



U.S. DEPARTMENT OF COMMERCE  
Economics and Statistics Administration  
U.S. CENSUS BUREAU

**2012 ECONOMIC CENSUS**  
**Oil and Gas Field Services**

FORM  
**MI-21301** (DRAFT)

OMB No. 0607-0939: Approval Expires

**DUE DATE**  
**FEBRUARY 12, 2013**

*(Please correct any errors in this mailing address.)*

**Need help or have questions?**

- **Read** the accompanying information sheet(s) before answering the questions.
- **Visit** [econhelp.census.gov](http://econhelp.census.gov)
- **Call** 1-800-233-6136, between 8:00 a.m. and 6:00 p.m., Eastern time, Monday through Friday.

**MI-21301**

**Report Online** - It's fast and secure!  
**Go to:** [econhelp.census.gov](http://econhelp.census.gov)

**- OR -**

**Mail** your completed form to:

**U.S. CENSUS BUREAU**  
**1201 East 10th Street**  
**Jeffersonville, IN 47134-0001**

**YOUR RESPONSE IS REQUIRED BY LAW.** Title 13, United States Code, requires businesses and other organizations that receive this questionnaire to answer the questions and return the report to the U.S. Census Bureau. By the same law, **YOUR CENSUS REPORT IS CONFIDENTIAL.** It may be seen only by persons sworn to uphold the confidentiality of Census Bureau information and may be used only for statistical purposes. Further, copies retained in respondents' files are immune from legal process.

- Use blue or black ballpoint pen.
- Do not use pencil or felt-tip pen.
- Do not put slashes through 0 or 7.
- Please center numbers in their respective boxes.
- Place an "X" inside the box.

Examples:

0 1 2 3 4 5 6 7 8 9

The reporting unit for this form is an oil and gas field service establishment. An oil and gas field service **establishment** represents all **nationwide** oil and gas field support activities performed for operators of oil and gas field properties under your current Employer Identification Number (EIN) on a fee or contract basis.

Oil and gas field service activities include drilling, exploration, and other support services performed in the United States and adjoining offshore areas.

For more examples and further clarification, see information sheet(s).

**1 EMPLOYER IDENTIFICATION NUMBER**

Is the Employer Identification Number (EIN) shown to the left of the mailing address the same as the one used for this establishment on its latest 2012 Internal Revenue Service Form 941, Employer's Quarterly Federal Tax Return?

0021  Yes - Go to **3**    0022  No - Enter current EIN (9 digits) → 0025

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**2 Not Applicable.**

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**3 OPERATIONAL STATUS**

Which of the following best describes this establishment's operational status at the end of 2012?  
(Mark "X" only ONE box.)

- 0011  In operation
- 0016  Under construction, development, or exploration
- 0013  Temporarily or seasonally inactive
- 0014  Ceased operation - Give date at right

0015  Sold or leased to another operator - Give date at right  
AND enter name and address of new owner or operator  
and Employer Identification Number (EIN) below

Month	Day	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

0060 Name of new owner or operator	0061 EIN (9 digits)	
<input type="text"/>	<input type="text"/>	
0062 Mailing address (Number and street, P.O. Box, etc.)		
<input type="text"/>		
0063 City, town, village, etc.	0064 State	0065 ZIP Code
<input type="text"/>	<input type="text"/>	<input type="text"/>

**4 MONTHS IN OPERATION**

Mark "X" if None

2012 Number
<input type="text"/>

Number of months in operation during 2012 (If none, mark "X" and go to 30.) . . . . . 0002

HOW TO REPORT DOLLAR FIGURES



Dollar figures should be rounded to thousands of dollars.

If a figure is \$2,035,628.79: Report

If a value is "0" (or less than \$500.00): Report

Mark "X" if None

2012		
\$ Bil.	Mil.	Thou.
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

EXAMPLE

**5 SALES, SHIPMENTS, RECEIPTS, OR REVENUE**

Exclude nonoperating income such as royalties, interest, dividends, or the sale of fixed assets.

A. Total value of products shipped and other receipts (Report detail in 22.) . . . . . 0100

B. Value of products exported (This is a breakout of the value reported on line A.)

Report the value of products shipped for export. Include shipments to customers in the Panama Canal Zone, the Commonwealth of Puerto Rico, and U.S. possessions, as well as the value of products shipped to exporters or other wholesalers for export. Also, include the value of products sold to the U.S. Government to be shipped to foreign governments. . . . . 0130

Mark "X" if None

2012		
\$ Bil.	Mil.	Thou.
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

**6 Not Applicable.**

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**If not shown, please enter your 11-digit Census File Number (CFN) from the mailing address.**

**7 EMPLOYMENT AND PAYROLL**

**Include:**

- Full- and part-time employees working at this establishment whose payroll was reported on Internal Revenue Service Form 941, Employer's Quarterly Federal Tax Return, and filed under the Employer Identification Number (EIN) shown to the left of the mailing address or corrected in **1**.

**Exclude:**

- Full- or part-time leased employees whose payroll was filed under an employee leasing company's EIN.
- Temporary staffing obtained from a staffing service.
- Subcontractors and their employees.

For further clarification, see information sheet(s).

**A. Number of employees**

1. Number of mining, production, development and exploration workers for pay period including March 12 . . . . . 0325
2. Number of other employees for pay period including March 12 . . . . . 0336
3. **TOTAL** (Add lines A1 and A2.) . . . . . 0320

2012	
Mark "X" if None	Number
<input type="checkbox"/>	<input type="text"/>
<input type="checkbox"/>	<input type="text"/>
<input type="checkbox"/>	<input type="text"/>

**B. Payroll before deductions (Exclude employer's cost for fringe benefits.)**

1. Annual payroll
- a. Mining, production, development, and exploration workers . 0304
- b. All other employees . . . . . 0305
- c. **TOTAL** (Add lines B1a and B1b.) . . . . . 0300
2. First quarter payroll (January-March, 2012) . . . . . 0310

Mark "X" if None	2012		
	\$ Bil.	Mil.	Thou.
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

- C. Number of hours worked by mining, production, development, and exploration workers (Annual hours worked by mining, production, development, and exploration workers reported on line A1.) . . . . . 0200**

Mark "X" if None	2012
	Hours
	Thou.
<input type="checkbox"/>	<input type="text"/>

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CONTINUE WITH **7** ON PAGE 4

**7** EMPLOYMENT AND PAYROLL - Continued

**D.** Employer's cost for fringe benefits - Employer's cost for legally required programs and programs not required by law.

**1. Health insurance** - Insurance premiums on hospitals, medical plans, and single service plans such as dental, vision, and prescription drug plans. Include premium equivalents for self-insured plans and fees paid to third party administrators (TPAs). Do not include employee contributions. . . . . 0333  *Mark "X" if None*

2012		
\$ Bil.	Mil.	Thou.
<input type="text"/>	<input type="text"/>	<input type="text"/>

**2. Pension plans**

**a. Defined benefit pension plans** - Costs for both qualified and unqualified defined pension plans. Pension plans that specify the benefit to be paid to employees upon retirement, generally either a specific amount or a percentage of compensation. Employer contributions are based on actuarial computations that include the employee's compensation and years of service and are not allocated to specific accounts maintained for employees. . . . . 0335

<input type="text"/>	<input type="text"/>	<input type="text"/>
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**b. Defined contribution plans** - Costs under defined contribution plans. Pension plans that define the employer contributions to a separate account provided for each employee. The employee "benefit" at retirement depends on the amount contributed and the results of the account's activity. Examples include profit sharing plans, money purchase (e.g., 401k, 403b) and stock bonus plans (e.g., ESOPs) . . . . . 0337

<input type="text"/>	<input type="text"/>	<input type="text"/>
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**3. Other** - Other fringe benefits (e.g., Social Security, workers' compensation insurance, unemployment tax, state disability insurance programs, life insurance benefits, Medicare) . . . . . 0339

<input type="text"/>	<input type="text"/>	<input type="text"/>
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**4. TOTAL** (Add lines D1 through D3.) . . . . . 0220

<input type="text"/>	<input type="text"/>	<input type="text"/>
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**8** Not Applicable.

**9** INVENTORIES

Report inventories at cost or market using generally accepted accounting practices.

**A.** Did this establishment own inventories, regardless of where held, at the end of 2012 and/or 2011?

0486  Yes - Go to line B

0487  No - Go to **13**

**B.** Report inventories and Last-in, First-out (LIFO) adjustment, if any, for products owned by this establishment as of December 31.

**1. Total inventories before LIFO adjustment (if any)**  *Mark "X" if None*

End of 2012			End of 2011		
\$ Bil.	Mil.	Thou.	\$ Bil.	Mil.	Thou.
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**2. LIFO reserve (if any)**

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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**3. Total inventories after LIFO adjustment value (Line B1 minus line B2.)**

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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**If not shown, please enter your 11-digit Census File Number (CFN) from the mailing address.**

**10 INVENTORIES BY VALUATION METHOD**

Report how much of the inventory reported in 9, line B1 is subject to the following valuation methods.

	Mark "X" if None	End of 2012			Mark "X" if None	End of 2011		
		\$ Bil.	Mil.	Thou.		\$ Bil.	Mil.	Thou.
<b>A.</b> LIFO valuation method before adjustment . . . . .	<input type="checkbox"/>				<input type="checkbox"/>			
	0465				0475			
<b>B.</b> Any non-LIFO valuation method - Specify method ↴								
<input type="text"/>	<input type="checkbox"/>				<input type="checkbox"/>			
	0895 0487				0485			
<b>C. TOTAL</b> (Add lines A and B. Total should equal 9, line B1.) . . . . .	<input type="checkbox"/>				<input type="checkbox"/>			
	0510				0508			

**11 and 12** Not Applicable.

**13 ASSETS, CAPITAL EXPENDITURES, RETIREMENTS, AND DEPRECIATION**

See information sheet(s) on how to report leasing arrangements.

	Mark "X" if None	2012		
		\$ Bil.	Mil.	Thou.
<b>A.</b> Gross value of depreciable assets (acquisition cost) at the beginning of the year . . . . . 0500	<input type="checkbox"/>			
<b>B.</b> Capital expenditures for new and used buildings, structures, machinery, and equipment depreciable assets (Exclude land.) . . . 0520	<input type="checkbox"/>			
<b>C.</b> Total retirements and disposition of depreciable assets for the year (Gross value of assets sold, retired, scrapped, destroyed, etc.) . . . 0510	<input type="checkbox"/>			
<b>D.</b> Gross value of depreciable assets at the end of the year (Add lines A and B minus C.) . . . . . 0505	<input type="checkbox"/>			
<b>E.</b> Normal depreciation charges for all tangible assets including buildings, machinery and equipment . . . . . 0540	<input type="checkbox"/>			

**14 RENTAL PAYMENTS**

	Mark "X" if None	2012		
		\$ Bil.	Mil.	Thou.
<b>A.</b> Rental payments for buildings and other structures (Include land.) 0551	<input type="checkbox"/>			
<b>B.</b> Rental payments for machinery and equipment . . . . . 0552	<input type="checkbox"/>			
<b>C. TOTAL</b> (Add lines A and B.) . . . . . 0550	<input type="checkbox"/>			

**15** Not Applicable.

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**16** SELECTED EXPENSES

*Include costs incurred in mining process such as supplies, resales, contract work, fuels, and electricity.*

A. Selected production related costs	Mark "X" if None	2012		
		\$ Bil.	Mil.	Thou.
1. Cost of supplies used, natural gas and liquids processed and purchased machinery installed ( <i>Report detail in 17.</i> ) . . . . . 0421	<input type="checkbox"/>			
2. Cost of products bought and sold as such without further processing ( <i>Report sales in 22.</i> ) . . . . . 0426	<input type="checkbox"/>			
3. Cost of purchased fuels consumed for heat, power, or the generation of electricity ( <i>Report detail in 18.</i> ) . . . . . 0430	<input type="checkbox"/>			
4. Cost of purchased electricity ( <i>Report quantity on line B1.</i> ) . . . . 0425	<input type="checkbox"/>			
5. Cost of work done for you by others on your materials . . . . . 0424	<input type="checkbox"/>			
6. <b>TOTAL</b> ( <i>Add lines A1 through A5.</i> ) . . . . . 0420	<input type="checkbox"/>			

B. Quantity of Electricity	Mark "X" if None	2012		
		Kilowatt-hours		
		Bil.	Mil.	Thou.
1. Purchased electricity ( <i>Quantity comparable to cost reported on line A4.</i> ) . . . . . 0436	<input type="checkbox"/>			
2. Generated electricity ( <i>Gross less generating station use.</i> ) . . . . 0437	<input type="checkbox"/>			
3. Electricity sold or transferred to other establishments ( <i>Include on lines B1 or B2.</i> ) . . . . . 0438	<input type="checkbox"/>			

CONTINUE WITH **16** ON PAGE 7

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**If not shown, please enter your 11-digit Census File Number (CFN) from the mailing address.**

**16** SELECTED EXPENSES - Continued

**C. Other operating expenses paid by this establishment**

- 1. Temporary staff and leased employee expense - Total costs paid to Professional Employer Organizations (PEOs) and staffing agencies for personnel *(Include all charges for payroll, benefits and services.)* . . . . . 0176
- 2. Expensed equipment - Expensed computer hardware and other equipment (e.g., copiers, fax machines, telephones, shop and lab equipment, CPUs, monitors) *(Report packaged software on line C3.)* . . . . . 0444
- 3. Expensed purchases of software - Purchases of prepackaged, custom coded or vendor customized software *(Include software developed or customized by others, web-design services and purchases, licensing agreements, upgrades of software; and maintenance fees related to software upgrades and alterations.)* . . . . . 0188
- 4. Data processing and other purchased computer services *[Include computer facilities management services, computer input preparation, data storage, computer time rental, optical scanning services, and other computer-related advice and services, including training. Exclude expensed integrated systems, repair and maintenance of computer equipment, payroll processing and credit card transaction fees, and expenses for telecommunication services (e.g., Internet, connectivity, telephone).]* . . . . . 0198
- 5. Purchased communication services - Telephone, cellular, and fax services; computer-related communications (e.g., Internet, connectivity, online) and other wired and wireless communication services . . . . . 0402
- 6. Purchased repairs and maintenance to buildings and/or machinery and equipment *(Exclude materials, parts, and supplies used for repairs and maintenance performed by this firm's employees.)* . . . . . 0394
- 7. Water, sewer, refuse removal, and other utility payments *(Include the costs of hazardous waste removal.)* . . . . . 0407
- 8. Purchased advertising and promotional services *(Include marketing and public relations services.)* . . . . . 0405
- 9. Purchased professional and technical services *(Include management consulting, accounting, auditing, bookkeeping, legal, actuarial, payroll processing, architectural, engineering, and other professional services. Exclude salaries paid to your own employees for these services.)* . . . . . 0216
- 10. Governmental taxes and license fees - Payments to government agencies for taxes and licenses *(Include business and property taxes. Exclude income taxes.)* . . . . . 0396
- 11. All other operating expenses not reported elsewhere *(Exclude purchases of merchandise for resale and nonoperating expenses.) - Specify*

0897		0397
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- 12. **TOTAL** *(Add lines C1 through C11.)* . . . . . 0449

Mark "X" if None

			2012		
	\$ Bil.	Mil.	Thou.		
	□ □	□ □ □	□ □ □		
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