



**DEPARTMENT OF HEALTH & HUMAN SERVICES**

Public Health Service

Agency for Toxic Substances  
and Disease Registry  
Atlanta, GA 30341

**MEMORANDUM**

TO: Cortney Higgins, OMB/Washington Clearance Officer

FROM: D. Kevin Horton, Chief, Surveillance and Registries Branch, Division of Health Studies, ATSDR

SUBJECT: Justification for change to a currently approved collection for OMB Control No: 0923-0042, Morbidity Study of Former Marines, Dependents, and Employees Potentially Exposed to Contaminated Drinking Water at USMC Base Camp Lejeune

DATE: 22 September 2011

This memo is to inform you that an error was made in Question A1 (on page 5) of the survey instrument for the next of kin. The name of the deceased relative should have been printed for this question because this is the person that is the focus of the survey. However, instead, the next of kin's name was printed for this question. The next of kin who receives this survey could be confused and think that the survey requests information about him/herself rather than the deceased relative. About 17,000 next of kin surveys with this mistake were mailed on 9/8/11. Our contractor, WESTAT, proposes to send a letter to each of these 17,000 next of kin explaining that a mistake was made and clarifying that the survey requests information on the deceased relative, not the next of kin. The second mailing of the survey will be corrected so that the deceased relative's name is printed in Question A1. This change has been approved by

CDC's Institutional Review Board (IRB). Attached are copies of the IRB approval and the letter.