targeted to your community) ▪ Written materials ▪ On-site/In-person T/TA ▪ T/TA by telephone ▪ T/TA by e-mail | Keep | |
| | Yes/No & Text | Did your coalition provide any training or technical assistance to other community groups or organizations? <ul style="list-style-type: none"> ▪ Yes/No If yes, please describe:____ | | |
| | Circle All that Apply and fill out Date | For any training or TA needs, please fill out this information. Please identify the type of technical assistance or training needed from the list below and identify the date by which it is needed: <ul style="list-style-type: none"> ▪ Coalition and partnership development ▪ Coalition and partnership | Keep | |

COMMUNITY AND POPULATION-LEVEL OUTCOMES

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| Field Name | Data Type | Description | Keep (Keep, Delete, or New) | Rationale |
|------------|-----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-----------|
| | | maintenance <ul style="list-style-type: none"> ▪ Community needs and resource assessment ▪ Goal and outcome development and assessment ▪ Effective problem solving within a group setting ▪ Develop a framework or model of change ▪ Leadership development ▪ Cultural competency ▪ Organizational management ▪ Strategic planning ▪ Developing substance abuse prevention initiatives ▪ Advocacy and policy development ▪ Grant writing ▪ Program evaluation ▪ Program/Initiative sustainability ▪ Other (please specify) | | |
| | Text | Please describe the technical assistance or training needed. | Keep | |
| | Circle All That Apply | Please identify the delivery mode: <ul style="list-style-type: none"> ▪ Distance learning/web-based T/TA ▪ T/TA by telephone/teleconference ▪ In-person class, conference, or workshop (not targeted to your community) ▪ In-person class, conference, or workshop (targeted to your community) | Keep | |

COMMUNITY AND POPULATION-LEVEL OUTCOMES

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| Field Name | Data Type | Description | Keep (Keep, Delete, or New) | Rationale |
|------------|---------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-----------|
| | | <ul style="list-style-type: none"> ▪ Written materials ▪ On-site/In-person T/TA ▪ T/TA by telephone ▪ T/TA by e-mail | | |
| | Circle One | <p>Please identify the status of the desired technical assistance or training needed.</p> <ul style="list-style-type: none"> ▪ Needed ▪ Received ▪ Closed | Keep | |
| | Circle All That Apply and insert Date | <p>For any training or TA that has been received, please fill out this information...</p> <p>If received, please identify the type of technical assistance or training received from the list below and identify the date by which it is received:</p> <ul style="list-style-type: none"> ▪ Coalition and partnership development ▪ Coalition and partnership maintenance ▪ Community needs and resource assessment ▪ Goal and outcome development and assessment ▪ Effective problem solving within a group setting ▪ Develop a framework or model of change ▪ Leadership development ▪ Cultural competency ▪ Organizational management ▪ Strategic planning ▪ Developing substance abuse prevention initiatives | keep | |

COMMUNITY AND POPULATION-LEVEL OUTCOMES

Evaluation measures the quality and outcomes of coalition work. Evaluation enables the improvement of interventions and coalition practices.

| Field Name | Data Type | Description | Keep (Keep, Delete, or New) | Rationale |
|------------|-----------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-----------|
| | | <ul style="list-style-type: none"> ▪ Advocacy and policy development ▪ Grant writing ▪ Program evaluation ▪ Program/Initiative sustainability ▪ Other (please specify) | | |
| | Text | Please describe the technical assistance or training received? | Keep | |
| | Circle One | Please identify the delivery mode received: <ul style="list-style-type: none"> ▪ Distance learning/web-based T/TA ▪ T/TA by telephone/teleconference ▪ In-person class, conference, or workshop (not targeted to your community) ▪ In-person class, conference, or workshop (targeted to your community) ▪ Written materials ▪ On-site/In-person T/TA ▪ T/TA by telephone ▪ T/TA by e-mail | Keep | |
| | Circle All That Apply | Please identify the source of receive technical assistance or training needed <ul style="list-style-type: none"> ▪ CADCA's National Coalition Institute ▪ DFC Project Officer (SAMHSA) ▪ State Agency ▪ Local Agency (e.g., peer coalitions, local United Way) ▪ My coalition | Keep | |
| | Likert | How satisfied were you with the assistance you received? <ul style="list-style-type: none"> ▪ Very satisfied ▪ Satisfied ▪ Neutral ▪ Dissatisfied ▪ Very dissatisfied | Keep | |

COMMUNITY AND POPULATION-LEVEL OUTCOMES

Evaluation measures the quality and outcomes of coalition work. Evaluation enables the improvement of interventions and coalition practices.

| Field Name | Data Type | Description | Keep (Keep, Delete, or New) | Rationale |
|------------|-----------|----------------------------------------------------------|-----------------------------|-----------|
| | Text | Optional: Please explain how assistance can be improved. | Keep | |