

Attachment F - Survey Recruitment E-mail

Send message on survey opening date [Date TBD pending OMB approval]

From: Jasmine Kenney, MPH

Health Communications Specialist

Chenega Government Consulting

CDC Community Interventions for Infection Control Unit (CI-ICU)

To: [Insert contact name] (Contact person at each partner organization)

Subject: CDC Pandemic Influenza NPI Survey – NOW OPEN

Dear [Insert contact name] (Contact person at each partner organization),
[#]days ago, I announced the upcoming CDC Pandemic Influenza Nonpharmaceutical Interventions (NPI) Survey to assess the guidance, communication, training, and monitoring needs of state, tribal, local and territorial health departments around NPIs and pandemic influenza. The survey is now open. Please forward the e-mail below to your members.

Thank you for your participation and support.

Sincerely,

Send message on survey opening date [Date TBD pending OMB approval]

From: [Insert contact name, Title]

To: [Insert Organization name] member

Subject: CDC Pandemic Influenza NPI Survey – NOW OPEN

Dear [Insert Organization name] member,

The Centers for Disease Control and Prevention (CDC) Community Interventions for Infection Control Unit (CI-ICU), with the assistance of Oak Ridge Institute for Science and Education (ORISE), is conducting a Web-based survey to assess the guidance, communication, training, and monitoring needs of state, tribal, local and territorial health departments (STLTs) around nonpharmaceutical interventions (NPI) and pandemic influenza. It will also help CDC develop NPI materials and training for STLTs. No personal identifying information will be requested.

Your feedback is important, as it will help CDC support your public health efforts around implementing, communicating, and monitoring NPIs before, during, and after an influenza pandemic. The survey contains 21 items and should take about 20-25 minutes to complete.

Due to software requirements, the survey must be completed and submitted online in one session. Please submit your survey online by [actual date TBD pending OMB approval].

Please follow this link for detailed instructions and the online survey: [Insert survey link]. If you have questions or concerns regarding the survey, please contact Ms. Jasmine Kenney at hbu2@cdc.gov .

Thank you for your participation.

Sincerely,