

## Appendix 5

### HSLs:09 First Follow-up Full Scale Counselor Instrument

Screen: C2AINTRO

Wording: First we have some questions about staffing and common practices in the counseling department of [school name]. Unless otherwise noted, please answer all questions based on the 2011-12 school year.

+++++

Applies to: All respondents.

~~~~~

Screen: C2NUMCSL

Wording: Including yourself, how many full-time and how many part-time counselors work with high school students at [school name]?

(If you share a counselor with another school, please count that counselor as part-time. If you have no full-time counselors, or have no part-time counselors, please enter '0' in the appropriate textbox.)

+++++

Item: C2NUMCSF

Item wording: | full-time counselor(s)

Item: C2NUMCSP

Item wording: | part-time counselor(s)

Applies to: All respondents.

~~~~~

Screen: C2HSCOUN

Wording: Are you a counselor who works with high school students at [school name]?

+++++

Item: C2HSCOUN

1=Yes

0=No

Applies to: Schools with no full-time or part-time counselor.

~~~~~

Screen: C2INELIG

Wording: Thank you very much for taking the time to start this interview. Unfortunately, because this survey was designed for counselors who work with high school students, you may not be eligible to participate. We will be in touch with you if follow-up is needed. Thank you.

(If you are a high school counselor at [school name] please use the "Previous" button to back up and then answer "Yes.")

+++++

Applies to: Schools with no full-time or part-time counselor and the respondent does not serve the sampled school.

~~~~~

Screen: C2PERCSL

Wording: On average, what is the caseload for a counselor in your school?

+++++

Item: C2PERCSL

Item wording: |students per counselor

Applies to: All respondents.

~~~~~

Screen: C2ASSIGN

Wording: Which of the following best describes how counselors are assigned to students at your school?  
Would you say counselors are assigned... (Check all that apply.)

+++++

Item: C2ASSIGN

- \* To all students at this school
- \* To a specific grade level such as a 9th grade counselor
- \* To an incoming class of 9th graders and remain with them throughout their high school years such as a for the class of 2015
- \* To a group of students whose last names fall within a slice of the alphabet such as all students with last names from "A to D"
- \* To small learning communities such as schools-within-a-school, pods, and houses

Applies to: All respondents.

~~~~~

Screen: C2WRKHRS

Last school year (2010-11), what percentage of work hours did your school's counseling staff spend delivering the following services to high school students?

Item wording: Choice and scheduling of high school courses

- 1=5% or less
- 2=6%-10%
- 3=11%-20%
- 4=21%-50%
- 5=More than 50%

Item wording: Assisting students with college readiness, selection, and applications

- 1=5% or less
- 2=6%-10%
- 3=11%-20%
- 4=21%-50%
- 5=More than 50%

Item wording: Personal development

- 1=5% or less
- 2=6%-10%
- 3=11%-20%
- 4=21%-50%
- 5=More than 50%

Item wording: Social development

- 1=5% or less
- 2=6%-10%
- 3=11%-20%
- 21%-50%
- 5=More than 50%

Item wording: Academic development

- 1=5% or less
- 2=6%-10%
- 3=11%-20%
- 4=21%-50%
- 5=More than 50%

Item wording: Occupational choice and career planning

- 1=5% or less
- 2=6%-10%
- 3=11%-20%
- 4=21%-50%
- 5=More than 50%

Item wording: Job placement and employability skill development

- 1=5% or less
- 2=6%-10%
- 3=11%-20%
- 4=21%-50%
- 5=More than 50%

Item wording: Students' attendance, discipline, and other school and personal problems

- 1=5% or less
- 2=6%-10%
- 3=11%-20%
- 4=21%-50%
- 5=More than 50%

Item wording: Academic testing

- 1=5% or less
- 2=6%-10%
- 3=11%-20%
- 4=21%-50%
- 5=More than 50%

Item wording: Non-counseling activities such as hall or lunch duty, substitute teaching, bus duty, etc.

- 1=5% or less
- 2=6%-10%
- 3=11%-20%
- 4=21%-50%
- 5=More than 50%

Applies to: All respondents.

~~~~~

Screen: C2PRMARY

Wording: Does your school have one or more counselors whose primary responsibility is assisting students with...

+++++

Item: C2CLPREP

Item wording: selecting courses and programs?

- 1=Yes
- 0=No

Item: C2CLSPREP

Item wording: college selection?

- 1=Yes
- 0=No

Item: C2CLAPREP

Item wording: college applications?

- 1=Yes
- 0=No

Item: C2JBPREP

Item wording: preparation for the workforce?

1=Yes

0=No

Item: C2JBPPREP

Item wording: placement into the workforce?

1=Yes

0=No

Applies to: All respondents.

~~~~~  
Screen: C2BINTRO

Wording: Now we have some questions about programs and supports offered by your school during the 2011-12 school year.

+++++

Applies to: All respondents.

~~~~~  
Screen: C2HSPLAN

Wording: Are students in your high school required to have a high school graduation, career, and/or education plan?

+++++

Item: C2HSPLAN

1=Yes

2=NoApplies to: All respondents.

~~~~~  
Screen: C2PLANHAS

Wording: What does this plan include?

++++

Item: C2PLANHAS1

Item wording: A graduation plan

1=Yes

0=No

Item: C2PLANHAS2

Item wording: A career plan

1=Yes

0=No

Item: C2PLANHAS3

Item wording: An education plan

1=Yes

0=No

Applies to: Schools with a required graduation, career, and/or education plan.

~~~~~  
Screen: C2PLANTYPE

Which of the following best describes the [---PLANS] of students in your school?

1=Students create personalized plans

2=Students choose one of several plans offered by the school

3=Students are assigned one of several plans offered by the school

4=There is a single plan offered by the school that is assigned to all students

Applies to: Schools with a required graduation, career, and/or education plan.

Screen: C2EDPLANSH

Wording: Are students' plans shared with their parents or guardians?

+++++

Item: C2EDPLANSH

1=Yes

0=No

Applies to: Schools with a required graduation, career, and/or education plan.

~~~~~  
Screen: C2REVISE

Wording: On average, how often do students meet with an adult in your high school to review or revise these written college or career plans?

1=More than once each school year

2=Once each school year

3=Less than once each school year

4=Never

Applies to: Schools with a required graduation, career, and/or education plan.

~~~~~  
Screen: C2DUALPROG

Does your school offer a dual or concurrent enrollment program?

(A dual or concurrent enrollment program is an organized system with special guidelines that allows high school students to take college level courses, which may be taught on the campus of a postsecondary institution, through distance education, or on your high school campus. Please do not include Advanced Placement (AP) and International Baccalaureate (IB) programs.)

1=Yes

0=No

Applies to: All respondents.

~~~~~  
Screen: C2DUAL

Wording: What type of dual or concurrent enrollment program does your school offer?

+++++

Item: C2DUAL1

Item wording: Students can earn college credits

1=Yes

0=No

Item: C2DUAL2

Item wording: Students can complete the requirements for a certificate program (such as nursing assistant or computer network administrator)

1=Yes

0=No

Item: C2DUAL3

Item wording: Students can complete the requirements for an Associate's degree

1=Yes

0=No

Item: C2DUAL4

Item wording: Students are automatically accepted into a partner college upon high school graduation

1=Yes

0=No

Applies to: Schools with a dual or concurrent enrollment program.

~~~~~  
Screen: C2DUALENR

During the 2010-11 school year, what was the total number of high school enrollments in courses for dual or concurrent credit? (Enrollments may include duplicated counts; i.e., a high school student should be counted for each course in which he/she was enrolled for dual credit.)

Course Focus=Academic: # of enrollments

Course Focus = Career and technical/vocational: # of enrollments

Applies to: Schools with a dual or concurrent enrollment program.

~~~~~  
Screen: C2DUALDIP

How many students graduated with a dual or concurrent enrollment designation on their diploma at the end of the 2010-11 school year? (A designation could include a stamp, sticker, seal, or text on a high school diploma that indicates completion of a dual or concurrent enrollment program.)

Applies to: Schools with a dual or concurrent enrollment program.

~~~~~  
Screen: C2GATE

Wording: In which of the following ways does [school name] support high-achieving students?

+++++

Item: C2TECH

Item wording: Technology and software to support curriculum specifically to meet the needs of the high-achieving students

1=Yes

0=No

Item: C2PULLOUT

Item wording: Gifted students receive pull-out instruction during the regular school day

1=Yes

0=No

Item: C2ENRCH

Item wording: Enrichment experiences such as Odyssey of the Mind, Science Olympiad, Academic Decathlon, math or science clubs, math or science teams

1=Yes

0=No

Item: C2APUNIV

Item wording: Advanced Placement (AP) courses

1=Yes

0=No

Item: C2IBPROG

Item wording: International Baccalaureate (IB) program

1=Yes

0=No

Item: C2ONLINE

Item wording: Access to high school courses offered online

1=Yes

0=No

Item: C2SCHSHP

Item wording: Scholarships for students to attend special events, programs, or classes

1=Yes

0=No

Item: C2REWARDS

Item wording: Special incentives or rewards tied to academic performance

1=Yes

0=No

Item: C2HONOR

Item wording: Special recognitions such as Honor Roll, Honor Society, or Department awards

1=Yes

0=No

Item: C2MENT

Item wording: A school-arranged match with an adult mentor

1=Yes

0=No

Item: C2SUMPRG

Item wording: Summer activities or programs appropriate for high-achieving students

1=Yes

0=No

Applies to: All respondents.

~~~~~  
Screen: C2ENRICH

Wording: Does [school name] offer summer school enrichment courses that allow students to get ahead academically?

+++++

Item: C2ENRICH

1=Yes

0=No

Applies to: All respondents.

~~~~~  
Screen: C2OFFERS

Wording: To whom does your school offer these summer school enrichment courses?

+++++

Item: C2HIACHV

Item wording: High-achieving students

1=Yes

0=No

Item: C2ALLSTU

Item wording: Average students

1=Yes

0=No

Item: C2STRUGS

Item wording: Struggling students

1=Yes

0=No

Applies to: Schools that offer summer enrichment courses.

~~~~~  
Screen: C2SUMSCHL

Does your school offer summer school courses that support students who are struggling academically or do not have enough credits to graduate?

1=Yes

0=No

Applies to: All respondents.

~~~~~

Screen: C2PROGS

Wording: Does [school name] have any formal programs or systematic efforts to...

+++++

Item: C2PRSUMS

Item wording: encourage underrepresented students to pursue mathematics, science, engineering, and/or technology?

1=Yes

0=No

Item: C2INFORM

Item wording: inform parents or guardians about mathematics, science, engineering, and/or technology higher education or career opportunities?

1=Yes

0=No

Item: C2THNKPS

Item wording: encourage students who might not be considering college to do so?

1=Yes

0=No

Item: C2PLANCL

Item wording: help students plan or prepare for college such as Upward Bound, GEAR UP, AVID, or MESA?

1=Yes

0=No

Item: C2TRANEMP

Item wording: share students' transcripts with local employers?

1=Yes

0=No

Item: C2SKLEMP

Item wording: guarantee student skills to local employers?

1=Yes

0=No

Applies to: All respondents.

~~~~~

Screen: C2CREDIT

Are students in your school able to take a course for credit if it is not offered by your school?

1=Yes

0=No

Applies to: All respondents.

~~~~~

Screen: C2OUTSCH

Wording: Approximately what percentage of students in your high school take courses for credit in each of the following ways?

+++++

Item: C2INDSTD

Item wording: Independent study



- 1= Not offered
- 2=5% or less
- 3=6-10%
- 4=11-24%
- 5=25-49%
- 6=50-74%
- 7=75-100%

Item: C2ONLINE

Item wording: On-line or distance learning courses

- 1= Not offered
- 2=5% or less
- 3=6-10%
- 4=11-24%
- 5=25-49%
- 6=50-74%
- 7=75-100%

Item: C2OTHHS

Item wording: Courses at another traditional high school in the district

- 1= Not offered
- 2=5% or less
- 3=6-10%
- 4=11-24%
- 5=25-49%
- 6=50-74%
- 7=75-100%

Item: C2TECHSC

Item wording: Courses at a local career or technical school

- 1= Not offered
- 2=5% or less
- 3=6-10%
- 4=11-24%
- 5=25-49%
- 6=50-74%
- 7=75-100%

Item: C2COMCOL

Item wording: Courses at a local community college

- 1= Not offered
- 2=5% or less
- 3=6-10%
- 4=11-24%
- 5=25-49%
- 6=50-74%
- 7=75-100%

Item: C24YRCOL

Item wording: Courses at a nearby 4-year college or university

- 1= Not offered
- 2=5% or less
- 3=6-10%

- 4=11-24%
- 5=25-49%
- 6=50-74%
- 7=75-100%

Applies to: Schools with students able to take a course for credit if not offered by school

Screen: C2ASSIST

Wording: Which of the following steps does your school take for students in high school who need extra assistance?

+++++

Item: C2TUTORM

Item wording: Tutoring during the regular school day by an adult

- 1=Yes
- 0=No

Item: C2TUTOR

Item wording: Before- or after-school tutoring by an adult

- 1=Yes
- 0=No

Item: C2PEERTUT

Item wording: Peer tutoring

- 1=Yes
- 0=No

Item: C2AIDCLM

Item wording: School staff work with classroom teachers to provide extra assistance

- 1=Yes
- 0=No

Item: C2AIDPLM

Item wording: Pull-out instruction during the regular school day

- 1=Yes
- 0=No

Item: C2MASTHA

Item wording: Homework assistance program

- 1=Yes
- 0=No

Item: C2REWARDS\_S

Item wording: Special incentives or rewards tied to academic performance

- 1=Yes
- 0=No

Item: C2MENT\_S

Item wording: A school-arranged match with an adult mentor

- 1=Yes
- 0=No

Item: C2PBIS

Item wording: Positive behavior interventions and supports such as HS-BEP (high school behavior education program)

- 1=Yes
- 0=No

Item: C2OUTSDM

Item wording: Additional support outside the regular school day such as special programs, weekend programs, or summer school programs

1=Yes

0=No

Applies to: All schools

~~~~~  
Screen: C2DRPPRE

Wording: Does your school have a formal dropout prevention program for students in high school? This may be a whole-school restructuring program or a targeted program that operates on a smaller scale within the school or community organization(s) and enrolls students identified as at risk of dropping out.

+++++

Item: C2DRPPRE

1=Yes

0=No

Applies to: All schools

~~~~~  
Screen: C2DOSTREQ

Wording: Are all students at risk of dropping out of [school name] required to participate in your dropout prevention program?

+++++

Item: C2DOSTREQ

1=Yes

0=No

Applies to: Schools with a formal dropout prevention program.

~~~~~  
Screen: C2DOPSRV

Wording: Which of the following services does your dropout prevention program offer?

+++++

Item: C2DOPSRV1

Item wording: Occupationally focused courses

1=Yes

0=No

Item: C2DOPSRV2

Item wording: Tutoring

1=Yes

0=No

Item: C2DOPSRV3

Item wording: Incentives for better attendance or classroom performance

1=Yes

0=No

Item: C2DOPSRV4

Item wording: Childcare for children of students

1=Yes

0=No

Item: C2DOPSRV6

Item wording: Graduation counseling

1=Yes

0=No

Item: C2DOPSRV5

Item wording: Job counseling

1=Yes

0=No

Applies to: Schools with a formal dropout prevention program.

~~~~~  
Screen: C2COLPRP

Wording: Does your school have a formal program on-site that prepares students for the General Education Development (GED) Test?

+++++

Item: C2COLPRP

1=Yes

0=No

Applies to: All respondents.

~~~~~  
Screen: C2EXAM

Wording: In which of the following ways does [school name] assist with college entrance exams such as the SAT and ACT?

+++++

Item: C2EXAM1

Item wording: Providing information about when and where exams are offered

1=Yes

0=No

Item: C2EXAM2

Item wording: Providing copies of registration forms

1=Yes

0=No

Item: C2EXAM3

Item wording: Providing assistance completing the exam registration forms

1=Yes

0=No

Item: C2EXAM4

Item wording: Providing information about fee waivers

1=Yes

0=No

Item: C2EXAM9

Item wording: Paying exam registration fees

1=Yes

0=No

Item: C2EXAM5

Item wording: Offering test-preparation classes at your school

1=Yes

0=No

Item: C2EXAM6

Item wording: Providing information about external test-preparation classes (such as Kaplan, Princeton Review)

1=Yes

0=No

Item: C2EXAM7

Item wording: Providing sample test items or study materials

1=Yes

0=No

Applies to: All respondents.

Screen: C2EXAMPCT

Wording: During the 2011-12 school year, approximately what percentage of students in grades 11 and 12 take advantage of each of these college entrance exam services offered by your school?

+++++

Item: C2EXAMPCT1

Item wording: Access to information about when and where exams are offered

1=5% or less

2=6-10%

3=11-24%

4=25-49%

5=50-74%

6=75-100%

Applies to: Schools that assist with college entrance exams with access to information.

Item: C2EXAMPCT2

Item wording: Assistance with exam registration (such as providing registration forms or helping to complete forms)

1=5% or less

2=6-10%

3=11-24%

4=25-49%

5=50-74%

6=75-100%

Applies to: Schools that assist with college entrance exams with assistance with exam registration.

Item: C2EXAMPCT3

Item wording: Assistance with exam registration fees (such as providing access to information about fee waivers or paying exam registration fees)

1=5% or less

2=6-10%

3=11-24%

4=25-49%

5=50-74%

6=75-100%

Item: C2EXAMPCT4

Applies to: Schools that assist with college entrance exams with exam registration fees.

Item wording: Assistance with exam preparation (such as offering test-preparation classes or providing study materials)

1=5% or less

2=6-10%

3=11-24%

4=25-49%

5=50-74%

6=75-100%

Applies to: Schools that assist with college entrance exams with assistance in exam preparation.

~~~~~  
Screen: C2APPLY

Wording: In which of the following ways does [school name] assist with identifying and applying to colleges or universities?

+++++

Item: C2APPLY1

Item wording: Holding or participating in college fairs

1=Yes

0=No

Item: C2APPLY3

Item wording: Holding information sessions for students and parents or guardians

1=Yes

0=No

Item: C2APPLY4

Item wording: Assisting students with completing college or university applications

1=Yes

0=No

Item: C2APPLY5

Item wording: Providing access to information about colleges or universities

1=Yes

0=No

Item: C2APPLY7

Item wording: Helping students identify criteria for selecting colleges to apply to such as majors offered, cost, or entry requirements

1=Yes

0=No

Applies to: All respondents.

~~~~~  
Screen: C2APPLYPCT

Wording: During the 2011-12 school year, approximately what percentage of students in grades 11 and 12 take advantage of each of these college identification and application services offered by [school name]?

+++++

Item: C2APPLYPCT1

Item wording: Holding or participating in college fairs

1=5% or less

2=6-10%

3=11-24%

4=25-49%

5=50-74%

6=75-100%

Item: C2APPLYPCT3

Item wording: Holding information sessions for students and parents or guardians

1=5% or less

2=6-10%

3=11-24%

- 4=25-49%
- 5=50-74%
- 6=75-100%

Item: C2APPLYPCT4

Item wording: Assisting students with completing college or university applications

- 1=0-5%
- 2=6-10%
- 3=11-24%
- 4=25-49%
- 5=50-74%
- 6=75-100%

Item: C2APPLYPCT5

Item wording: Providing access to information about colleges or universities

- 1=5% or less
- 2=6-10%
- 3=11-24%
- 4=25-49%
- 5=50-74%
- 6=75-100%

Item: C2APPLYPCT7

Item wording: Helping students identify criteria for selecting colleges to apply to (such as majors offered, cost, entry requirements)

- 1=5% or less
- 2=6-10%
- 3=11-24%
- 4=25-49%
- 5=50-74%
- 6=75-100%

Applies to: Schools that assist with identifying and applying to colleges or universities

~~~~~

Screen: C2FAID

Wording: In which of the following ways does your school assist with college financial aid preparation?

+++++

Item: C2FAID1

Item wording: Offering informational meetings about the FAFSA (Free Application for Financial Student Aid) process

- 1=Yes
- 0=No

Item: C2FAID2

Item wording: Assisting students and families with completing the FAFSA

- 1=Yes
- 0=No

Item: C2FAID3

Item wording: Providing computer access for completing the FAFSA

- 1=Yes
- 0=No

Item: C2FAID4

Item wording: Sending out reminders of FAFSA deadlines

1=Yes

0=No

Item: C2FAID5

Item wording: Assisting with completing financial aid applications other than the FAFSA (such as scholarships, loans, or grants)

1=Yes

0=No

Item: C2FAID6

Item wording: Offering informational meetings on sources of financial aid (such as scholarships, loans, or grants)

1=Yes

0=No

Item: C2FAID7

Item wording: Offering individual counseling sessions to help students identify possible sources of financial aid

1=Yes

0=No

Item: C2FAID8

Item wording: Providing access to financial aid resources

1=Yes

0=No

Applies to: All schools

~~~~~

Screen: C2FAIDPCT

Wording: During the 2011-12 school year, approximately what percentage of students in grades 11 and 12 take advantage of each of these financial aid preparation services offered by your school?

+++++

Item: C2FAID1PCT

Item wording: Informational meetings about the FAFSA process

1=5% or less

2=6-10%

3=11-24%

4=25-49%

5=50-74%

6=75-100%

Item: C2FAID2PCT

Item wording: Assistance for students and families completing the FAFSA

1=5% or less

2=6-10%

3=11-24%

4=25-49%

5=50-74%

6=75-100%

Item: C2FAID3PCT

Item wording: Computer access for completing the FAFSA

1=5% or less

2=6-10%

3=11-24%



- 4=25-49%
- 5=50-74%
- 6=75-100%

Item: C2FAID4PCT

Item wording: Receiving reminders of FAFSA deadlines

- 1=5% or less
- 2=6-10%
- 3=11-24%
- 4=25-49%
- 5=50-74%
- 6=75-100%

Item: C2FAID5PCT

Item wording: Assistance with completing financial aid applications other than the FAFSA (such as scholarships, loans, or grants)

- 1=5% or less
- 2=6-10%
- 3=11-24%
- 4=25-49%
- 5=50-74%
- 6=75-100%

Item: C2FAID6PCT

Item wording: Informational meetings on sources of financial aid (such as scholarships, loans, or grants)

- 1=5% or less
- 2=6-10%
- 3=11-24%
- 4=25-49%
- 5=50-74%
- 6=75-100%

Item: C2FAID7PCT

Item wording: Individual counseling sessions to identify possible sources of financial aid

- 1=5% or less
- 2=6-10%
- 3=11-24%
- 4=25-49%
- 5=50-74%
- 6=75-100%

Item: C2FAID8PCT

Item wording: Access to financial aid resources

- 1=5% or less
- 2=6-10%
- 3=11-24%
- 4=25-49%
- 5=50-74%
- 6=75-100%

Applies to: Schools that assist with college financial aid preparation.

~~~~~

Screen: C2PERSIST

Wording: What percentage of students that enroll in college after graduation from [school name] persist past their first year in college?

+++++

Item: C2PERSIST

1=5% or less

2=6-10%

3=11-24%

4=25-49%

5=50-74%

6=75-100%

7=Your school does not get this information

Applies to: All respondents.

Screen: C2HSTOJB

Wording: Which of the following steps is your school taking during the 2011-12 school year to assist students with the transition from high school to work?

+++++

Item: C2INTRN

Item wording: Arranging internships with local employers

1=Yes

0=No

Item: C2AWARE

Item wording: Offering career awareness activities or class modules

1=Yes

0=No

Item: C2CINV

Item wording: Administering career interest inventories, vocational aptitude tests, or skills assessments

1=Yes

0=No

Item: C2WEXP

Item wording: Offering work experience programs, such as internships, co-op, or work study

1=Yes

0=No

Item: C2CARD

Item wording: Holding job fairs, career days, or career nights

1=Yes

0=No

Item: C2JBSV

Item wording: Arranging job site visits, field trips, or job shadowing

1=Yes

0=No

Item: C2SBUSI

Item wording: Facilitating school-based enterprises (businesses run by students and teachers)

1=Yes

0=No

Item: C2JBINTSK

Item wording: Offering training in job seeking or interviewing skills

1=Yes

0=No

Item: C2MENTOR

Item wording: Matching students with career mentors (an adult in the student's career area for advice and support)

1=Yes

0=No

Applies to: All respondents.

~~~~~

Screen: C2HSTOJBPCT

Wording: During the 2011-12 school year, approximately what percentage of students in grades 11 and 12 take advantage of each of these work preparation services offered by your school?

+++++

Item: C2HSTOJBPCT3

Item wording: Information about careers (such as career awareness activities, job fairs, career nights, career mentors)

1=5% or less

2=6-10%

3=11-24%

4=25-49%

5=50-74%

6=75-100%

Applies to: Schools that assist with transition from high school to work with information about careers.

Item: C2HSTOJBPCT4

Item wording: Information about career aptitude (such as career interest inventories, vocational aptitude tests, or skills assessments)

1=5% or less

2=6-10%

3=11-24%

4=25-49%

5=50-74%

6=75-100%

Applies to: Schools that assist with transition from high school to work with information about career aptitude

Item: C2HSTOJBPCT5

Item wording: Work experience opportunities (such as internships, work study, job site visits, job shadowing, school based enterprises)

1=5% or less

2=6-10%

3=11-24%

4=25-49%

5=50-74%

6=75-100%

Applies to: Schools that assist with transition from high school to work with work experience opportunities

Item: C2HSTOJBPCT9

Item wording: Training in job seeking or interviewing skills

- 1=5% or less
- 2=6-10%
- 3=11-24%
- 4=25-49%
- 5=50-74%
- 6=75-100%

Applies to: Schools that assist with transition from high school to work with training in job seeking or interviewing skills.

~~~~~

Screen: C2LEMP

Wording: Does your school have formal or informal linkages with local employers to aid in student preparation for the transition to work?

+++++

Item: C2EMPL

1=Yes

0=No

Applies to: All respondents.

~~~~~

Screen: C2CINTRO

Wording: Now we have some questions about factors associated with students' mathematics and science course placement. Unless otherwise noted, please answer all questions based on the 2011-12 school year.

+++++

Applies to: All respondents.

~~~~~

Screen: C2G10SMM

Wording: After 9th grade, are all high school students within the same grade placed in the same mathematics course sequence?

If all students within a grade (10, 11, or 12) are placed in the same math course, but with different teachers or different class periods please answer "yes."

+++++

Item: C2G10SMM

1=Yes

0=No

Applies to: All respondents.

~~~~~

Screen: C2UPRM

Wording: How important is each of the following factors in placing typical 10th through 12th grade students in advanced mathematics courses?

+++++

Item: C2PRVGRM

Item wording: Prior grades including grades from a prerequisite class

1=Not at all important

2=A little important

3=Somewhat important

4=Very important

Item: C2UPRM2

Item wording: Results of district or state end-of-year or end-of-course exams

- 1=Not at all important
- 2=A little important
- 3=Somewhat important
- 4=Very important

Item: C2PLTSTM

Item wording: Results of placement tests

- 1=Not at all important
- 2=A little important
- 3=Somewhat important
- 4=Very important

Item: C2UPRM4

Item wording: Results of PSAT scores

- 1=Not at all important
- 2=A little important
- 3=Somewhat important
- 4=Very important

Item: C2TCHRCM

Item wording: Previous year's teacher recommendation

- 1=Not at all important
- 2=A little important
- 3=Somewhat important
- 4=Very important

Item: C2FAMLYM

Item wording: Student and/or parent or guardian selection

- 1=Not at all important
- 2=A little important
- 3=Somewhat important
- 4=Very important

Item: C2STEDPM

Item wording: Student written graduation, career, and/or education plan

- 1=Not at all important
- 2=A little important
- 3=Somewhat important
- 4=Very important

Item: C2SCHDLM

Item wording: Master schedule considerations

- 1=Not at all important
- 2=A little important
- 3=Somewhat important
- 4=Very important

Item: C2UPRM9

Item wording: High school graduation requirements

- 1=Not at all important
- 2=A little important
- 3=Somewhat important
- 4=Very important

Item: C2UPRM10

Item wording: College entrance requirements

- 1=Not at all important
- 2=A little important
- 3=Somewhat important
- 4=Very important

Applies to: Schools without same math course sequence for students of same grade.

Screen: C2G10SSC

Wording: After 9th grade, are all high school students within the same grade placed in the same science course sequence?

If all students within a grade (10, 11, or 12) are placed in the same science course, but with different teachers or different class periods please answer "yes."

+++++

Item: C2G10SSC

- 1=Yes
- 0=No

Applies to: All respondents.

Screen: C2UPRS

Wording: How important is each of the following factors in placing typical 10th through 12th grade students in advanced science courses?

+++++

Item: C2PRVGRS

Item wording: Prior grades including grades from a prerequisite class

- 1=Not at all important
- 2=A little important
- 3=Somewhat important
- 4=Very important

Item: C2UPRS2

Item wording: Results of district or state end-of-year or end-of-course exams

- 1=Not at all important
- 2=A little important
- 3=Somewhat important
- 4=Very important

Item: C2PLTSTS

Item wording: Results of placement tests

- 1=Not at all important
- 2=A little important
- 3=Somewhat important
- 4=Very important

Item: C2UPRS4

Item wording: Results of PSAT scores

- 1=Not at all important
- 2=A little important
- 3=Somewhat important
- 4=Very important

Item: C2TCHRCS

Item wording: Previous year's teacher recommendation

- 1=Not at all important

- 2=A little important
- 3=Somewhat important
- 4=Very important

Item: C2FAMLYS

Item wording: Student and/or parent or guardian selection

- 1=Not at all important
- 2=A little important
- 3=Somewhat important
- 4=Very important

Item: C2STEDPS

Item wording: Student written graduation, career, and/or education plan

- 1=Not at all important
- 2=A little important
- 3=Somewhat important
- 4=Very important

Item: C2SCHDLS

Item wording: Master schedule considerations

- 1=Not at all important
- 2=A little important
- 3=Somewhat important
- 4=Very important

Item: C2UPRS9

Item wording: High school graduation requirements

- 1=Not at all important
- 2=A little important
- 3=Somewhat important
- 4=Very important

Item: C2UPRS10

Item wording: College entrance requirements

- 1=Not at all important
- 2=A little important
- 3=Somewhat important
- 4=Very important

Applies to: Schools without same science course sequence for students of same grade.

~~~~~

C2CALCPHYS:

Wording: Which of the following courses are offered to students at your high school, either on-site or off-site (such as at an area career/technical school or online)?

Item: C2CALCPHYS1

Item wording: Calculus, not including pre-calculus

- 1=Onsite [Yes/No]
- 2=Offsite [Yes/No]

Item: C2CALCPHYS2

Item wording: Physics

- 1=Onsite [Yes/No]
- 2=Offsite [Yes/No]

Applies to: All respondents.

~~~~~

Screen: C2COURSE

Wording: What percentage of the current 12th graders in [school name] will have taken the following courses by the end of the 2011-12 school year?

+++++

Item: C2COURSE1

Item wording: Calculus, not including pre-calculus|%

Item: C2COURSE2

Item wording: Physics|%

Applies to: All respondents.

~~~~~  
Screen: C2APNUM

During the 2011-12 school year, how many different AP courses are offered at your school across all subjects? (Count multiple sections of the same course as one course.)

Applies to: Schools with an Advanced Placement (AP) program.

~~~~~  
Screen: C2APSCINUM

During the 2011-12 school year, how many different AP **science** courses are offered at your school? (Count multiple sections of the same course as one course.)

Applies to: Schools with an Advanced Placement (AP) program.

~~~~~  
Screen: C2APMTHNUM

During the 2011-12 school year, how many different AP **mathematics** courses are offered at your school? (Count multiple sections of the same course as one course.)

Applies to: Schools with an Advanced Placement (AP) program.

~~~~~  
Screen: C2AP

Wording: What percentage of 12th graders in [school name] have taken or are currently enrolled in at least one Advanced Placement course?

+++++

Item: C2AP

Item wording: |%

Applies to: Schools with an Advanced Placement (AP) program.

~~~~~  
Screen: C2APTEST

How many AP exams were taken during the 2010-11 school year by students in grades 9-12 in [school name]?

Applies to: Schools with an Advanced Placement (AP) program.

~~~~~  
Screen: C2APEXAM

Wording:

Of the AP exams taken during the 2010-11 school year by the students in grades 9-12 in [school name], how many tests received a score of 3 or higher?

+++++

Item: C2APEXAM

Item wording:

Applies to: Schools with an Advanced Placement (AP) program.

~~~~~  
Screen: C2EQUITY



What is your school "Equity and Excellence" percentage? (This can be found after "Graduating Class Summary" on the summary page of your AP grade report.)

Applies to: Schools with an Advanced Placement (AP) program.

Screen: C2HIIB

During the 2011-12 school year, how many different Higher Level IB courses are offered at your school across all subjects? (Count multiple sections of the same course as one course. Do not count Standard Level IB courses.)

Applies to: Schools with an International Baccalaureate (IB) program.

Screen: C2HIIBSCI

During the 2011-2012 school year, how many different Higher Level IB **science** courses are offered at your school? (Count multiple sections of the same course as one course. Do not count Standard Level IB courses.)

Applies to: Schools with an International Baccalaureate (IB) program.

Screen: C2HIIBMTH

During the 2011-12 school year, how many different Higher Level IB **mathematics** courses are offered at your school? (Count multiple sections of the same course as one course. Do not count Standard Level IB courses.)

Applies to: Schools with an International Baccalaureate (IB) program.

Screen: C2IBPROG

What percentage of 12<sup>th</sup> graders in [school name] are currently enrolled in an International Baccalaureate (IB) program?

Applies to: Schools with an International Baccalaureate (IB) program.

Screen: C2IBEXAM

How many IB exams were taken during the 2010-11 school year by the students in grades 9-12 in [school name]? (Do not count IB theory of knowledge (TOK) or extended essay grades.)

Applies to: Schools with an International Baccalaureate (IB) program.

Screen: C2IBSCORE4

Of the IB exams taken during the 2010-11 school year by the students in grades 9-12 in [school name], how many tests received a score of 4 or higher?

Applies to: Schools with an International Baccalaureate (IB) program.

Screen: C2APIB

During the 2010-11 school year, how many AP tests were taken by IB students in grades 9-12 who also took an IB test in that same subject that year?

Applies to: Schools with an Advanced Placement (AP) and an International Baccalaureate (IB) program.

Screen: C2SENIORS

How many seniors graduated from your school in May or June of 2011? (Do not count certificates of completion.)

Applies to: All respondents.

Screen: C2AVGSAT

What was the average total SAT score (out of 2400) for your school's class of 2011? (If none of the students in this class took the SAT exam, please enter zero (0).)

Applies to: All respondents.

~~~~~

Screen: C2AVGACT

What was the average ACT score for your school's class of 2011? (If none of the students in this class took the ACT exam, please enter zero (0).)

Applies to: All respondents.

~~~~~

Screen: C2DINTRO

Wording: Now we have some questions about the types of data analyzed by your school and feedback received. Unless otherwise noted, please answer all questions based on the 2011-12 school year.

+++++

Applies to: All respondents.

~~~~~

Screen: C2INFO

Does your school use the following information sources to determine what students do after high school?

+++++

Item: A2SOURCE1

Item wording: Student or alumni survey

1=Yes

0=No

Item: A2SOURCE2

Item wording: A state or national database, such as the Statewide Longitudinal Data System or National Student Clearinghouse

1=Yes

0=No

Applies to: All respondents.

~~~~~

Screen: C2FDBK

Wording: To what extent does your school receive feedback from the colleges and universities attended by your graduates in each of the following areas? (Please include feedback received from local community colleges, 2-year colleges, and 4-year institutions.)

+++++

Item: C2FDBK1

Item wording: Student need for remediation

1=Not at all

2=Occasionally, but not systematically

3=Systematically

Item: C2FDBK3

Item wording: Student persistence past the first year

1=Not at all

2=Occasionally, but not systematically

3=Systematically

Item: C2FDBK4

Item wording: Student persistence to graduation

1=Not at all

2=Occasionally, but not systematically

3=Systematically

Applies to: All respondents.

~~~~~