

## Attachment 3

### Data Collection Instruments

- (a) Coalition On-line Management and Evaluation Tool (COMET)  
*(screen shots)*
- (b) Coalition Classification Tool (CCT) *(screen shots)*

Attachment 3a.

Coalition On-line Management and Evaluation Tool (COMET) (*screen shots*)

Assessment  
Capacity  
Planning  
Implementation  
Evaluation

Sustainability  
Cultural Competence

Welcome Batelle BETTLE!

- [Click Here](#) for an online COMET training video.
- [COMET User Manual](#) PDF\*
- [COMET Training Materials](#) PDF\*

Get Adobe  
Reader

Your Coalition Classification Tool is complete.

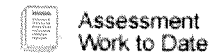
#### Messages

- Your Semi-Annual Progress Report is due May 20th, 2008. This report covers the period from October 1, 2007 - March 31, 2008.

#### About COMET

COMET was designed to help your Coalition use SAMHSA's Strategic Prevention Framework (SPF). Each SPF step is displayed as a button at the top of the page. In addition, the Administrative functions are available under the Administration button. Work through each of these SPF steps to populate your DFC progress report under Administration.

# Assessment



Assessment is the systematic gathering and analysis of data about the geographic area your coalition serves to identify current assets, problems, and related conditions. Use the Assessment Work to Date button to create a printable version of the work you have done in this step.

Assessment Tasks	Date Updated:
1. <a href="#">Community Needs Assessment</a> View and edit your current or archived needs assessments.	4/12/2008
2. <a href="#">Risk and Protective Factors</a> <a href="#">Risk and Protective Factor Definitions</a> Select risk and protective factors to target and report on their trends.	2/4/2008
3. <a href="#">Assessment Activity</a> Add activities relevant to your needs assessment	4/12/2008
4. <a href="#">Assessment Progress</a> Track accomplishments and challenges/barriers.	5/17/2008

If you are finished with all your Assessment tasks  
you can now move on to Capacity

[Capacity >>](#)

# Community Needs Assessment (Task 1 of 4)

The community needs assessment gives your Coalition a complete picture of the environment it is serving. If you have already added a community needs assessment it is displayed here. If you have not added one yet, or need to update the current one, click on the Edit Needs Assessment link. Your needs assessment will remain in the system so you won't have to reenter it the next reporting period. You will only need to make updates where needed.

[Edit Needs Assessment](#)

**Date Updated** 4/12/2008

**Target Community Name** South Higgins County  
(200 character limit)

**Target Geographic Area** Urban

**Target Specific Geographic Area** County, Neighborhood

**Target Zip Codes**

12345

15216

21009

Please further describe the Geographic Area(s) selected above (e.g., names of cities, counties, etc.) (500 character limit)

South Higgins County, a suburban area of a large county

**Have there been other substance abuse prevention coalitions or groups targeting some of the same communities and risk and protective factors that your coalition is targeting?** Yes

**How many other coalitions are working to prevent substance abuse or addressing the same risk and protective factors in your targeted community?** 2-3 other coalitions

**Assessment Summary and Key Findings** (1500 character limit)

this was funaaaaaaie

**Target Gender** Both genders

**Target Grade** 6, 7, 8, 9, 10, 11, 12, College

**Substances of Issue in the Community** Alcohol, Cocaine (including crack), Crystal methamphetamine, Marijuana, Over-the-counter drugs, Tobacco

Next task: Risk & Protective Factors

[Next](#)

**Assessment Work to Date**

**Task 1: Community Needs Assessment**

Date Updated: 8/21/2008

Target Community Name: South Higgins County

Target Geographic Area: Urban

Target Specific Geographic Area: County, Neighborhood

Target Zip Codes: 12345, 15216, 21009

Please further describe the geographic areas selected above (e.g., names of cities, counties, etc.): South Higgins County, a suburban area of a large county

Have there been other coalitions targeting the same communities and risk and protective factors that your coalition is targeting? Yes

How many other coalitions are working to prevent substance abuse or addressing the same risk and protective factors in your targeted community? 2-3 other coalitions

Assessment Summary and Key Findings: this was funaaaaaie

Target Gender: Both genders

Target Grade: 6, 7, 8, 9, 10, 11, 12, College

Substances of Issue in the Community: Alcohol, Cocaine (including crack), Crystal methamphetamine, Marijuana, Over-the-counter drugs, Tobacco

**Task 2: Risk and Protective Factors**

**Risk Factors to Target:**

Community - Availability of substances that can be abused (Worsening)  
Description:

Community - Perceived acceptability (or disapproval) of substance abuse (Worsening)  
Description:

**Protective Factors to Target:**

Community - Laws and policies (Worsening)  
Description:

**Task 3: Assessment Activity**

Activity Name: test

Date Started: 4/12/2008

Date Completed:

Activity Status: Active

Description:

**Task 4: Assessment Progress**

Progress Name: ff

Date Identified: 2007S1 (04/05/2007)

Type: Accomplishment

Description: iff

# Edit Community Needs Assessment

Use this section to enter or edit your community needs assessment information

**Target Community Name\***

(200 character limit)

South Higgins County

**Target Geographic Area\***

(Hold down Ctrl or Command/Apple key to select multiple)

Urban  
Suburban  
Rural

**Target Specific Geographic Area\***

(Hold down Ctrl or Command/Apple key to select multiple)

County  
Multiple Counties  
School District  
Multiple School Districts

**Target Zip Codes\***

Add

**Target Zip Codes\***

12345

Delete

15216

Delete

21009

Delete

Please further describe the Geographic Area(s) selected above (e.g., names of cities, counties, etc.)\* (500 character limit)

South Higgins County, a suburban area of a large county

Have there been other substance abuse prevention coalitions or groups targeting some of the same communities and risk and protective factors that your coalition is targeting?

Yes

How many other coalitions are working to prevent substance abuse or addressing the same risk and protective factors in your targeted community?

2-3 other coalitions

**Assessment Summary and Key Findings\*** (1500 character limit) ?

this was funaaaaaie

**Target Gender\***

Both genders

**Target Grade\***

(Hold down Ctrl or Command/Apple key to select multiple)

K-5  
6  
7  
8

**Substances of Issue in the Community\***

(Hold down Ctrl or Command/Apple key to select multiple)

Alcohol  
Tobacco  
Marijuana  
Amphetamines

Save

## Risk and Protective Factors (Task 2 of 4)

We understand that you may not use the risk and protective factors model. However, it is important to the Office of National Drug Control Policy (ONDCP) to understand the risk and protective factors in your community. Please do the best you can to answer the following questions about the risk and protective factors in your community. These risk and protective factors have been selected by ONDCP and the Substance Abuse and Mental Health Services Administration and have been found in the research to be important to reducing substance abuse among youth.

Use this task to select the Risk and Protective Factors that you are targeting. You also have the ability to indicate trends for these factors.

Is this the main model that you use?  Yes  No

[Add Risk and Protective factors](#)

Risk Factors to Target	Trend is...	Date Updated	Delete
<a href="#">Community -- Availability of substances that can be abused</a>	Worsening	10/15/2006	<a href="#">Delete</a>
<a href="#">Community -- Cultural norms</a>	Staying The Same	7/17/2006	<a href="#">Delete</a>
<a href="#">Community -- Perceived acceptability (or disapproval) of substance abuse</a>	Worsening	7/17/2006	<a href="#">Delete</a>
<a href="#">Community -- Poverty</a>	Improving	7/17/2006	<a href="#">Delete</a>
<a href="#">Community -- Racism and discrimination</a>	Worsening	7/17/2006	<a href="#">Delete</a>
<a href="#">Community -- Transitions and mobility</a>	Improving	9/6/2007	<a href="#">Delete</a>
<a href="#">Custom -- sddd</a>	Staying The Same	7/17/2006	<a href="#">Delete</a>
<a href="#">Custom -- Families not going to Church</a>	No data	7/17/2006	<a href="#">Delete</a>
<a href="#">Custom -- high incidence of drug trafficking in the community</a>	Worsening	7/17/2006	<a href="#">Delete</a>
<a href="#">Custom -- High Number of Liquor Outlets</a>	Worsening	7/17/2006	<a href="#">Delete</a>
<a href="#">Custom -- Living Alone</a>	No data	7/17/2006	<a href="#">Delete</a>
<a href="#">Custom -- Low Parental Support</a>	Improving	7/17/2006	<a href="#">Delete</a>
<a href="#">Custom -- Overeating/Snacking</a>	Staying The Same	7/17/2006	<a href="#">Delete</a>
<a href="#">Custom -- Test 2 - Risk</a>	Worsening	7/17/2006	<a href="#">Delete</a>
<a href="#">Custom -- Test Custom Risk Factor</a>	Staying The Same	7/17/2006	<a href="#">Delete</a>
<a href="#">Custom -- Working in Washington</a>	Worsening	7/17/2006	<a href="#">Delete</a>
<a href="#">Family -- Abuse and neglect</a>	Staying The Same	7/17/2006	<a href="#">Delete</a>
Protective Factors to Target	Trend is...	Date Updated	Delete
<a href="#">Community -- Advertising and other promotion of ATOD</a>	Improving	7/17/2006	<a href="#">Delete</a>
<a href="#">Community -- Laws and policies</a>	Worsening	7/17/2006	<a href="#">Delete</a>
<a href="#">Custom -- bonding and support</a>	Worsening	7/17/2006	<a href="#">Delete</a>
<a href="#">Custom -- listening to classical music</a>	No data	7/17/2006	<a href="#">Delete</a>
<a href="#">Custom -- more than 3 hours a week in constructive activities</a>	Staying The Same	7/17/2006	<a href="#">Delete</a>
<a href="#">Custom -- number of dogs in the neighborhood</a>	Improving	7/17/2006	<a href="#">Delete</a>
<a href="#">Custom -- Positive School Spent</a>	No data	7/17/2006	<a href="#">Delete</a>
<a href="#">Custom -- Test 2 - Prot</a>	No data	7/17/2006	<a href="#">Delete</a>
<a href="#">Custom -- positive factor</a>	Staying The Same	7/17/2006	<a href="#">Delete</a>
<a href="#">Custom -- Positive Interaction with Adults</a>	No data	7/17/2006	<a href="#">Delete</a>
<a href="#">Family -- Acculturation</a>	Staying The Same	7/17/2006	<a href="#">Delete</a>
<a href="#">Family -- Family economic resources</a>	Worsening	2/4/2008	<a href="#">Delete</a>

Next Task: Assessment Activity

[Next](#)



## Add/Edit Risk and Protective Factors

Select the Risk and Protective Factors that you will be targeting. For each selected factor you should also indicate the desired description and trend.

Type\*

Risk Factor to Target\*

Description (1000 Character Limit)

Trend is...\*  Improving  Staying the Same  Worsening  No Trend Data

Save

## Assessment Activity (Task 3 of 4)

Use this section to record any community assessment activities that your coalition conducted. Use the table heading links to sort activities by column.

[Add Assessment Activity](#)





<a href="#">Activity Name</a>	<a href="#">Description</a>	<a href="#">Status</a>	<a href="#">Date Started</a>	<a href="#">Date Completed</a>	<a href="#">Delete</a>
<a href="#">Police and Medical Records</a>	Data collected for police and medical records related to alcohol use injury arrest	Active	1/17/2006		<a href="#">Delete</a>
<a href="#">dsfgwertg</a>		Planned	1/18/2006		<a href="#">Delete</a>
<a href="#">collecting data</a>	school data	Complete	3/20/2006	3/27/2006	<a href="#">Delete</a>
<a href="#">focus group</a>	focus group with parents, students, and teachers	Complete	3/28/2006	3/31/2006	<a href="#">Delete</a>
<a href="#">youth survey</a>	survey for grades 6,8,10 & 12	Complete	2/28/2006	4/11/2006	<a href="#">Delete</a>
<a href="#">measuring attitudes of the public</a>		Complete	3/1/2006	3/3/2006	<a href="#">Delete</a>
<a href="#">Review of youth tobacco ordinance</a>	complete support by City Council	Complete	2/12/2006	2/12/2006	<a href="#">Delete</a>
<a href="#">Task Force Meeting to design our assessment</a>	Planning Task Force will develop a design for our assessment by May15th Design is complete and will be implemented in June (4/5/06)	Complete	3/21/2006	4/3/2006	<a href="#">Delete</a>
<a href="#">Key Leader Survey</a>	Key leader survey on community attitudes re drug use, specifically alcohol and marijuana	Complete	4/4/2006	4/4/2006	<a href="#">Delete</a>
<a href="#">Focus Group in San Antonio neighborhood (parents)</a>		Complete	3/15/2006	3/15/2006	<a href="#">Delete</a>
<a href="#">Created Task Force to work with Schools to get survey data faster</a>	Succeeded in getting data to us faster	Complete	1/3/2006	4/4/2006	<a href="#">Delete</a>
<a href="#">Worked with the School to get Fall Survey results</a>	Data sets delivered to our evaluator	Complete	12/6/2005	4/5/2006	<a href="#">Delete</a>
<a href="#">Conduct a Focus Group of high school students</a>		Active	4/5/2006		<a href="#">Delete</a>
<a href="#">Focus Groups with medical professionals</a>	Medical professionals are seeing more alcohol related incidents in the ER	Complete	4/2/2006	4/2/2006	<a href="#">Delete</a>
<a href="#">Archival Record Analysis</a>	Evaluators doing an analysis of ER archival records to determine extent of alcohol use and injuries in the ER	Active	4/1/2006		<a href="#">Delete</a>
<a href="#">ff</a>		Active	5/8/2006		<a href="#">Delete</a>
<a href="#">ddd</a>		Active	5/8/2006		<a href="#">Delete</a>
<a href="#">UCR reports</a>	Collect UCR for community	Active	11/28/2006		<a href="#">Delete</a>
<a href="#">test</a>		Active	4/12/2008		<a href="#">Delete</a>

Next Task: Assessment Progress

[Next](#)

## Add/Edit Assessment Activity

When entering a new activity the status may be Active. For those activities you should come back into the system and update the status once it is no longer active. You should only enter a Date Completed if the activity is Complete.

Activity Name* (200 Character Limit)	<input type="text"/>
Date Started*	<input type="text" value="8/21/2008"/>  (mm/dd/yyyy)
Date Completed	<input type="text"/>  (mm/dd/yyyy)
Activity Status* 	<input type="text" value="Active"/>
Description (1000 Character Limit) 	<input type="text"/>

Save

# Assessment Progress (Task 4 of 4)

Use this section to enter information on any accomplishments and/or challenges/barriers that your Coalition had while performing activities related to Assessment.

[Add Accomplishment or Challenge/Barrier](#)

Name	Description	Type	Reporting Period Identified	
ff	fff	Accomplishment	2007S1	<a href="#">Delete</a>
test	test	Accomplishment	2005S1	<a href="#">Delete</a>
test	test	Accomplishment	2005S1	<a href="#">Delete</a>
things!	!!!	Accomplishment	2007S2	<a href="#">Delete</a>

If you are finished with all your Assessment tasks  
you can now move on to Capacity

[Capacity >>](#)

## Add/Edit Accomplishment or Challenge/Barrier

Progress Name\* (200 Character Limit)

Reporting Period Identified\*

Type\*

Description\* (3000 Character Limit)

Save

# Capacity



Capacity refers to the various types and levels of resources that an organization has at its disposal to meet implementation demands. Use the Capacity Work to Date button to create a printable version of the work you have done in this step.

Capacity Tasks	Date Updated
1. <a href="#">Coalition Membership</a> Add coalition members relevant to your project	11/28/2006
2. <a href="#">Basic Collaborative Activity</a> Add basic collaborative activities that have been conducted	2/9/2007
3. <a href="#">Assistance</a> Add records for training and technical assistance that is needed and received	11/14/2007
4. <a href="#">Funding Streams</a> Report on your funding sources and status	5/23/2007
5. <a href="#">Capacity Progress</a> Track accomplishments and challenges/barriers	6/17/2008

If you are finished with all your Capacity tasks  
you can now move on to Planning

[Planning >>](#)

Capacity Work to Date

Task 1: Coalition Membership

Member Name: Pittsburgh Police Department  
 Member Type: Organization  
 Sector: Law Enforcement agency  
 Membership Status: Active  
 Number of current representatives (voting, non-voting, other): 3  
 Number of representatives active in coalition meetings, activities, and tasks: 1

Member Name: Dell Computer  
 Member Type: Organization  
 Sector: Business community  
 Membership Status: Active  
 Number of current representatives (voting, non-voting, other): 1  
 Number of representatives active in coalition meetings, activities, and tasks: 2

Task 2: Basic Collaborative Activity

Is the basic collaboration to prevent substance abuse among your members... Increase  
 Basic Collaborative Activity Type: Monthly Meeting with Service Providers  
 Date Started: 10/1/2005  
 Date Completed:  
 Activity Status: Active

Task 3: Assistance Received

Date Received: 1/18/2007  
 Type of Assistance Received: Measuring youth drug abuse  
 Method: Consultation or other technical assistance  
 Delivery Mode:  
 Source of Assistance: CDCA's National Coalition Institute  
 Received By: Coalition staff  
 Description:  
 Outcome of Assistance:

Task 4: Assistance Needed

Date Needed: 11/14/2007  
 Type: Assess community needs and resources  
 Method:  
 Preferred Delivery Mode: Distance learning  
 Status: Received  
 Description:

Task 5: Funding Streams

In the next 12 months do you expect coalition's funding level to... Stay about the same  
 What is your coalition's total annual operating budget? \$250,000.00

Funding Breakdown	Percent	Dollar Amount
DFC Grant	40.00%	\$100,000.00
Foundations non-profit organizations	40.00%	\$100,000.00
State government	20.00%	\$50,000.00

Task 6: Capacity Programs

Program Name: Lost Law Enforcement  
 Date Identified: 200501/04/12/2006  
 Type: Challenge Barrier  
 Description: Chief Higgins retired

## Coalition Membership (Task 1 of 5)

Use this section to add any organization and/or individual members of your coalition. Use the table heading links to sort your coalition members.

[Add a Coalition Member](#)

Member Name	Member Type	Sector	Membership Status	Total # of Reps.	# of Active Reps.	
<a href="#">Pittsburgh Police Department</a>	Organization	Law Enforcement agency	Active	3	1	<a href="#">Delete</a>
<a href="#">Dell Computer</a>	Organization	Business community	Active	7	2	<a href="#">Delete</a>
<a href="#">NBC Local Affiliate</a>	Organization	Media	Active	4	1	<a href="#">Delete</a>
<a href="#">South Higgins Hospital</a>	Organization	Healthcare professionals	Active	4	1	<a href="#">Delete</a>
<a href="#">xyz school</a>	Organization	School	Active	45	2	<a href="#">Delete</a>
<a href="#">Toledo Metropolitan Mission</a>	Organization	Religious or fraternal organization	Active	7	3	<a href="#">Delete</a>
<a href="#">John Wiggins</a>	Individual	Parent	Active	1	1	<a href="#">Delete</a>
<a href="#">Higgins County Health Department</a>	Organization	State, local, and/or tribal governmental agency	Active	7	3	<a href="#">Delete</a>
<a href="#">Masons</a>	Organization	Civic and volunteer group	Active	4	2	<a href="#">Delete</a>
<a href="#">Higgins County School District</a>	Organization	School	Active	4	2	<a href="#">Delete</a>
<a href="#">Boy's and Girl's Club of Higgins County</a>	Organization	Youth-serving organization	Active	4	2	<a href="#">Delete</a>
<a href="#">Jim's Ace Hardware Store</a>	Organization	Business community	Active	2	1	<a href="#">Delete</a>
<a href="#">County Commissioners</a>	Organization	State, local, and/or tribal governmental agency	Inactive	6	3	<a href="#">Delete</a>
<a href="#">Resturant Association</a>	Organization	Business community	Active	6	2	<a href="#">Delete</a>
<a href="#">Higgins County Community Hospital</a>	Organization	Healthcare professionals	Active	4	1	<a href="#">Delete</a>
<a href="#">John Q. Public</a>	Individual	Other	Active	1	1	<a href="#">Delete</a>
<a href="#">NBC4</a>	Organization	Media	Active	2	1	<a href="#">Delete</a>
<a href="#">Frank Baldwin</a>	Individual	Other	Active	1	1	<a href="#">Delete</a>
<a href="#">hgjd</a>	Individual	Parent	Active	1	0	<a href="#">Delete</a>
<a href="#">Wild Buffalo Grantee</a>	Organization	Business community	Active	8	8	<a href="#">Delete</a>
<a href="#">University of State</a>	Organization	Other organization involved in reducing substance abuse	Active	3	2	<a href="#">Delete</a>

Next Task: Collaborative Activity

[Next](#)



## Add/Edit Coalition Member

Enter Individual and/or Organization Coalition Members

**Member Type\***

Organization  Individual

**Member Name\***

( Either Organization or Individual ) ( 200 Character Limit )

**Sector\***

**Membership Status\* <sup>?</sup>**

**Total Number of Current Representatives (voting, non-voting, other)\* <sup>?</sup>**

**Number of Representatives Active in Coalition Meetings, Activities, and Tasks\* <sup>?</sup>**

Save

## Basic Collaborative Activity (Task 2 of 5)

We are asking for you to report basic collaborative activities because ONDCP needs this information to meet their Government Performance and Results Act requirements. We recognize that some of these activities may be redundant with the implementation activities you are reporting, however please report all basic collaborative activities that you have conducted that fall into one of the following seven categories: 1) A media plan to draw attention to new drug threats 2) Ad Hoc task forces successfully expanding the community effort for substance abuse prevention 3) Combined public and private funding for substance abuse prevention initiatives 4) Hearing on drug problems 5) Coalition meetings involving multiple coalition members 6) Planning or conducting a community event involving multiple coalition members/partners 7) Research or evaluation. These are some of the basic activities that coalitions undertake. Please answer to the best of your ability.

Use this section to record any basic collaborative activities that have been conducted in your community. Use the table heading links to sort activities by column.

### Is Collaboration Among Members of Your Coalition...

Increasing  Decreasing  Staying the Same

#### Add a Basic Collaborative Activity



Name	Description	Status	Date Started	
<a href="#">Combined public and private funding for substance abuse prevention initiatives</a>	City Council passed a resolution to combine funding	Complete	1/17/2006	<a href="#">Delete</a>
<a href="#">Pow-Wow</a>	3 tribes participated	Complete	3/28/2006	<a href="#">Delete</a>
<a href="#">Cross Organization Monthly Meeting</a>	monthly meeting. We hosted this one.	Complete	3/1/2006	<a href="#">Delete</a>
<a href="#">A media plan to draw attention to new drug threats</a>	series of local cable tv shows to combat drugs and alcohol	Complete	2/10/2006	<a href="#">Delete</a>
<a href="#">Funding Proposal</a>	Homeless grant between the homeless council, united way, tasc and CCRS We submitted the grant and received the funding.	Complete	3/24/2006	<a href="#">Delete</a>
<a href="#">Hearing on drug problems</a>	Plan to conduct the hearing at City Council Chambers on May 1st.	Complete	3/1/2006	<a href="#">Delete</a>
<a href="#">Alcohol Town Hall Meeting</a>	Held a town hall meeting 15 attendees	Complete	3/1/2006	<a href="#">Delete</a>
<a href="#">Monthly Meeting with Service Providers</a>	Monthly meeting ongoing	Active	10/1/2005	<a href="#">Delete</a>
<a href="#">Alcohol Town Hall Meeting</a>	Town hall meeting planned for faith community	Planned	4/9/2006	<a href="#">Delete</a>
<a href="#">Monthly Meeting with Service Providers</a>	Service discussed gaps in services, committed to developing an action plan to address gaps at next meeting	Complete	4/6/2006	<a href="#">Delete</a>
<a href="#">A media plan to draw attention to new drug threats</a>	We are developing the ads with an agency	Active	11/1/2005	<a href="#">Delete</a>
<a href="#">Cross Organizational Computer Training</a>		Complete	4/12/2006	<a href="#">Delete</a>
<a href="#">Hearing on drug problems</a>		Planned	6/30/2006	<a href="#">Delete</a>
<a href="#">A media plan to draw attention to new drug threats</a>	commercials, bill boards	Complete	10/26/2003	<a href="#">Delete</a>
<a href="#">Research</a>		Discontinued	10/25/1977	<a href="#">Delete</a>
<a href="#">Alcohol Town Hall Meeting</a>	dfgsdfgsdfg	Planned	1/18/2007	<a href="#">Delete</a>
<a href="#">Combined public and private funding for substance abuse prevention initiatives</a>	nmb	Complete	2/8/2007	<a href="#">Delete</a>

Next Task: Assistance

[Next](#)

## Add/Edit Basic Collaborative Activity

When entering a new activity the status may be Active. For those activities you should come back into the system and update the status once it is no longer active. You should only enter a Date Completed if the activity is Complete.

Activity Type*	<input type="text"/>
Description (1000 Character Limit) ?	<input type="text"/>
Date Started*	<input type="text"/>  (mm/dd/yyyy)
Date Completed	<input type="text"/>  (mm/dd/yyyy)
Activity Status* ?	<input type="text"/>

Save

## Assistance (Task 3 of 5)

Use this section to record any training and/or technical assistance that may be needed and/or received by your coalition or your community. Use the table heading links to sort any assistance records. To view historical Assistance Received records, click on the Historical Assistance Received button.

[Add Assistance](#)

[Historical Assistance Received](#)

Type	Description	Preferred Delivery Mode	Desired Source	Date Needed	Status	
<a href="#">Assess community needs and resources</a>		Distance learning	CADCA's National Coalition Institute	11/14/2007	Received	<a href="#">Delete</a>
<a href="#">Measuring youth drug abuse</a>	4 staff members attended the trainings.			1/17/2006	Received	<a href="#">Delete</a>
<a href="#">Strategic prevention planning</a>	Having problems with the SPF			4/4/2006	Needed	<a href="#">Delete</a>
<a href="#">Coalition sustainability</a>	We are entering Year 8 of our grant and need to plan for sustainability.			4/4/2006	Received	<a href="#">Delete</a>
<a href="#">Conducting a community needs assessment</a>	We would really like to talk to others who have conducted a needs assessment in a very rural area.			4/4/2006	Needed	<a href="#">Delete</a>
<a href="#">Community capacity building strategies</a>	We need help recruiting the media and business sectors			4/5/2006	Needed	<a href="#">Delete</a>
<a href="#">Environmental strategies that reduce youth access to alcohol and tobacco products</a>	Don't understand what environmental strategies are.			4/6/2006	Needed	<a href="#">Delete</a>
<a href="#">Conducting a community needs assessment</a>	Learn how to name and frame			4/6/2006	Needed	<a href="#">Delete</a>
<a href="#">Measuring youth drug abuse</a>	We would to receive printed materials to start and go from there			4/6/2006	Needed	<a href="#">Delete</a>
<a href="#">Measuring youth drug abuse</a>	now			11/28/2006	Needed	<a href="#">Delete</a>
<a href="#">Coalition sustainability</a>	now			11/28/2006	Needed	<a href="#">Delete</a>

Next Task: Funding Stream

[Next](#)

# Add/Edit Assistance (Task 3 of 5) Needed

Date Needed\*

Type\*

Description of Technical Assistance or Training Needed\* (1000 Character Limit)

Preferred Delivery Mode\*

Desired Source\*

Status\*

Save

## Historical Assistance Received

This section records historical data on any training and/or technical assistance that has been received by members of either your coalition or your community. Use the table heading links to sort any assistance received records.

Type	Delivery Mode	Source	Received by	Date Received
<a href="#">Measuring youth drug abuse</a>		My Coalition	Coalition members	6/21/2006
<a href="#">Measuring youth drug abuse</a>		State Agency	Coalition members	11/27/2006
<a href="#">Measuring youth drug abuse</a>		CADCA's National Coalition Institute	Coalition staff	3/19/2007
<a href="#">Strategic prevention planning</a>		State Agency	Community	11/28/2006
<a href="#">Strategic prevention planning</a>		DFC Project Officer (SAMHSA)	Coalition staff	1/17/2006
<a href="#">Strategic prevention planning</a>		ONDCP	Coalition staff	4/6/2006
<a href="#">Strategic prevention planning</a>		ernst and young (coalition partner)	Coalition staff, Coalition members, Community	11/27/2006
<a href="#">Environmental strategies to reduce drug abuse</a>		CADCA's National Coalition Institute	Coalition staff	4/5/2006
<a href="#">Conducting a community needs assessment</a>		DFC Project Officer (SAMHSA)	Coalition staff	4/6/2006
<a href="#">Evaluation</a>		State Agency	Coalition staff	4/4/2006
<a href="#">management consultant on premises</a>		Local Management Consultant	Coalition staff	1/17/2006
<a href="#">management consultant on premises</a>		ernst and young (coalition partner)	Coalition staff	3/28/2006
<a href="#">Computer system training</a>		ernst and young (coalition partner)	Coalition staff	3/29/2006
<a href="#">COMET Training using online technology that works if there is no wind storm</a>		ONDCP	Coalition staff	4/4/2006
<a href="#">COMET Training using online technology that works if there is no wind storm</a>		ONDCP	Coalition staff	4/6/2006

[Return to Assistance](#)

[Back](#)

## Funding Streams (Task 4 of 5)

Use this section to record information on your Coalition's funding status as well as individually record each funding source and amount received

[Edit Funding Streams](#)

In the next 12 months do you expect your coalition's funding level to ...

Stay about the same

Your Coalition's total annual operating budget is

\$250,000.00

Source of Funding/Resources	Percent	Dollar Amount
DFC Grant	40.00%	100,000.00
Foundations/non-profit organizations	40.00%	100,000.00
State government	20.00%	50,000.00

Next Task: [Capacity Progress](#)


[Next](#)

## Edit Funding Streams

Use this section to record information on your Coalition's funding status as well as individually record each funding source and amount received

In the next 12 months do you expect your coalition's funding level to ...\*

- Increase
- Decrease
- Stay about the same

What is Your Coalition's total annual operating budget?\* 

\$ 250,000.00

Please indicate the dollar amount of your total budget for sources that support your coalition and its strategies...\*

Source of Funding/Resources	Percentage	Dollar Amount
DFC Grant	40.00%	\$ 100,000.00
Other drug abuse prevention grants		\$
Fundraising/private donations		\$
In-kind contributions		\$
Foundations/non-profit organizations	40.00%	\$ 100,000.00
City/county government		\$
State government	20.00%	\$ 50,000.00
Federal government		\$
Sales or other taxes		\$
Other		\$
<b>All Sources</b>	<b>100.00%</b>	<b>\$ 250,000.00</b>

Save



## Capacity Progress (Task 5 of 5)

Use this section to enter information on any accomplishments and/or challenges/barriers that your Coalition had in engaging and collaborating multiple sectors of the community in implementing prevention strategies.

[Add Accomplishment or Challenge/Barrier](#)

Name	Description	Type	Reporting Period Identified	
<a href="#">Added 15 new members</a>	In the past two weeks, 15 members have joined the coalition	Challenge/Barrier	2005S2	<a href="#">Delete</a>
<a href="#">Added 15 new members</a>	In the past two weeks, 15 members have joined the coalition	Accomplishment	2005S2	<a href="#">Delete</a>
<a href="#">lost law enforcement representative to retirement</a>	we now have no reps from Law enforcement and need to start recruitment	Challenge/Barrier	2005S2	<a href="#">Delete</a>
<a href="#">police chief joined the coalition</a>	replaced retired member	Accomplishment	2005S2	<a href="#">Delete</a>
<a href="#">media outlet has dropped from the coalition</a>	we lost the NBC affiliate today	Challenge/Barrier	2005S2	<a href="#">Delete</a>
<a href="#">Lost a member from the Health Department</a>	Sue Wilson retired from the Health Department and is moving to Florida	Challenge/Barrier	2006S1	<a href="#">Delete</a>
<a href="#">Yve got the Masons to agree to chair a task force</a>	Mason Chair	Accomplishment	2005S2	<a href="#">Delete</a>
<a href="#">School District sent more people to the table</a>	School agreed to have 3 people sit on the assessment task force	Accomplishment	2006S1	<a href="#">Delete</a>
<a href="#">We got the Boy's and Girl's Club to agree to host our meetings and contribute 4 staff to be represte</a>	Boy's and Girl's Club increased involvement	Accomplishment	2005S2	<a href="#">Delete</a>
<a href="#">Jim and Marlene's son joined the coalition (Ace Hardware)</a>	Jim Jr. will be on the data task force	Accomplishment	2006S1	<a href="#">Delete</a>
<a href="#">New representation from County Commissioners</a>	Have the president of the commission sitting on the coalition	Accomplishment	2006S1	<a href="#">Delete</a>
<a href="#">Lost the ER doctor as a member- she moved to Iowa</a>	We now only have 3 representatives from the Health sector	Challenge/Barrier	2006S1	<a href="#">Delete</a>
<a href="#">Lost Law Enforcement</a>	Chief Higgins retired	Challenge/Barrier	2006S1	<a href="#">Delete</a>
<a href="#">test</a>	test	Accomplishment	2006S2	<a href="#">Delete</a>
<a href="#">subtracted 15 old members</a>	15!	Challenge/Barrier	2007S2	<a href="#">Delete</a>

If you are finished with all your Capacity tasks  
you can now move on to Planning

[Planning >>](#)

## Add/Edit Accomplishment or Challenge/Barrier

Progress Name\* (200 Character Limit)

Reporting Period Identified\*

Type\*

Description\* (3000 Character Limit)

Save

# Planning



Planning is a process for developing a logical sequence of steps for taking action to accomplish a desired result based on assessment and capacity identified needs and resources. Use the Planning Work to Date button to create a printable version of the work you have done in this step.

## Planning Tasks:

## Date Updated:

- |  |           |
|--|-----------|
| 1. <a href="#">Strategic Plan</a><br>Add your coalitions strategic plan from your computer | 4/12/2008 |
| 2. <a href="#">Logic Model</a><br>Add your coalitions logic model from your computer       | 5/17/2008 |
| 3. <a href="#">Goals and Objectives</a><br>Add or edit objectives under your DFC goals     | 5/7/2008  |
| 4. <a href="#">Planning Progress</a><br>Track accomplishments and challenges/barriers      | 4/12/2008 |

If you are finished with all your Planning tasks  
you can now move on to implementation

[Implementation >>](#)

### Planning Work to Date

#### Task 1: Strategic Plan

Plan Status: Plan was complete and or updated

Year plan was first developed: 2001

Year plan was last updated: 2007

Plan used SAMHSA's Strategic Prevention Framework: Yes

Uploaded File: Testing the strategic plan upload function.doc

Uploaded Date: 4/17/2007

Upload Location: strategicplans 96523\_Testing the strategic plan upload function.doc

Note: test

#### Task 2: Logic Model

Uploaded File: upload test.txt

Uploaded Date: 5/17/2008

Upload Location: logicmodels 96523\_upload test.txt

Note: test!

### Task 3: Goals and Objectives

#### DFC Goals

**Goal 1:** Reduce substance abuse among youths and adults

**Description:** Reduce substance abuse among youth and, over time, among adults by addressing the factors in a community that the risk of substance abuse and promoting the factors that minimize the risk of substance abuse.

**Objective 1.1:** important objective #1

**Strategy Description:** klnbg

**Please explain any changes in this objective:** kj

**Date objective established:** 3 8 2006

**Link objective to targeted risk factor:** Abuse and neglect

**Link objective to targeted protective factor:** Laws and policies

**Link objective to DFC core outcome measure:** Perception of Risk, Perception of Parental Disapproval, Past 30-Day Use, Average Age of Onset

**Select Strategy:** buy billboards

**Targeted Substance:** Other

**Targeted Grade:** 6, 7, 8, 9, 10, 11, 12

**Targeted Gender:** Both genders

**Targeted date for achieving outcome:** 6 15 2006

**To what extent has this objective been achieved?** Completed

**Approximate % of overall organization effort:** 10 %

**Goal 2:** Establish and strengthen collaboration

**Description:**

**Objective 2.1:** Increase collaboration

### Task 4: Planning Progress

**Progress Name:** PROGRESS1

**Date Identified:** 2007S1 (08 23 2007)

**Type:** Accomplishment

**Description:** PROGRESS1

# Strategic Plan (Task 1 of 4)

Use this section to upload and describe your strategic plan.

[Edit Strategic Plan](#)

<b>Plan Status</b>	Plan was complete and/or updated
<b>Year Plan Was First Developed</b>	2001
<b>Year Plan Was Last Updated</b>	2007
<b>Plan Used SAMHSA's Strategic Prevention Framework</b>	Yes

**Uploaded File** [Testing the strategic plan upload function doc](#)

**Uploaded Date** 4/17/2007

**Location** strategicplans\9994\Testing the strategic plan upload function doc

**Note** test

Next Task: Logic Model

[Next](#)

## Edit Strategic Plan

You may only upload one strategic plan to this system. Use the Browse button to select a file from your local computer. To replace a plan that has already been uploaded, you will need to select a new file and upload it.

<b>Plan Status</b>	Plan was complete and/or updated
<b>Year Plan Was First Developed</b>	2001
<b>Year Plan Was Last Updated</b>	<input type="text" value="2007"/>
<b>Plan Used SAMHSA's Strategic Prevention Framework</b>	<input checked="" type="radio"/> Yes <input type="radio"/> No

Select your strategic plan file from your computer and upload it here. If you already have a document here it will be replaced with any new upload.

**File** (20mb limit):

**Note**

## Logic Model (Task 2 of 4)

You may only upload one logic model to this system. Use the Browse button to select a file from your local computer. To replace a model that has already been uploaded, you will need to select a new file and upload it.

[Edit Logic Model](#)

Uploaded File	<a href="#">upload test.txt</a>
Uploaded Date	5/17/2008
Location	<a href="#">logicmodels196523_upload test.txt</a>
Note	test!

Next Task: [Goals and Objectives](#)

[Next](#)



## Logic Model (Task 2 of 4)

You may only upload one logic model to this system. Use the Browse button to select a file from your local computer. To replace a model that has already been uploaded, you will need to select a new file and upload it.

Select your logic model file from your computer and upload it here. If you already have a document here it will be replaced with any new upload.

File (20mb limit)

Note

## Goals and Objectives (Task 3 of 4)

Use this section to create your custom objectives for your strategic plan. Following are the two goals of the Drug Free Communities (DFC). Every DFC grantee must address these two goals. Objectives must be added under each goal.

[Add Objective](#)

[Auto save](#)

### DFC program goals

		Date Updated	
1.	<a href="#">Reduce substance abuse among youths and adults</a>	(1/12/2006)	
1.1	<a href="#">important objective #1</a>	(4/12/2006)	<a href="#">Delete</a>
1.2	<a href="#">youth planning</a>	(5/7/2006)	<a href="#">Delete</a>
1.3	<a href="#">Reduce percentage 8th and 11th graders reporting alcohol use by 10%</a>	(5/7/2006)	<a href="#">Delete</a>
1.4	<a href="#">decrease # of alcohol outlets</a>	(3/30/2006)	<a href="#">Delete</a>
1.5	<a href="#">Establish Senior Training Program</a>	(10/31/2007)	<a href="#">Delete</a>
1.6	<a href="#">Reduce age of onset by providing drug prevention training</a>	(4/4/2006)	<a href="#">Delete</a>
1.7	<a href="#">Increase knowledge of youth in our community about ATOD prevention</a>	(8/27/2007)	<a href="#">Delete</a>
1.8	<a href="#">increase alternative activities</a>	(10/30/2007)	<a href="#">Delete</a>
1.9	<a href="#">Reduce Use of Alcohol by youth by 2%</a>	(4/6/2006)	<a href="#">Delete</a>
1.10	<a href="#">askdfjd</a>	(4/12/2006)	<a href="#">Delete</a>
1.11	<a href="#">Test Strategy</a>	(12/15/2006)	<a href="#">Delete</a>
1.12	<a href="#">bens</a>	(8/15/2007)	<a href="#">Delete</a>
1.13	<a href="#">RETIRED</a>	(8/29/2007)	<a href="#">Delete</a>
1.14	<a href="#">CUSTOM</a>	(11/2/2007)	<a href="#">Delete</a>
1.15	<a href="#">Test new</a>	(8/27/2007)	<a href="#">Delete</a>
2.	<a href="#">Establish and strengthen collaboration</a>	(10/11/2005)	
2.1	<a href="#">increase collaboration</a>	(1/17/2006)	<a href="#">Delete</a>
2.2	<a href="#">Recruit more youth</a>	(3/28/2006)	<a href="#">Delete</a>
2.3	<a href="#">Develop a Media Subcommittee</a>	(3/29/2006)	<a href="#">Delete</a>
2.4	<a href="#">Increase Communication with Treatment Providers</a>	(4/4/2006)	<a href="#">Delete</a>
2.5	<a href="#">increase coalition membership</a>	(4/5/2006)	<a href="#">Delete</a>
2.6	<a href="#">Engage in 2 townhall meetings by 2007</a>	(4/6/2006)	<a href="#">Delete</a>
2.7	<a href="#">Develop orientation manual for new coalition members</a>	(4/6/2006)	<a href="#">Delete</a>
2.8	<a href="#">Test 2 R/P</a>	(5/17/2006)	<a href="#">Delete</a>
2.9	<a href="#">Retreat</a>	(11/28/2006)	<a href="#">Delete</a>
2.10	<a href="#">RETIRED</a>	(8/23/2007)	<a href="#">Delete</a>
2.11	<a href="#">CUSTOM</a>	(8/23/2007)	<a href="#">Delete</a>

Next Task: [Planning Progress](#)

[Next](#)

## Add/Edit Objective

Goal <sup>?</sup>

Objective Name\* (200 character limit) <sup>?</sup>

Strategies to Achieve Objective\*

(Hold down Ctrl or Command/Apple key to select multiple)

[Coalition Strategies](#) <sup>?</sup>

Strategy Description\* (1000 character limit) <sup>?</sup>

Percent of Overall Coalition Effort and Resources  
that went into Achieving this Objective?\*

Date Objective Established\*

Link Objective to Targeted Risk Factor\*

( Hold Down Ctrl to Select Multiple or Deselect)

Link Objective to Targeted Protective Factor\*

( Hold Down Ctrl to Select Multiple or Deselect)

Link Objective to DFC Core Outcome Measure\*

(Hold down Ctrl or Command/Apple key to select multiple) <sup>?</sup>

Targeted Substance\*

(Hold down Ctrl or Command/Apple key to select multiple)

Targeted Grade\*

(Hold down Ctrl or Command/Apple key to select multiple)

Targeted Gender\*

Targeted Date for Achieving Objective\*

To what extent has this Objective been achieved?\*

Providing information (e.g., community education, increasing knowledge, raising awareness)

Enhancing skills (e.g., building skills and competencies)

Modifying/changing policies (e.g., changing institutional or government policies)

0%

(mm/dd/yyyy)

Community -- Availability of substances that can be abused

Community -- Perceived acceptability (or disapproval) of substance abuse

Family -- Abuse and neglect

Community -- Laws and policies

Community -- Advertising and other promotion of ATOD

Family -- Acculturation

Average Age of Onset

Past 30-Day Use

Perception of Risk

Amphetamines

Barbiturates

Crystal methamphetamine

K-5

6

8

(mm/dd/yyyy)

Save

## Planning Progress (Task 4 of 4)

Use this section to enter information on any accomplishments and/or challenges/barriers that your coalition had in implementing its strategic plan.

[Add Accomplishment or Challenge/Barrier](#)

Name	Description	Type	Reporting Period Identified	
<a href="#">Parental Activities</a>	Many parents will not admit to having problems or will not make time for an event. We have now convinced parents in the community of the importance of making time for an event for their children.	Accomplishment	2006S2	<a href="#">Delete</a>
<a href="#">task force fell apart</a>	leaders left the task force and it fell apart (3/30) In early April we have begun to reestablish this task force (4/5)	Challenge/Barrier	2006S2	<a href="#">Delete</a>
<a href="#">Server Training</a>	Local Distributor working to introduce legislation disallowing server training. worked through differences. no longer a barrier	Accomplishment	2006S1	<a href="#">Delete</a>
<a href="#">Completed Roundtable re: Cocaine and got agreement for continued sharing</a>	This is tied to the objective under Goal #2	Accomplishment	2006S1	<a href="#">Delete</a>
<a href="#">Planned Townhall meeting</a>	Have 8 meetings planned to be completed by 2007	Accomplishment	2006S1	<a href="#">Delete</a>
<a href="#">Developed work group for planning manual</a>	Convened a workgroup of coalition members to develop manual	Accomplishment	2006S1	<a href="#">Delete</a>
<a href="#">adf</a>	adf	Accomplishment	2006S1	<a href="#">Delete</a>
<a href="#">ddd</a>	cdccc	Accomplishment	2006S1	<a href="#">Delete</a>
<a href="#">ggg</a>	ggg	Accomplishment	2007S1	<a href="#">Delete</a>
<a href="#">PROGRESS1</a>	PROGRESS1	Accomplishment	2007S1	<a href="#">Delete</a>
<a href="#">PROGRESS1</a>	PROGRESS1	Accomplishment	2007S1	<a href="#">Delete</a>
<a href="#">PROGRESS UNLOCKED</a>	ASDF	Accomplishment	2007S1	<a href="#">Delete</a>

If you are finished with all your Planning tasks  
you can now move on to Implementation

[Implementation >>](#)

## Add/Edit Accomplishment or Challenge/Barrier

Progress Name\* (200 Character Limit)

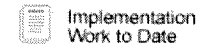
Reporting Period Identified\*

Type\*

Description\* (3000 Character Limit)

Save

# Implementation



Implementation puts into motion the activities identified in the planning process. Use the Implementation Work to Date button to create a printable version of the work you have done in this step.

Implementation Tasks	Date Updated
1. <a href="#">Implementation Activity</a> Add specific activities for each of your objectives	4-12-2008
2. <a href="#">Implementation Progress</a> Track your accomplishments and challenges/barriers	5-17-2008

If you are finished with all your Implementation tasks  
you can now move on to Evaluation

[Evaluation >>](#)

## Implementation Work to Date

### Task 1: Implementation Activity

**DFC Goals**

Goal 1: Reduce substance abuse among youths and adults

Objective 1.1: important objective #1

Activity Name: UNLOCKED CUSTOM IAS

Strategy:

Description: test

Date Started: 8/23/2007

Date Completed:

Activity Status: Active

Activity Leader: Toledo Metropolitan Mission

Participating active activity member:

Batelle

bev.fallik

Scope/Reach: 25% or less than of the target community

Objective 1.2: youth planning

Activity Name: UNLOCKED CUSTOM IAS

Strategy: Increased involvement in Drug-Free Healthy Alternative Activities

Description:

Date Started: 8/23/2007

Date Completed:

Activity Status: Active

Activity Leader: John Q. Public

Participating active activity member:

bev.fallik

Scope/Reach:

### Task 2: Implementation Progress

**DFC Goals**

Goal 1: Reduce substance abuse among youths and adults

Objective 1.1: important objective #1

Progress Name: Youth substance Abuse Decreased

Date Identified: 2006S2 (11/27/2006)

Type: Accomplishment

Description: Due to efforts to reduce substance abuse..

# Implementation Activity (Task 1 of 2)

Implementation activities are activities that are conducted to achieve the objectives that your coalition has identified. These activities are organized by seven strategies that will help you achieve your objectives: (1) providing information, (2) enhancing skills, (3) providing support, (4) enhancing access/reducing barriers (5) changing consequences, (6) physical design, and (7) modifying/changing policies.

Use this section to record any implementation activities that have been conducted in your community. Click on the (add activity) link next to the objective you want to add activities to. The data view link on the top right of the page displays activities in a table format.

Data view

## DFC program goals

- 1. Reduce substance abuse among youths and adults
  - 1.1 important objective #1 [\(add activity\)](#)
    - > Activity: [Get the School to implement a chess club \(2/13/2006\)](#) [Delete](#)
    - > Activity: [UNLOCKED CUSTOM IAS \(8/23/2007\)](#) [Delete](#)
  - 1.2 decrease # of alcohol outlets [\(add activity\)](#)
  - 1.3 CUSTOM [\(add activity\)](#)
    - > Activity: [Media campaigns \(e.g., billboards, public service announcements\)/counter-marketing or counter-advertising campaigns \(8/23/2007\)](#) [Delete](#)
- 2. Establish and strengthen collaboration
  - 2.1 Increase collaboration [\(add activity\)](#)
    - > Activity: [project sticker shock \(8/2/2007\)](#) [Delete](#)
  - 2.2 Recruit more youth [\(add activity\)](#)
- 3. To reduce smoking of 6th graders

Next Task: Implementation Progress

[Next](#)



## Implementation Progress (Task 2 of 2)

Use this section to enter information on any accomplishments and/or challenges/barriers that your coalition came across in trying to engage multiple community sectors in the implementation of your chosen prevention strategies. Click on the (add progress) link next to your listed objectives to add progress detail. You can also click on the data view link on the top right of the page to display your progress information in a table format.

 Data view

### DFC program goals

1. Reduce substance abuse among youths and adults
  - 1.1 important objective #1 [\(add progress\)](#)
    - > Accomplishment: [got media company to donate 35 billboards for 3 months](#) [Delete](#)
    - > Accomplishment: [Youth substance Abuse Decreased](#) [Delete](#)
  - 1.2 youth planning [\(add progress\)](#)
2. Establish and strengthen collaboration
  - 2.1 Increase collaboration [\(add progress\)](#)
    - > Challenge/Barrier: [Progress Name](#) [Delete](#)

If you are finished with all your Implementation tasks  
you can now move on to Evaluation


[Evaluation >>](#)

## Implementation Activity (Task 1 of 2)

Implementation activities are activities that are conducted to achieve the objectives that your coalition has identified. These activities are organized by seven strategies that will help you achieve your objectives: (1) providing information; (2) enhancing skills; (3) providing support; (4) enhancing access/reducing barriers (5) changing consequences; (6) physical design; and (7) modifying/changing policies.

Use this section to record any implementation activities that have been conducted in your community. Use the table heading links to sort activities by column. The hierarchy view link on the top right of the page displays activities in the goal and objective structure.

[Add an Implementation Activity](#)

 Hierarchy view

Activity Type	Strategy	Date Started	Status	
<a href="#">Get the School to implement a chess club</a>	Custom -- Get the School to implement a chess club	2/13/2006	Active	<a href="#">Delete</a>
<a href="#">Sponsoring drug-free events (e.g. drug-free dances)</a>	Retired -- Increased Involvement in Drug-Free/Healthy Alternative Activities	7/10/2005	Active	<a href="#">Delete</a>
<a href="#">Youth support groups</a>	Retired -- Increased Involvement in Drug-Free/Healthy Alternative Activities	4/9/2006	Active	<a href="#">Delete</a>
<a href="#">Support youth athletic leagues</a>	Retired -- Increased Involvement in Drug-Free/Healthy Alternative Activities	11/4/2006	Active	<a href="#">Delete</a>
<a href="#">Information dissemination (e.g. brochures, fact sheets, etc.)</a>	Retired -- Community Education/Increasing Knowledge/Raising Awareness	11/28/2006	Active	<a href="#">Delete</a>
<a href="#">project sticker shock</a>	Retired -- Community Education/Increasing Knowledge/Raising Awareness	3/2/2007	Active	<a href="#">Delete</a>
<a href="#">project sticker shock</a>	Retired -- Increased Involvement in Drug-Free/Healthy Alternative Activities	3/2/2007	Active	<a href="#">Delete</a>
<a href="#">project sticker shock</a>	Retired -- Building Skills/Competencies	3/2/2007	Active	<a href="#">Delete</a>
<a href="#">UNLOCKED CUSTOM IA5</a>	Custom -- UNLOCKED CUSTOM IA5	8/23/2007	Active	<a href="#">Delete</a>
<a href="#">UNLOCKED CUSTOM IA3</a>	Retired -- Increased Involvement in Drug-Free/Healthy Alternative Activities	8/23/2007	Active	<a href="#">Delete</a>
<a href="#">Direct, face-to-face informational (not curricula) sessions</a>	Retired -- Community Education/Increasing Knowledge/Raising Awareness	8/23/2007	Active	<a href="#">Delete</a>
<a href="#">Media campaigns (e.g., billboards, public service announcements)/counter-marketing or counter-advertising campaigns</a>	Providing information (e.g., community education, increasing knowledge, raising awareness)	8/23/2007	Active	<a href="#">Delete</a>
<a href="#">Direct, face-to-face informational (not curricula) sessions</a>	Retired -- Community Education/Increasing Knowledge/Raising Awareness	8/23/2007	Active	<a href="#">Delete</a>
<a href="#">UNLOCKED CUSTOM IA3</a>	Custom -- UNLOCKED CUSTOM ST	8/23/2007	Active	<a href="#">Delete</a>

Next Task: Implementation Progress

[Next](#)

# Add/Edit Implementation Activity

When entering a new activity the status may be Active. For those activities you should come back into the system and update the status once it is no longer active. You should only enter a Date Completed if the activity is Complete.

Goal*	<input type="text"/>
Objective*	<input type="text"/>
Strategy* <a href="#">Coalition Strategies</a>	<input type="text"/>
Activity Type*	<input type="text"/>
Brief Description of Activity	<input type="text"/>
Date Started*	<input type="text" value="8/21/2008"/>
Date Completed	<input type="text"/>
Activity Status*	<input type="text"/>
Activity Leader*	<input type="text" value="Select One"/>
Participating Active Activity Member <small>(Hold down Ctrl or Command/Apple key to select multiple)</small>	<input type="text" value="Batelle"/> <input type="text" value="Batelle"/> <input type="text" value="Batelle Bettle"/> <input type="text" value="bev fallik"/>
Scope/Reach of Activity*	<input type="text"/>

Save

## Evaluation



Evaluation is the process by which the impact and effectiveness of prevention approaches will be measured to inform ongoing and future design of implementation practice. Use the Evaluation Work to Date button to create a printable version of the work you have done in this step.

Evaluation Tasks	Date Updated
1. <a href="#">DFC Core Outcome Measures</a> Add outcome data for your objectives <a href="#">View the Outcome Measures Guide</a> <a href="#">DFC Terms and Conditions</a>	12/21/2007
2. <a href="#">Local Long-term Health Outcomes</a> Add health outcomes	4/12/2008
3. <a href="#">Evaluation Activity</a> Add evaluation activities for each of your objectives	4/12/2008
4. <a href="#">Evaluation Progress</a> Track your accomplishments and challenges/barriers	5/17/2008

**Evaluation Work to Date**

**Task 1: Outcomes**

**DFC Core Outcome Measure:** Average Age of Onset  
**Source:** State Survey  
**Survey Name:** N.A.  
**Date Collected:** 2/2007  
**Compared to the target area, the geographical area covered by this data is.....** Larger

Data by Gender				Data by Grade				
Gender	Alcohol	Tobacco	Manjuana	Grade	Alcohol	Tobacco	Manjuana	
Male	Age			6	Age	10.00	10.00	10.00
	Size				Size	1	1	1
	%				%			
Female	Age			7	Age			
	Size				Size			
	%				%			

**Task 2: Local Long-term Health Outcomes**

**Outcome Category:** Birth  
**Date Collected:** 7/2007  
**Did your coalition use this data for program planning purposes?** Yes  
**Description:** UNLOCKED RETIRED

**Outcome Category:** UNLOCKED CUSTOM  
**Date Collected:** 7/2007  
**Did your coalition use this data for program planning purposes?** No  
**Description:** ASDFASDF

**Task 3: Evaluation Activity**

**Activity Name:** UNLOCKED  
**Type:** Data collection  
**Date Started:** 7/2007  
**Date Completed:**  
**Activity Status:** Active  
**Activity Leader:** County Commissioners

**Task 4: Evaluation Progress**

**Progress Name:** PROGRESS  
**Date Identified:** 2007\$1 (08/23/2007)  
**Type:** Accomplishment  
**Description:** PROGRESS



## DFC Core Outcome Measures (Task 1 of 4)

Use this section to add outcome data for each of the four DFC Core Outcomes Measures listed on this page. Remember, you must have data entered for all four DFC Core Outcome Measures.

### Add DFC Core Outcome Measures

#### Average Age of Onset

- [Kansas healthy Kids Survey \(2/2005\)](#) [Delete](#)
- [Washington State Healthy Youth Survey \(9/2004\)](#) [Delete](#)
- [State Survey \(2/2005\)](#) [Delete](#)
- [Youth Risk Behavior Survey \(YRBS\) \(6/2000\)](#) [Delete](#)
- [Communities That Care \(1/2005\)](#) [Delete](#)
- [California Healthy Kids Survey \(10/1998\)](#) [Delete](#)

#### Past 30-Day Use

- [Communities That Care \(3/2005\)](#) [Delete](#)
- [Developed Your Own Survey \(1/2005\)](#) [Delete](#)
- [Developed Your Own Survey \(2/2004\)](#) [Delete](#)
- [Sarasota Youth Survey \(1/2006\)](#) [Delete](#)

#### Perception of Parental Disapproval

- [Kansas healthy Kids Survey \(1/2005\)](#) [Delete](#)
- [State Survey \(9/2004\)](#) [Delete](#)
- [Communities That Care \(3/2006\)](#) [Delete](#)
- [Georgia State Youth Survey \(2/2005\)](#) [Delete](#)

#### Perception of Risk

- [State Survey \(2/2006\)](#) [Delete](#)
- [Communities That Care \(3/2005\)](#) [Delete](#)
- [California Healthy Kids Survey \(9/2005\)](#) [Delete](#)
- [Parent's Resource Institute for Drug Education \(PRIDE\) \(1/2005\)](#) [Delete](#)
- [Prevention Needs Assessment Survey \(2/2006\)](#) [Delete](#)

Next Task: Local Long-term Health Outcomes

[Next](#)

# Add/Edit DFC Core Outcome Measures

You are required to report on all four outcome measures at least every two years over the course of your DFC grant. If you have data more often than every two years, please report that information. It will be a tremendous help to the National Evaluators.

If the questionnaire that you are using is not listed in the drop-down, please send a copy of the questionnaire to your Program Officer and request that the questionnaire be reviewed and approved by Battelle. Please see the *Guide for Reporting the Four Core Measures Required of Drug Free Communities Support Program Grantees (August 2007 or later)* for further explanation.

Outcome Category this Data Applies to\* <sup>?</sup>

Source for this Data\* <sup>?</sup>

Month and Year data was collected\*

Compared to the Target Area (South Higgins County ), the Geographical Area covered by this data is\*

Enter all of the data that you have available by grade. You may also choose to add additional data by gender.

Enter Data by Grade

Enter Data by Gender

Grade	Alcohol	Tobacco	Marijuana
6	Average Age of Onset	<input type="text"/>	<input type="text"/>
	% of People Who Used	<input type="text"/>	<input type="text"/>
	Overall Sample Size	<input type="text"/>	<input type="text"/>
7	Average Age of Onset	<input type="text"/>	<input type="text"/>
	% of People Who Used	<input type="text"/>	<input type="text"/>
	Overall Sample Size	<input type="text"/>	<input type="text"/>

Gender	Alcohol	Tobacco	Marijuana
Male	Average Age of Onset	<input type="text"/>	<input type="text"/>
	% of People Who Used	<input type="text"/>	<input type="text"/>
	Overall Sample Size	<input type="text"/>	<input type="text"/>
Female	Average Age of Onset	<input type="text"/>	<input type="text"/>
	% of People Who Used	<input type="text"/>	<input type="text"/>
	Overall Sample Size	<input type="text"/>	<input type="text"/>

Save

# Local Long-term Health Outcomes (Task 2 of 4)

Use this section to record any community assessment activities that your Coalition has conducted. Use the table heading links to sort activities by column.

[Add Local Long term Health Outcome](#)


Outcome Category	Description	Used Data for Program Planning Purposes	Date	
<a href="#">Injury</a>	Injury outcomes were evaluated.	Yes	1/11/2006	<a href="#">Delete</a>
<a href="#">Crime</a>	jojojp	No	1/5/2006	<a href="#">Delete</a>
<a href="#">bens_custom</a>	The more active a community is the greater the impact on substance use	Yes	4/4/2006	<a href="#">Delete</a>
<a href="#">Morbidity and Mortality</a>	asdfasdf	No	7/1/2006	<a href="#">Delete</a>
<a href="#">Abortion</a>		No	7/12/2006	<a href="#">Delete</a>
<a href="#">Substance Abuse Treatment and Admissions</a>	used for needs assessment	Yes	11/25/2006	<a href="#">Delete</a>
<a href="#">UNLOCKED_CUSTOM</a>	ASDFASDF	No	7/7/2007	<a href="#">Delete</a>
<a href="#">Birth</a>	UNLOCKED RETIRED	Yes	7/7/2007	<a href="#">Delete</a>

Next Task: Evaluation Activity

[Next](#)



## Add/Edit Local Long-term Health Outcomes

Outcome Category 


  [\(Add/Edit Custom Categories\)](#)

Date Collected\*

Did your coalition use this data for program planning purposes?\*

Description (1000 Character Limit) 

Save 

## Evaluation Activity (Task 3 of 4)

Use this section to record any community assessment activities that your Coalition has conducted. Use the table heading links to sort activities by column.

[Add Evaluation Activity](#)







Name	Type	Status	Date Started	Date Completed	
<a href="#">Perceived Harm Survey</a>	Evaluation	Complete	1/17/2006	1/18/2006	<a href="#">Delete</a>
<a href="#">presentation to city council on data findings</a>	Presentation of Findings	Complete	3/16/2006	3/16/2006	<a href="#">Delete</a>
<a href="#">Implemented student survey</a>	Data collection	Complete	12/5/2005	1/6/2006	<a href="#">Delete</a>
<a href="#">actively recruiting a new evaluator</a>	Evaluation	Active	4/5/2006		<a href="#">Delete</a>
<a href="#">Environmental Scan</a>	Data collection	Active	1/1/2006		<a href="#">Delete</a>
<a href="#">ddd</a>	Data collection	Complete	5/7/2006	6/1/2006	<a href="#">Delete</a>
<a href="#">Tester</a>	Data collection	Active	6/1/2006		<a href="#">Delete</a>
<a href="#">Snowballing Alcohol Abuse</a>	Data collection	Complete	11/9/2006	11/17/2006	<a href="#">Delete</a>
UNLOCKED	UNLOCKED CUSTOM	Active	7/7/2007		<a href="#">Delete</a>
UNLOCKED	Data collection	Active	7/7/2007		<a href="#">Delete</a>

Next Task: Evaluation Progress

[Next](#)

## Add/Edit Evaluation Activity

When entering a new activity the status may be Active. For those activities you should come back into the system and update the status once it is no longer active. You should only enter a Date Completed if the activity is Complete.

Activity Name* (200 Character Limit)	<input type="text"/>
Type*	<input type="text"/>  <a href="#">(Add/Edit Custom Types)</a>
Date Started*	<input type="text"/> 
Date Completed	<input type="text"/> 
Activity Status* 	<input type="text"/> 
Activity Leader*	<input type="text"/>  <a href="#">Add/Edit Custom Leaders</a>

Save

## Evaluation Progress (Task 4 of 4)

List any accomplishments your coalition had in engaging multiple sectors of the community in evaluation prevention strategies or any challenges/barriers your coalition encountered with these multiple sectors to evaluate these strategies during the current reporting period. If you are not able to provide DFC Core Outcome Measure data, as described in the Terms and Conditions of your grant, please provide an explanation in this section and label it as a "Challenge". Please tell us exactly why you are unable to report this information, and what plans you have in place to address this.

[Add Accomplishment or Challenge/Barrier](#)

Name	Description	Type	Reporting Period Identified	
<a href="#">School district refuses to participate in surveying of students</a>	New superintendent is resistant at this time	Challenge/Barrier	2005S2	<a href="#">Delete</a>
<a href="#">School resistant to school survey</a>	School board passed resolution mandating implementation of school survey	Accomplishment	2006S1	<a href="#">Delete</a>
<a href="#">got the school to survey all grades</a>	got surveys into the middle school	Accomplishment	2006S1	<a href="#">Delete</a>
<a href="#">Unable to track by gender and race</a>	State refuses to track information in this fashion, actively advocating for change	Challenge/Barrier	2006S1	<a href="#">Delete</a>
<a href="#">PROGRESS</a>	PROGRESS	Accomplishment	2007S1	<a href="#">Delete</a>
<a href="#">PROGRESS</a>	PROGRESS	Challenge/Barrier	2007S1	<a href="#">Delete</a>
<a href="#">testtestest</a>	test for bug 512	Challenge/Barrier	2007S2	<a href="#">Delete</a>
<a href="#">testing testing</a>	123	Challenge/Barrier	2007S2	<a href="#">Delete</a>

## Add/Edit Accomplishment or Challenge/Barrier

Progress Name\* (200 Character Limit)

Reporting Period Identified\*

Type\*

Description\* (2000 Character Limit)

Save

## Administration

Administration Tasks	Date Updated
1. <a href="#">Grantee Information</a> Review and edit your grantee information	2/3/2009
2. <a href="#">Staff Registration</a> Add individual members	5/10/2006
3. <a href="#">Key Leadership</a> View and change Key Leadership information	2/4/2009
4. <a href="#">Progress Report</a> View previously approved progress reports	5/17/2008
5. <a href="#">Mentoring Report</a> Only organizations with Mentoring Awards and Project Officers have access to this feature	
6. <a href="#">Data Export</a> Only Evaluators, Team Leads, and Branch Chiefs have access to this feature	
7. <a href="#">Message Board</a> Manage messages	No data

# Grantee Information

[Edit Grantee Information](#)

## Organization Information

<b>Grantee Name*</b>	Wild Buffalo Grantee	<b>Alternative Grantee Name</b>	Crazy Horse
<b>Award Number (general)</b>	sp96523	<b>Year Awarded</b>	
<b>Award Number (mentoring)</b>		<b>Initial Year Drug Free Communities Grant First Awarded</b>	
<b>Status</b>	A	<b>Date Coalition Was First Established</b>	2/15/1997
<b>Contact Name</b>	Eric Cartman	<b>Coalition Type</b>	Coalition
<b>Address*</b>	963 Strawberry Fields	<b>Contact Email</b>	no data
<b>City*</b>	Pittsburgh	<b>State*</b>	PA
<b>Zip Code*</b>	15698	<b>Phone</b>	412 555 9639
<b>Fax</b>	412 555 3652		

## Project Officer Information

<b>Project Officer Name</b>	Joseph Martinori	<b>Email</b>	
<b>Phone</b>	X		

## Edit Grantee Information

### Organization Information

Grantee Name*	Wild Buffalo Grantee	Alternative Grantee Name	<input type="text" value="Crazy Horse"/>
Award Number (general)	<input type="text" value="sp96523"/>	Year Awarded	<input type="text" value="0"/>
Award Number (mentoring)		Initial Year Drug Free Communities Grant First Awarded	
Status	<input type="text" value="A"/>	Date Coalition Was First Established	<input type="text" value="2/15/1997"/>
Contact Name	<input type="text" value="Eric Cartman"/>	Coalition Type	
Address*	<input type="text" value="963 Strawberry Fields"/>		
City*	<input type="text" value="Pittsburgh"/>	Contact Email	<input type="text" value="no data"/>
Zip Code*	<input type="text" value="15698"/>	State*	<input type="text" value="PA"/>
Fax	<input type="text" value="412 555 3652"/>	Phone	<input type="text" value="412.555.9639"/>

### Project Officer Information

Project Officer Name	Joseph Martinori	Email	
Phone	<input checked="" type="checkbox"/>		



## Staff Registration

Name	Member Type	Position	Status
Batelle			Active
Batelle			Active
Batelle Bettle		Other	Active
Jennifer Caputo		Administrative Staff	Inactive
aSS DDDD		President	Inactive
dev fallik		Other	Active
kenny shapiro		Primary Coordinator/Facilitator	Active
David Shavel		Other	Inactive
dave smith		Chairperson/Co-Chairperson	Active



# Key Leadership

[Edit Key Leadership](#)

[Project Director](#)

[Coalition Coordinator](#)

# Key Leadership

Project Director\*

Coalition Coordinator\*

[Home](#)[Assessment](#)[Capacity](#)[Planning](#)[Implementation](#)[Evaluation](#)[Administration](#)[Home](#) > [Administration](#) > [Progress Report \(Grants Management View\)](#)Batelle BETTLE: ( 9994 ) [Status](#) | [Logout](#)

## Progress Reports

State

AK ▼

Reporting Period

2005S1 (4/1/2005 -- 9/30/2005) ▼

Grantee Name / Award Number
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