

JUSTIFICATION STATEMENT

Title of Information Collection: Combined Federal Campaign (CFC) Form 1417 --
Campaign Results Collection

A. Justification

1. In accordance with Executive Order 12353 (March 23, 1982), 47 FR 12785 (March 25, 1982), 3 CFR 1982 Comp., p.139, Executive Order 12404 (February 10, 1983), 48 FR 6685 (February 15, 1983), Public Law 100-202, and Public Law 102-393 (5 USC 1101 note) the annual collection of the CFC campaign results permits us to evaluate the results of the annual solicitation and the effectiveness of the program. The figures are also required in reports to Congress as well as used as a factor in determining which campaigns should be audited by the Office of the Inspector General. The final regulations, 5 CFR Part 950 were published in the Federal Register on November 20, 2006.
2. The Principal Combined Fund Organization (PCFO), which is the entity responsible for the collection and distribution of the funds raised in the CFC, compiles the information. The PCFO then forwards the summarized information to OPM via an online system on the CFC homepage (www.opm.gov/cfc). This information is collected from 200 campaigns. Since the information is already available it imposes no new burden on the PCFO to prepare this form.
3. The collection of this information by OPM is 100% electronic, reducing the burden on the PCFO.
4. Duplication is eliminated because PCFO's need only file one report at the completion of the campaign. No further reports are accepted or required. If a PCFO attempts to file a duplicate report the electronic systems rejects the form.
5. The information collection does not involve small businesses or other small entities.
6. The CFC is conducted annually and the reports are required at the end of each campaign. Any other schedule would not allow annual distributions, reports to Congress, audits or appropriate evaluations of the campaign.
7. No such special circumstances exist for this information collection.
8. A 60-day notice was posted in the Federal Register, February 7, 2011 at 73 FR 6639 for comment. Final Rule went into effect on November 20, 2006. On a regular basis local campaign officials consult with us by telephone and in writing and we conduct annual regional workshops

throughout the country. In all of these ways PCFO's, local Federal officials, and other interested parties make suggestions.

9. Not applicable.
10. No assurance of confidentiality is provided as all information required is public information.
11. Not applicable.
12. Each PCFO is required to report the information annually. The annual respondent burden has been reduced to 67 hours for all respondents.
13. There is not annual capital or start-up costs to respondents.
14. Annual Cost to Federal Government:

Staff Review of Form 1417	\$ 500
System Maintenance	<u>\$65,000</u>
Total	<u>\$65,500</u>

Once a PCFO enters the information, the system generates a report for their files. The system also compiles a number of reports used by OPM for analysis and public distribution.

15. The change in previous data submitted to OMB is the result of campaign mergers. The most recent submission, in 2008, covered 247 PCFOs versus the current 200. This decrease is the result of the merger and the subsequent reduction in the number of individual PCFOs to the present number of 200.
16. OPM makes the results available in the announcement of the annual CFC pledge report and through a memorandum to campaigns.
17. OPM will display the expiration date on the system.
18. Not applicable.