

**Supporting Statement A for Paperwork Reduction Act Submissions**  
**30 CFR Part 256, Leasing of Sulphur or Oil and Gas in the OCS**  
**(BOEMRE Forms MMS-150, MMS-151, MMS-152, MMS-2028, and MMS-2028A)**  
**and**  
**30 CFR Part 260, Outer Continental Shelf Oil and Gas Leasing**  
**OMB Control Number 1010-0006**

**Terms of Clearance**

Upon approval of OMB Control Number 1010-0006, please submit a discontinuation request for OMB control number 1010-0174. BOEMRE submitted a discontinue OMB control number request on 2/5/09. It was approved by OMB on 2/17/09 and discontinued on 2/28/09.

**General Instructions**

A completed Supporting Statement A must accompany each request for approval of a collection of information. The Supporting Statement must be prepared in the format described below, and must contain the information specified below. If an item is not applicable, provide a brief explanation. When the question, "Does this information collection request (ICR) contain surveys, censuses, or employ statistical methods?" is checked "Yes," then a Supporting Statement B must be completed. The Office of Management and Budget (OMB) reserves the right to require the submission of additional information with respect to any request for approval.

**Specific Instructions**

**A. Justification**

***1. Explain the circumstances that make the collection of information necessary. Identify any legal or administrative requirements that necessitate the collection.***

The Outer Continental Shelf (OCS) Lands Act, as amended (43 U.S.C. 1331 et seq. and 43 U.S.C. 1801 et seq.), authorizes the Secretary of the Interior (Secretary) to prescribe rules and regulations to administer leasing of the OCS. Such rules and regulations will apply to all operations conducted under a lease. Operations on the OCS must preserve, protect, and develop oil and natural gas resources in a manner that is consistent with the need to make such resources available to meet the Nation's energy needs as rapidly as possible; to balance orderly energy resource development with protection of human, marine, and coastal environments; to ensure the public a fair and equitable return on the resources of the OCS; and to preserve and maintain free enterprise competition. Also, the Energy Policy and Conservation Act of 1975 (EPCA) prohibits certain lease bidding arrangements (42 U.S.C. 6213 (c)).

The Independent Offices Appropriations Act (31 U.S.C. 9701), the Omnibus Appropriations Bill (Pub. L. 104-133, 110 Stat. 1321, April 26, 1996), and OMB Circular A-25, authorize Federal agencies to recover the full cost of services that provide special benefits. Under the Department of the Interior's policy implementing this Act, the Bureau of Ocean Energy Management, Regulation and Enforcement (BOEMRE) is required to charge the full cost for services that provide special benefits or privileges to an identifiable non-Federal recipient above and beyond those that accrue to the public at large. Instruments of transfer of a lease or interest are subject to cost recovery, and BOEMRE regulations

specify the filing fee for these transfer applications.

These authorities and responsibilities are among those delegated to BOEMRE under which we issue regulations governing oil and gas and sulphur operations in the OCS. This information collection request (ICR) addresses the regulations at 30 CFR 256, Leasing of Sulphur or Oil and Gas in the OCS, and 30 CFR 260, Outer Continental Shelf Oil and Gas Leasing, and the associated supplementary Notices to Lessees and Operators (NTLs) intended to provide clarification, description, or explanation of these regulations. This ICR also concerns the use of forms to process bonds per subpart I, Bonding, the transfer of interest in leases per subpart J, Assignments, Transfers and Extensions, and the filing of relinquishments per subpart K, Termination of Leases.

The regulations that pertain to this information collection deal with preleasing requirements and eligibility; they do not contain operating or safety requirements.

***2. Indicate how, by whom, and for what purpose the information is to be used. Except for a new collection, indicate the actual use the agency has made of the information received from the current collection. Be specific. If this collection is a form or a questionnaire, every question needs to be justified.***

BOEMRE uses the information required by 30 CFR part 256 to determine if applicants are qualified to hold leases in the OCS. Specifically, BOEMRE uses the information to:

- Verify the qualifications of a bidder on an OCS lease sale. Once the required information is filed with BOEMRE, a qualification number is assigned to the bidder so that duplicate information is not required on subsequent filings.
- Develop the semiannual List of Restricted Joint Bidders. This identifies parties ineligible to bid jointly with each other on OCS lease sales, under limitations established by the Energy Policy and Conservation Act.
- Ensure the qualification of assignees and track operators on leaseholds. Once a lease is awarded, the transfer of a lessee's interest to another qualified party must be approved by a BOEMRE Regional Director or Regional Supervisor. Also, a lessee may designate an operator to act on the lessee's behalf. This designation must be approved by BOEMRE before the designated operator may begin operations.
- Document that a leasehold or geographical subdivision has been surrendered by the record title holder.

BOEMRE will use this information to update the corporate database which is used to determine what leases are available for a lease sale and the ownership of all OCS leases. Non-proprietary information is also publicly available from BOEMRE corporate database via the internet.

BOEMRE uses the information required by subpart J - Assignments, Transfers and Extensions, to track the ownership of leases as to record title, operating rights, and pipeline right-of-ways.

BOEMRE also uses various forms relating to this subpart. The forms allow lessees to submit the required information in a standardized format that helps BOEMRE process the data in a more timely

and efficient manner. There are five forms associated with this ICR.

BOEMRE supplies to the respondent the same instruction sheet, for two of the forms below. It is important for respondents to follow the instruction sheet guidelines so that they provide all the pertinent information to BOEMRE. If all pertinent information is not provided, the assignment may not be approved.

BOEMRE Form MMS-150 – Assignment of Record Title Interest in Federal OCS Oil and Gas Lease  
BOEMRE Form MMS-151 – Assignment of Operating Rights Interest in Federal OCS Oil and Gas Lease

These forms ask the lessee to fill in:

Part A – Assignment

- the lease number
- the lease effective date
- the legal description of land/area being assigned (for BOEMRE Form MMS-150) or legal description of the operating rights assigned (for BOEMRE Form MMS-151)
- the company name and number of each assignor and assignee,
- the percentage interest conveyed for each assignor and assignee, and
- the percentage interest received for each assignor and assignee.

Part B – Certification and Acceptance

- the effective date of the assignment,
- the company name and number of each assignor and assignee,
- the name and title of each signatory for each assignor and assignee, and
- the execution date of each signature.

BOEMRE has a brief statement on each form explaining that once this form is filed, the lessee has executed their assignment in the lease. BOEMRE then signs and dates the form if it has been approved.

Under subpart K, Termination of Leases, this information will be used to track the lease status as to ownership and whether the lease has been relinquished and available for the next lease sale. A company may relinquish a lease when a company determines that it no longer wishes to hold an interest in same.

Lease ownership and status information are extremely important to the oil and gas industry as they strategize long-range planning for oil and gas development and the sharing of the expense and liabilities of OCS offshore drilling and development.

BOEMRE Form MMS-152 – Relinquishment of Federal OCS Oil and Gas Lease Form

The form asks the respondent for:

- a legal description of the lease/officially designated subdivision being relinquished,
- company name and number of each lessee,
- name and title of each signatory for each lessee, and
- execution date of each signature.

BOEMRE has a brief statement on the form explaining that once this form is filed, the lessee has relinquished their interest in the lease. When the form has been filed in the appropriate BOEMRE

office, it will become effective on that date, if it is deemed acceptable.

#### BOEMRE Form MMS-2028 – Outer Continental Shelf (OCS) Minerals Lessee’s and Operator’s Bond

The form asks the respondent for:

- the surety company information,
- the principal’s name and address for whom the bond is issued,
- the areas and leases covered by the bond,
- what obligations the surety accepts, and
- principal and surety signature information and witnessed.

#### BOEMRE Form MMS 2028A – Outer Continental Shelf (OCS) Mineral Lessee’s and Operator’s Supplemental Plugging and Abandonment Bond

The form asks the respondent for:

- the surety company information,
- the principal’s name and address for whom the bond is issued,
- the areas and leases covered by the bond,
- what obligations the surety accepts, and
- principal and surety signature information and witnessed.

BOEMRE uses these last two forms to hold the surety liable for the obligations and liability of the principal/lessee or operator.

**3. Describe whether, and to what extent, the collection of information involves the use of automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submission of responses, and the basis for the decision for adopting this means of collection. Also describe any consideration of using information technology to reduce burden and specifically how this collection meets GPEA requirements.**

The required information is unique to each situation. Most information submitted does not exist in a form that is compatible to information transfer using improved technology to reduce the burden. BOEMRE is considering ways in which to provide for electronic filing of lease assignments, bonds, permit applications, etc., especially in the Gulf of Mexico Region (GOMR) but, this is still in the planning stage.

Because of the small number of responses the Pacific Region receives, the Region is currently able to collect about 85 percent of its information electronically by email. However, the GOMR, with the majority of responses, does not, for reasons stated above, and because of the volume and expanse of responses.

**4. Describe efforts to identify duplication. Show specifically why any similar information already available cannot be used or modified for use for the purposes described in Item 2 above.**

No similar information pertaining to leasing in the OCS is collected by the Department of the Interior or other Federal agencies. Qualification and application files are maintained in regional offices to avoid duplicative information collection from respondents who have already filed evidence of their qualifications.

**5. *If the collection of information impacts small businesses or other small entities, describe any methods used to minimize burden.***

This collection of information may have an economic effect on a number of small entities. In general, companies need large technical and financial resources and experience to conduct offshore activities safely. Any direct effects primarily impact the OCS lessees and operators. Many of these OCS lessees and operators have less than 500 employees and are considered small businesses as defined by the Small Business Administration. Regulations require safe work practices and protection of the environmental resources; therefore, the hour burden on any small entity subject to these regulations and associated collections of information cannot be reduced to accommodate them and the potential benefit of obtaining and retaining a lease far outweighs the burden.

**6. *Describe the consequence to Federal program or policy activities if the collection is not conducted or is conducted less frequently, as well as any technical or legal obstacles to reducing burden.***

If BOEMRE did not collect the information, we could not carry out the mandates of the OCS Lands Act and the Energy Policy and Conservation Act. In the case of information regarding the individual sale proposals, the time lapse between actions is sufficient for circumstances to change and for new data to become applicable. We request qualification papers only in conjunction with a scheduled sale [GOMR]. Corporate information must be up-to-date for each action for BOEMRE to determine the qualification of bidders. Information is not available to use in lieu of that supplied for each action. Information pertaining to the initiation of sales is requested annually in the central and western Gulf of Mexico planning areas and every 2 to 5 years in the other regional planning areas. If BOEMRE collected the information less frequently, the OCS leasing program would not be able to adequately provide for the interests of potential lessees and of other users of the OCS.

**7. *Explain any special circumstances that would cause an information collection to be conducted in a manner:***

***(a) requiring respondents to report information to the agency more often than quarterly;***

Not applicable in this collection.

***(b) requiring respondents to prepare a written response to a collection of information in fewer than 30 days after receipt of it;***

Not applicable in this collection.

***(c) requiring respondents to submit more than an original and two copies of any document;***

Not applicable in this collection.

***(d) requiring respondents to retain records, other than health, medical, government contract, grant-in-aid, or tax records, for more than 3 years;***

Not applicable in this collection.

***(e) in connection with a statistical survey, that is not designed to produce valid and reliable results that can be generalized to the universe of study;***

Not applicable in this collection.

***(f) requiring the use of statistical data classification that has been reviewed and approved by OMB;***

Not applicable in this collection.

***(g) that includes a pledge of confidentiality that is not supported by authority established in statute or regulation, that is not supported by disclosure and data security policies that are consistent with the pledge, or which unnecessarily impedes sharing of data with other agencies for compatible confidential use; or***

This collection does not include a pledge of confidentiality not supported by statute or regulation.

***(h) requiring respondents to submit proprietary trade secrets, or other confidential information, unless the agency can demonstrate that it has instituted procedures to protect the information's confidentiality to the extent permitted by law.***

This collection does not require proprietary, trade secret, or other confidential information not protected by agency procedures.

***8. If applicable, provide a copy and identify the date and page number of publication in the Federal Register of the agency's notice, required by 5 CFR 1320.8(d), soliciting comments on the information collection prior to submission to OMB. Summarize public comments received in response to that notice and in response to the PRA statement associated with the collection over the past 3 years and describe actions taken by the agency in response to these comments. Specifically address comments received on cost and hour burden.***

***Describe efforts to consult with persons outside the agency to obtain their views on the availability of data, frequency of collection, the clarity of instructions and recordkeeping, disclosure, or reporting format (if any), and on the data elements to be recorded, disclosed, or reported.***

***Consultation with representatives of those from whom information is to be obtained or those who must compile records should occur at least once every 3 years – even if the collection of information activity is the same as in prior periods. There may be circumstances that may preclude consultation in a specific situation. These circumstances should be explained.***

As required in 5 CFR 1320.8(d), BOEMRE published a 60-day review and comment notice in the Federal Register on October 6, 2009 (74 FR 51316). Also, 30 CFR 256.0 and the Paperwork Reduction Act statement on BOEMRE forms explain that BOEMRE will accept comments at any time on the information collection requirements and burdens. We display the OMB control numbers and provide the address for sending comments to BOEMRE. We received no comments in response to the Federal Register notice or unsolicited comments from respondents covered under these regulations or who submit these forms.

During the comment period, BOEMRE regional offices consulted with several respondents to verify the accuracy of our burden estimates. The respondents who replied had no changes to the estimates recorded and no input to the availability of data, frequency of collection, clarity of instructions, and elements being collected.

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400 North Sam Houston Pkwy East, Houston, Texas 77060

DCOR L.L.C., W. M. Templeton, Manager, (805) 535-2029  
290 Maple Court, Suite 290, Ventura, CA 93003

**9. Explain any decision to provide any payment or gift to respondents, other than remuneration of contractors or grantees.**

BOEMRE will not provide payments or gifts to respondents.

**10. Describe any assurance of confidentiality provided to respondents and the basis for the assurance in statute, regulation, or agency policy.**

The individual responses to Calls for Information are the only information collected involving the protection of confidentiality. BOEMRE will protect specific individual replies from disclosure as proprietary information according to section 26 of the OCS Lands Act, the Freedom of Information Act (5 U.S.C. 552) and its implementing regulations (43 CFR part 2), 30 CFR 256.10(d), and under 30 CFR 260, § 250.197, Data and information to be made available to the public or for limited inspection.

**11. Provide additional justification for any questions of a sensitive nature, such as sexual behavior and attitudes, religious beliefs, and other matters that are commonly considered private. This justification should include the reasons why the agency considers the questions necessary, the specific uses to be made of the information, the explanation to be given to persons from whom the information is requested, and any steps to be taken to obtain their consent.**

The collection does not include questions of a sensitive nature.

**12. Provide estimates of the hour burden of the collection of information. The statement should:**

**(a) Indicate the number of respondents, frequency of response, annual hour burden, and an explanation of how the burden was estimated. Unless directed to do so, agencies should not conduct special surveys to obtain information on which to base hour burden estimates. Consultation with a sample (fewer than 10) of potential respondents is desirable. If the hour burden on respondents is expected to vary widely because of differences in activity, size, or complexity, show the range of estimated hour burden, and explain the reasons for the variance. Generally, estimates should not include burden hours for customary and usual business practices.**

**(b) If this request for approval covers more than one form, provide separate hour burden estimates for each form and aggregate the hour burdens.**

BOEMRE estimates that potential respondents comprise Federal oil and gas or sulphur lessees and/or operators. It should be noted that not all of the potential respondents will submit information in any given year and some may submit multiple times. The frequency of response is mostly on occasion. We estimate the total annual burden is 15,732 hours based on previous discussions with respondents. Refer to the chart below for a breakdown of the burden.

**BURDEN BREAKDOWN**

Citation 30 CFR Part 256 and NTLs	Reporting Requirement	Hour Burden	Average No. of Annual Responses	Annual Burden Hours
		Non-Hour Cost Burdens		
<b>Subparts A through F</b>				
<b>Subparts A, C, E, H, L, M</b>	None.	Not applicable.		0
<b>Subparts G, H, I, J:</b> 37; 53; 68; 70; 71; 72; 73	Request approval for various operations or submit plans or applications.	Burden included with other approved collections in 30 CFR Part 250 (1010-0114, 1010-0141, 1010-0142, 1010-0149, 1010-0151).		0
<b>Subpart B:</b> All sections	Submit suggestions and relevant information in response to request for comments on proposed 5-year leasing program, including information from States/local governments.	Not considered IC as defined in 5 CFR 1320.3(h)(4).		0
<b>Subpart D:</b> All sections	Submit response to Call for Information and Nominations on areas for leasing of minerals in specified areas in accordance with an approved leasing program, including information from States/local governments.	Not considered IC as defined in 5 CFR 1320.3(h)(4).		0
<b>Subpart F:</b> 31	States or local governments submit comments/recommendations on size, timing or location of proposed lease sale.	4	10 responses	40
		<b>Subtotal</b>	<b>10 responses</b>	<b>40 hours</b>
<b>Subpart G</b>				
<b>Subpart G:</b> 35; 46(d), (e)	Establish a Company File for pre-qualification; submit updated information, submit qualifications for lessee/bidder, request exception.	2	104 responses	208
41; 43; 46(g)	Submit qualification of bidders for joint bids and statement or report of production, along with supporting information/appeal.	2	100 responses	200
44; 46	Submit bids and required information.	5	2,000 bids	10,000
47(c)	File agreement to accept joint lease on tie bids.	3½	2 agreements	7
47(e)(1), (e)(3)	Request for reconsideration of bid rejection.	Not considered IC as defined in 5 CFR 1320.3(h)(9).		0
47(f), (i); 50	Execute lease (includes submission of evidence of authorized agent and request for dating of leases; lease stipulations).	1	852 leases	852
		<b>Subtotal</b>	<b>3,058 responses</b>	<b>11,267 hours</b>
<b>Subpart I</b>				
<b>Subpart I:</b> 52(f)(2), (g)(2)	Submit authority for Regional Director to sell Treasury or alternate type of securities.	2	10 submissions	20
53(a), 53(b); 54	OCS Mineral Lessee's and Operator's Bond (BOEMRE Form MMS-2028).	¼	124 responses	31
53(c), (d), (f); 54(e)	Demonstrate financial worth/ability to carry out present and future financial obligations, request approval of another form of security, or request reduction in amount of supplemental bond required.	3½	165 submissions	578 (rounded)
54	OCS Mineral Lessee's and Operator's Supplemental Plugging & Abandonment Bond (BOEMRE Form -2028A).	¼	136 responses	34
55	Notify BOEMRE of any lapse in previous bond/action filed alleging lessee, surety, or guarantor is insolvent or bankrupt.	1	3 notices	3
56	Provide plan/instructions to fund lease-specific abandonment account and related information; request approval to withdraw funds.	12	1 submission	12
57	Provide third-party guarantee, indemnity agreement, financial information, related notices, reports, and annual update; notify BOEMRE if guarantor becomes unqualified.	19	45 submissions	855
57(d)(3); 58	Notice of and request approval to terminate period of liability, cancel bond, or other security.	½	378 requests	189
59(c)(2)	Provide information to demonstrate lease will be brought into compliance.	16	5 responses	80

Citation 30 CFR Part 256 and NTLs	Reporting Requirement	Hour Burden	Average No. of Annual Responses	Annual Burden Hours
		Non-Hour Cost Burdens		
		<b>Subtotal</b>	<b>867 responses</b>	<b>1,802 hours</b>
<b>Subpart J</b>				
<b>Subpart J:</b> 62; 63; 64; 65; 67	File application and required information for assignment or transfer for approval/comment on filing fee (BOEMRE Forms MMS-150 and MMS-151).	2 forms @ 30 min ea = 1 hr	1,680 applications/ forms	1,680
		1,680 Title/Rights (Transfer) Assignments @ \$186 = \$312,480		
63; 64(a)(8)	Submit non-required documents, for record purposes, which respondents want BOEMRE to file with the lease document. [Accepted on behalf of lessees as a service, BOEMRE does not require nor need the filings.]	0	2,995 documents	0
		2,995 @ \$27 = \$80,865		
64(a)(7)	File required instruments creating or transferring working interests, etc., for record purposes.	1	700 filings	700
		<b>Subtotal</b>	<b>5,375 responses</b>	<b>2,380 hours</b>
<b>Subpart K</b>				
<b>Subpart K:</b> 76; 92(a)	File written request for relinquishment (BOEMRE Form MMS-152).	1	240 relinquish- ments	240
77(c)	Comment on lease cancellation (BOEMRE expects 1 in 10 years).	1	1 comment	1
		<b>Subtotal</b>	<b>241 responses</b>	<b>241 hours</b>
<b>Subpart N</b>				
<b>Subpart N:</b> 92(a)	Request a bonus or royalty credit; submit supporting documentation.	1	1 request	1
95	Request approval to transfer bonus or credit to another party; submit supporting information.	1	1 request	1
		<b>Subtotal</b>	<b>2 responses</b>	<b>2 hours</b>
Citation 30 CFR Part 260	Reporting Requirement	Hour Burden	Average No. of Annual Responses	Annual Burden Hours
124(a)	Request BOEMRE to reconsider field assignment of a lease.	Exempt under 5 CFR 1320.4(a) (2), (c).		0
<b>TOTAL REPORTING</b>		<b>9,553 Responses</b>		<b>15,732 Hours</b>
<b>\$393,345 Non-Hour Cost Burdens</b>				

*(c) Provide estimates of annualized cost to respondents for the hour burdens for collections of information, identifying and using appropriate wage rate categories. The cost of contracting out or paying outside parties for information collection activities should not be included here. Instead, this cost should be included under “annual Cost to the Federal Government.”*

Due to the fact that many of the requirements submitted to BOEMRE require a company’s President, Vice President, etc., signatures along with witnesses for surety guarantees, we have added in, based on our experience of industry’s salary for company Presidents, to be \$125 per hour for this IC.

Therefore, the average respondent cost is \$81/hour (rounded). This cost is broken out in the below table using the Bureau of Labor Statistics data for the Houston, TX area; plus, the hourly pay rate obtained directly from the respondents. See BLS website: <http://www.bls.gov/bls/wages.htm>.

Position	Level	Hourly Pay rate	Hourly rate including	Percent of	Weighted
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		(\$/hour * estimate/rounded)	benefits (1.4** x \$/hour/rounded)	time spent on collection	Average (\$/hour)
Administrative	7	\$20	\$28	5%	\$1
Risk Analyst***	13	\$45	\$63	30%	\$19
Lease Analyst***	13	\$59	\$83	50%	\$42
Land/Risk Manager***	15	\$70	\$98	10%	\$10
President/Vice President		\$125	\$175	5%	\$9
<b>Weighted Average (\$/hour)</b>					<b>\$81</b>

\* Note that this BLS source reflects their last update from July 2004.

\*\* A multiplier of 1.4 (as implied by BLS news release USDL 09-1501, December 9, 2009 (see <http://www.bls.gov/news.release/ecec.nr0.htm>)) was added for benefits.

\*\*\* Hourly pay rate/title obtained directly from respondents.

Based on a cost factor of \$81 per hour, we estimate the total annual cost to industry is \$1,274,292 (\$81 x 15,732 hours = \$1,274,292).

**13. Provide an estimate of the total annual non-hour cost burden to respondents or recordkeepers resulting from the collection of information. (Do not include the cost of any hour burden already reflected in Item 12).**

**(a) The cost estimate should be split into two components: (1) a total capital and start-up cost component (annualized over its expected useful life) and (2) a total operation and maintenance and purchase of services component. The estimates should take into account costs associated with generating, maintaining, and disclosing or providing the information (including filing fees paid for form processing). Include descriptions of methods used to estimate major cost factors including system and technology acquisition, expected useful life of capital equipment, the discount rate(s), and the time period over which costs will be incurred. Capital and start-up costs include, among other items, preparations for collecting information such as purchasing computers and software; monitoring, sampling, drilling and testing equipment; and record storage facilities.**

**(b) If cost estimates are expected to vary widely, agencies should present ranges of cost burden and explain the reasons for the variance. The cost of purchasing or contracting out information collection services should be a part of this cost burden estimate. In developing cost burden estimates, agencies may consult with a sample of respondents (fewer than 10), utilize the 60-day pre-OMB submission public comment process and use existing economic or regulatory impact analysis associated with the rulemaking containing the information collection, as appropriate.**

**(c) Generally, estimates should not include purchases of equipment or services, or portions thereof, made: (1) prior to October 1, 1995, (2) to achieve regulatory compliance with requirements not associated with the information collection, (3) for reasons other than to provide information or keep records for the government, or (4) as part of customary and usual business or private practices.**

Sections 256.62 and 256.64(a) require respondents to pay service fees when submitting a request for assignment of record title interest, assignment of operating rights interest, and to file documents for record purposes. The service fees are required to recover the Federal Government's processing costs. We have not identified any other non-hour cost burdens associated with this collection of information, and we estimate a total reporting non-hour cost burden of \$393,345. Refer to the chart in Section A.12 of this supporting statement for the specific fee breakdown.

**14. Provide estimates of annualized cost to the Federal Government. Also, provide a description of the method used to estimate cost, which should include quantification of hours, operational expenses (such as equipment, overhead, printing, and support staff), and any other expense that would not have been incurred without this collection of information.**

The average government cost is \$42/hour. This cost is broken out in the below table using the current Office of Personnel Management salary data for the REST OF THE UNITED STATES area. To analyze and review the information respondents submit for 30 CFR 256, we estimate the Government will spend an average of approximately 1.4 hours for each hour spent by respondents. The total estimated Government time is 22,025 (rounded) ( $1.4 * 15,732 = 22,025$ ) hours.

Position	Grade	Hourly Pay rate (\$/hour estimate/rounded )	Hourly rate including benefits (1.5* x \$/hour/rounded)	Percent of time spent on collection	Weighted Average (\$/hour)
Contact Representative	GS-6/5	\$19	\$29	10%	\$3
Adjudication Asst(s)	GS-7/5	\$21	\$32	20%	\$6
Program Specialist	GS-12/5	\$37	\$56	5%	\$3
Mineral Leasing Asst(s)	GS-9/5	\$26	\$39	20%	\$8
Land Law Examiner(s)	GS-11/5	\$31	\$47	40%	\$19
Supervisor	GS-13/5	\$44	\$66	5%	\$3
<b>Weighted Average (\$/hour)</b>					<b>\$42</b>

\*A multiplier of 1.5 (as implied by BLS news release USDL 09-1501, December 9, 2009, see <http://www.bls.gov/news.release/ecec.nr0.htm>) was added for benefits

Based on a cost factor of \$42 per hour, the cost to the government would be \$925,050 (15,732 hours x 1.4 = 22,025 (rounded) hours x \$42 = \$925,050).

**15. Explain the reasons for any program changes or adjustments in hour or cost burden.**

This ICR requests adjustments to both the hour burden and the non-hour cost burdens.

(a) Hour Burden: The currently approved OMB inventory is 17,103 burden hours. This submission requests an adjustment **decrease** of 1,371 burden hours for a total of 15,732 hours, as a result of re-estimating the number of annual responses.

(b) Non-Hour Cost Burdens: The currently approved OMB inventory is \$603,125 in non-hour burden costs. This submission requests an adjustment **decrease** of \$209,780 for a total of \$393,345, because the number of annual responses with fees decreased.

**16. For collections of information whose results will be published, outline plans for tabulation and publication. Address any complex analytical techniques that will be used. Provide the time schedule for the entire project, including beginning and ending dates of the collection of information, completion of report, publication dates, and other actions.**

BOEMRE will not tabulate or publish the data.

**17. If seeking approval to not display the expiration date for OMB approval of the information collection, explain the reasons that display would be inappropriate.**

Not applicable.

***18. Explain each exception to the topics of the certification statement identified in, “Certification for Paperwork Reduction Act Submission.”***

To the extent that the topics apply to this collection of information, we are not making any exceptions to the “Certification for Paperwork Reduction Act Submissions.”