

PROGRAM INFORMATION SHEET – PAGE ONE

1. Applicant Information

a. Legal Name (5a from Face Sheet):

b. Organizational unit (if different from Legal Name) :

c. Organizational Unit Address

Street1:

Street2:

City:

County:

State:

Zip+4/Postal Code:

d. Web Address: http://

e. Type of Institution (Check one):

Academic Library

Aquarium

Arboretum/Botanical Garden

Art Museum

Children's/Youth Museum

Community College

Four-year College

General Museum*

Graduate School of Library and

Information Science

Historic House/Site

Historically Black College or

University

History Museum

Library Association

Library Consortium

Museum Library

Museum Services Organization/
Association

Native American Tribe/Native
Hawaiian Organization

Natural History/Anthropology
Museum

Nature Center

Planetarium

Public Library

Research Library/Archives

School Library or School District
applying on behalf of a School
Library or Libraries

Science/Technology Museum

Special Library

Specialized Museum **

State Library

State Museum Agency

State Museum Library

Zoo

Institution of higher education
other than listed above

Other, please specify:

*A museum with collections representing two or more disciplines equally (e.g., art and history)

**A museum with collections limited to one narrowly defined discipline (e.g., textiles, maritime, ethnic group)

2. Grant Program or Grant Category

a. 21st Century Museum
Professionals

b. Congressionally Directed Grants

c. Connecting to Collections:
Statewide Grants

d. Conservation Project Support

General Conservation Survey

Detailed Conservation Survey

Environmental Survey

Environmental Improvements

Treatment

Training

e. Grants for Learning Labs in
Libraries and Museums

Select Museum or Library:

Museum

Library

f. Laura Bush 21st Century Librarian
Program

Select Funding Category:

Project Grant

Collaborative Planning Grant

National Forum Planning Grant

Select Project Category:

Master's-level Programs

Doctoral-level Programs

Research: Early Career Development

Continuing Education

Programs to Build Institutional Capacity

Scholarship Continuation

g. Museum Grants for African
American History and Culture

h. Museums for America

Engaging Communities

Building Institutional Capacity

Collections Stewardship

i. National Leadership Grants

Select Museum or Library:

Museum

Library

Select Funding Category:

Project Grant

Collaborative Planning Grant Level 1

Collaborative Planning Grant Level 2

Select Project Category:

Advancing Digital Resources

Demonstration

Library Museum Collaboration

Research

j. Native American/Native Hawaiian
Library Services

Basic Grant only

Basic Grant with Education/
Assessment Option

Enhancement Grant

Native Hawaiian Library Services

PROGRAM INFORMATION SHEET – PAGE TWO

2. Grant Program or Grant Category (cont'd)

k. Native American/Native Hawaiian Museum Services

- Programming
 Professional Development
 Enhancement of Museum Services

l. Sparks! Ignition Grants

Select Museum or Library:

- Museum
 Library

3. Request Information

a. IMLS funds requested:

b. Cost share amount:

4. Museum Profile (Museum Applicants only)

a. Is the institution either a unit of state or local government or a private not-for-profit organization that has tax-exempt status under the Internal Revenue Code and that is organized on a permanent basis for essentially educational or aesthetic purposes? Yes No

b. Does the institution own or use tangible objects, whether animate or inanimate? Yes No

c. Does the institution care for tangible objects whether animate or inanimate? Yes No

d. Are these objects exhibited by the institution to the general public on a regular basis through facilities the institution owns or operates? Yes No

e. Is the institution open and exhibiting tangible objects to the general public at least 120 days a year through facilities the institution owns or operates? Yes No

Institution's attendance for the 12-month period prior to the application: Onsite: Offsite:

Year the institution was first open and exhibiting to the public:

Total number of days the institution was open to the public for the 12-month period prior to application:

f. Does the institution employ at least one professional staff member, or the fulltime equivalent, whether paid or unpaid, who is primarily engaged in the acquisition, care, or exhibition to the public of tangible objects owned or used by the institution? Yes No

Number of full-time paid institution staff:

Number of full-time unpaid institution staff:

Number of part-time paid institution staff:

Number of part-time unpaid institution staff:

g.

Fiscal year	Revenue/ Support Income	Expenses/ Outlays	Budget deficit (if applicable)*	Budget surplus (if applicable)*
Most recently completed FY				
Second most recently completed FY				

*If Institution has a budget deficit or surplus for either of the two most recently completed fiscal years, please explain the circumstances of this deficit or surplus in the Text Responses section of the application.

5. Project Partners

In the space below, please list the names of any organizations that are official partners in the project. All official partners must include a completed Partnership Statement Form in this package.

6. Native Hawaiian Organization Eligibility (Native American/Native Hawaiian Programs only)

Is the institution an eligible not-for-profit organization that primarily serves and represents Native Hawaiians (as defined in Title 20 U.S.C. Section 7517; if yes, see Proof of Eligibility requirements)? Yes No

PROGRAM INFORMATION SHEET – PAGE THREE

7. Institutional Profile (Native American Library Services Grants only)

- a. Number of hours per week the library collection is accessible to patrons:
- b. Number of staff dedicated full-time to library operations:
- c. Number of staff with part-time library duties:
- d. Number of items in the collection (books, journals, media):
- e. Number of items checked out per year:
- f. Does library staff have access to the Internet? Yes No
- g. Does the library provide public access to the Internet? Yes No
- h. Amount of operating budget for library services in most recently completed fiscal year:
- i. Identify which of the following activities will be supported by grant funds (check all that apply):
- Expand services for learning and access to information and educational resources.
 - Develop library services that provide all users with access to information.
 - Provide electronic and other linkages between and among all types of libraries.
 - Develop public and private partnerships with other agencies and community-based organizations.
 - Target library services to help increase the access and the ability to use information resources for individuals of diverse backgrounds, with disabilities, or with limited functional literacy or information skills.
 - Target library and information services to help increase the access and the ability to use information resources for persons having difficulty using a library, and for underserved urban and rural communities.
- j. Maintenance of Effort (check the appropriate response):
- FY 2010 expenditures will equal or exceed previous 12 month grant period. Maintenance of effort is assured.
 - FY 2010 expenditures will not equal or exceed previous 12 month expenditure. Maintenance of effort is not assured.
 - Maintenance of effort does not apply.

8. Collection and Material Information (Conservation Project Support Grants only)

a. Type of Collection

- | | |
|--|---|
| <input type="checkbox"/> Art | <input type="checkbox"/> History |
| <input type="checkbox"/> Natural History | <input type="checkbox"/> Anthropology |
| <input type="checkbox"/> Living Plants | <input type="checkbox"/> Living Animals |

b. Types of Materials. Use a scale from 1 (primarily affected) to 4 (minimally affected) to show which collection types are primarily affected by the project:

aeronautics, space/airplanes	horological (clocks)	photography, negatives
animals, live	landscape features, constructed	photography, prints
animals, preserved	machinery	physical science projects
anthropologic, ethnographic	maritime, historic ships	plants, live
archaeological	medals	plants, preserved
books	medical, dental, health, pharmacological	sculpture, indoor
Ceramics, glass, metals, plastics		sculpture, outdoor
documents, manuscripts	military, including weapons	textiles and costumes
furniture/wooden objects	motion picture, audiovisual	tools
geological, mineral, paleontological	musical instruments	toys and dolls
	numismatics (money)	transportation, excluding airplanes
historic building	paintings	
historic sites	philatelic (stamps)	works of art on paper

