

## **Attachment L. Reminder email for NPHII Assessment**

Send message on day 15 [Date TBD pending OMB approval]

**From:** Arika Garg, NORC at the University of Chicago

**To:** (Non-responders only) Performance Improvement Managers or Principal Investigators in NPHII STLTs

**Subject:** Reminder – Please complete NPHII Annual Assessment

Dear [NPHII PIM or Principal Investigator],

This is a brief reminder to complete the NPHII *Annual Assessment of Performance Management and Improvement Practices*. The assessment is available online and is estimated to take approximately 20-25 minutes to complete. The assessment closes on [actual date TBD pending OMB approval]. Please follow this link to the survey: [Insert survey link].

Your participation in this survey is greatly appreciated. The assessment is part of the broader NPHII evaluation and is designed to collect information on progress made towards outcomes in key areas over the last project period, including training and competencies associated with performance management and quality improvement, accreditation readiness activities, and performance management and quality improvement efforts undertaken with NPHII funding.

If you have any questions, please contact the following individuals:

- For information about this assessment, please contact Anita McLees, CDC, at [zdu5@cdc.gov](mailto:zdu5@cdc.gov) or 404-498-0316; or Nikki Lawhorn Rider, Research Manager, NNPHI at [nlawhorn@nnphi.org](mailto:nlawhorn@nnphi.org) or 251-928-8534.
- For assessment technical support, please contact Arika Garg ([garg-arika@norc.org](mailto:garg-arika@norc.org), 301-634-9479).

Thank you for your participation in this very important evaluation.

Sincerely

Arika Garg

NORC at the University of Chicago