



2012 ECONOMIC CENSUS

Guam

FORM
IA-98163 (DRAFT)

OMB No. 0607-0937: Approval Expires

DUE DATE
FEBRUARY 12, 2013

(Please correct any errors in this mailing address.)

Need help or have questions?

- **Read** the accompanying information sheet(s) before answering the questions.
- **Visit** econhelp.census.gov
- **Call** 1-671-475-7057, between 8:00 a.m. and 5:00 p.m., Eastern time, Monday through Friday.

IA-98163

Report Online - It's fast and secure!
Go to: econhelp.census.gov

- OR -

Mail your completed form to:

U.S. CENSUS BUREAU
1201 East 10th Street
Jeffersonville, IN 47134-0001

YOUR RESPONSE IS REQUIRED BY LAW. Title 13, United States Code, requires businesses and other organizations that receive this questionnaire to answer the questions and return the report to the U.S. Census Bureau. By the same law, **YOUR CENSUS REPORT IS CONFIDENTIAL.** It may be seen only by persons sworn to uphold the confidentiality of Census Bureau information and may be used only for statistical purposes. Further, copies retained in respondents' files are immune from legal process.

- Use blue or black ballpoint pen.
- Do not use pencil or felt-tip pen.
- Do not put slashes through 0 or 7.
- Please center numbers in their respective boxes.
- Place an "X" inside the box.

Examples:

0 1 2 3 4 5 6 7 8 9

The reporting unit for this form is an establishment. An **establishment** is generally a single physical location where business is conducted or where services or industrial operations are performed or a permanent office, payroll office, or other place where business activities related to construction are conducted. For further clarification, see information sheet(s).

1 EMPLOYER IDENTIFICATION NUMBER

Is the Employer Identification Number (EIN) shown in the mailing address the same as the one used for this establishment on its latest 2012 Internal Revenue Service Form 941-SS, Employer's Quarterly Federal Tax Return, or Form 944-SS, Employer's Annual Federal Tax Return?

0021 Yes - Go to **2** 0022 No - Enter current EIN (9 digits) → 0025

 -

2 PHYSICAL LOCATION

A. Is this establishment's physical location the same as shown in the mailing address?
(P.O. box and rural route addresses are not physical locations.)

0031 Yes

0035 Number and street or location description

0032 No - Enter → physical location

0036 City, town, etc.

0037 State, other

0038 ZIP Code

 -

CONTINUE WITH **2** ON PAGE 2

98163017



2 PHYSICAL LOCATION - Continued

B. District/village where this establishment is physically located

0049

3 OPERATIONAL STATUS

Which ONE of the following best describes this establishment's operational status at the end of 2012?
(Mark "X" only ONE box.)

0011 In operation

0013 Temporarily or seasonally inactive

0014 Ceased operation - Give date at right

0015 Sold or leased to another operator - Give date at right AND enter name and address of new owner or operator and Employer Identification Number (EIN) below

Month	Day	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

0060 Name of new owner or operator

0061

0062 Mailing address (Number and street, P.O. Box, etc.)

0063 City, town, village, etc.	0064 State, other	0065 ZIP Code
<input type="text"/>	<input type="text"/>	<input type="text"/>

0016 Other status - Specify

0815

4 MONTHS IN OPERATION

Mark "X" if None

2012	
Number	
<input type="checkbox"/>	<input type="text"/>

Number of months in operation during 2012 (If none, mark "X" and go to 30.) 0002

HOW TO REPORT DOLLAR FIGURES



Dollar figures should be rounded to thousands of dollars.

If a figure is \$2,035,628.79:

Report

Mark "X" if None

If a value is "0" (or less than \$500.00):

Report

2012		
\$ Mil.	Thou.	Dol.
<input type="text"/>	<input type="text"/>	<input type="text"/>
2	036	
EXAMPLE		

5 SALES, SHIPMENTS, RECEIPTS, OR REVENUE

Sales of merchandise, shipments, operating receipts, and/or revenue (Exclude grants or any taxes collected.) 0100

Mark "X" if None

2012		
\$ Mil.	Thou.	Dol.
<input type="text"/>	<input type="text"/>	<input type="text"/>

98163025



If not shown, please enter your 11-digit Census File Number (CFN) from the mailing address.

6 E-COMMERCE SALES, SHIPMENTS, RECEIPTS, OR REVENUE

A. Were any of the sales, shipments, receipts, and/or revenue reported in **5** a result of e-commerce transactions? *(Transactions are agreements between buyers and sellers to transfer ownership of, or rights to use, goods or services. Payment for these goods or services may or may not be made online. Please see the information sheet(s) for further clarification.)*

E-commerce transactions include:

- Internet
- E-mail
- Extranet
- Electronic Data Interchange (EDI)
- Other online systems

0181 Yes - Go to line B

0182 No - Go to **7**

B. Percent of sales, shipments, receipts, and/or revenue reported in **5** that are a result of e-commerce transactions. *(Exclude grants or any taxes collected. Report whole percents. Estimates are acceptable.)* 0109

2012			
Whole percent of sales and receipts			
			%

7 EMPLOYMENT AND PAYROLL

Include:

- Full- and part-time employees working at this establishment whose payroll was reported on Internal Revenue Service Form 941-SS, Employer's Quarterly Federal Tax Return, or Form 944-SS, Employer's Annual Federal Tax Return, and filed under the Employer Identification Number (EIN) shown in the mailing address or corrected in **1**.
- Non-residential employees working at this establishment, whether or not FICA taxes were withheld.

For further clarification, see information sheet(s).

A. Number of paid employees for pay period including March 12, 2012

Mark "X" if None

1. For whom FICA taxes were withheld 0254

2. For whom FICA taxes were NOT withheld 0274

3. **TOTAL** (Add lines A1 and A2) 0320

2012					
Number					

B. Payroll before deductions *(Exclude employer's cost for payroll taxes and benefits.)*

Mark "X" if None

1. Annual payroll for 2012 0300

2. First quarter payroll (January-March, 2012) 0310

2012		
\$ Mil.	Thou.	Dol.

C. Employer's cost for fringe benefits

1. Payroll taxes and any other legally required employee benefits. 0221

2. Voluntarily provided fringe benefits *(Include such items as payments for life insurance, medical insurance, pensions, etc.)* 0222

3. **TOTAL** (Add lines C1 and C2) 0220

8 Not Applicable.

98163033



9 INVENTORIES

Report inventories using current cost (if using LIFO method of valuation, adjust to obtain FIFO or current cost).

A. Did this establishment own inventory, regardless of where held, at the end of 2012 and/or 2011?

0486 Yes - Go to line B

0487 No - Go to **12**

B. Total Inventories

(Report the total value of inventories the establishment owned.)

Mark "X" if None

0460

End of 2012		
\$ Mil.	Thou.	Dol.

Mark "X" if None

0470

End of 2011		
\$ Mil.	Thou.	Dol.

C. Did this establishment engage in either construction or manufacturing activities?

0368 Yes - Go to line D

0369 No - Go to **12**

D. Did this establishment have inventories by stage of fabrication (finished goods; work-in-process; and/or materials, supplies, fuels, etc.) at the end of 2012 and/or 2011? (Total should equal the amounts reported in line B.)

0388 Yes - Complete lines 1 through 3. Total should equal the amounts reported in line B.

0389 No - Go to **12**

Mark "X" if None

0461

End of 2012		
\$ Mil.	Thou.	Dol.

Mark "X" if None

0471

End of 2011		
\$ Mil.	Thou.	Dol.

1. Finished goods

2. Work-in-process

3. Materials, supplies, fuels, etc.

10 and 11 Not Applicable.

12 LEGAL FORM OF ORGANIZATION

Legal form of organization that best describes this establishment at the end of 2012 (Mark "X" only ONE box.)

0691 Individual (sole) proprietorship

0692 Partnership

0693 Corporation

0694 Local government

0695 Federal government

0696 Other - Specify ↴

0806

98163041



If not shown, please enter your 11-digit Census File Number (CFN) from the mailing address.

13 CAPITAL EXPENDITURES AND DEPRECIATION CHARGES

Report the dollar value of capital expenditures including purchases under capital leases. (Exclude the value of buildings and equipment which you rent. Do not report payments under operating leases.)

A. Capital expenditures in 2012 for buildings and machinery

- 1. Building improvements and repairs (Exclude land.) 0528
- 2. Machinery and equipment (Include vehicles.) 0534
- 3. Total capital expenditures (Exclude land.) 0521

Mark "X" if None	2012		
	\$ Mil.	Thou.	Dol.
<input type="checkbox"/>			
<input type="checkbox"/>			
<input type="checkbox"/>			

- B. Depreciation charges (Include depreciation charges taken against tangible assets owned and used by your firm, tangible assets and improvements owned by your firm under leaseholds, tangible assets obtained, as the lessee, through capital lease agreements in 2012.) . . . 0540**

Mark "X" if None	\$ Mil.	Thou.	Dol.
<input type="checkbox"/>			

14 and 15 Not Applicable.

16 SELECTED EXPENSES

- A. Operating expenses (Include payroll, fringe benefits, utilities, depreciation, etc. Exclude cost of goods sold, interest, capital expenditures, and bad debt.) 0136**
- B. Net purchases of merchandise for resale. (Include amounts allowed for trade-ins. Exclude returns, allowances, trade/cash discounts, and merchandise for further processing.) 0137**
- C. Interest paid (Include both short-term and long-term interest paid in 2012.) 5050**

Mark "X" if None	2012		
	\$ Mil.	Thou.	Dol.
<input type="checkbox"/>			
<input type="checkbox"/>			
<input type="checkbox"/>			

17 and 18 Not Applicable.

19 PRINCIPAL KIND OF BUSINESS

Which ONE of the following best describes this establishment's **PRINCIPAL kind of business** in 2012? (Mark "X" only ONE box. Continue with 19 on the following pages.)

Health care and social assistance

- 0700 621 110 00 1 Office of physician (M.D. or D.O.)
- 621 210 00 2 Office of dentist
- 621 310 00 2 Office of chiropractor
- 621 320 00 3 Office of optometrist
- 621 390 00 1 Office of other health practitioners
- 621 410 00 6 Family planning center
- 621 420 00 6 Outpatient mental health and substance abuse center
- 621 610 00 6 Home health care services
- 623 310 00 1 Residential care facilities for the elderly

CONTINUE WITH **19** ON PAGE 6

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19 PRINCIPAL KIND OF BUSINESS - Continued

Health care and social assistance - Continued

- 0700 624 110 00 C Social assistance service for children and youth
- 624 120 00 C Social assistance service for the elderly and disabled
- 624 410 00 7 Child day care services
- 772 000 00 B Other health care and social assistance - *Specify* ↴

0701

Repair and maintenance services

- 811 110 00 1 General automotive repair shop
- 811 120 00 1 Automotive body, paint, interior, glass repair, and maintenance
- 811 190 00 1 Carwash, oil change, lubrication, or other automotive services and maintenance
- 811 210 00 1 Electronic repair and maintenance
- 811 310 00 1 Commercial or industrial equipment repair and maintenance
- 772 000 00 8 Other maintenance and repair services - *Specify* ↴

0701

Accommodations

- 721 110 00 6 Hotel or motel
- 772 000 00 4 Other traveler accommodation - *Specify* ↴

0701

Food services

- 722 511 00 1 Full-service restaurants
- 722 515 00 1 Refreshment places selling snacks and nonalcoholic beverages
- 722 320 00 3 Caterer for banquets, weddings, conferences, seminars, etc.
- 722 410 00 9 Bar, tavern, pub, or other drinking place (*alcoholic beverages*)
- 772 000 00 2 Other food services - *Specify* ↴

0701

Information, professional, business, educational and personal services

- 511 110 00 1 Newspaper publisher except Internet publisher
- 511 120 00 2 Periodical publisher and shopping news publisher except Internet publisher
- 519 130 00 1 Internet publishing and broadcasting

CONTINUE WITH **19** ON PAGE 7

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If not shown, please enter your 11-digit Census File Number (CFN) from the mailing address.

19 PRINCIPAL KIND OF BUSINESS - Continued

Information, professional, business, educational and personal services - Continued

- 0700 772 200 00 Z Other publisher except Internet publisher - *Specify* ↴
- 0701
- 512 130 00 1 Motion picture theaters
- 541 110 00 3 Office of lawyers
- 541 190 00 1 All other legal services
- 541 211 00 6 Accounting, tax preparation, bookkeeping, and payroll services
- 541 310 00 1 Architectural services, excluding landscape
- 541 330 00 E Engineering services
- 541 430 00 1 Graphic design services
- 541 610 00 1 Management consulting service
- 541 810 00 3 Advertising agency
- 541 900 00 3 Other professional, scientific, and technical services including photographic studios, marketing research, translation services, and veterinary services
- 551 111 00 2 Management of Companies and Enterprises
- 561 320 00 6 Temporary help services
- 561 720 00 B Janitorial Services
- 561 730 00 B Landscaping services
- 611 620 00 1 Sports and recreation instruction, including swimming, gymnastics, horseback riding, martial arts, etc.
- 713 120 00 1 Arcade or video game arcade
- 812 100 00 1 Personal care services including hair, nail, and skin care services or diet center
- 812 200 00 1 Death care services including funeral homes and cemeteries
- 812 300 00 1 Drycleaning and laundry services
- 772 300 00 3 Other personal services - *Specify* ↴
- 0701

Transportation and warehousing

- 484 110 00 1 General freight trucking
- 484 120 00 1 Used household and office goods moving
- 485 310 00 5 Taxi service
- 485 990 00 2 Other transit and ground passenger transportation

CONTINUE WITH **19** ON PAGE 8

CONTINUE ON PAGE 8

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19 PRINCIPAL KIND OF BUSINESS - Continued

Transportation and warehousing - Continued

- 0700 561 510 00 1 Travel agency
- 561 520 00 2 Tour operator
- 772 300 00 4 Other travel arrangement and reservation services - *Specify* ↴
- 0701 488 110 00 5 Support activities for air transportation
- 488 410 00 2 Towing services
- 488 510 00 2 Air, ocean, or other freight forwarder
- 492 110 00 2 Courier services
- 492 210 00 4 Local messenger and delivery services
- 493 110 00 5 Warehousing and storage for general merchandise
- 562 110 00 3 Waste collection
- 772 200 00 5 Other transportation and storage services - *Specify* ↴
- 0701

Retail

- 441 110 00 D Motor vehicle dealer new and used
- 441 120 00 6 Motor vehicle dealer, used
- 441 310 00 1 Automotive parts and accessories store
- 441 320 00 2 Tire dealer
- 442 110 00 1 Furniture store
- 442 210 00 1 Floor coverings store
- 442 290 00 1 Homefurnishing store
- 443 140 00 1 Electronics and appliance stores
- 444 130 00 1 Hardware store
- 444 220 00 2 Nursery, garden center, or farm supplies store or dealer
- 445 110 00 6 Supermarket or grocery store
- 445 120 00 1 Convenience food store
- 445 200 00 3 Specialty food stores including meat, fish, or fruit and vegetable markets and other specialty stores
- 445 210 00 2 Meat market
- 445 290 00 3 Other specialty food stores

CONTINUE WITH **19** ON PAGE 9

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If not shown, please enter your 11-digit Census File Number (CFN) from the mailing address.

19 PRINCIPAL KIND OF BUSINESS - Continued

Retail - Continued

- 0700 445 310 00 1 Liquor store
- 446 110 00 1 Pharmacy or drug store
- 446 130 00 7 Optical goods store including sunglasses stores
- 447 110 00 1 Gasoline station with convenience store
- 447 190 00 1 Gasoline station with no convenience store
- 448 110 00 1 Men's clothing store
- 448 120 00 1 Women's clothing store
- 448 130 00 1 Children's and infants' clothing store
- 448 140 00 1 Family clothing store
- 448 210 00 1 Shoe store
- 448 310 00 1 Jewelry store
- 448 320 00 1 Luggage and leather goods store
- 451 110 00 1 Sporting goods store
- 451 210 00 1 Book/newsstand/comic book store
- 452 110 00 1 Department store including discount or mass merchandising
- 452 990 00 1 General merchandise store, including variety, dollar, and home and auto supply
- 453 110 00 1 Florist
- 453 220 00 8 Gift, novelty, craft, and souvenir store
- 453 210 00 6 Office supply, stationery, and school supplies store
- 453 310 00 1 Used merchandise store
- 453 910 00 6 Pet and pet supplies store
- 772 000 00 9 Other retail business - Specify ↴

0701

Empty rectangular box for additional information.

98163090

CONTINUE WITH 19 ON PAGE 10



19 PRINCIPAL KIND OF BUSINESS - Continued

Wholesale

0700 772 200 00 7 Merchant wholesaler, durable goods such as automobiles, furniture, construction materials, equipment and supplies, computer and computer equipment, hardware, appliances, machinery, etc. - *Specify* ↴

0701

0701 772 200 00 8 Merchant wholesaler, nondurable goods such as paper, groceries, plastic materials, petroleum and petroleum products, alcoholic beverages, etc. - *Specify* ↴

0701

Manufacturing

311 000 00 4 Food manufacturing including fruit and vegetable canning, pickling, and drying of fruits; seafood preparation and packaging or canning; bread and bakery products; etc.

323 000 00 1 Printing and related support activities

772 200 00 Y Other manufacturing - *Specify* ↴

0701

Construction

236 000 00 1 Building construction - residential and nonresidential construction or remodeling/additions to buildings by general contractors or operative builders

237 000 00 1 Heavy and civil engineering construction including streets, bridges, sewers, land subdivision, etc.

238 000 00 1 Specialty trade contractors including painting, electrical work, plumbing, site preparation activities, etc.

Finance, insurance, and real estate

522 110 00 3 Commercial bank

522 120 00 3 Savings institution

522 130 00 1 Credit union

522 290 00 8 Consumer finance or small loan company

522 310 00 3 Mortgage and other loan brokers

524 110 00 1 Life, accident, health, and medical insurance carrier

524 210 00 E Insurance agent

531 110 00 2 Lessor of residential buildings and dwellings

531 120 00 2 Lessor of nonresidential buildings

531 210 00 3 Real estate agent or broker

772 000 00 6 Other finance, insurance and real estate - *Specify* ↴

0701

CONTINUE WITH **19** ON PAGE 11

CONTINUE ON PAGE 11

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If not shown, please enter your 11-digit Census File Number (CFN) from the mailing address.

19 PRINCIPAL KIND OF BUSINESS - Continued

Rental and leasing services, except real estate

- 0700 532 100 00 3 Passenger car rental and leasing
- 532 210 00 1 Consumer electronics and appliances
- 532 230 00 3 Video tape/DVD rental store
- 532 290 00 5 Rental of personal items or items for the home including hospital beds, party supplies, etc.
- 532 310 00 3 General rental center
- 532 400 00 4 Commercial and Industrial machinery and equipment rental and leasing
- 772 200 00 F Other rental and leasing excluding real estate - Specify ↴

0701 [Empty text box for specifying other rental and leasing services]

Other kinds of business or activity

- 813 110 00 2 Church or other religious organization
- 813 410 00 3 Civic, social, or fraternal organizations
- 772 200 00 G Utility - Specify ↴

0701 [Empty text box for specifying utility or other business activity]

- 814 110 00 1 Private household, employing domestic help, e.g., cooks, maids, etc.
- 110 000 00 1 Crop or animal production or agricultural services
- 772 000 00 C Other business or activity - Specify ↴

0701 [Empty text box for specifying other business or activity]

98163116



20 CLASS OF CUSTOMER

		2012	
		Whole percent of sales and receipts	
A.	Estimate the percentage of sales and receipts generated from exports <i>(Include all exports from Guam to foreign countries, the United States, and U.S. territories.)</i> 0262	<input type="text"/>	<input type="text"/> %
B.	Excluding the exports reported in line A, estimate the percentage of this establishment's total sales and receipts <i>(reported in 5)</i> by class of customer:		
1.	Household consumers <i>(Exclude visiting tourists.)</i> 6251	<input type="text"/>	<input type="text"/> %
2.	Visiting tourists 6252	<input type="text"/>	<input type="text"/> %
3.	Retailers 0263	<input type="text"/>	<input type="text"/> %
4.	Wholesalers 0264	<input type="text"/>	<input type="text"/> %
5.	Construction contractors 0269	<input type="text"/>	<input type="text"/> %
6.	Local government 3109	<input type="text"/>	<input type="text"/> %
7.	Federal government 3105	<input type="text"/>	<input type="text"/> %
8.	Other - <i>Specify</i> ↴		
	0874 <input type="text"/> 0272	<input type="text"/>	<input type="text"/> %
9.	TOTAL <i>(Add lines B1 through B8 - should add to 100%)</i>	<input type="text"/>	<input type="text"/> %

21 Not Applicable.

98163124



If not shown, please enter your 11-digit Census File Number (CFN) from the mailing address.

HOW TO REPORT PERCENTS

Percents should be **rounded to whole** percents.

If figure is **38.76%** of total sales: **Report** →

2012	
Percent	
3	9 %

22 DETAIL OF SALES, SHIPMENTS, RECEIPTS, OR REVENUE

A. Briefly describe your principal business activities and report as whole percent of total sales, shipments, revenue, or other operating receipts reported in **5**.

Description of principal business activities	Census use	2012	
		Whole percent of sales and receipts	
0723	0720	0722	
1.	19811		
2.	19812		
3.	19813		

Note - Answer only if the principal kind of business activity reported in **19** for this establishment is **HOTEL, MOTEL, or OTHER TRAVELER ACCOMMODATION**. Otherwise, go to **27**.

B. Report receipts by source, as a whole percent of total receipts (reported in **5**). Do not combine data for two or more receipt lines.

Description of principal business activities	Census use	2012	
		Whole percent of sales and receipts	
0723	0720	0722	
1. Guestroom or unit rentals, including campground and RV rental fees EXCLUDING OCCUPANCY TAXES (If meals are included as a room package, estimate the percentage for meals on line 2.)	20010		
2. Meals, unpackaged snacks, sandwiches, unpacked ice cream and yogurt, bakery items, and nonalcoholic beverages generally served for immediate consumption	20120		
3. Alcoholic drinks served at this establishment	20130		
4. Packaged liquor, wine, and beer	20140		
5. All other merchandise	29810		
6. All other nonmerchandise receipts, including receipts from rental of conference/convention meeting rooms, ballrooms, other public rooms; storage, other services provided to customers, and receipts OTHER than from customers EXCLUDING SALES AND OTHER TAXES	29980		
7. TOTAL (Add lines B1 through B6 - should add to 100%)		1	00 %

23-25 Not Applicable.

98163132



26 SPECIAL INQUIRIES

NOTE - Answer only if the principal kind of business reported in 19 for this establishment is HOTEL, MOTEL, OR OTHER TRAVELER ACCOMMODATION. Otherwise, go to 27.

NUMBER AND TYPE OF ACCOMMODATIONS

1. Number of rooms, units, or quarters primarily rented as transient as of December 31, 2012 (Consists of the number which can be rented as single units. Suites of rooms which cannot be subdivided should be counted as a single unit.) 2402

2012
Number as of December 31
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

2. Were more than half of guestroom or unit rental receipts from transient guests?

2921 Yes

2922 No

27 OWNERSHIP

A. Citizenship of majority ownership of this establishment in 2012 (Mark "X" only ONE box.)

6095 U.S. citizen - Guam born

6096 U.S. citizen - Other

6088 Japanese citizen

6089 Filipino citizen

6090 Korean citizen

6085 Dual citizenship/other citizenship - Specify ↴

0885

0699 Not known/not determinable (Such as publicly traded)

B. Gender of majority ownership of this establishment in 2012 (Mark "X" only ONE box.)

6077 Male-owned

6084 Female-owned

6078 50/50 Male/Female - Equal percent of ownership

6079 Not known/not determinable (Such as publicly traded)

28 and 29 Not Applicable.

98163140



If not shown, please enter your 11-digit Census File Number (CFN) from the mailing address.



REMARKS (Please use this space for any explanations that may be essential in understanding your reported data.)

30 CERTIFICATION - This report is substantially accurate and was prepared in accordance with the instructions.

Is the time period covered by this report a calendar year?

Yes

No - Enter time period covered →

FROM	Month	Year	TO	Month	Year
	<input type="text"/>	<input type="text"/>		<input type="text"/>	<input type="text"/>

Name of person to contact regarding this report

Title

Area code	Number	Extension
<input type="text"/>	<input type="text"/>	<input type="text"/>

Fax	Area code	Number
<input type="text"/>	<input type="text"/>	<input type="text"/>

E-mail address

Date completed →

Month	Day	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Thank you for completing your 2012 ECONOMIC CENSUS form.
PLEASE PHOTOCOPY THIS FORM FOR YOUR RECORDS AND RETURN THE ORIGINAL.

98163157

