U.S.

Department of Labor

Bureau of Labor Statistics
2 Massachusetts Avenue, NE, Room 4840
Washington, DC 20212

BLS
BUREAU OF LABOR STATISTICS
U.S. DEPARTMENT OF LABOR

Date

Attn: Contact_name (if missing use "Department of Accounting/Finance")
T_name
BM_addr1
BM_addr2
BM_city, BM_state BM_zip-BM_zip_ext

Dear Employer:

The Bureau of Labor Statistics (BLS) of the U.S. Department of Labor needs your help. We need to hear from businesses like yours as we measure employment involved in the production of green goods and services. **We need to hear from every company, even if your company is not involved in producing green goods or services,** to get an accurate picture of the economy.

Green goods and services are defined as those that benefit the environment or conserve natural resources. Examples are listed on the following pages.

We are requesting that you participate by responding to the attached survey. Please complete and return the survey **within 30 days** of receipt.

Your business may have more than one location, and each location may be involved in a different activity. Please respond for the activities performed at the individual worksite identified in Question 1 of the survey.

If you have any questions, please contact our helpdesk by calling toll free at [toll-free number] or by emailing [_____@bls.gov].

Thank you for your participation.

Sincerely yours,

Patricia M. Getz
Assistant Commissioner
Office of Industry Employment Statistics, Office of Employment and Unemployment Statistics

Green Goods and Services Survey

Bureau of Labor Statistics

U.S. Department of Labor

O.M.B. No. 1220−XXXX Expires Month, Day Year

Please **complete and return this form within 30 days**. If you need help completing this form, send an email to ____@bls.gov, or call tollfree#. Thank you!

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1 Is this the address where this worksite is physically located?

Please report data for your worksite located at the address below. If this address is no longer correct, please enter the updated address in the space provided.

Enter Physical Location Address Corrections Here

T_name
Phy_addr2
PHY_addr1
Phy_city, Phy_state phy_zip - phy_zip_ext

_____

_____

_____

_____

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2 What is your contact information?

Please provide contact information for the person or persons who completed this form.

1.

2. Primary contact's name:
_____

Title:_____

Phone: (_____)_____ - _____ __

email:_____

Business website:_____

3. Secondary contact's name:
_____

Title:_____

Phone: (_____)_____ - _____

email:_____

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3 How many employees are at this worksite?

Please provide the number of employees, both full and part-time, who worked at the site listed in Question 1 during the pay period that includes January 12, 2010.

Include:

- Full or part-time paid workers
- Workers on paid leave
- Workers assigned temporarily to other units
- Incorporated firms - paid owners, officers, and staff

Do Not Include:

- Contractors and temporary agency employees not on your payroll
- Unpaid family workers
- Workers on unpaid leave
- Owners, proprietors, and partners of unincorporated firms
- Workers not covered by unemployment insurance

Number of employees for pay period that includes January 12, 2010

4 **Does this worksite produce goods or services that fall into one or more of the following green goods and services categories?** Please provide percent of sales for each category as applicable.
- **Please consider the goods and services you produce for sale or for transfer within your company.**
- **Do not consider internal green practices**, such as recycling programs, use of renewable energy, use of green office products or cleaning materials, use of energy-efficient or pollution-reducing equipment or practices at the worksite, etc.
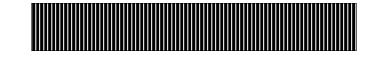
Green goods and services categories	Examples (this is not an exhaustive list)	Percent of sales revenue
Renewable energy. Products and services that: - generate electricity, heat, or fuel from non-fossil, renewable fuel sources - generate electricity, heat, or fuel from waste	Wind	%
	Solar	%
	Hydroelectric	%
	Biomass	%
	Geothermal	%
	Ocean (tidal, wave, current, and thermal)	%
	Other (please specify):	%
Pollution mitigation and greenhouse gas reduction. Products and services that: - reduce or eliminate pollution or greenhouse gases	Nuclear energy	%
	Other (please specify):	%
Recycling and reuse. Products and services that: - collect, reuse, remanufacture, or recycle - compost waste materials	Landfill gas/solid waste	%
	Other (please specify):	%
Other. Does this worksite produce any green goods or services not described above? Green goods or services are those that benefit the environment or conserve natural resources.	If yes, please describe here:	%

If **all are zero or N/A, please stop** here and return the survey; **otherwise, please continue** to Question 5.
Thank you.

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5 **What was this worksite's fiscal year for 2010?**
se provide us with your worksite's 2010 fiscal year.

Start of Fiscal Year		
MM	DD	YYYY

End of Fiscal Year		
MM	DD	YYYY