

Key Evaluation / Assessment Question

FOA Development and Awards

1. To what extent do STLTs, project officers and/or lessons learned from prior programs/projects contribute to the development of a new FOA?
2. To what extent do project officers and external stakeholders perceive the guidance in the FOA including: Clarity of programmatic definition, expectations, and scope?
3. What protocols, procedures and/or timelines are developed for project officers completing application technical reviews?

Implementation

4. What service delivery models are implemented?
5. What processes and protocols are developed / implemented for conference calls conducted by project officers?
6. What processes and protocols are developed / implemented for the site visits conducted by project officers? How often do project officers conduct site visits?
7. What type of feedback do the STLTs receive from project officers on performance data? How is this communicated and/or shared with the STLTs?

Subject matter Expertise and Resource Linkage

8. What competencies and skills are required of the project officers in order to effectively and efficiently manage a Cooperative Agreement?
9. What other CDC staff support the provision of technical or subject matter expertise to a STLT? How are these supports available to the project officers? What is the process to request or access these additional SME support systems? How often/to what extent are these additional SME supports systems accessed or utilized?
10. What conferences or other professional meetings do project officers regularly attend? Are these venues used to provide any capacity building or technical assistance to the STLTs by project officers?
11. Do the STLTs perceive the SME and technical assistance provided as timely, accurate, consistent, and beneficial?
12. What resources / tools are used / accessed? Do project officers perceive the CDC resources and supports available to provide STLTs with capacity building and technical assistance as adequate and accessible?

Career Track and Workforce Development

13. What is the turn-over rate of an assigned project officer to a STLT for a specific program or Cooperative Agreement? (How often does a STLT receive a new project officer assignment?) What is the perceived impact

Interpersonal and Technical Competencies

14. What interpersonal and communication skills do STLTs perceive as important in a project officer? To what extent are STLT representatives satisfied with the interpersonal and communication skills of their project officer?
15. To what extent do STLTs perceive the adequacy of the capacity building and technical assistance provided by the project officer? Is the capacity building and technical assistance efficient and timely? Is the capacity building and technical assistance clearly communicated? Is the capacity building and technical assistance accurate and / or complimentary to alternative guidance provided?