

## Formula and Process for Domestic and Imported Alcohol Beverages- TTB F 5100.51 (11/2009) OMB No. 1513-0122 (06/30/2012)

FORM FIELD NAME	SCREEN NAME/TAB NAME	SECTION HEADER	SCREEN FIELD LABEL	COMMENTS
FORMULA #	MAIN TAB	N/A	COMPANY FORMULA #	
SUPERCEDING FORMULA (CHECK BOX)	SUPERCEDED FORMULA/MAIN	N/A	ACTION: CREATE NEW FORMULA OR SUPERCEDE EXISTING FORMULA (RADIO BUTTON SELECTION)	
1. NAME AND ADDRESS OF APPLICANT/IMPORTER	COMPANY/COMPANY	PERMIT HOLDER ADDRESS	NAME STREET CITY STATE ZIP	
1a. MAILING ADDRESS/FOREIGN PRODUCER'S ADDRESS	ADDRESS/COMPANY	COMPANY/ADDRESS DETAIL	ADDRESS TYPE: DROP DOWN MENU--SELECT MAILING OR FOREIGN MANUFACTURE ADDRESS FORMAT: DROP DOWN MENU--SELECT USPS DOMESTIC OR FOREIGN FIRST NAME LAST NAME STREET CITY STATE COUNTRY REGION PROVINCE ZIP FOREIGN POSTAL CODE	
2. CONTACT PERSON'S PHONE NUMBER/EMAIL ADDRESS	ADDRESS/COMPANY	COMPANY/ADDRESS DETAIL	ADDRESS TYPE: DROP DOWN MENU--SELECT CONTACT ADDRESS FORMAT: DROP DOWN MENU--SELECT USPS DOMESTIC OR FOREIGN FIRST NAME LAST NAME TELEPHONE E-MAIL ADDRESS STREET CITY STATE COUNTRY REGION PROVINCE ZIP FOREIGN POSTAL CODE	
3. PLANT REGISTRY/BASIC PERMIT/BREWER'S NUMBER	COMPANY/COMPANY	COMPANY/ADDRESS DETAIL	PERMIT NUMBER	
4. CLASS AND TYPE OF PRODUCT	MAIN TAB	N/A	CLASS/TYPE DROP DOWN MENU	
5. PRODUCT NAME	MAIN TAB	N/A	PRODUCT NAME	
6. QUANTITATIVE LIST OF INGREDIENTS	FORMULA TAB	INGREDIENTS	FERMENTABLE INGREDIENTS FINISHED ALCOHOL FLAVORS OTHER INGREDIENTS	
7. METHOD OF MANUFACTURE/PROCESS OF PRODUCTION	FORMULA TAB	METHOD OF MANUFACTURE/PROCESS OF PRODUCTION	METHOD OF MANUFACTURE/PROCESS OF PRODUCTION--TEXT BOX; CHECK BOX APPEARS THAT WILL ALSO ALLOW METHOD OF MANUFACTURE/PROCESS OF PRODUCTION TO BE UPLOADED TO 'DOCS/LINKS' TAB UNDER SUBMISSION DOCUMENTS	
8. TOTAL YIELD	FORMULA TAB	SUMMARY	MEASUREMENT TYPE: DROP DOWN MENU MEASUREMENT UNITS: DROP DOWN MENU TOTAL YIELD	
9. ALCOHOL CONTENT OF FINISHED PRODUCT	FORMULA TAB	SUMMARY	ALCOHOL CONTENT OF FINISHED PRODUCT: LOW AND HIGH RANGE/ UNITS	
9a. AMOUNT OF ALCOHOL FROM FLAVORS	FORMULA TAB	SUMMARY	ALCOHOL FROM FLAVORS: LOW AND HIGH RANGE/ UNITS	
9b. AMOUNT OF ALCOHOL FROM BASE	FORMULA TAB	SUMMARY	ALCOHOL FROM BASE: LOW AND HIGH RANGE/ UNITS	
10. PRINTED NAME OF APPLICANT/IMPORTER	MAIN TAB	N/A	N/A	PRINTED NAME APPEARS ONCE APPLICANT LOGS INTO THE APPLICATION WITH USER ID AND PASSWORD AND SUBMITS.
11. BY (SIGNATURE AND TITLE)	N/A	N/A	N/A	ELECTRONIC SIGNATURE AS A RESULT OF APPLICANTS ELECTRONIC AGREEMENT TO PERJURY STATEMENT BEFORE SUBMITTING APPLICATION.
12. DATE	N/A	N/A	N/A	SYSTEM GENERATED BASED UPON WHEN APPLICATION IS SUBMITTED
<b>FOR TTB USE ONLY (ITEMS 13,14, 15, AND 16)</b>				
13. FORMULATION: WINE PRODUCTS/DISTILLED SPIRITS	RESULTS TAB	APPROVAL PROVISIONS	APPROVAL PROVISIONS : ADD BUTTON ALLOWS SPECIALIST TO ADD PROVISIONS SPECIFICALLY FOR WINE PRODUCTS, DISTILLED SPIRITS PRODUCTS--DROP DOWN MENU	
13. LABELING (FINISHED PRODUCT ONLY)	RESULTS TAB	LABELING INSTRUCTIONS	LABELING INSTRUCTIONS--TEXT BOX ALLOWS SPECIALIS TO ADD INFORMATION REGARDING SUGGESTED STATEMENT OF COMPOSITION, COMMODITY STATEMENT, USE OF COLORS AND/OR ALLERGENS	
14. DATE:	RESULTS TAB	DETERMINATION	APPROVAL DATE--POPULATES TO CURRENT DATE OR SPECIALIST MAY ENTER IN APPROVAL DATE	
15. APPROVED--TTB SPECIALIST FOR THE ADMINISTRATOR, ALCOHOL AND TOBACCO TAX AND TRADE BUREAU	RESULTS TAB	DETERMINATION	DISPOSITION: DROP DOWN MENU ALLOWS SPECIALIST TO SELECT 'APPROVED' .	ONCE SPECIALIST SELECTS A DETERMINATION, SUCH AS APPROVED OR REJECTED, THE APPLICATIONS IS GIVEN THE SPECIALISTS' ELECTRONIC SIGNATURE
16. EXPIRES (IMPORT ONLY)	RESULTS TAB	DETERMINATION	EXPIRATION DATE: PRE-POPULATED WITH A DATE 5 YEARS FROM THE DATE OF APPROVAL	