

# SAFETY CHECKOFF FORM

Observer Name \_\_\_\_\_ Trip Number \_\_\_\_\_  
 Vessel Name \_\_\_\_\_ Vessel Number \_\_\_\_\_

## Safety Check list (Offshore 20+ Miles)

USCG Safety Exam Decal # \_\_\_\_\_ Date issued: \_\_\_\_\_ Distance Rating: \_\_\_\_\_

### Life Saving Equipment

Life Raft? \_\_\_\_\_ Type \_\_\_\_\_ Inspection Date: \_\_\_\_\_ Capacity? \_\_\_\_\_

Life Raft Hydrostatic Release Expiration Date: \_\_\_\_\_ Total # of People Onboard: \_\_\_\_\_  
(This number is including the Observer)

EPIRB Location: \_\_\_\_\_ EPIRB Battery Expiration Date: \_\_\_\_\_

EPIRB Hydrostatic Release Expiration Date: \_\_\_\_\_

Personal Flotation Device for each person on board (POB)? \_\_\_\_\_ Location(s): \_\_\_\_\_

Immersion Suit for each POB? \_\_\_\_\_ (only required above 32°00 N latitude)

Orange Ring Buoy(s) with Line attached? \_\_\_\_\_ Location(s): \_\_\_\_\_

Distress Flares? \_\_\_\_\_ Location(s): \_\_\_\_\_

Expiration Date for each distress flare.

Parachute _____	Smoke _____	Hand _____	Hand _____
Parachute _____	Smoke _____	Hand _____	Hand _____
Parachute _____	Smoke _____	Hand _____	Hand _____

### Fire Fighting Equipment

Fire Extinguishers Charged? \_\_\_\_\_

Location 1: \_\_\_\_\_ Location 3: \_\_\_\_\_

Location 2: \_\_\_\_\_ Location 4: \_\_\_\_\_

### Communication Equipment

Vessel Call Letters: \_\_\_\_\_

Single Side Band \_\_\_\_\_ Satellite Phone # (if applicable) \_\_\_\_\_

VHF \_\_\_\_\_ Vessel Cell Phone # (if applicable) \_\_\_\_\_

Other First Aid Kit? \_\_\_\_\_ Location(s): \_\_\_\_\_

Ditch Bag? \_\_\_\_\_ Location(s): \_\_\_\_\_

Detailed Description of Vessel and Comments: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

# SAFETY CHECK OFF FORM STATION BILL

Trip # \_\_\_\_\_

	<b>Person Overboard</b> Signal:	<b>Fire</b> Signal:	<b>Flooding</b> Signal:	<b>Abandon Ship</b> Signal:
Position	Station/Bring/Duty	Station/Bring/Duty	Station/Bring/Duty	Station/Bring/Duty
Captain				
Crew				
Crew				
Crew				
Observer				
<b>Date performed</b>				

### Vessel Safety Orientation (check all performed)

**Vessel Layout:**

- Engine on/off, steering, gear selection, etc. \_\_\_\_\_
- Shut off and crossover valves. \_\_\_\_\_
- Alarms: what they are, what they mean, reporting inoperative alarms. \_\_\_\_\_
- Entrapment: exit routes. \_\_\_\_\_
- Hazards: hatches, winches, machinery, lines, slippery areas, stability concerns, etc. \_\_\_\_\_

**Emergency Assignments (not on the Station Bill): Each Crew Member's Specific Duties In**

- Launching survival craft and recovering life boats and rescue boats. \_\_\_\_\_
- Donning immersion suits and wearable PFDs. \_\_\_\_\_
- Making a voice radio distress call. \_\_\_\_\_
- Using visual distress signals. \_\_\_\_\_
- Activating the general alarm. \_\_\_\_\_

### Pre-Trip Safety Skill(s)

At least once per month and before each new departure, one safety skill/assignment must be performed and logged. In the space below list the skill (s) performed and/or include safety assignment, then sign and date at the bottom.


**Observer Signature and Date:** \_\_\_\_\_

**Captain Signature and Date:** \_\_\_\_\_