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Download Submission Materials for Small Group Market

All issuers must use official templates when submitting plan data for Healthcare.gov. The templates are available in XML and Excel format and can be found on this page. Instructions for the submission process can be found below.

Instructions and Reference Materials

Please click [here](#) to access User Manual

Please click [here](#) to view submission materials

Please click [here](#) to access other documentation

Templates for Submitting New Small Group Products

Benefits

- [Excel format](#)
- [XSD format](#)

Business Rules

- [Excel format](#)
- [XSD format](#)

Rates

- [Excel format](#)
- [XSD format](#)

Service Area

- [Excel format](#)
- [XSD format](#)

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Templates for Updating Existing Small Group Products

Rates

- [Excel format](#)
- [XSD format](#)

Service Area

- [Excel format](#)
- [XSD format](#)

Administrative

- [Excel format](#)
- [XSD format](#)

Next Steps

After downloading the templates, issuers should fill in the appropriate information in each file and then navigate to the Data Upload tab to submit the completed files.

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Upload Data Submissions for Small Group Market

All issuers must submit data for plans to display on Healthcare.gov on this page. Issuers may submit new plans or make certain updates to existing plans.

Upload Instructions for Small Group Market

Before uploading files, confirm that the appropriate product data has been updated into the HIOS system by selecting the checkbox.

To upload files, use the browse button to locate the appropriate file from your computer and attach the file. You must select which type of template you are uploading in each row. Once you have selected all the files you would like to upload, select the 'Upload' button.

The following file formats are accepted:

- XML ([view instructions](#))
- Excel 97-2003 ([view instructions](#))
- Pipe delimited ([view instructions](#))
- ZIP ([view instructions](#))

All files must be 30 MB or smaller. If you are having difficulty with file size, please consider using a pipe delimited format.

Upload Files for Small Group Market

- Check here to confirm that the HIOS product data has already been uploaded for these plans. The Upload button will not be accessible until this selection has been made.

Select Template Type



Browse

Select Template Type



Browse

Select Template Type



Browse

Select Template Type



Browse

Next Steps

After data has been successfully uploaded, issuers should navigate to the Validate Data tab in order to perform plan validation. Please note that there may be a delay of up to XX hours after submission before the plan data is available to view on the Validate Data tab due to system processing.

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Upload Data Submissions for Small Group Market

Error Message ER XXXX: Upload failed due to invalid file type or format in Benefit template, file size in Service Area template. Please be sure the file types are XML, Excel 97-2003, Pipe delimited or ZIP and file size does not exceed 30MB.

All issuers must submit data for plans to display on Healthcare.gov on this page. Issuers may submit new plans or make certain updates to existing plans.

Templates *required* for new plans:

- Benefits Template
- Rates Template
- Service Area Template
- Business Rules Template (only one Business Rules template is required per Issuer; the does file not need to be resubmitted unless there are updates)

Templates *accepted* when updating existing plans:

- Rates Template
- Service Area Template
- Administrative Template (only for making approved corrections to an existing plan)

Upload Instructions for Small Group Market

Before uploading files, confirm that the appropriate product data has been updated into the HIOS system by selecting the checkbox.

To upload files, use the browse button to locate the appropriate file from your computer and attach the file. You must select which type of template you are uploading in each row. Once you have selected all the files you would like to upload, select the 'Upload' button.

The following file formats are accepted:

- XML ([view instructions](#))
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All files must be 30 MB or smaller. If you are having difficulty with file size, please consider using a pipe delimited format.

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Upload Successful

Note: If any errors occur during uploading, you will be notified via email. Any error must be corrected and the file must be re-submitted for uploading. When upload is successfully completed, you will receive a confirmation via email.

Uploaded Files History for Small Group Market

Below is a list of the files that have been successfully uploaded during the current submission window.

User ID	File Name	Template Type	Completion Time
aUserID	fileName.XML	Benefits	06/30/11 12:16 PM
aUserID	fileName.csv	Benefits	06/30/11 12:16 PM
aUserID	fileName.zip	Benefits	06/30/11 12:16 PM
aUserID	fileName.XML	Rates	06/30/11 12:16 PM
aUserID	fileName.csv	Business Rules	06/30/11 12:16 PM
aUserID	fileName.zip	Business Rules	06/30/11 12:16 PM
aUserID	fileName.XML	Rates	06/23/11 3:04 PM
aUserID	fileName.csv	Rates	06/23/11 3:04 PM

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Uploaded Files History for Small Group Market

Below is a list of the files that have been successfully uploaded during the current submission window.

No data available. You have not yet uploaded any data for your Issuer IDs. Please visit the appropriate Upload Files tab in order to begin your data upload.

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Validate Data for Small Group Market

All issuers must validate their product data before the data is approved for use on Healthcare.gov. To validate your data, select your Issuer ID from the menu below to view all products available for that issuer, and use the radio buttons in the Status column. If you would like to run scenarios to view rate information, please visit the [Search by Scenario](#) page.

Select Issuer ID(s):

<input checked="" type="radio"/> Issuer ID 1	<input type="button" value="Enter"/>
<input type="radio"/> Issuer ID 2	
<input type="radio"/> Issuer ID 3	
<input type="radio"/> Issuer ID 4	

Issuer Benefits for Small Group Market

[View benefit details for all issuer IDs](#) (csv file download)

Issuer ID 1 Products

Validation Status		Production Status	Product ID	Product Name	Deductible Range	Benefit Information
<input type="radio"/> Select All Validate	<input checked="" type="radio"/> Select All Not Approved					
<input type="radio"/> Validate	<input checked="" type="radio"/> Not Approved	In Production	VACIG0001	Sample Product 1	\$100 - \$1000	View product benefit information
<input type="radio"/> Validate	<input checked="" type="radio"/> Not Approved	In Production	VACIG0002	Sample Product 2	\$100 - \$1000	View product benefit information
<input type="radio"/> Validate	<input checked="" type="radio"/> Not Approved	Current Submission	VACIG0003	Sample Product 3	\$300 - \$5000	View product benefit information
<input type="radio"/> Validate	<input checked="" type="radio"/> Not Approved	Current Submission	VACIG0004	Sample Product 4	\$250 - \$5000	View product benefit information

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Validate Data for Small Group Market

All issuers must validate their product data before the data is approved for use on Healthcare.gov. To validate your data, select your Issuer ID from the menu below to view all products available for that issuer, and use the radio buttons in the Status column. If you would like to run scenarios to view rate information, please visit the [Search by Scenario](#) page.

WARNING: No data has been received for the following Issuer IDs:
Issuer ID 5
Issuer ID 6

Attestation cannot occur without a complete submission for an Issuer. Please return to the Data Upload tab and resubmit with the full set of issuers or select the option below.

By selecting this checkbox, I agree that there is no data to report for the Issuers IDs listed above for this submission window.

Submit

Select Issuer ID(s):

Issuer ID 1
Issuer ID 2
Issuer ID 3
Issuer ID 4

Enter

Issuer Benefits for Small Group Market

[View benefit details for all issuer IDs](#) (csv file download)

Issuer ID 1 Products

Validation Status		Production Status	Product ID	Product Name	Deductible Range	Benefit Information
<input type="radio"/> Select All Validate	<input checked="" type="radio"/> Select All Not Approved	In Production	VACIG0001	Sample Product 1	\$100 - \$1000	View product benefit information

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Validate Data for Small Group Market

All issuers must validate their product data before the data is approved for use on Healthcare.gov. To validate your data, select your Issuer ID from the menu below to view all products available for that issuer, and use the radio buttons in the Status column. If you would like to run scenarios to view rate information, please visit the [Search by Scenario](#) page.

WARNING: You have indicated that there is no data to report for the following Issuer IDs:
Issuer ID 5
Issuer ID 6

Select Issuer ID(s):

Issuer ID 1
Issuer ID 2
Issuer ID 3
Issuer ID 4

Enter

Issuer Benefits for Small Group Market

[View benefit details for all issuer IDs](#) (csv file download)

Issuer ID 1 Products

Validation Status		Production Status	Product ID	Product Name	Deductible Range	Benefit Information
<input type="radio"/> Select All Validate	<input checked="" type="radio"/> Select All Not Approved					
<input type="radio"/> Validate	<input checked="" type="radio"/> Not Approved	In Production	VACIG0001	Sample Product 1	\$100 - \$1000	View product benefit information
<input type="radio"/> Validate	<input checked="" type="radio"/> Not Approved	In Production	VACIG0002	Sample Product 2	\$100 - \$1000	View product benefit information
<input type="radio"/> Validate	<input checked="" type="radio"/> Not Approved	Current Submission	VACIG0003	Sample Product 3	\$300 - \$5000	View product benefit information
<input type="radio"/> Validate	<input checked="" type="radio"/> Not Approved	Current Submission	VACIG0004	Sample Product 4	\$250 - \$5000	View product benefit information

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Validate Data for Small Group Market

All issuers must validate their product data before the data is approved for use on Healthcare.gov. To validate your data, select your Issuer ID from the menu below to view all products available for that issuer, and use the radio buttons in the Status column. If you would like to run scenarios to view rate information, please visit the [Search by Scenario](#) page.

Select Issuer ID(s):

Issuer ID 1
Issuer ID 2
Issuer ID 3
Issuer ID 4

Enter

Issuer Benefits for Small Group Market

[View benefit details for all issuer IDs](#) (csv file download)

Issuer ID 1 Products

Validation Status		Production Status	Product ID	Product Name	Deductible Range	Benefit Information
<input type="radio"/> Select All Validate	<input checked="" type="radio"/> Select All Not Approved					
<input type="radio"/> Validate	<input checked="" type="radio"/> Not Approved	In Production	VACIG0001	Sample Product 1	\$100 - \$1000	View product benefit information
<input type="radio"/> Validate	<input checked="" type="radio"/> Not Approved	Current Submission	VACIG0002	Sample Product 2	\$100 - \$1000	View product benefit information
<input type="radio"/> Validate	<input checked="" type="radio"/> Not Approved	Current Submission	VACIG0003	Sample Product 3	\$300 - \$5000	View product benefit information

Issuer ID 3 Products

Validation Status		Production Status	Product ID	Product Name	Deductible Range	Benefit Information
<input type="radio"/> Select All Validate	<input checked="" type="radio"/> Select All Not Approved					
<input type="radio"/> Validate	<input checked="" type="radio"/> Not Approved	In Production	VACIG0004	Sample Product 1	\$250 - \$5000	View product benefit information
<input type="radio"/> Validate	<input checked="" type="radio"/> Not Approved	Current Submission	VACIG0005	Sample Product 2	\$300 - \$5000	View product benefit information
<input type="radio"/> Validate	<input checked="" type="radio"/> Not Approved	Current Submission	VACIG0006	Sample Product 3	\$150 - \$2000	View product benefit information

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Validate Data for Small Group Market

All issuers must validate their product data before the data is approved for use on Healthcare.gov. To validate your data, select your Issuer ID from the menu below to view all products available for that issuer, and use the radio buttons in the Status column. If you would like to run scenarios to view rate information, please visit [Rate Scenarios](#).

Select Issuer ID(s)

Sample Product 7- VACIG0007

Company Name

Key Features	Products's Coverage
Monthly Premium Estimate	Premiums for this plan start at \$190
Deductible	Individual: \$1,500 Out-of-Network: \$3,000 Individual\$6,000 Family Prescriptions: None
In-Network Out-Of-Pocket Limit	Individual: \$1,500 Includes deductible
Coverable Limits	Check the Plan. Sometimes there is a limit on the number or cost of benefits that will be covered within a year.
Doctor Choice	PPO
Excluded Services	Maternity Coverage

Close

Issuer ID 1 Product

Validation Status

Select All Validate Select Approve

Validate Not Approved

Validate Not Approved

Validate Not Approved

Issuer ID 3 Product

Validation Status

Select All Validate Select Approve

Validate Not Approved

Validate Not Approved

Validate Not Approved

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Search Criteria for Small Group Market:

*Indicated Required Field

*Select Issuer ID(s):

Issuer ID 1
Issuer ID 2
Issuer ID 3

*Number of employees:

*Zip Code of Business:

ex. 48154

County:

- Arlington
 Fairfax

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Search Criteria for Small Group Market:

*Indicated Required Field

*Select Issuer ID(s):

Issuer ID 1
Issuer ID 2
Issuer ID 3

*Number of employees:

*Zip Code of Business:

22033 ex. 48154

County:

- Arlington
 Fairfax

Search Results for Small Group Market:

Issuer ID	Validation Status		Production Status	Product ID	Product Name	Deductible Range
	<input type="radio"/> Select All Validate	<input checked="" type="radio"/> Select All Not Approved				
ID1	<input checked="" type="radio"/> Validate	<input type="radio"/> Not Approved	In Production	FLCIG0001	Sample Product 1	\$300 - \$5000
ID1	<input type="radio"/> Validate	<input checked="" type="radio"/> Not Approved	Current Submission	FLCIG0002	Sample Product 2	\$150 - \$2000
ID2	<input type="radio"/> Validate	<input checked="" type="radio"/> Not Approved	Current Submission	FLCIG0003	Sample Product 3	\$200 - \$2500
ID2	<input type="radio"/> Validate	<input checked="" type="radio"/> Not Approved	Current Submission	FLCIG0004	Sample Product 4	\$225 - \$3000
ID2	<input checked="" type="radio"/> Validate	<input type="radio"/> Not Approved	Current Submission	FLCIG0005	Sample Product 5	\$350 - \$5000
ID2	<input checked="" type="radio"/> Validate	<input type="radio"/> Not Approved	Current Submission	FLCIG0006	Sample Product 6	\$125 - \$1000

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Please review attestation agreement and sign below.

By selecting "ATTEST", I agree in my capacity as CEO or CFO that I have examined the plan benefit and pricing data submission and that to the best of my information, knowledge, and belief it accurately represents the required plan benefit and estimated pricing data based on current template parameters. I further attest that our submission as a whole represent plan benefit and pricing information for all plans that are offered by this organization that are open for enrollment and that represent one percent or more of the organization's total enrollment for the relevant market within any given zip code.

Electronic Signature

[ATTEST](#)

Issuer IDs Available for Attestation - Individual Market

Issuer ID	Issuer Name	State	Product Line
Sample Issuer ID 1	Issuer Name 1	VA	Individual
Sample Issuer ID 2	Issuer Name 2	NC	Individual
Sample Issuer ID 3	Issuer Name 3	MO	Individual
Sample Issuer ID 4	Issuer Name 4	OH	Individual
Sample Issuer ID 5	Issuer Name 5	SC	Individual

Issuer IDs Available for Attestation – Small Group Market

Issuer ID	Issuer Name	State	Product Line
Sample Issuer ID 1	Issuer Name 1	VA	Small Group
Sample Issuer ID 2	Issuer Name 2	NC	Small Group
Sample Issuer ID 3	Issuer Name 3	MO	Small Group
Sample Issuer ID 4	Issuer Name 4	OH	Small Group
Sample Issuer ID 5	Issuer Name 5	SC	Small Group

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