

**SUPPORTING STATEMENT  
FOR PAPERWORK REDUCTION ACT SUBMISSION  
9000-0025, Trade Agreements Certificate**

**A. Justification.**

1. **Administrative requirements.** Under the Trade Agreements Act of 1979, unless specifically exempted by statute or regulation, agencies are required to evaluate offers over a certain dollar limitation without regard to the restrictions of the Buy American Act. Further, offerors are not allowed to provide other than a U.S.-made or designated country end product, unless the requirement is waived. FAR 52.225-6, Trade Agreement Certificate, requires the offeror to certify that all end products are either U.S.-made or designated country end products, except as listed in paragraph (b) of the provision.

2. **Uses of information.** The contracting officer uses the information to identify the offered items which comply with the requirements of the trade agreements.

3. **Consideration of information technology.** Information technology has been applied to the maximum extent possible. This information collection requirement has been incorporated in the Online Representations and Certifications Administration (ORCA) program under the Integrated Acquisition Environment, an E-Government initiative.

4. **Efforts to identify duplication.** This requirement is being issued under the Federal Acquisition Regulation (FAR) which has been developed to standardize Federal procurement practices and eliminate unnecessary duplication.

5. **If the collection of information impacts small businesses or other entities, describe methods used to minimize burden.** The burden applied to small businesses is the minimum consistent with applicable laws, executive orders, regulations, and prudent business practices.

6. **Describe consequence to Federal program or policy activities if the collection is not conducted or is conducted less frequently.** Collection of information on a basis other than solicitation-by-solicitation is not practical.

7. **Special circumstances for collection.** Collection is consistent with guidelines in 5 CFR 1320.6.

8. **Efforts to consult with persons outside the agency.** Under the procedures established for development of the FAR, agency and public comments were solicited and each comment addressed before finalization of the text. A notice published in the *Federal Register* at 76 FR 24026, on April 29, 2011. Two comments were received. One comment is not relevant to this collection. The other comment supports the extension of this collection.

9. **Explanation of any decision to provide any payment or gift to respondents, other than reenumeration of contractors or guarantees.** Not applicable.

10. **Describe assurance of confidentiality provided to respondents.** This information is disclosed only to the extent consistent with prudent business practices and current regulations.

11. **Additional justification for questions of a sensitive nature.** No sensitive questions are involved

12 & 13. **Estimated total annual public hour and cost burden.** Time required to read and prepare information is estimated at 10 minutes per response.

Estimated respondents/yr.....	1,140
Responses annually.....	<u>10</u>
Total annual responses.....	11,400
Estimated hrs/response.....	<u>.109</u>
Estimated total burden/hrs.....	1,243
Estimated cost to public (\$24 + 75% OH).....	\$52,206

14. **Estimated cost to the Government.** Time required for Governmentwide review is estimated at 10 minutes.

Annual Reporting Burden and Cost

Reviewing time/hr.....	.167
Responses/yr.....	<u>11,400</u>
Review time/yr.....	1,904
Average wages/hr.....	<u>\$20</u>
Average wages/yr.....	\$38,080
Benefits and overhead.....	<u>100%</u>
Total Government cost.....	\$76,160

**15. Explain reasons for program changes or adjustments reported in Item 13 or 14.** This submission requests an extension of OMB approval of an information collection requirement in the FAR. The information collection requirement in the FAR remains unchanged.

**16. Outline plans for published results of information collections.** Results will not be tabulated or published.

**17. Approval not to display expiration date.** Not applicable.

**18. Explanation of exception to certification statement.** Not applicable.

**B. Collections of Information Employing Statistical Methods.**

Statistical methods are not used in this information collection.