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## Workshop Evaluation Form

Workshop Title: \_\_\_\_\_

Thank you for your participation in the FHWA workshop. We greatly appreciate your comments and suggestions. In order for us to improve future presentations, please help by responding to the following questions. Thank you.

Please rate us in the following areas from 1 through 5  
(1 = poor, 5 = excellent)

Easiness of travel .....	1	2	3	4	5
Ambiance of meeting facility .....	1	2	3	4	5
Overall quality of location .....	1	2	3	4	5
Preparation of the instructors .....	1	2	3	4	5
Instructors' knowledge of the topics covered .....	1	2	3	4	5
Ability of the instructors to respond to questions .....	1	2	3	4	5
Organization of discussions .....	1	2	3	4	5
Usefulness of the materials/information .....	1	2	3	4	5
Visibility and clarity of material .....	1	2	3	4	5
Overall quality of presentation .....	1	2	3	4	5
Timeliness of information presented .....	1	2	3	4	5
Ability to easily understand workshop handouts .....	1	2	3	4	5
Material given is concise and comprehensive .....	1	2	3	4	5

What were the strengths of the workshop? \_\_\_\_\_

\_\_\_\_\_

What were the weaknesses of the workshop? \_\_\_\_\_

\_\_\_\_\_

Do you feel that all of the workshop objectives were met? If not, please explain which objectives were not satisfied. \_\_\_\_\_

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Additional comments and suggestions. \_\_\_\_\_

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