Attachment 8: COMET and CCT Proposed Item Revision Mock Up

COMET and Coalition Classification Tool (CCT) Proposed Items November 29, 2011

Part I: Coalition Online Management and Evaluation Tool (COMET)

COALITION STRUCTURE AND PROCESSES SECTION

Date Updated: ___ /____

Coalition Structure

Grantee Name: _____ **Award Number**: _____

Year of First DFC Award: _____
Month and Year Your Coalition was First Established: ___/___

Is Your Coalition a SPF/SIG Subrecipient?
❍ Yes
❍ No

Is Your Coalition a STOP Act Grantee? (*pre-filled*)
Yes
No

Total number of members who are in your coalition:_____
Number of paid staff: _____
Number of volunteer staff: _____

Coalition Leader Contact Information:
Name: _____
Title: _____
Address: _____
_____
Phone: _____
Fax: _____
Email: _____
Month and Year Coalition Leader Took Current Position: ____/_____

Did your coalition leader change during this reporting period? ___ Yes ___ No

If yes, month and year coalition leader left position: ____/_____

Geographic Setting Served *(check all that apply)*:
❍ Inner City
❍ Urban
❍ Suburban
❍ Rural
❍ Frontier

Community Setting Served *(check all that apply)*:
❍ Single School District
❍ Multiple School Districts
❍ Single School
❍ Multiple Schools
❍ City
❍ Multiple Cities
❍ Town
❍ Multiple Towns
❍ Neighborhood
❍ Multiple Neighborhoods
❍ County
❍ Region or other subsection of a State
❍ Native American/American Indian/Alaskan Native Reservation

Does Your Coalition Serve A Federally-Recognized Tribal Area?
❍ Yes
❍ No

Is Your Coalition Headed by a Religious or Faith-Based Organization?
❍ Yes
❍ No

Does Your Coalition Have at Least One Representative of the Bureau of Indian Affairs, the Indian Health Service, or a Tribal Government Agency with Expertise in the Field of Substance Abuse?
❍ Yes
❍ No

Please Provide a Brief Summary of Your Coalition. This is Your "Elevator Speech" – Include (a) a one-sentence description of your community and target population, (b) what are your primary goals? (c) what activities do you focus on? (d) what have you accomplished to date? And (e) what makes your coalition unique?

_____
_____
_____

Please list the zip codes served	Do you serve the entire zip code? (Dropdown: Yes/No)	If no, please list the specific areas served (e.g., names of neighborhoods, school districts, etc.)

Grade Levels Served (*check all that apply*):

- ❍ Elementary school (K-5)
- ❍ 6th grade
- ❍ 7th grade
- ❍ 8th grade
- ❍ 9th grade
- ❍ 10th grade
- ❍ 11th grade
- ❍ 12th grade
- ❍ Post high school

Please Rank The Top 5 Substance(s) That Your Coalition is Targeting in Your Community:

- ❍ Alcohol
- ❍ Tobacco
- ❍ Marijuana
- ❍ Prescription Drugs
- ❍ Cocaine/Crack
- ❍ Heroin
- ❍ Stimulants (uppers)
- ❍ Tranquilizers
- ❍ Hallucinogens
- ❍ Over-the-counter (OTC) drugs
- ❍ Inhalants
- ❍ Steroids
- ❍ Synthetic Drugs/Emerging Drugs (e.g., K2, bath salts, plant food, etc.)
- ❍ Other, *please specify*: _____

Do you target information/intervention efforts to a specific minority group or minority groups? __ yes __no

If yes, please specify (choose all that apply):

__ American Indian or Alaska Native
__ Asian
__ Black or African-American
__ Hispanic or Latino
__ Native Hawaiian or Other Pacific Islander

Program Budget

Have you experienced any changes in your program budget or funding sources during this reporting period?

❍ Yes
❍ No (*skip to next section*)

*Note: if you responded yes, please go to the "Budget" portion of the *Grant Overview Section* and update your information.

What is your coalition's current total annual operating budget? $ _____

Please specify the period that this budget covers: From mm/yy **To:** mm/yy

What dollar amount of your total operating budget comes from each funding source?

$ ___ DFC Grant	$ ___ Other state government funding	$ ___ Foundation/Non-profit organizations	$ ___ In-Kind contributions
$ ___ STOP Act Grant			$ ___ Other *(please list)*
$ ___ SPF-SIG Funding	$ ___ Other local government funding	$ ___ Private/Corporate entities	_____
$ ___ Other federal government funding		$ ___ Individual donations/Funding from fundraising events	

In the next 12 months do you expect your coalition's funding level to:

❍ Increase
❍ Decrease
❍ Stay about the Same

MEMBER CAPACITY SECTION

Capacity refers to the types (such as skills or technology) and levels (such as individual or organizational) of resources that a coalition has at its disposal to meet its aims.

Membership

Number of Formal Coalition Meetings Held During This Period: ___

Average Attendance at Coalition Meetings (*not including paid staff*): ___

Is Collaboration Among Members of Your Coalition:
- ❍ Increasing
- ❍ Decreasing
- ❍ Staying the Same

Sectors	How many coalition members represent this sector? *Note: *if a member represents more than one sector please only count them once, under the sector that represents him/her best)*	How many of these coalition members are "active" (i.e., have attended at least one meeting in the past six months)?	What is the average level of involvement for each of the sectors? High	Medium	Low	None
Parents			❍	❍	❍	❍
Youth			❍	❍	❍	❍
Business community			❍	❍	❍	❍
Civic/Volunteer groups			❍	❍	❍	❍
Healthcare professionals			❍	❍	❍	❍
Law enforcement agency			❍	❍	❍	❍
Media			❍	❍	❍	❍
Religious/Fraternal organizations			❍	❍	❍	❍
Schools			❍	❍	❍	❍
State, local, and/or tribal government agencies			❍	❍	❍	❍
Youth-serving organizations			❍	❍	❍	❍
Other sector not represented above, *please specify* _____			❍	❍	❍	❍

Please rank up to three capacity building activities that were the main focus of your coalition's efforts during the last reporting period:

___Gathering community input (e.g., holding hearings on drug problems)
___Recruitment (e.g., increasing coalition membership and participation)
___Training for coalition members (e.g., building leadership capacity among coalition members)
___Building shared vision/consensus (e.g., attaining an agreement among coalition members regarding goals, planned initiatives, etc.)
___Increasing fiscal resources (e.g., attaining funding for substance abuse prevention initiatives)
___Strengthening interventions (e.g., planning/executing substance abuse prevention initiatives)
___Outreach (e.g., engaging key stakeholders in substance abuse prevention initiatives)
___Engaging the general community in substance abuse prevention initiatives
___Developing/Executing a media plan to draw attention to new drug threats
___Improving information resources (e.g., engaging in research or evaluation activities)
___Other (*please specify*):
_____

___None
What is your coalition doing to increase membership among sectors not represented? _____ _____ _____
Please report any notable accomplishments related to capacity building achieved during this reporting period: _____ _____
Please report any additional details about your capacity building activities that were not captured above, but are relevant to understanding your coalition's activities/outcomes: _____ _

COALITION PROCESSES SECTION

ASSESSMENT

Assessment - The systematic gathering and analysis of data to identify current assets, problems, and related conditions that require intervention.

What are the **TOP THREE** major challenges that you face in your community?

Dropdown List:

Community Factors
- Inadequate laws/ ordinances related to substance use/access
- Inadequate enforcement of laws/ordinances related to substance use
- Availability of substances that can be abused
- Perceived acceptability (or disapproval) of substance abuse

Individual Factors
- Favorable attitudes towards the problem behavior
- Early initiation of the problem behavior

Family Factors
- Family trauma/stress
- Parental attitudes favorable to antisocial behavior
- Parents lack ability/ confidence to speak to their children about ATOD use

School Factors
- Academic failure
- Low commitment to school

Other
- *Coalition can enter free-form text*

	For each of these risk factors, is trend data during this reporting period:			
	Improving	**Staying the Same**	**Getting Worse**	**No Trend Data/Not Applicable**
1.	❍	❍	❍	❍
2.	❍	❍	❍	❍
3.	❍	❍	❍	❍

COALITION PROCESSES SECTION

ASSESSMENT

Assessment - The systematic gathering and analysis of data to identify current assets, problems, and related conditions that require intervention.

What are the **TOP THREE** major protective assets you have in your community?
Dropdown List:

Community Factors
- Laws, regulations, and policies
- Strong community organization (e.g., less crime, less visible drug dealing)
- Advertising and other promotion of information related to ATOD use
- Pro-social community involvement
- Cultural awareness, sensitivity, and inclusiveness

Family Factors
- Family economic resources
- Parental monitoring and supervision
- Family connectedness
- Opportunities for pro-social family involvement
- Family history of successful socialization

Individual Factors
- Positive contributions to peer group
- Recognition/ acknowledgement of efforts

School Factors
- Contributions to the school community
- Positive school climate
- School connectedness

Other
Coalition can enter free-form text

For each of these protective factors, is trend data during this reporting period:

	Improving	Staying the Same	Getting Worse	No Trend Data/Not Applicable
1.	❍	❍	❍	❍
2.	❍	❍	❍	❍
3.	❍	❍	❍	❍

Please report any additional details about your risk and protective factors that were not captured above:

_____

_____

Assessment Activities

Please rank up to three assessment activities that were the main focus of your coalition's efforts during the last reporting period:

___Preparing to assess needs and capacity (e.g., identifying coalition goals)
___Designing/selecting interventions
___Collecting data for assessment purposes
___Analyzing and reporting assessment data
___Completing a SWOT (strengths, weaknesses, opportunities, and threats) analysis
___Developing a framework/logic model for change
___Using assessment data (e.g., revising a logic model)
___Other (*please specify*): _____
___None

Please report any notable accomplishments related to assessment achieved during this reporting period:

_____

_____

Please report any additional details about your assessment activities that were not captured above:

_____

COALITION PROCESSES SECTION
ASSESSMENT *Assessment - The systematic gathering and analysis of data to identify current assets, problems, and related conditions that require intervention.*

PLANNING SECTION

Planning is a process of developing a logical sequence of steps that lead from individual actions to community-level drug outcomes and achievement of the coalition's vision for a healthier community.

Planning Activities

Prompt coalitions to upload their strategic plan and logic model

Has your coalition made any modifications to your strategic plan during this reporting period? ❍ Yes ❍ No If yes, please describe: _____ *Note: if you responded yes, please go to the "Strategic Planning" portion of the *Grant Overview Section* and update your information.	Has your coalition made any modifications to your Logic Model during this reporting period? ❍ Yes ❍ No If yes, please describe: _____	Has your coalition developed a new action plan during this reporting period? ❍ Yes ❍ No If yes, please describe: _____

Please report any notable accomplishments related to planning achieved during this reporting period:

_____

_____

Please report any additional details about your planning activities that were not captured above:

_____

_____

Summary of Effort: Coalition Processes

Approximately what percent of overall coalition effort went into the following activities? (the total should add up to 100%)

___% Assessment ___% Capacity ___% Planning ___% Implementation ___% Evaluation

Approximately what percent of overall coalition resources went into the following activities? (the total should add up to 100%)

___% Assessment ___% Capacity ___% Planning ___% Implementation ___% Evaluation

IMPLEMENTATION SECTION

Implementation puts into motion the activities identified in the planning process.

Service Mix **During this reporting period…**			
Implementation Activities **(*these categories apply to both capacity building in the community [supporting programs to do these things] as well as direct actions*)**	Rank the Following Implementation Activities by the Amount of Your Coalition's **Paid Staff** Labor Effort that Was Spent on Each (1=Most to 7=Least)	Rank the Following Implementation Activities by the Amount of Your **Coalition Members'** Labor Effort that Was Spent on Each (1=Most to 7=Least)	Rank the Following Implementation Activities by the Amount of Your Coalition's **Budget** that Was Spent on Each (1=Most to 7=Least)
Providing Information (e.g., community education, increasing knowledge, raising awareness)	*Option for Not Applicable (no effort expended)*	*Option for Not Applicable (no effort expended)*	*Option for Not Applicable (no money expended)*
Enhancing Skills (e.g., building skills and competencies)			
Providing Support (e.g., increasing involvement in drug-free/healthy alternative activities)			
Modifying/Changing Policies (e.g., changing institutional or government policies)			
Changing Consequences (e.g., incentives/disincentives, increasing attention to enforcement and compliance)			
Enhancing Access/Reducing Barriers (e.g., improving access, availability, and use of systems and service)			
Physical Design (e.g., improving environmental and structural signs and areas to support the initiative)			

Providing Information							
Activities focused on providing information	***Visible Only to STOP ACT Grantees*** Did Your Coalition Use STOP Act Funds to Do the Following?	Number of Completed Activities This Period (hover over cells for more information)	**Primary Target Substance** *(drop down: Alcohol, Tobacco, Marijuana, Prescription Drugs, Other Substance, Multiple Substances/No Substance Specified)*	**How many People Did Each Activity Reach?** **Adults**	**Youth**	**Primary Sector Contributing to This Activity** *(drop down with list of the 12 sectors…also option for N/A: Paid Staff/ Volunteer Accomplish-ment)*	**In Your Opinion, How Successful Was This Effort?** *(drop down: (1) very successful; (2) moderately successful; (3) not successful*
Media campaigns: Television/Radio	❍	Number of TV spots, radio ads)					
Media campaigns: Billboards	❍	Number of billboards					
Media campaigns: Print	❍	Number of newspaper articles, press releases, brochures, flyers, posters, stickers on alcohol products distributed					
Social networking (Facebook, Twitter, etc.)	❍	Number of campaigns			"Friends" on Facebook; "Followers on Twitter		
Information on DFC Coalition Web site	❍	Number of separate materials available			Number of web hits		
Direct, face-to-face information sessions	❍	Number of educational presentations, workshops, seminars, town hall meetings					
Special events to heighten awareness (e.g., fairs, community celebrations)	❍	Number of events					
Other (*please specify*): _____	❍						
Other (*please specify*): _____	❍						
Other (*please specify*): _____	❍						

Enhancing Skills							
Activities focused on enhancing skills	***Visible Only to STOP ACT Grantees*** Did Your Coalition Use STOP Act Funds to Do the Following?	Number of Completed Activities This Period (hover over cells for more information)	**Primary Target Substance** *(drop down: Alcohol, Tobacco, Marijuana, Prescription Drugs, Other Substance, Multiple Substances/No Substance Specified)*	**How many People Did Each Activity Reach?** **Adults**	**Youth**	**Primary Sector Contributing to This Activity** *(drop down with list of the 12 sectors)*	**In Your Opinion, How Successful Was This Effort?** *(drop down: (1) very successful; (2) moderately successful; (3) not successful*
Youth Educational and Training Programs: Adult Led	❍	Number of sessions of programs on drug awareness, refusal strategies, leadership, communication/ decision-making, conflict management			Number of students receiving training (*do not double count if student received more than one session*)		
Youth Educational and Training Programs: Peer Led	❍	Number of training sessions for students to serve as presenters, trainers, and educators			Number of students receiving training		
Parent Education and Training Programs	❍	Number of training sessions on drug awareness, prevention strategies, parenting skills		Number of parents receiving training			
Teacher Education and Training Programs	❍	Number of training sessions on drug awareness and prevention strategies		Number of teachers trained			
Community Member Education and Training Programs	❍	Number of training sessions on drug awareness and prevention strategies, cultural competence		Number of community members			
Business Training (e.g., responsible beverage service/ vendor training) (voluntary or mandatory)	❍	Number of training sessions delivered on server compliance, training on youth marketed alcohol products		Number of people trained			
Other (*please specify*): _____	❍	E.g., Number of law enforcement trainings, landlord trainings, media literacy trainings					
Other (*please specify*): _____	❍						
Other (*please specify*):	❍						

_____							

Providing Support							
Activities focused on providing support	***Visible Only to STOP ACT Grantees*** Did Your Coalition Use STOP Act Funds to Do the Following?	Number of Completed Activities This Period (hover over cells for more information)	**Primary Target Substance** *(drop down: Alcohol, Tobacco, Marijuana, Prescription Drugs, Other Substance, Multiple Substances/No Substance Specified)*	**How many People Did Each Activity Reach?** **Adults**	**Youth**	**Primary Sector Contributing to This Activity** *(drop down with list of the 12 sectors)*	**In Your Opinion, How Successful Was This Effort?** *(drop down: (1) very successful; (2) moderately successful; (3) not successful*
Alternative/drug-free events	❍	Number of drug-free dances, other events		Number of attendees: Adults not part of coalition	Number of attendees: youth		
Youth organizations/ drop-in centers	❍	Number of clubs (after-school or other)/centers supported by coalition			Number of youth belonging to clubs		
Organized youth events (e.g., athletics, arts)	❍	Number of events supported			Number of league participants		
Youth community involvement	❍	Number of community involvement events held			Number of youth participants		
Youth/family support groups	❍	Number of groups (e.g., leadership groups, mentoring programs, youth employment programs)		Number of adult participa CCTnts	Number of youth participants		
Other (*please specify*): _____	❍						
Other (*please specify*): _____	❍						
Other (*please specify*): _____	❍						

Modifying/Changing Policies					
Activities focused on modifying/changing policies	***Visible Only to STOP ACT Grantees*** Did Your Coalition Use STOP Act Funds to Do the Following?	Number of Completed Activities This Period (hover over cells for more information)	**Primary Target Substance** *(drop down: Alcohol, Tobacco, Marijuana, Prescription Drugs, Other Substance, Multiple Substances/No Substance Specified)*	**Primary Sector Contributing to This Activity** *(drop down with list of the 12 sectors)*	**In Your Opinion, How Successful Was This Effort?** *(drop down: (1) very successful; (2) moderately successful; (3) not successful*
Increase tax on alcohol or tobacco	❍	Number of laws passed this period increasing excise taxes on tobacco/alcohol			
Laws/policies targeting minors in possession	❍	Number of laws passed this period concerning underage possession, underage consumption, false identification laws			
Laws targeting underage drinking and driving	❍	Number of laws passed this period concerning blood alcohol concentration, graduated driver's licenses, loss of driving privileges for alcohol violations by minors			
Laws targeting parents		Number of laws passed this period concerning social host ordinances			
Laws targeting suppliers: Alcohol and cigarette advertising restrictions in public areas	❍	Number of laws passed this period concerning signage/advertising ordinances			
Laws targeting suppliers: Responsible beverage service	❍	Number of laws passed requiring suppliers to be trained in responsible beverage service, conduct mandatory compliance checks, limit happy hours			
Laws targeting suppliers: Limitation and restrictions of location and density of alcohol outlets	❍	Number of laws/zoning ordinances passed this period concerning the density of alcohol outlets			
Laws targeting suppliers: Restrictions on methamphetamine pre-cursor access	❍	Number of laws passed restricting products that contain ephedrine and pseudoephedrine used to make methamphetamine			
Other (*please specify*): _____	❍				
Other (*please specify*): _____	❍				
Other (*please specify*): _____	❍				

Changing Consequences					
Activities focused on changing consequences	***Visible Only to STOP ACT Grantees*** Did Your Coalition Use STOP Act Funds to Do the Following?	Number of Completed Activities This Period (hover over cells for more information)	**Primary Target Substance** *(drop down: Alcohol, Tobacco, Marijuana, Prescription Drugs, Other Substance, Multiple Substances/No Substance Specified)*	**Primary Sector Contributing to This Activity** *(drop down with list of the 12 sectors)*	**In Your Opinion, How Successful Was This Effort?** *(drop down: (1) very successful; (2) moderately successful; (3) not successful*
Recognize youth for staying ATOD free	❍	Number of youth recognized for staying ATOD free, number of youth recognized for leadership			
Increased enforcement of impaired-driving laws (e.g., sobriety checkpoints)	❍	Number of sobriety checkpoints instituted by police			
Increase surveillance of areas known for illegal drug sales	❍				
Party patrols	❍	Number of party patrol operations conducted			
"Shoulder-tap" enforcement program	❍	Number of shoulder tap operations conducted in catchment area			
Other (*please specify*): _____	❍				
Other (*please specify*): _____	❍				
Other (*please specify*): _____	❍				

Enhancing Access/Reducing Barriers							
Activities focused on enhancing access/reducing barriers	***Visible Only to STOP ACT Grantees*** Did Your Coalition Use STOP Act Funds to Do the Following?	**Primary Target Substance** *(drop down: Alcohol, Tobacco, Marijuana, Prescription Drugs, Other Substance, Multiple Substances/No Substance Specified)*	**How many People Did Each Activity Reach?** **Businesses**	**Adults**	**Youth**	**Primary Sector Contributing to This Activity** *(drop down with list of the 12 sectors)*	**In Your Opinion, How Successful Was This Effort?** *(drop down: (1) very successful; (2) moderately successful; (3) not successful*
Compliance checks for alcohol or tobacco sales to minors	❍		Number of businesses receiving compliance checks				
Recognition program for merchants who pass compliance checks	❍		Number of businesses receiving recognition for compliance				
Provide referral to treatment services	❍			Number referred to treatment	Number referred to treatment		
Distribution of media and materials in languages other than English	❍			Number of copies/ views of materials distributed in language other than English	Number of copies/ views of materials distributed in languages other than English		
Provide alcohol merchant education in languages other than English	❍			Number of merchants educated/ received materials			
Improve access to employee assistance programs	❍			Number of employees served			
Other (*please specify*): _____	❍						
Other (*please specify*): _____	❍						
Other (*please specify*): _____	❍						

Physical Design					
Activities focused on enhancing skills	***Visible Only to STOP ACT Grantees*** Did Your Coalition Use STOP Act Funds to Do the Following?	Number of Completed Activities This Period (hover over cells for more information)	**Primary Target Substance** *(drop down: Alcohol, Tobacco, Marijuana, Prescription Drugs, Other Substance, Multiple Substances/No Substance Specified)*	**Primary Sector Contributing to This Activity** *(drop down with list of the 12 sectors)*	**In Your Opinion, How Successful Was This Effort?** *(drop down: (1) very successful; (2) moderately successful; (3) not successful*
Conduct environmental scans	❍	Number of environmental scans conducted			
Improve parks and other physical landscapes (e.g., neighborhood clean-ups)	❍	Number of parks/public spaces improved			
Decrease signage/ advertising	❍	Number of signs/advertisements taken down as a result of coalition operations			
Improve lighting	❍	Number of parks, street corners, or spaces with improved lighting			
Close drug houses	❍	Number of drug houses closed			
Reduce the density of alcohol outlets	❍				
Designation of "no alcohol" or "no tobacco" zones	❍				
Install surveillance cameras in drug hot spots and alcohol outlets	❍	Number of surveillance cameras installed as a result of coalition's operations			
Other (*please specify*): _____	❍				
Other (*please specify*): _____	❍				
Other (*please specify*): _____	❍				

Overall
Please report any notable accomplishments related to implementation achieved during this reporting period: _____ _____
Please report any additional details about your implementation activities that were not captured above: _____ _____

COMMUNITY AND POPULATION-LEVEL OUTCOMES

Evaluation measures the quality and outcomes of coalition work. Evaluation enables the improvement of interventions and coalition practices.

What percent of your coalition's <u>evaluation</u> effort and resources went into the following activities? (the total should add up to 100%):

___% Data collection
___% Data analysis
___% Identifying recommendations for improvement
___% Presenting evaluation findings
___% Other (*please specify*): _____

Data Source (dropdown of coalition's approved surveys)

Month and Year Data Were Collected: __/__

Compared to Target Area, the Geographical Area Covered by These Data Is:	**Do you think that the data are representative of your target population?**	**Do your data represent the same grades and same schools that were surveyed in your last report?**
❍ Larger ❍ Smaller ❍ The Same ❍ Don't Know	❍ Yes ❍ No If no, please explain:_____	❍ Yes ❍ No If no, please explain:_____

Core Measures

Grade/ Gender	Measure	Alcohol	Tobacco	Marijuana	Prescription Drugs
6	30-day Use				
	Perception of Harm				
	Perception of Peer Disapproval				
	Perception of Parental Disapproval				
	Sample Size				
7	30-day Use				
	Perception of Harm				
	Perception of Peer Disapproval				
	Perception of Parental Disapproval				
	Sample Size				
8	30-day Use				
	Perception of Harm				
	Perception of Peer Disapproval				
	Perception of Parental Disapproval				
	Sample Size				
9	30-day Use				
	Perception of Harm				
	Perception of Peer Disapproval				

	Perception of Parental Disapproval				
	Sample Size				
10	30-day Use				
	Perception of Harm				
	Perception of Peer Disapproval				
	Perception of Parental Disapproval				
	Sample Size				
11	30-day Use				
	Perception of Harm				
	Perception of Peer Disapproval				
	Perception of Parental Disapproval				
	Sample Size				
12	30-day Use				
	Perception of Harm				
	Perception of Peer Disapproval				
	Perception of Parental Disapproval				
	Sample Size				
Male	30-day Use				
	Perception of Harm				
	Perception of Peer Disapproval				
	Perception of Parental Disapproval				
	Sample Size				
Female	30-day Use				
	Perception of Harm				
	Perception of Peer Disapproval				
	Perception of Parental Disapproval				
	Sample Size				

Optional section will allow coalitions to enter their own core measures data on other substances

Overall

Did your data collection employ honesty checks?

❍ Yes ❍ No

If yes, please explain:_____

Do you have any concerns about the quality of your data? Please explain.

❍ Yes ❍ No

If yes, please explain:_____

Please report any notable accomplishments related to evaluation achieved during this reporting period:

_____

_____

Please report any additional details about your evaluation activities that were not captured above:

_____

_____

CHALLENGES					
Areas	**To what extent has your coalition experienced challenges in the following area?**				
	Significant Challenge 4	**Some Challenge 3**	**A Little Challenge 2**	**No Challenge 1**	**Not Applicable 0**
Increasing coalition membership and participation	❍	❍	❍	❍	❍
Building leadership capacity among coalition members	❍	❍	❍	❍	❍
Attaining an agreement among coalition members regarding goals, planned initiatives, etc.	❍	❍	❍	❍	❍
Developing/revising a framework/logic model of change	❍	❍	❍	❍	❍
Completing a SWOT (strengths, weaknesses, opportunities, and threats) analysis	❍	❍	❍	❍	❍
Collecting/analyzing data for assessment purposes	❍	❍	❍	❍	❍
Recruiting/engaging target populations (e.g., students) in substance abuse prevention initiatives	❍	❍	❍	❍	❍
Engaging key stakeholders (e.g., school personnel) in substance abuse prevention initiatives	❍	❍	❍	❍	❍
Engaging the general community in substance abuse prevention initiatives	❍	❍	❍	❍	❍
Planning/Executing substance abuse prevention initiatives	❍	❍	❍	❍	❍
Developing/Executing a media plan to draw attention to new drug threats	❍	❍	❍	❍	❍
Attaining funding for substance abuse prevention initiatives	❍	❍	❍	❍	❍
Collecting/Analyzing data for evaluation purposes	❍	❍	❍	❍	❍
Other (*please specify*): _____	❍	❍	❍	❍	❍
Other (*please specify*): _____	❍	❍	❍	❍	❍
Other (*please specify*): _____	❍	❍	❍	❍	❍

Training and Technical Assistance (T/TA)				
Training and technical assistance (T&TA) areas	**To what extent would your coalition benefit from T&TA in each of these areas?**			
	A Great Deal	**Some**	**A Little**	**Not at All**
Coalition and partnership development	❍	❍	❍	❍
Coalition and partnership maintenance	❍	❍	❍	❍
Community needs and resource assessment	❍	❍	❍	❍
Goal and outcome development and assessment	❍	❍	❍	❍
Effective problem solving within a group setting	❍	❍	❍	❍
Develop a framework or model of change	❍	❍	❍	❍
Leadership development	❍	❍	❍	❍
Cultural competency	❍	❍	❍	❍
Organizational management	❍	❍	❍	❍
Strategic planning	❍	❍	❍	❍
Developing substance abuse prevention initiatives	❍	❍	❍	❍
Advocacy and policy development	❍	❍	❍	❍
Grant writing	❍	❍	❍	❍
Program evaluation	❍	❍	❍	❍

Program/Initiative sustainability	❍	❍	❍	❍
Other (*please specify*): _____	❍	❍	❍	❍

What is your preferred method(s) for receiving training and technical assistance (T/TA)? *(please check all that apply)*

- ❍ Distance learning/web-based T/TA
- ❍ T/TA by telephone/tele-conference
- ❍ In-person class, conference, or workshop (not targeted to your community)
- ❍ In-person class, conference, or workshop (targeted to your community)
- ❍ Written materials
- ❍ On-site/In-person T/TA
- ❍ T/TA by telephone
- ❍ T/TA by email

Did your coalition provide any training or technical assistance to other community groups or organizations?

___ Yes ___ No

If yes, please describe:

_____

_____

For Any Training or TA Needs, please fill out this information. Please identify the type of technical assistance or training needed from the list below and identify the date by which it is needed:

- ❍ Coalition and partnership development
- ❍ Coalition and partnership maintenance
- ❍ Community needs and resource assessment
- ❍ Goal and outcome development and assessment
- ❍ Effective problem solving within a group setting
- ❍ Develop a framework or model of change
- ❍ Leadership development
- ❍ Cultural competency
- ❍ Organizational management
- ❍ Strategic planning
- ❍ Developing substance abuse prevention initiatives
- ❍ Advocacy and policy development
- ❍ Grant writing
- ❍ Program evaluation
- ❍ Program/Initiative sustainability
- ❍ Other (please specify)

Please describe the Technical Assistance or Training Needed

_____

_____

Please identify your preferred method(s) for receiving training and technical assistance (*please check all that apply*)?

- ❍ Distance learning/web-based T/TA
- ❍ T/TA by telephone/teleconference
- ❍ In-person class, conference, or workshop (not targeted to your community)
- ❍ In-person class, conference, or workshop (targeted to your community)
- ❍ Written materials
- ❍ On-site/In-person T/TA
- ❍ T/TA by telephone
- ❍ T/TA by email

Please identify the status of the desired Technical Assistance or Training Needed:

- ❍ Needed
- ❍ Received
- ❍ Closed

For Any Training or TA that has been received, please fill out this information.

If received, please identify the type of technical assistance or training received from the list below and identify the date by which it is received:

- ❍ Coalition and partnership development
- ❍ Coalition and partnership maintenance
- ❍ Community needs and resource assessment
- ❍ Goal and outcome development and assessment
- ❍ Effective problem solving within a group setting
- ❍ Develop a framework or model of change
- ❍ Leadership development
- ❍ Cultural competency
- ❍ Organizational management
- ❍ Strategic planning
- ❍ Developing substance abuse prevention initiatives
- ❍ Advocacy and policy development
- ❍ Grant writing
- ❍ Program evaluation
- ❍ Program/Initiative sustainability
- ❍ Other (please specify)

Please describe the Technical Assistance or Training Received: _____

_____

Please identify the delivery mode received:

- ❍ Distance learning/web-based T/TA
- ❍ T/TA by telephone/teleconference
- ❍ In-person class, conference, or workshop (not targeted to your community)
- ❍ In-person class, conference, or workshop (targeted to your community)
- ❍ Written materials
- ❍ On-site/In-person T/TA
- ❍ T/TA by telephone
- ❍ T/TA by email

Please identify the source of received Technical Assistance or Training Needed:

- ❍ CADCA's National Coalition Institute
- ❍ DFC Project Officer (SAMHSA)
- ❍ State Agency
- ❍ Local Agency (e.g., peer coalitions, local United Way)
- ❍ My Coalition

Please describe the outcome of assistance

_____

_____

How satisfied were you with the assistance you received?

- ❍ Very Satisfied
- ❍ Satisfied
- ❍ Neutral
- ❍ Dissatisfied
- ❍ Very Dissatisfied

Optional: Please explain how assistance can be improved.

_____

Part II: Coalition Classification Tool (CCT)

CCT Table of Measures[1]

Coalition Name	Coalition ID (pre-filled)
Report Period	
Respondent's Name	**Respondent's Title**

Coalitions often adapt their organizational structures, processes, and procedures to meet the needs of their local community. The items below ask you to provide information on the extent to which each of the following statements describes your coalition.

To what extent do each of the following statements describe your coalition:

Our coalition …	To a Great Extent	Somewhat	Very Little	Not at All
Is part of a larger organization that provides fiscal and administrative support.	❍	❍	❍	❍
Is part of a larger organization that provides policy and programmatic direction and support.	❍	❍	❍	❍
Is loosely organized with flexible responsibilities and participation.	❍	❍	❍	❍
Relies on community member volunteers to get our work done.	❍	❍	❍	❍
Is a totally independent organization making our own decisions about finances, personnel, and programming.	❍	❍	❍	❍
Acts directly in the community (e.g., coordinating prevention programs and services or advocating for an environmental/policy change)	❍	❍	❍	❍
Relies on member organizations to get our work done.	❍	❍	❍	❍
Gets administrative support (e.g., fiscal) from an external organization.	❍	❍	❍	❍
Is a prevention expertise resource for the community.	❍	❍	❍	❍
Is primarily a "grassroots" organization relying on individual citizens and community-based organizations to get our work done.	❍	❍	❍	❍
Acts indirectly by building capacity of other organizations (e.g., through convening, incubating, training, or technical assistance).	❍	❍	❍	❍
Is an influential organization in our community's prevention efforts.	❍	❍	❍	❍
Is primarily a coalition of organizations and agencies with an interest and role in prevention.	❍	❍	❍	❍
Has achieved mastery (expertise) on many of the key functions necessary to operating as an organization.	❍	❍	❍	❍
Balances acting directly in the community and indirectly building the capacity of the community and its organizations.	❍	❍	❍	❍
Balances grassroots and institutional membership and participation.	❍	❍	❍	❍
Incorporates assessment of need into our decision making process.	❍	❍	❍	❍
Has achieved mastery in building sustainability.	❍	❍	❍	❍
Incorporates evaluation or monitoring information into our decision processes.	❍	❍	❍	❍
Has strong support from other organizations in our community.	❍	❍	❍	❍

[1] Items marked with a "*" were used in the development of the typology of coalition maturity (i.e., Establishing, Functioning, Maturing, Sustaining). These items are being preserved in order to facilitate historical comparisons.

Provides training resources for coalition staff.	❍	❍	❍	❍
Provides training resources for coalition member organizations.	❍	❍	❍	❍
Provides training resources for community members and organizations.	❍	❍	❍	❍
Is a highly formal arrangement with most organizations having a clear role in the planning and implementation of community wide prevention strategies	❍	❍	❍	❍

Coalitions also adapt prevention and intervention strategies and activities to meet the needs of their local community. This question asks you to provide information on the strategies and activities your coalition uses. Please indicate the extent to which each of the following statements is true for your coalition. **To what extent do each of the following statements describe your coalition:**				
Our coalition ...	**To a Great Extent**	**Somewhat**	**Very Little**	**Not at All**
Uses information sharing with other organizations as a central prevention strategy.	❍	❍	❍	❍
Supports programs or services delivered by our partners (e.g., curriculum for youth or parents, after school programs, other direct services)	❍	❍	❍	❍
Emphasizes coordination of programs and services.	❍	❍	❍	❍
Emphasizes changing the community environment (e.g., availability, policy, enforcement) as a prevention strategy.	❍	❍	❍	❍
Uses a comprehensive strategy balancing environmental and direct approaches to prevention.	❍	❍	❍	❍
Uses evidence-based prevention policies, programs, and practices.	❍	❍	❍	❍
Has achieved mastery in implementing our prevention strategies.	❍	❍	❍	❍
Emphasizes strategies that serve our entire community.	❍	❍	❍	❍
Provides information on evidence-based policies, programs, and practices to other organizations in the community.	❍	❍	❍	❍
Emphasizes strategies that target high need populations in our community.	❍	❍	❍	❍
Emphasizes strategies that target specific racial/ethnic populations in our community.	❍	❍	❍	❍

Please Respond Yes or No to the Following Statements		
Statements	**Yes**	**No**
We have a board or governing body that sets the direction of the coalition (A board or governing body is defined as a formal group or body that makes decisions for the coalition)?	❍	❍
We have a written policy for leadership rotation.	❍	❍
We have written expectations for member participation (e.g., policy on missed meetings).	❍	❍
We have a written description of procedures for leader selection.	❍	❍
We have a written description of the procedures for decision making (e.g., majority rule, etc.).	❍	❍
We hold regularly scheduled meetings (i.e., on a specific date/time).	❍	❍
We prepare a written agenda for each Coalition meeting.	❍	❍
We prepare and distribute written minutes of Coalition meetings.	❍	❍
We have a current organizational chart showing Coalition structure and relationships.	❍	❍

We have established subcommittees.	❍	❍
We have paid staff members or in-kind staff (in-kind staff are staff who are paid by someone else to work at your coalition).	❍	❍
We have funding from DFC that supports a part-time or full-time coalition coordinator.	❍	❍
We have funding from a local or other source that supports a part-time or full-time coalition coordinator.	❍	❍
Our coalition records coalition decisions in minutes or otherwise keeps track of decisions.	❍	❍
Our coalition has a system for monitoring and tracking coalition activities and other efforts.	❍	❍
Our coalition monitors on a regular (annual or more frequently) basis community indicators of substance abuse or related information.	❍	❍
Our coalition has someone on staff at the coalition or a member organization that assists the coalition with collecting and analyzing data on coalition activities and community indicators.	❍	❍
Our coalition uses relations with local universities or others to get assistance on evaluating coalition efforts.	❍	❍
Does your coalition typically hold meetings to reflect on the result of monitoring or evaluation activities in order to make adjustments to implementation?	❍	❍
Our coalition collects school survey data that matches the coalition's geographic boundaries at least once every two years.	❍	❍
There are many factors that may contribute to the development of a sustainable coalition. A sustainable coalition is one that can continue to work in the community without DFC funding and share ownership and capacity to collaboratively prevent substance abuse. We would like your assessment on whether or not your coalition has accomplished each of the following. Please respond Yes or No to the following statements: Your coalition has...		
Identified **what** must be sustained to continue our community-based efforts toward drug abuse prevention.	❍	❍
Identified **the resources** that are required to continue our community-based efforts toward drug abuse prevention.	❍	❍
Created case statements that explain our need to continue community-based efforts toward drug abuse prevention efforts.	❍	❍
Determined **funding strategies** to continue our community-based efforts toward drug abuse prevention.	❍	❍
Identified potential partners to continue our community-based efforts toward drug abuse prevention.	❍	❍
Created an action plan to contact and present to potential partners in our efforts to continue community-based drug abuse prevention.	❍	❍

The following statements cover issues regarding how your coalition addresses cultural diversity and cultural competence. With regard to cultural diversity, we would like your assessment on whether or not your coalition has accomplished each of the following. Please respond Yes or No to the following statements.		
	Yes	**No**
Staff members are representative of the demographic and cultural diversity in our community.	❍	❍
Materials are relevant/appropriate to the culture and language of our target population.	❍	❍
Materials are examined by diversity experts or target population members.	❍	❍
A culturally appropriate outreach action plan has been developed.	❍	❍
Activities are designed to be inclusive.	❍	❍
Decision-making processes are designed to be inclusive.	❍	❍
Meetings and activities are scheduled at times that are convenient and at locations that are accessible to the target population.	❍	❍
Coalition members are representative of the demographic and cultural diversity in your community.	❍	❍
Targeted youth are involved in coalition meetings and activities.	❍	❍

Please indicate the degree to which you agree with each statement below.					
Statements	**Strongly Agree**	**Agree**	**Neutral**	**Disagree**	**Strongly Disagree**
Our coalition has identified all of the community leaders that can help in the coalition's activities.	❍	❍	❍	❍	❍
Our coalition regularly works with the necessary community leaders to work on coalition activities or actively support strategies.	❍	❍	❍	❍	❍
The most important community leaders are members of the coalition and work on coalition committees and activities.	❍	❍	❍	❍	❍
Coalition leadership is committed to the coalition's mission.	❍	❍	❍	❍	❍
Coalition leader(s) provide leadership and guidance in maintaining the coalition.	❍	❍	❍	❍	❍
Coalition leader(s) have appropriate time to devote to the coalition.	❍	❍	❍	❍	❍
Coalition(s) leaders promote equality and collaboration among members.	❍	❍	❍	❍	❍
Committee leader(s) plan meetings effectively and efficiently.	❍	❍	❍	❍	❍
Committee leader(s) are flexible in accepting different viewpoints.	❍	❍	❍	❍	❍
Committee leader(s) are adept in organizational skills.	❍	❍	❍	❍	❍
Committee leader(s) are adept in communication skills.	❍	❍	❍	❍	❍
Committee leader(s) are adept in obtaining resources.	❍	❍	❍	❍	❍
Our coalition coordinator plays a vital role in organizing coalition activities and efforts.	❍	❍	❍	❍	❍
The coalition coordinator facilitates communication across coalition participants.	❍	❍	❍	❍	❍
The coalition coordinator supports the coalition's goals.	❍	❍	❍	❍	❍
The coalition makes decisions when they are needed.	❍	❍	❍	❍	❍
The general membership has real decision-making control over the policies and actions of the coalition.	❍	❍	❍	❍	❍
Decisions are made by a small group.	❍	❍	❍	❍	❍
There is formal process for making decisions (e.g., a voting system).	❍	❍	❍	❍	❍
Decisions on the allocation of coalition resources are made in an open and participatory manner.	❍	❍	❍	❍	❍
We effectively use the coalition process to plan and make decisions.	❍	❍	❍	❍	❍
The coalition has a feeling of cohesiveness and team spirit.	❍	❍	❍	❍	❍
There is a shared vision for desired outcomes of DFC coalition work (e.g., reduce ATOD use, increase protective factors).	❍	❍	❍	❍	❍
Coalition members feel valued and important.	❍	❍	❍	❍	❍
There are clearly defined, attainable goals for the initiative.	❍	❍	❍	❍	❍
There is a shared vision of what the coalition should accomplish.	❍	❍	❍	❍	❍
There is a formal process for resolving conflicts among participating organizations.	❍	❍	❍	❍	❍
The communication procedures are clearly understood among collaborative members.	❍	❍	❍	❍	❍

Please indicate the degree to which you agree with each statement below.					
Statements	**Strongly Agree**	**Agree**	**Neutral**	**Disagree**	**Strongly Disagree**
Conflicts arise frequently among participating organizations in the collaborative.	❍	❍	❍	❍	❍
Communication between member organizations is closed and guarded.	❍	❍	❍	❍	❍
Differences among collaborative members are recognized and worked through.	❍	❍	❍	❍	❍
Our members are just learning the importance of environmental strategies.	❍	❍	❍	❍	❍
We have had past success implementing policy and other environmental strategies.	❍	❍	❍	❍	❍
The majority of our members are supportive of the coalition pursuing environmental strategies.	❍	❍	❍	❍	❍
The majority of our members participate in implementing environmental strategies.	❍	❍	❍	❍	❍
Our coalition does not have sufficient ability to advocate for policy changes.	❍	❍	❍	❍	❍
Our coalition does not currently have the ability to implement an effective media campaign.	❍	❍	❍	❍	❍
We have identified the policy and environmental changes relevant to our community.	❍	❍	❍	❍	❍
We have the appropriate members to launch the needed policy change and environmental strategies.	❍	❍	❍	❍	❍
We belong to other coalitions and networks in order to have a larger impact on policy and environmental strategies.	❍	❍	❍	❍	❍
Our coalition uses an appropriate mix of environmental change strategies from providing information to changing consequences and physical design.	❍	❍	❍	❍	❍
Our coalition has developed a common language for communication among diverse partners.	❍	❍	❍	❍	❍
Our coalition has developed common goals that are understood and supported by all partners.	❍	❍	❍	❍	❍
Our coalition is better able to carry out its work because of the contributions of diverse partners.	❍	❍	❍	❍	❍
Our coalition has clearly communicated how its action will address problems that are important to people in the community.	❍	❍	❍	❍	❍
Our coalition has committed the perspectives, resources and skills of partners.	❍	❍	❍	❍	❍
Our coalition has the support of other organizations and influential community leaders.	❍	❍	❍	❍	❍
Our coalition participates in larger coalitions and groups that can affect change at a higher level (e.g., State).	❍	❍	❍	❍	❍
Coalition activities and efforts have been successful in reducing substance abuse rates among youth in the community.	❍	❍	❍	❍	❍
Coalition activities and efforts have been successful in increasing community awareness of substance abuse issues in the community.	❍	❍	❍	❍	❍
The coalition has established credibility in the community by their on-going efforts to reduce substance use rates among youth in the community.	❍	❍	❍	❍	❍
Coalition activities and efforts have been successful in increasing	❍	❍	❍	❍	❍

Please indicate the degree to which you agree with each statement below.					
Statements	**Strongly Agree**	**Agree**	**Neutral**	**Disagree**	**Strongly Disagree**
community-based approaches to reducing substance use.					
Coalition activities and efforts have been successful in increasing interagency collaborative efforts to address substance abuse issues.	❍	❍	❍	❍	❍
Coalition activities and efforts have been successful in increasing protective factors among youth in the community.	❍	❍	❍	❍	❍
Coalition activities and efforts have been successful in decreasing risk factors among youth in the community.	❍	❍	❍	❍	❍
Members are satisfied with the coalition's progress in addressing youth substance abuse issues.	❍	❍	❍	❍	❍
Members are satisfied with the degree of collaboration that has occurred as a result of the coalition's activities and efforts.	❍	❍	❍	❍	❍
Members are satisfied with the progress made toward coalition goals and objectives.	❍	❍	❍	❍	❍
People in this community know each other.	❍	❍	❍	❍	❍
People in this community participate in social activities.	❍	❍	❍	❍	❍
People in this community feel connected to each other.	❍	❍	❍	❍	❍
People who live here feel they are part of a community.	❍	❍	❍	❍	❍
People who live here never do things to improve the community.	❍	❍	❍	❍	❍
People talk to each other about community problems.	❍	❍	❍	❍	❍
People in this community have a voice regarding important issues.	❍	❍	❍	❍	❍
Together, people in this community can persuade the city to respond to their needs and concerns.	❍	❍	❍	❍	❍
It is fairly safe to walk in this community at night.	❍	❍	❍	❍	❍
People in this community don't trust each other.	❍	❍	❍	❍	❍
Residents don't care about the community's future.	❍	❍	❍	❍	❍
People in this community make it a safer place to live.	❍	❍	❍	❍	❍
Children are skipping school and hanging out on a street corner.	❍	❍	❍	❍	❍
Children are spray-painting graffiti on a local building.	❍	❍	❍	❍	❍
Children are showing disrespect to an adult.	❍	❍	❍	❍	❍
Children are fighting in front of your house.	❍	❍	❍	❍	❍
Fire station closest to your home was threatened with budget cuts.	❍	❍	❍	❍	❍
People around here are willing to help their neighbors.	❍	❍	❍	❍	❍
This is a close knit neighborhood.	❍	❍	❍	❍	❍
People in this neighborhood can be trusted.	❍	❍	❍	❍	❍
People in this neighborhood generally don't get along with each other.	❍	❍	❍	❍	❍
People in this neighborhood don't share the same values.	❍	❍	❍	❍	❍
There is widespread knowledge about preventing drug abuse among participating agencies, organizations, and individuals.	❍	❍	❍	❍	❍
There is widespread support for the prevention of drug abuse among participating agencies, organizations, and individuals.	❍	❍	❍	❍	❍

Please indicate the degree to which you agree with each statement below.					
Statements	**Strongly Agree**	**Agree**	**Neutral**	**Disagree**	**Strongly Disagree**
There is a history of productive interaction among the stakeholders involved in designing and implementing the coalition's drug abuse prevention efforts.	❍	❍	❍	❍	❍
Leaders of participating organizations are willing to commit resources, including staff time, for the coalition's drug abuse prevention efforts.	❍	❍	❍	❍	❍
Financial resources (in addition to grant funds) are readily available to support the coalition's drug abuse prevention efforts.	❍	❍	❍	❍	❍
Services and supports – formal and informal – are readily available in the community to support the coalition's drug abuse prevention efforts.	❍	❍	❍	❍	❍
There is widespread knowledge about the coalition's drug abuse prevention efforts in the community.	❍	❍	❍	❍	❍
There is widespread support for the coalition's drug abuse prevention efforts in the community.	❍	❍	❍	❍	❍
Community leaders are concerned about reducing substance abuse rates in the community.	❍	❍	❍	❍	❍
Community members and stakeholders are concerned about reducing substance abuse rates in the community.	❍	❍	❍	❍	❍
Existing programs within the community are conducive to developing interagency collaborative relationships.	❍	❍	❍	❍	❍

How confident are you that your coalition can…?					
	Extremely	**Very**	**Moderately**	**Slightly**	**Not at all**
Develop agendas and stick to them in meetings.	❍	❍	❍	❍	❍
Recruit new members who have the ability to take action in the community	❍	❍	❍	❍	❍
Recruit new members who are accountable for reporting to their organization or constituency.	❍	❍	❍	❍	❍
Follow up on decisions made at meetings.	❍	❍	❍	❍	❍
Recruit members from the different sectors needed to address your coalition's goals.	❍	❍	❍	❍	❍
Provide direction and vision for the coalition through its leadership.	❍	❍	❍	❍	❍
Maintain support of coalition members through its leadership.	❍	❍	❍	❍	❍
Share leadership among coalition members.	❍	❍	❍	❍	❍
Maintain stable leadership.	❍	❍	❍	❍	❍
Develop new leaders.	❍	❍	❍	❍	❍
Delegate responsibilities to committees.	❍	❍	❍	❍	❍
Engage members of target populations (e.g. youth) and diverse cultural groups as active members and leaders.	❍	❍	❍	❍	❍
Set and achieve annual goals.	❍	❍	❍	❍	❍
Recruit "champions" to act on Coalition's behalf.	❍	❍	❍	❍	❍
Hold each other accountable.	❍	❍	❍	❍	❍

Please indicate the degree to which each statement below describes the role of the community leadership (not coalition staff) of the coalition. The coalition community leadership...				
	To a Great Extent	**Somewhat**	**Very Little**	**Not at All**
Takes responsibility for coordinating the coalition.	❍	❍	❍	❍
Sets the agenda for coalition meetings.	❍	❍	❍	❍
Keeps coalition members accountable to tasks.	❍	❍	❍	❍
Promotes cohesiveness and team spirit.	❍	❍	❍	❍
Creates an environment where opinions can be voiced.	❍	❍	❍	❍
Are recognized leaders in the larger community on issues related to substance abuse prevention and related issues.	❍	❍	❍	❍
Are very involved in regional, state or national prevention organizations or coalitions.	❍	❍	❍	❍
There are many factors that may contribute to the development of a sustainable coalition. A sustainable coalition is one that can continue to work in the community without DFC funding and share ownership and capacity to collaboratively prevent substance abuse. We would like your assessment of the extent to which your coalition has accomplished each of the following. Your coalition has				
	To a Great Extent	**Somewhat**	**Very Little**	**Not at All**
Established a reputation for 'being able to get things done' related to at least one initiative or practice.	❍	❍	❍	❍
Adopted an entrepreneurial spirit in seeking additional support.	❍	❍	❍	❍
Established on-going jobs in your organization.	❍	❍	❍	❍
A mature and stable lead organization or has all functions (501c3 status, etc.) to operate independently.	❍	❍	❍	❍
Aligned the coalition's goals and priorities well with past work done by the coalition.	❍	❍	❍	❍
A plan for continued leadership.	❍	❍	❍	❍
Plans to continue meeting after federal grant funding ends.	❍	❍	❍	❍
Youth-serving organizations who have begun to or are already taking on coalition efforts in order to institutionalize them and provide long –term sustainability	❍	❍	❍	❍
Developed strategies to continue to combine agency resources to better serve youth and families (e.g., blended funding, identification of alternative funding, etc.).	❍	❍	❍	❍
Secured funding to continue its substance abuse reduction efforts when federal funding ends.	❍	❍	❍	❍
Established procedures for continuing to share relevant information across agencies have been established.	❍	❍	❍	❍

A coalition uses community data and lists of evidence-based programs and services to identify and coordinate an array of "best fit" prevention programs and services to be delivered by its partners. A coalition then aligns and coordinates the integration of these programs and services across the community and evaluates their impact. To what extent does your coalition engage in the following activities:				
	To a Great Extent	**Somewhat**	**Very Little**	**Not at All**
Assessing needs*	❍	❍	❍	❍
Mobilizing and building capacity of partners*	❍	❍	❍	❍
Developing comprehensive Strategic and Action Plans*	❍	❍	❍	❍
Implementation of how to perform most of the key functions in the Strategic and Action Plan*	❍	❍	❍	❍
Conducting Process & Outcome Evaluations*	❍	❍	❍	❍
Planning for sustainability*	❍	❍	❍	❍
Please choose one response for each of the following statements to characterize your coalition. To what extent has your coalition				
	To a Great Extent	**Somewhat**	**Very Little**	**Not at All**
Identified specific strategies and activities to reach its goals.	❍	❍	❍	❍
Created a realistic timeline for completing activities.	❍	❍	❍	❍
Identified responsible person(s)/agencies for each activity.	❍	❍	❍	❍
Developed a strategy to recruit participants for activities or events.	❍	❍	❍	❍
Developed a budget that outlines the funding required for each coalition related activity, training, or event.	❍	❍	❍	❍
Identified other resources needed for each activity.	❍	❍	❍	❍
Planned to use primarily evidence-based strategies.	❍	❍	❍	❍
Planned to evaluate strategies and activities.	❍	❍	❍	❍
Revisited and updated your action plan.	❍	❍	❍	❍
Please indicate to what extent have the efforts of your coalition resulted in each of the following:				
	To a Great Extent	**Somewhat**	**Very Little**	**Not at All**
Organizations and agencies working together more efficiently.	❍	❍	❍	❍
Members seeing their organization/agency as part of a broader system responding to youth drug abuse.	❍	❍	❍	❍
Increased ability of organizations/agencies to coordinate their efforts.	❍	❍	❍	❍
Increased members' knowledge of the strengths, as well as limitations, of each other's organizations and agencies.	❍	❍	❍	❍
For my organization/agency, to what extent has participation in the coalition has led to:				
	To a Great Extent	**Somewhat**	**Very Little**	**Not at All**
The generation of new ideas for improving our practices and/or services.	❍	❍	❍	❍
The acquisition of useful knowledge about services, programs, or people in the community.	❍	❍	❍	❍
A decrease in the number or severity of barriers we face in accomplishing our mission.	❍	❍	❍	❍
A greater ability to identify the source of problems we encounter in order to come up with more effective solutions.	❍	❍	❍	❍

A coalition uses community data and lists of evidence-based programs and services to identify and coordinate an array of "best fit" prevention programs and services to be delivered by its partners. A coalition then aligns and coordinates the integration of these programs and services across the community and evaluates their impact. **To what extent does your coalition engage in the following activities:**				
A heightened public profile for my organization/agency.	❍	❍	❍	❍
Increased ability to affect public policy.	❍	❍	❍	❍
Increased access to tools, best practices, and/or other information that has informed the work of my organization.	❍	❍	❍	❍
	To a Great Extent	**Somewhat**	**Very Little**	**Not at All**
Greater knowledge about how the system works and how organizations and agencies affect one another.	❍	❍	❍	❍
An increase in our ability to find the answers to questions or problems that arise.	❍	❍	❍	❍
An improvement in our ability to compete for grants and/or other funding opportunities.	❍	❍	❍	❍
Increased utilizations of my organizations/agency's expertise or services.	❍	❍	❍	❍

Coalition development and management involves designing and implementing your coalition's organizational structure and operating procedures. These elements are fundamental and create the delivery mechanism for the array of prevention strategies that will be undertaken. **How would you rate your coalition's performance in…?**					
	Excellent	**Above Average**	**Average**	**Below Average**	**Poor**
Assessing needs*	❍	❍	❍	❍	❍
Mobilizing and building capacity in the coalition*	❍	❍	❍	❍	❍
Developing a comprehensive plan*	❍	❍	❍	❍	❍
Implementing*	❍	❍	❍	❍	❍
Evaluating*	❍	❍	❍	❍	❍
Planning for sustainability*	❍	❍	❍	❍	❍

This next section asks about your coalition's objectives regarding the last reporting period. Please let us know if your coalition has worked on the identified objective, the priority level of work on the identified objective, and to what extent the goal of the objective was achieved DURING THE LAST REPORTING PERIOD.

Priority of Program Objectives

	Did you work on this objective during the last reporting period? (click button for 'Yes'; *check only categories in which plan content is specific)*	During the last reporting period, what was the priority level of work on the objective? (Drop Down: High, Medium, Low)	During the last reporting period, to what extent has each objective been achieved? (Drop Down: Exceeded, Completely, Somewhat, Not At All)
Goal: Establish and Strengthen Coalitions			
Expand Collaboration Expand scope of community members in coalition target population (e.g., increased diversity, expanded definitions of risk, parents)	❍	Drop down	Drop down
Develop / expand organizational participation in coalition (e.g., expand participation of certain sectors)	❍	Drop down	Drop down
Develop / enhance collaboration with community groups and organizations for planning, coordination	❍	Drop down	Drop down
Develop / enhance collaboration with community groups and organizations to implement specific programs / services	❍	Drop down	Drop down
Enhance Communication Develop / enhance communication strategies among coalition members	❍	Drop down	Drop down
Develop / enhance communication strategies targeting community at large	❍	Drop down	Drop down
Enhance Prevention Infrastructure Develop specific organizational structures and procedures for coalition (e.g., standing committees, workgroups)	❍	Drop down	Drop down
Develop / enhance skills training for coalition members	❍	Drop down	Drop down
Develop / enhance skills training for community members (e.g., parental training, volunteer training)	❍	Drop down	Drop down
Implementation of Activities/Strategies Advocacy, activities to change public policies, laws concerning substance use and abuse and consequences	❍	Drop down	Drop down
Advocacy, activities to change business practices related to substance availability, use (e.g., retail access)	❍	Drop down	Drop down
Advocacy, activities related to enforcement of laws, sanctions	❍	Drop down	Drop down

Advocacy, activities related to social / home access and acceptance	❍	Drop down	Drop down
Provision / support of direct prevention services to parents / families	❍	Drop down	Drop down
Provision / support of universal prevention services for youth (targeting all youth)	❍	Drop down	Drop down
Provision / support of selective prevention services for youth (targeting youth with shared risk for use and related consequences)	❍	Drop down	Drop down
Provision / support of indicated prevention services for youth (targeting youth with early signs of problem use and consequences)	❍	Drop down	Drop down
Other activities, please specify: _____	❍	Drop down	Drop down
Goal: Reduce Substance Abuse among Youth and Adults			
Increasing Awareness Increase awareness of substance use occurrence (e.g., prevalence)	❍	Drop down	Drop down
Increase awareness of scope of substances abused in community (e.g., prescription drugs, new substances)	❍	Drop down	Drop down
Increase awareness of harmful consequences of substance use for youth	❍	Drop down	Drop down
Increase awareness of harmful consequences of substance use for community overall	❍	Drop down	Drop down
Reducing Substance Use Decrease incidence and prevalence of substance use among youth (25 years and younger)	❍	Drop down	Drop down
Decrease incidence and prevalence of specific substance use (e.g., meth, inhalants, prescription drugs)	❍	Drop down	Drop down
Decrease incidence and prevalence of specific use behaviors (e.g., binge drinking, needle use)	❍	Drop down	Drop down
Decrease incidence and prevalence of substance abuse in adult population (25 years and older)	❍	Drop down	Drop down
Decrease incidence and prevalence of substance use / abuse in specific target populations (e.g., risk level)	❍	Drop down	Drop down
Risk and Protective Factors Decrease specific risk factors for youth.	❍	Drop down	Drop down
Increase specific protective factors for youth	❍	Drop down	Drop down
Norms/Behaviors Change community norms related to substance use and abuse	❍	Drop down	Drop down
Reduce specific consequences (e.g., alcohol-related traffic incidents, specific health incidents)	❍	Drop down	Drop down
Other outcomes, please specify: : _____	❍	Drop down	Drop down

COMMUNITY ASSETS For the following community assets, please indicate what was in place before your coalition started, what is in place as a result of your coalition's efforts (since your DFC grant started), and which assets are new accomplishments within the past year			
Community Characteristics/Assets	In Place Before DFC Grant Started	In Place As a Result of DFC Coalition Efforts	New Accomplishment Within the Past Year
Billboards warning against the use of alcohol, tobacco, or other drugs	❍	❍	❍
Billboard alcohol and tobacco advertising restrictions	❍	❍	❍
ATOD warning posters	❍	❍	❍
Town hall meetings on ATOD problems within the community	❍	❍	❍
Social norms campaigns	❍	❍	❍
Vendor/retailer compliance training	❍	❍	❍
Responsible beverage server training	❍	❍	❍
Media literacy training	❍	❍	❍
Midnight basketball programs	❍	❍	❍
24 hour whistle blowing hotline	❍	❍	❍
Recognition programs for businesses that comply with local ordinances	❍	❍	❍
Recognition programs for ATOD-free youth	❍	❍	❍
Student drug testing programs	❍	❍	❍
Enforcement of open-container laws	❍	❍	❍
Shoulder tap operations	❍	❍	❍
Secret shopper programs for alcohol outlets	❍	❍	❍
Secret shopper programs for tobacco	❍	❍	❍
Party patrols	❍	❍	❍
Neighborhood surveillance programs	❍	❍	❍
Culturally competent materials that educate the public about issues related to ATOD use	❍	❍	❍
Alcohol merchant education in languages other than English	❍	❍	❍
Ordinances on teen parties	❍	❍	❍
Ordinances limiting signage/advertisements of alcohol	❍	❍	❍
Ordinances limiting signage/advertisements of tobacco	❍	❍	❍
Alcohol restrictions at community events	❍	❍	❍
Alcohol use restrictions in public places	❍	❍	❍
Formalized school ATOD policies	❍	❍	❍
Crime prevention through environmental design (CPTED) initiatives	❍	❍	❍
Efforts to reduce/limit the density of alcohol outlets	❍	❍	❍
Security/surveillance cameras in public areas (including outside alcohol outlets)	❍	❍	❍
False identification laws	❍	❍	❍
Loss of driving privileges for alcohol violations by minors	❍	❍	❍
Drugged driving prevention initiatives	❍	❍	❍
Graduated driver's licenses	❍	❍	❍
Ordinances specifying the minimum age of on-premise servers and bartenders	❍	❍	❍
Prescription monitoring program	❍	❍	❍
Prescription drug disposal programs	❍	❍	❍
Dram shop liability	❍	❍	❍
Social host laws	❍	❍	❍
Keg registration programs	❍	❍	❍
Compliance checks	❍	❍	❍
Sobriety checkpoints	❍	❍	❍
Curfews for youth	❍	❍	❍

COMMUNITY ASSETS For the following community assets, please indicate what was in place before your coalition started, what is in place as a result of your coalition's efforts (since your DFC grant started), and which assets are new accomplishments within the past year			
Community Characteristics/Assets	In Place Before DFC Grant Started	In Place As a Result of DFC Coalition Efforts	New Accomplishment Within the Past Year
Methamphetamine precursor prohibition	❍	❍	❍
Local (not state) alcohol excise taxes	❍	❍	❍