U.S. Department of Labor

Bureau of Labor Statistics 2 Massachusetts Avenue, NE, Room 4840 Washington, DC 20212

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BUREAU OF LABOR STATISTICS U.S. DEPARTMENT OF LABOR

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Date

U.S.

Attn: Contact_name (if missing use "Department of Accounting/Finance") T_name BM_addr1 BM_addr2 BM_city, BM_state BM_zip-BM_zip_ext

Dear Employer:

The Bureau of Labor Statistics (BLS) of the U.S. Department of Labor needs your help. We need to hear from businesses like yours as we measure employment involved in the production of green goods and services. We need to hear from every company, even if your company is not involved in producing green goods or services, to get an accurate picture of the economy.

Green goods and services are defined as those that benefit the environment or conserve natural resources. Examples are listed on the following pages.

We are requesting that you participate by responding to the attached survey. Please complete and return the survey **within 30 days** of receipt.

Your business may have more than one location, and each location may be involved in a different activity. Please respond for the activities performed at the individual worksite identified in Question 1 of the survey.

If you have any questions, please contact our helpdesk by calling toll free at [toll-free number] or by emailing [______@bls.gov].

Thank you for your participation.

Sincerely yours,

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Patricia M. Getz Assistant Commissioner Office of Industry Employment Statistics, Office of Employment and Unemployment Statistics

Confidentiality Statement. The Bureau of Labor Statistics, its employees, agents, and partner statistical agencies, will use the information you provide for statistical purposes only and will hold the information in confidence to the full extent permitted by law. In accordance with the Confidential Information Protection and Statistical Efficiency Act of 2002 (Title 5 of Public Law 107-347) and other applicable Federal laws, your responses will not be disclosed in identifiable form without your informed consent. This report is authorized by law 29 U.S.C.2. Paperwork Reduction Act Statement. Your voluntary

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15 con Bur 202 able	minutes. This estimate takes into account time for reviewing mpleting and reviewing the information. If you have any co- reau of Labor Statistics, Office of Industry Employment Stat 212. The OMB control number for this voluntary survey is a e to conduct this survey.	prehensive, accurate, and timely. We estimate that completin ng instructions, searching existing data sources, gathering and mments regarding this survey, including suggestions for redu tistics, Paperwork Reduction Project, 2 Massachusetts Avenue 1220-XXXX and expires on Month, Day Year. Without a currer	maintaining the data needed, and cing the burden, send them to the , N.E., Room 4840, Washington, DC
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Include:

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- Full or part-time paid workers
- Workers on paid leave
- Workers assigned temporarily to other units
- Incorporated firms paid owners, officers, and staff

Do Not Include:

- Contractors and temporary agency employees not on your payroll
- Unpaid family workers

• Workers on unpaid leave

•

- Owners, proprietors, and partners of unincorporated firms
 - Workers not covered by unemployment insurance

Number of employees for pay period that includes January 12, 2010

Does this worksite produce goods or services that fall into one or more of the following green goods

and services categories? Please provide percent of sales for each category as applicable.

- Please consider the goods and services you produce for sale or for transfer within your company. •
- Do not consider internal green practices, such as recycling programs, use of renewable energy, use of green office products or cleaning materials, use of energy-efficient or pollution-reducing equipment or practices at the worksite, etc.

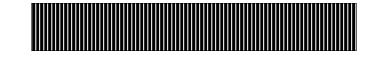
Green goods and services categories	Examples (this is not an exhaustive list)	Percent of sales revenue
Renewable energy. Products and services that:	Wind	%
 generate electricity, heat, or fuel from non- 	Solar	%
fossil, renewable fuel sources	Hydroelectric	%
generate electricity, heat, or fuel from waste	Biomass	%
	Geothermal	%
	Ocean (tidal, wave, current, and thermal)	%
	Other (please specify):	%
Pollution mitigation and greenhouse gas reduction.	Nuclear energy	%
Products and services that:reduce or eliminate pollution or greenhouse gases	Other (please specify):	%
Recycling and reuse. Products and services that:	Landfill gas/solid waste	%
 collect, reuse, remanufacture, or recycle compost waste materials 	Other (please specify):	%
Other. Does this worksite produce any green goods or services not described above? Green goods or services are those that benefit the environment or conserve natural resources.	If yes, please describe here:	%

If all are zero or N/A, please stop here and return the survey; otherwise, please continue to Question 5. Thank you.

What was this worksite's fiscal year for 2010? **5** se provide us with your worksite's 2010 fiscal year.

Star	Start of Fiscal Year				
MM	DD	YYYY			

End of Fiscal Year				
MM	DD	ΥΥΥΥ		



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